

**September 3, 2024**

**Concerned Citizens of South Putnam**

**P.O. Box 414**

**Crescent City, FL 32112**

[**Concernedcitizens32112@gmail.com**](mailto:Concernedcitizens32112@gmail.com)

**Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I hope this letter finds you well. On behalf of the Concerned Citizens of South Putnam “Soul Food Festival”, we are thrilled to announce the 3rd Annual Black History Celebration “Soul Food Festival”, which will be held Friday, February 21st and Saturday, February 22nd at Eva Lyons Park, Crescent City, FL. This event is a celebration of our rich cultural heritage, culinary traditions, and community spirit.**

**As we prepare for this exciting event, we are seeking the support of local businesses and organizations to help make this festival a success. We would be honored if your company/organization would consider becoming a sponsor for the Soul Food Festival. Your generous support will enable us to provide scholarships to our local high school students and a memorable experience for all attendees, featuring delicious soul food, live music, cultural performances, and family-friendly activities.**

**We offer several sponsorship levels, each with its own unique benefits:**

**Platinum Sponsor ($1,000.00)**

* **Recognition as a Platinum Sponsor in all promotional materials, including event banner and 4 event T-Shirts.**
* **Complimentary vendor booth at the festival.**
* **VIP tickets for 4 guests.**

**Gold Sponsor ($500.00)**

* **Recognition as a Gold Platinum Sponsor in all promotional materials, including name**
* **on event banner and 2 event T-Shirts.**
* **VIP tickets for 2 guests.**

**Silver Sponsor ($250.00)**

* **Recognition as a Silver Platinum Sponsor in all promotional materials, including name on event banner and 1 event T-Shirts.**
* **VIP tickets for 1 guest.**

**Bronze Sponsor ($100.00)**

* **Recognition as a Bronze Platinum Sponsor in all promotional materials, including name on event banner.**

**In addition to these levels, we welcome any donation amount that [company/organization name} is willing to contribute. Every contribution, big or small, will help us bring the community together and celebrate our shared heritage.**

**We are also open to in-kind donations, such as food and beverages supplies, equipment, or services that will enhance the festival experience. In recognition of your support, we will be happy to highlight your company’s contribution during the event.**

**Please find attached a sponsorship form that provides more details about the event and the sponsorship benefits. If you have any questions or need further information, feel free to contact me at 386.559.2810 and 386.546.1493 or email** [**concernedcitizens32112@gmail.com**](mailto:concernedcitizens32112@gmail.com) **.**

**Thank you for this opportunity to support the Soul Food Festival. We look forward to your partnership to create an unforgettable event for our community.**

**Please indicate the level of sponsorship of your choice.**

**\_\_\_Platinum Sponsor ($1,000.00)**

* **Recognition as a Platinum Sponsor in all promotional materials, including event banner and 4 event T-Shirts.**
* **Complimentary vendor booth at the festival.**
* **VIP tickets for 4 guests.**

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**\_\_\_Bronze Sponsor ($100.00)**

* **Recognition as a Bronze Platinum Sponsor in all promotional materials, including name on event banner.**

**NAME**

|  |
| --- |
| **FIRST: LAST:** |

|  |
| --- |
| **COMPANY/ORGANIZATION (As desired on sponsorship banner)** |

|  |
| --- |
| **STREET: STATE: ZIP:** |

|  |
| --- |
| **BUSINESS # CELL #** |

|  |
| --- |
| **EMAIL:** |

**Please mail to**

**CONCERNED CITIZENS OF SOUTH PUTNAM**

**PO BOX 414**

**Crescent City, FL 32112**

**Attn: Festival Committee**