

First Lutheran Community Church 20 January 2022 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)
Pastor Adrian Bonaro Paul Gaudette (CBA)
Sharon Bacon Chris Billings
Casey Nelson Diane Aldinger
Suzanne Harvey Julianne Powelson
Sonja Miller Steve Atkinson

Absentees: Jake Nelson

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:05 PM

2. APPROVAL OF MINUTES FROM 16 DECEMBER MEETING DRAFT 1 (President).

Sharon motioned we approve Draft 1 minutes from 16 December meeting. Sonja seconded the motion. The motion passed by unanimous vote.

3. REPORTS

A. Presidents Report:

- 1) With the weather improving again, work will resume on cleaning up the distressed trees.
- 2) Members of the council sat in on a second group meeting of local Lutheran churches to see how we can support one another. More talks are scheduled.

B. Pastor's Report:

- 1) Annual Meeting is coming up soon. Agenda is very similar to usual. Many members are still live streaming at home for their safety as Covid numbers are high. We can use a survey to collect their vote on the budget, since it's the only thing we will be voting on. Council reviewed and discussed rules in our constitution that prohibit absentee ballots. Council feels that this does not apply to this situation, as the livestream people will not be absent, but will be viewing live.
- 2) Groups that involve eating or meeting in smaller rooms are going to be paused. Attendance is down a bit and streaming is up as the Delta variant wave is high. Overall, people should be allowed to make their own decisions based upon the comfort levels.
- 3) Staff has been working hard to empty the ministry center. More stuff has been brought down from the storage floor. Glad its going to be over soon.
- 4) Music team is going to be meeting soon. Hoping to discern how best to use everyone's skills. The search for a piano player is still ongoing.
- 5) Meeting with the local churches went well. We will continue to support them in whatever way we can.
- 6) Lent is on the way already. Planning is underway despite the changing situations.

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7) Staff continues to go above and beyond.

C. Treasurer's Report:

- 1) **FLCC General Funds:** December general giving was \$28,945 compared to the November total of \$22,282 (December 2020 was \$27,665). The Vanco Simply Giving continued to be slightly below its average for this year, and the loose offerings were consistent with our previous services. The lease income from the KMHS was the same as in prior months. The total general fund income for December was \$32,110, and the expenses were \$29,764 for a net operating income of \$2,346.
For 2021 general income was \$384,329 and expenses were \$349,196, for an operating surplus of \$35,133. At year end the general fund checking account balance was \$57,411, and the general operations savings account was \$72,327.
- 2) **Resource Coordinator Fund:** The fund received donations of \$5,020, and had expenses of \$1,002 in December. At month end there were \$19,412 in this fund. In 2021 the donations were \$19,975 and expenses were \$11,626, for an operating surplus of \$8,349.
- 3) **NADC - Noah's Ark Daycare:** December income was \$155,421 that included a Washington State grant of \$96,500. Expenses were \$64,693 for a net income of \$90,728. In 2021 the Daycare had a total income of \$829,417 and expenses of \$724,261, for an operating surplus of \$105,155. At the end of 2021 they had total assets of \$304,392, including checking and savings accounts and receivables.
- 4) **NAPS - Noah's Ark Preschool:** December income was \$7,992, consisting primarily of tuition paid. They continue to operate with more than 30 students enrolled. The expenses were \$7,235 for a net income of \$757. In 2021 the Preschool had a total income of \$47,383 and expenses of \$52,298, for an operating loss of \$4,915. At the end of 2021 they had total assets of \$33,854, including checking and savings accounts.
- 5) **FLCCW - First Lutheran Community Church Women:** The group continued their normal activities during December. They had Bible study circles and monthly quilting meetings. In December they conducted the annual bake sale and bazaar that generate the majority of their annual income, and had a raffle drawing for a donated quilt. Their expenses included a large benevolence gift. The month's income was \$2,245 with expenses of \$1,981, for a net income of \$264. In 2021 the group had a total income of \$4,045 and expenses of \$3,992, for an operating surplus of \$53. At the end of 2021 they had total assets of \$6,833, including checking and savings accounts and certificates of deposit.
- 6) **Designated Funds:** The majority of these funds continued to be inactive during December. The largest of these funds are the Community Aid fund with a balance of \$27,727, and the Major Maintenance fund with a balance of \$17,016. During 2021 these funds received income of \$37,580 and had expenses of \$22,167 for a net surplus of \$15,414. The balance of all funds at year end was \$70,687.
- 7) **Other Discussions:**
 - a. Fred continues to work with Paul to set up the procedures for the direct deposit for our employees' pay checks. So far, the response has been lukewarm. Paul will continue to encourage the NADC and NAPS employees to increase their

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participation. Fred still plans to begin the direct deposit program in February 2022.

- b. Fred has updated the draft of the church budget for 2022 by incorporating the actual year to date numbers through December (attached). The revisions were less than the 5% limit that was placed on changes by the members of the Church Council. This is the budget that Fred will present to the members of the congregation at our January 30th meeting, and request their approval. As always, the budget is a framework or guide for the management of our Church's financial assets. The members of the Council retain the authority to modify these guidelines as needed during the year.

D. CBA's Report:

- 1) Very busy month! Lots of work creating year end statements and forms.
- 2) Water seepage in the daycare led to a plumber being called. There are 3 sump pumps, 2 internal and 1 external. The external one had failed some time ago and it was just a matter of time until flooding occurred. The repairs were \$1,700, but the new pump is working very well and is also taking care of the French drains.
- 3) The commercial kitchen fan in the daycare started making a horrible noise and eventually failed. It was so old there was concern that parts could not be located, but with luck some were found and repairs undertaken.
- 4) The parking lot lights are wired into the ministry center. Rewiring them would be very expensive. Paul is researching if we can get solar powered battery ones instead.
- 5) The sale of the Ministry Center is on track. All the offices are cleaned out and most of the upstairs is empty. Slowly but surely its emptying out.
- 6) The Daycare has a software called "BrightWheel" that allows electronic check in for the parents/kids. It can also take and share notes and be access from a phone app. It was discovered that it can also run billing statements and tax forms and allow people to get electronic invoices that can be paid.
- 7) Certain information is not showed on paystubs for Daycare employees. Is there a way to upgrade the bookkeeping system? When it was last researched, the system upgrade was very expensive.

E. Guest Report: Diana – Kids love going to chapel time. Adrian and Daycare are trying to figure out how to make it a more regular occurrence.

4. OLD BUSINESS (President): There is no restriction on when the council meets.
5. NEW BUSINESS (President): None.
6. FOR THE GOOD OF THE ORDER (President): None.
7. ADJOURNMENT (President):

Sonja motioned to adjourn the meeting at 8:25 PM. Chris seconded the motion. The motion passed by unanimous voice vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 17 FEBRUARY 2022, 7:00 PM VIA ZOOM.