

First Lutheran Community Church September 16 2021 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)
Pastor Adrian Bonaro Paul Gaudette (CBA)
Jake Nelson Chris Billings
Sharon Bacon Diane Aldinger
Suzanne Harvey Steve Atkinson
Sonja Miller Julianne Powelson
Casey Nelson

Absentees: None

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:00 PM

2. APPROVAL OF MINUTES (President).

- A. We did not need to approve minutes, as we approved via email so they could be used at the bank. No further adjustments were suggested.

3. REPORTS

A. Guest Report: (Diana Gromling):

- 1) Daycare helped with some Science, Technology, Engineering and Mathematics (STEM) advertising for the Preschool. Orientation for the preschool also went well.
- 2) Twice a year the daycare does a food drive for Thanksgiving. In prior years the donations were provided to Helpline, but potentially these resources could be connected to a need of our church community. Will connect with Corrinne and Marj.

B. Presidents Report:

- 1) Transformation committee paused their interviews to revamp and focus the questions. The conversations have been really good and have brought forth many new ideas. Meetings resume next week.
- 2) The Ministry Center received an offer that was considerably below our asking price. After conferring with council, Jeff, Paul, and our agent have countered back and are awaiting a response.

C. Pastor's Report:

- 1) The junky trailer is supposed to be moved out of the lot by the end of the week. The other continues to have title issues.
- 2) Pastor has had some discussions about donating the tiny houses to a tiny home village in Tacoma. We paid for two of them, but donated them in the spirit of creating a village in Kitsap. General feeling of the council is that we want them getting used as soon as possible, so we will continue to press those involved. To date, there have been many starts and stops that keep dragging out the process.

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D. Treasurer's Report:

- 1) **FLCC General Funds:** August general giving was \$37,228 compared to the July total of \$29,123 (August 2020 was \$21,774). The envelope giving increased by nearly \$14,000 as the result of several large contributions. The Vanco simply giving continued to be down about \$1,000 compared to prior months, and the loose offerings continued to show a modest increase as we continue with our in house worship services. The lease from the KMHS and the facility use incomes were consistent with prior months. The total general fund income for August was \$44,293, and the expenses were \$32,153 for a net income of \$12,140. The general fund checking account balance was \$69,128, and the general operations savings account was \$67,020 at month end.
- 2) **Resource Coordinator Fund:** The fund received donations of \$15 in August. This fund is used exclusively to pay the salary and compensation for our Resource Coordinator position. At month end there were \$18,291 in this fund.
- 3) **NADC - Noah's Ark Daycare:** August income was \$60,980, and expenses were \$75,201 for a net loss of \$14,221. During August the NADC continued with their renovation and upgrade programs, incurring higher costs above their normal operations averages. At month end they had total assets of \$222,703 in checking and savings accounts, and receivables.
- 4) **NAPS - Noah's Ark Preschool:** August income was \$677, and expenses were \$2,104 for a net loss of \$1427. At month end they had a combined total of \$33,016 in checking and savings accounts. NAPS is currently operating their fall semester.
- 5) **FLCCW - First Lutheran Community Church Women:** The group has resumed their activities. They continued their Bible study circles and meet twice monthly for quilting. They have packed Lutheran World Relief kits, and plan to ship the kits and quilts on November 5th. In August they received income of \$126, with expenses of \$40, for a net income of \$86. At month end they had a total of \$6,415 in net assets.
- 6) **Designated Funds:** The majority of these funds continued to be inactive during August. The Community Aid fund provided assistance to local residents; at month end the balance in this fund was \$26,400. The Flower fund balance was \$234 at month end. After completion of the Vacation Bible School in August the fund had a balance of (-) \$103.
- 7) **Endowment Fund:** We received an interest payment of \$41 in July; the balance of this fund is \$11,180.
- 8) **Mortgage Refinancing:** Our Adjustable Rate Mortgage (ARM) reset as of September 1st; our new rate is the same as our previous rate (3.625%). As a follow-up to the offer we received for the purchase of the Ministry Center building, Fred spoke with our Thrivent Financial Mortgage Loan Servicing Specialist. If we do not pay off our mortgage following a sale Thrivent will reevaluate our remaining assets to be sure that their value would support the mortgage.

E. CBA's Report:

- 1) We received an offer on the Ministry Center of \$675,000. Our agent, Gary Andersen, let them know that we may move slowly because we are a non-profit

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and have to run things through the council. With the fees and closing costs, we made a counter-offer at \$760,000 as that would provide enough proceeds to pay off the mortgage. We have not heard back yet, but our understanding is that the buyer too is moving slowly and commercial real estate transactions are generally slow as well.

- 2) We reviewed the constitution and the motion that was passed at the special meeting. Based on this, we concluded the council has the authority to continue to market the Ministry Center.

Steve motioned the council give Paul the authority to negotiation the sale of the Ministry Center building for no less than \$675,000. Sarah seconded the motion. The motion passed by majority vote.

- 3) The office refresh took a bit longer than expected but is now complete. The lobby is all cleaned out. The offices are much nicer.
- 4) Someone stole the solar lights that were above the dumpster area. Some additional cameras were added.
- 5) Preschool class is full and will have chapel time starting in October. Amanda from the Daycare took some much needed vacation.
- 6) Walmart pushed several RVs out of their parking lot. They came here, but we asked (and assisted) them to move on. The city is watching our parking lot and will fine us.
- 7) We reviewed the technology needs of the staff and everything seems up to date.

4. OLD BUSINESS (President): None.
5. NEW BUSINESS (President): None.
6. FOR THE GOOD OF THE ORDER (President): None.
7. ADJOURNMENT (President)

Sonja motioned to adjourn the meeting at 8:17 PM. Julianne seconded the motion. The motion passed by unanimous voice vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 21 OCTOBER 2021, 7:00 PM.