



- Apprentice Barber: Sponsored by a Master Barber. Allowed a two-year original license and one two-year renewal. Must complete 2,250 hours of training.
- Apprentice Limited Barber stylist: Sponsored by a Master Barber or a Limited Barber Stylist who's had their license for 15 months. Allowed a two-year original license and one two-year renewal. Must complete 1,650 hours of training.
- The MAXIMUM Amount of hours an apprentice can receive a month is 240.

Changing License Category

- Once your license is issued, & you start submitting your hours, if you decide to change your license category you will not receive hours for your past training.
- You will have to start ALL OVER!

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Monthly reports

- Only The Sponsor Is Responsible For Submitting The Apprentices Monthly Report.
- The regulations and statues require monthly apprentice reports to be online or emailed.
- 1. Sponsor Certification for Apprentice Training (right click, open

hyperlink)

2. Email <u>Barbers.cos@Maryland.qov</u> for assistance

 Monthly reports must be submitted within 90 calendar days to be considered valid.

!!!!Late reports WILL NOT BE COUNTED AFTER 90 CALENDAR DAYS!!!!!

SUBMIT

Completion of apprenticeship

Qualified letter from the state board of barbers & cosmetology

June 13, 2019

Received License: 3/23/2018-3/23/2020

John Doe 10-012345 104 Barbers Way Baltimore, MD 21202

Congratulations on successfully completing the <u>Apprenticeship Program</u>. You now qualify for the licensing examination to become a <u>BARBER</u>. You should contact the examination vendor.

PSI at 1-800-733-9267 or access their website at www.psiexams.com to obtain a Candidate Information Bulletin (application). The CIB (application) contains valuable information about scheduling and taking your examination, be sure to read it

As verification for approval to take the licensing examination, you must send the following to PSI:

- This letter, with the embossed seal (copies are not accepted), and
- · Your completed application, from PSI
- · Your sponsor must certify your apprentice training on the application, and
- Your fee, mail to PSI SERVICES LLC

If your apprentice registration is not expired, you may continue to work in the salon under the same licensed supervisor. If your license is expired, you are not authorized to be in the salon/shop or perform any services on the public.

If you have any questions, feel free to contact us on (410) 230-6190. Good luck on your examination!

Sincerely,

Nicole Fletcher Apprentice Coordinator

An application from PSI & Application fee

PSITESTING COMPANY

- WEBSITE- <u>WWW.PSIEXAMS.COM</u>
- Application-Barber Examination Application (right click, open hyperlink)
- (CIB APPLICATION PG 21-25) (SPONSOR NEEDS TO COMPLETE PG-22 APPRENTICE TRAINING CERTIFICATION)
- PHONE NUMBER- 1-800-733-9267
- Recommended Text- milady's Standard profession barbering 2011.
- Reference to study- Maryland Law and regulations (pertaining to field of study)
- Theory Test allows interpreters (Paid by Apprentice)
- FOR ANY AND ALL ISSUES THAT MAY OCCUR PERTAINING TO PSI, (GENERAL QUESTIONS, CONCERNS, TEST SCORES, APPLICATION PROCESSING, SCHEDULING ISSUES, ETC) EMAIL COSMETOLOGY@PSIONLINE.COM OR BARBER@PSIONLINE.COM. YOU MAY ALSO CALL 1800-367-1565 OR 855-898-0714.

Exam Fees

Applicants for barber and master barber must pass an examination in order to qualify for a license

Barber Exam

- Practical and Theory: \$79
- Practical Only: \$49
- Theory Only: \$49

Master Barber Exam

• Theory: \$49

To Schedule Test Dates
Contact PSI Exams at 1-800-733-9267.

Did you know?

- Cant work without sponsor, Must work when sponsor works.
- Sponsor can only train 1 person at a time.
- Shop & Individual license must be valid (Not expired) in order for hours to be accounted for.
- If sponsor owes child support, must be resolved before they can train.
- If apprentice owes child support, must be resolved before they can move forward with apprenticeship program.
- Apprentice does not pay the sponsor.
- If taxes are unresolved "Tax Liability", must be resolved before moving forward (410-649-0633).
- If you no longer want to be trained under your sponsor or your sponsor doesn't want to train you anymore, you can change. You will not lose any hours.

Barber Prohibitions

09.16.02.03

- The following activities are prohibited in any barber shop or in regard to any shop-sponsored services:
- 1. The performance of services of any kind on a client/licensee or registrant who has an infectious or contagious disease that presents a hazard to others.
- 2. The performance of services of any kind upon the surface of a client's skin or scalp, where the skin or scalp is inflamed or where a skin infection or eruption is present, unless authorized by a physician.
- 3. The presence of a dog, cat, bird, or any kind of animal on the shop premises with the exception of guide dogs for the blind.
- 4. The integration of any other business unless the other business is separated from the barber shop by a permanent partition or wall that goes from floor to ceiling.

Questions?

