

## First Lutheran Community Church January 18 2024 Meeting Minutes Final

Attendees: Sharon Bacon (President)      Jeff Robinson (Vice President)  
Ryan Sjoberg (Secretary)      Fred Seidel (Treasurer)  
Paul Gaudette (CBA)      Pastor Adrian Bonaro  
Amanda McKenney (Daycare)      Diane Aldinger  
Andrew Wilmarth      Michelle Sharp  
Casey Nelson      Scott McDougall  
Malcolm Collie

Absentees: Doug Jones      Steve Atkinson  
Tom McLean

Guests:      Diana Gromling

1. CALL TO ORDER (President) 7:08 PM.
2. OPENING DEVOTIONS (President)
3. APPROVAL OF MINUTES FROM 21 DECEMBER MEETING DRAFT 2 (President).

**Ryan motioned we approve Draft 2 minutes from 21 December meeting. Jeff seconded the motion. The motion passed by unanimous vote.**

#### 4. REPORTS

##### 1) President's Report

- a. Lent is coming. As is traditional, we will have soup suppers. Council does the first night, so we signed up for soups.
- b. Deacon's job description is finalized. Council reviewed.

**Michelle motioned we approve the job description. Jeff seconded the motion. The motion passed by unanimous vote.**

- c. Preschool enrollment is up to over 30 students.
- d. Painting is complete.

##### 2) Pastor's Report:

- a. New members. Council met with Jake Fournier. He and his family, Jaimis, Clara, and Henry would like to join.

**Michelle motioned we accept the new members. Ryan seconded the motion. The motion passed by unanimous vote.**

- b. Annual meeting is in 2 Sundays! Budget will be the focus, but there will also be various reports and the Daycare and Preschool check in. The packet includes a lot

## First Lutheran Community Church January 18 2024 Meeting Minutes Final

of information. There will be an update from the Community Resource it and the budget discussion with Fred.

- c. The Google Form will be setup for the virtual participants. We also discussed the simultaneous communication requirement.
- d. On February 4<sup>th</sup> Adrian will have a discussion on Artificial Intelligence (AI). Hope is to decrease the feat around it and teach people how they can use it as a helpful tool. The lent devotional was written by AI with edits by Adrian. It will cover Philippians. One use of AI is to write prayers, speeches, and bible studies.
- e. Lent starts on February 14<sup>th</sup>, with the traditional soup suppers and 7:00 services. On Shrove Tuesday, February 13<sup>th</sup>, we will have a floor FUNdraiser which is a pancake dinner. Entry fee gets you all you can eat pancakes with crazy toppings. There will also be games and prizes and a dessert dash.
- f. Our website has been updated, and additional tech upgrades are underway.

### 3) Daycare Report:

- a. Kitchen is finally complete. Classroom updates are next. Hope is to remove the old shelving units to increase floor space, which could increase the student to teacher ratio. Amanda is applying for a grant to potentially cover the costs. There is a current need to convert the largest common room into a classroom. Children are aging up and additional toddlers are on the way. Mobile shelving units would allow classrooms to switch between age groups.
- b. Nursery flooding has been resolved.
- c. Amanda is ready to move forward with a phone system upgrade. We are currently renting phones and the service is expensive and poor. There are multiple technical issues with our current phones. A new VOIP system will help. Council reviewed the proposal, which provided 3 options. Amanda recommended an option where we purchase our equipment and subscribe to a new service provider.

**Jeff motioned we approve up to \$6,000 to pursue a new phone system with Broadview. Ryan seconded the motion. The motion passed by unanimous vote.**

### 4) Treasurer's Report (Note: Preliminary numbers were provided to the council as the books were not yet fully closed. Presented below are updated reports that reflect the final numbers.

