

New Enrollment Procedures

- Inquiry (Child must be 4 by August 1st to enroll)*
- New Student Application Fee - \$100 (non-refundable)
- Interview with Administrator
- Upon Acceptance -Pay Registration Fee*
- Sign Statement of Responsibility and School/Parent Covenant
- Return all forms completed by JUNE 20
- Take Diagnostic Test on Scheduled Date
- Attend Parent Orientation-**Mandatory**

Re-Enrollment Procedures (returning students)

- Re-Enrollment Application Fee - \$50 (non-refundable)
- Return application to school by APRIL 25th
- Sign statement of responsibility
- Return completed forms and pay fees by APRIL 30th

***Final acceptance is at discretion of School Administrator**

Finance

Diagnostic Testing Fee

Students must be tested prior to enrollment to determine placement.

Testing Fee is \$50 to be paid **AT TIME OF TESTING**

Tuition

Tuition payment schedule is July 15th thru May 1st-Unpaid Tuition may result in final Report Card being held by school.

Tuition fees are:

- \$6800 per year for Kindergarten thru 12th grade-Full Day **PLUS**
*Registration and any applicable fees
- \$4800 per year for Kindergarten-Half Day **PLUS** *Registration and any applicable fees
- Tuition for Special Needs Education will vary and a meeting with the School Principal will be necessary for final price
- Tuition can be Paid in Full or Ten Monthly Installments of \$680/full day or \$480/half day -Beginning **Aug 1st**
- Payment is due the 1st of each month and is delinquent after the 10th of the month-**\$25 Late fee assessed to account**
- If an account is more than 15 days delinquent, a meeting will be called to make appropriate arrangements for payment.
- If account is more than 30 days past due, student may not be allowed to attend school until account is brought current.
- There is a \$30 charge on all checks returned by the bank
- Tuitions and fees paid by Credit Card or ESA funds will incur fees on the account to be paid by the parent(s)
- All final payments are due by **May 15th** to ensure a student will be eligible for re-enrollment
- Please contact the School Administrator if having difficulty making a payment before the 10th of the month
- A **\$225** Book and Material Fee due by **June 15** for all Kindergarten students**
- A **\$325** Book and Material Fee due by **June 15** for all First through Twelfth Grade students**

***Registration Fees- Due upon Enrollment**

- All New Students - \$100-Non-refundable
- All Returning Students - \$50-Non-refundable

***Fees are subject to change**

****A \$200 book and material fee will be assessed for early withdrawal before April 1st for Kindergarten**

****A \$300 book and material fee will be assessed for early withdrawal before April 1st for Grades 1-12**

NON-ADMISSION OF STUDENTS DUE TO NON-PAYMENT OF TUITION

*** FAMILIES FAILING TO PAY TUITION ACCORDING TO THE AGREEMENT WHICH THEY HAVE MADE WITH THE SCHOOL WILL BE INFORMED THAT THEIR CHILD(REN) WILL NOT BE RE-ADMITTED.**

STUDENT RECORDS WILL NOT BE RELEASED UNTIL PAYMENT IS MADE IN FULL.