

First Lutheran Community Church March 21 2024 Meeting Minutes Final

Attendees: Sharon Bacon (President) Jeff Robinson (Vice President)
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)
Paul Gaudette (CBA) Malcolm Collie
Amanda McKenney (Daycare) Diane Aldinger
Andrew Wilmarth Michelle Sharp
Casey Nelson Steve Atkinson
Tom McLean Doug Jones

Absentees: Pastor Adrian Bonaro Scott McDougall

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:01 PM.
2. OPENING DEVOTIONS (President)
3. APPROVAL OF MINUTES FROM 15 FEBRUARY MEETING DRAFT 1 (President).

Ryan motioned we approve Draft 1 minutes from 15 February meeting. Michelle seconded the motion. The motion passed by unanimous vote.

4. REPORTS

1) President's Report

- a. Additional job descriptions have been finalized. There were several updates identified – the council decided to review them after the meeting, make updates, and approve at the next meeting.
- b. Carla Carwell has agreed to coordinate efforts to provide dinner to The Coffee Oasis. FLCC will provide a meal every 5th Friday of the month.
- c. Nancy McCord reached out to Sharon to address if we had any concerns with the grounds. Sharon assured her we wanted to support her efforts in any way we can. Nancy is looking into getting additional volunteers.
- d. Paul and Sharon met with the AA and NA groups to discuss them leaving our facilities in disarray. A new agreement stressing their responsibilities to clean up were signed.
- e. Corrinne and Sharon attended a “Community Resource Gathering” group sponsored by the School District. People came to look for resources needed and available. 3 areas were needed: youth activities, transportation, and auto repair. Corrinne is working to gather mechanics who would be willing to diagnose car problems. Sharon expects the group to continue to grow.
- f. Planning for the sabbatical will start on April 10th.
- g. The Preschool has 35 students, and 13 will stay for next year. Several prospective families have visited. The students will start gardening next month and

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fundraising for a new fridge and air purifiers. South Kitsap schools are adjusting their schedules, and next year will start classes sooner.

- h. Sharon will reach out about Bruce's piano, which is still in the sanctuary.
- i. Michelle and Sharon have been working on staff recognition. They have planned out several months to correspond with events or holidays.

2) Pastor's Report:

- a. Pastor is out today.

3) Daycare Report:

- a. The phones are being worked on. By working directly with Broad Voice a lot of money was saved. We rent phones from them while on their service.
- b. Lots of turnover occurred downstairs.
- c. Earth Day Events are planned! Diana has been coordinating with various groups around the church. The garden club is going to come help people plant things. Quilting club is going to help make placemats and bookmarks. Birdhouses will be built out of milk cartons. Youth group may hold games. Preschool will make recycled art. Might be able to encourage some yard work too. There will be an information and sign-up table at the event.
- d. Looking into removing some old plants in an area with no sprinkler. There will be work party to help on the grounds.

4) Treasurer's Report

- a. **FLCC General Accounts:** February general giving was \$66,969 compared to the January total of \$36,467 (February 2023 was \$39,333). General giving in February included transfers from the furnace fund and Noah's Ark Day Care. It also included transfers from the major maintenance fund for other projects. Building maintenance this month was over \$40,000 for several one-time or infrequent maintenance expenses. Envelope giving was \$12,242. Loose offerings were \$611, Thrivent Choice donations were \$34, and the usage income was \$4,930. Including the transfers from other funds the total general fund income for February was \$71,903 and the expenses were \$74,452 for a net loss of \$2,549. At month end the general checking account balance was \$60,135, and the general operations savings account was \$83,246.
- b. **Resource Coordinator Fund:** We received donations of \$510 this month and had expenses of \$1,190, for a net loss of \$680. At month end there were \$12,419 in this account.
- c. **NADC - Noah's Ark Daycare:** The February profit and loss statement showed an income of \$77,919 and expenses of \$69,241. This resulted in a net income of \$8,678. At month end the NADC had \$214,994 in their checking account and \$211,365 in their savings accounts for a total of \$426,359.
- d. **NAPS - Noah's Ark Preschool:** The month's profit and loss statement showed an income of \$10,923 and expenses of \$5,225. This resulted in a net income of \$5,698. The NAPS checking account showed a balance of \$6,001, with \$15,423 in their savings account for a total of \$21,424.

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- e. **FLCCW - First Lutheran Community Church Women:** The February profit and loss statement showed an income of \$30 with no expenses, resulting in a net income of \$30. At month end they had \$2,025 in their checking account, \$1,781 in their savings account, and \$2,951 in certificates of deposit for a total of \$6,757.
- f. **Designated Funds:** \$17,977 was transferred from the furnace fund to pay for half of the new furnace. The other half was paid for by the Daycare. We also transferred \$6,010 from major maintenance to pay for the security system upgrade and the windows. At month end the Community Aid fund had a balance of \$16,778, and the Major Maintenance fund balance was \$8,575. The Furnace fund's remaining balance was \$1,565 and the Flooring fund had \$8,033. Designated fund income this month was \$5,142 and expenses were \$25,874. At month end the balance of all designated funds was \$57,954. Regarding the remaining Furnace funds, we could leave them there to pay for future furnace related expenses. If we wanted to move them to another fund (e.g., Flooring) we would need the approval of the original donors.
- g. There were several one-time or infrequent maintenance expenses during February, as follows:

Description	Date	Amount
New furnace	2/9	\$35,954
Carpet cleaning	2/9	\$1,250
Speed bumps	2/9	\$1,234
Security system	2/23	\$2,202
Sanctuary widows	2/27	\$3,807
Total		\$44,447

5) CBA's Report:

- a. Bids came in for the floor. They ranges from \$30k to \$40k. One company did not bother to return a bid.
- b. The new furnace has caused a roof leak. One bid from Hanley was \$56,785. Another company called Integrity Roofing and Construction provided a bid of \$15,277.

Jeff motioned we approve the roofing bid from Integrity with a 10% buffer if needed in light of the urgent need for the repairs. Tom seconded the motion. The motion passed by unanimous vote.

- c. New cameras are being installed. The company was already out and will send more people to wrap up next week.

- 5. OLD BUSINESS (President): None
- 6. NEW BUSINESS (President): None.

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7. FOR THE GOOD OF THE ORDER (President): None.
8. ADJOURNMENT (President):

Malcolm motioned to adjourn the meeting at 8:30 PM.

Michelle seconded the motion. The motion passed by unanimous voice vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 18 APRIL 2024, 7:00 PM.