- a. **FLCC General Accounts:** December general giving was \$47,639 compared to the November total of \$36,252 (December 2022 was \$29,261). Envelope giving was \$18,818 and the Vanco Simply Giving was \$11,243. Loose offerings were \$1,327, there were no Thrivent Choice donations and the usage income was \$4,400. Noah's Ark Day Care also provided over \$16,000 to pay for several maintenance and building upgrades, including painting of the fellowship hall. The total general fund income for December was \$52,043 and the expenses were \$44,985 for a net income of \$7,058. At month end the general checking account balance was \$56,974, and the general operations savings account was \$82,938. At the end of 2022 our checking account balance was \$54,521 and our savings account balance was \$93,183. For the entire year our income was \$416,694 and our expenses were \$405,219, resulting in a net income of \$11,745 for 2023.

## First Lutheran Community Church January 18 2024 Meeting Minutes Final

- b. **Resource Coordinator Fund:** received donations of \$2,651 this month and had expenses of \$1,148, for a net income of \$1,503. At month end there were \$14,524 in this account.
  - c. **NADC - Noah's Ark Daycare:** The December profit and loss statement showed an income of \$79,326 and expenses of \$77,904. This resulted in a net income of \$1,422. They had expenses of \$10,496 related to the kitchen remodel. At month end the NADC had \$194,946 in their checking account and \$229,252 in their savings accounts for a total of \$424,198.
  - d. **NAPS - Noah's Ark Preschool:** The month's profit and loss statement showed an income of \$8,070 and expenses of \$6,757. This resulted in a net income of \$1,312. The NAPS checking account showed a balance of \$4,242, with \$15,422 in their savings account for a total of \$19,664.
  - e. **FLCCW - First Lutheran Community Church Women:** The December profit and loss statement showed an income of \$2,705, of which \$2,445 was from the bazaar and bake sale. Expenses were \$3,105, resulting in a net loss of \$400. At month end they had \$1,891 in their checking account, \$1,781 in their savings account, and \$2,944 in certificates of deposit for a total of \$6,616.
  - f. **Designated Funds:** The month end the Community Aid fund had a balance of \$19,344, the Major Maintenance fund balance was \$13,136, and the Furnace fund was \$17,327. The Flooring fund had \$7,155. Designated fund income this month was \$4,753 and expenses were \$1,857. At month end the balance of all designated funds was \$78,377.
  - g. **Other Topics:** As directed by the members of the Church Council at our last meeting, I renewed our endowment fund of \$11,098.39 in a three-year certificate of deposit with the ELCA Mission Investment Fund. The new maturity date is January 3, 2027 at a rate of 4.9%. Fred also requested that the accrued interest of \$507.35 be paid into the resource coordinator account.
- 5) **CBA's Report:**
- a. Furnace was not installed due to high winds. It was rescheduled for next week. Cameras are going to installed soon. Windows are also delayed, and will be installed soon.
  - b. Been converting florescent lights to LEDs as they fail.
  - c. Speed bumps have arrived and will be installed when the weather improves.
  - d. The church was opened as a warming center for 2 days last week. There were about 15 people.

**Michelle motioned we approve overtime for the staff who had to stay and staff the warming center after hours. Ryan seconded the motion. The motion passed by unanimous vote.**

- e. New bids are being sought for the roof and the floor.
- f. Keypads have been upgraded for the security system. The new panels allow the system to be accessed remotely by phone.

5. OLD BUSINESS (President): None.

## **First Lutheran Community Church January 18 2024 Meeting Minutes Final**

6. NEW BUSINESS (President): Activity Committee is working on a church movie night. Amanda will have an open house at the Daycare after the annual meeting.
7. FOR THE GOOD OF THE ORDER (President): None.
8. ADJOURNMENT (President):

**Michelle motioned to adjourn the meeting at 8:29 PM.**

**Ryan seconded the motion. The motion passed by unanimous voice vote.**

NEXT MEETING IS SCHEDULED FOR THURSDAY, 15 FEBRUARY 2024, 7:00 PM.