

Everyone is welcome at the
Pinewood Springs Property Owners Association Meeting
(the PSPOA supplies information and provides a forum for discussion)
February 17th, 2021
PSPOA Board Meeting Minutes

Meeting Starting Time: 7:00 PM MT

Board Present: Gabi Benson, Patty Peritz, Charlie Pease

Board Absent: Veronica Pease

Residents Present: Ardean Johnson, Steve Stewart,

Due to the COVID concerns, this PSPOA Board meeting was held via Zoom virtual video conference.

New Business:

- **Annual May Meeting**

The PSPOA Annual Meeting of the Corporation members for the election of Directors will be held at the Regular Meeting on May 19th, 2021 at 7:00 PM MT, via Zoom video conference. Plans to advertise Board Director recruits and elections will be sent via email to the community email list and posted on the community bulletin board.

- **Mailboxes**

The essential need to install additional mailboxes for PWS residents has been an ongoing issue for several years. Through an email thread, we were notified that there are a few PWS residents working together to engage the Lyons Post Mistress to establish where we stand with providing mailboxes for our PWS residents. A follow-up email will be sent out to the PWS residents on the email thread for an update and to see if they need anything from the PSPOA.

- Veronica submitted her withdrawal from the temporary appointed position on the Board.

Old Business:

- **Drainage Project at Crescent Lake**

Charlie's Project. Charlie has taken the lead with the drainage issue project at Crescent Lake and is working with the PWS Road Board and Larimer County Road and Bridge Department. Discussions regarding a plan and a solution are in the works. Once the plan is finalized and the work is quoted, it will be reported during the PWS Road Board's April meeting.

- **PSFPD replacement cork for bulletin board**

The replacement vinyl coated cork board was installed at the Fire Station bulletin board on Sunday, 2/14/2021, along with new push pins.

- **PSPOA property addresses and signs**

The Tubs Park and Crescent Lake Park property green-reflective address markers were installed on green stakes in the ground at the properties on Saturday, 2/6/2021.

- **IRS update on 501(c)(3)**

In communications with the IRS Tax Exempt contact, it was determined that being a homeowners/property owners association, the PSPOA would be better suited filing under Subsection 501(c)(4) Recognition for Tax Exempt purposes.

It was confirmed that the PSPOA did not have any previous filings or applications on record since the Corporation was formed in 1988. So there is not any reinstatement process to apply for. This is the PSPOA's first attempt in applying for Tax Exemption Recognition.

Action Steps taken:

1. The PSPOA 501(c)(3) Recognition for Tax Exempt Reinstatement Form 1023 application submitted on 9/28/2020 was withdrawn. A written letter was required and submitted for withdrawal of the application and for return of our \$275 user fee. The written withdrawal letter was sent by fax to the IRS on 2/8/2021. Confirmation of the fax received by the IRS was on 2/9/2021. We will receive a letter by USPS after process of the withdrawal of the application is completed.

2. The PSPOA's Annual Electronic Filing Requirement, Form 990-N Electronic Notice (e-Postcard) for small exempt organizations first filing was submitted 02/09/2021 for the 2019 Calendar year, or tax year beginning 2019-06-01 and ending 2020-05-31. Annual Electronic (e-Postcard) filings will be required to be filed on October 15th annually from this day forward. This requirement will be documented and amended into the PSPOA Bylaws.
3. The application for Tax Exempt recognition has been submitted in Form 1024A under Subsection 501(c)(4) along with the \$600 user fee, paid at the PSPOA Pay.gov account.

Organizations file this form to apply for recognition of exemption from federal income tax under Section 501(c)(4).

Form Number: 1024-A

Form Status: Accepted

Pay.gov Tracking ID: 26R83QUI

Date Submitted: 02/16/2021 02:45:35 AM

Application Name: Form 1024-A

Email confirmation was received. Form Status is Accepted. We can expect to be contacted about our application by the IRS within 180 days from the date submitted, 2/16/2021. After processing we will receive a determination letter.

- **Website**

Jayne the Bear Lady Tips, Wildlife Memo – Has been added to the PSPOA website Tips, <https://pinewoodspringspoa.com/pws-tips>

Additional sections still to be added to the PWS Information page, <https://pinewoodspringspoa.com/-pws-information> .

- The article on the stage that ran through Pinewood and stopped at Crescent Lake at the history tree which is now the Art Sculpture and picture of the toll booth that was here in Pinewood.
- Hank history and photo

There are inconsistencies with website homepage and Resident Handbook V3.
Updates are being added to the Resident Handbook V4.

● **Treasurers Report –**

February 17, 2021 Board Meeting Treasurer Info:			
2/15/2021	Pay.Gov	\$ 600.00	\$ 6,770.60
	Form 1024A submission		
Previous Balance			
			\$7,370.60
	Total Debits	\$600.00	
	Total Deposits		\$ -
2/17/2021	Balance as of 02-17-2020		\$ 6,770.60

-Total visits to the website, <https://pinewoodspringspoa.com/>
the last 30 days – 85

Membership –
245

Meeting time ended – 7:40 PM MT.

Next Meeting – March 17th, 2021

Meeting minutes submitted by Patty Peritz, Treasurer/Acting Secretary
2/22/2021