

## First Lutheran Community Church October 21 2021 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)  
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)  
Pastor Adrian Bonaro Paul Gaudette (CBA)  
Jake Nelson Chris Billings  
Casey Nelson Diane Aldinger  
Suzanne Harvey Steve Atkinson  
Sonja Miller Julianne Powelson

Absentees: Sharon Bacon

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:00 PM

2. APPROVAL OF MINUTES FROM 16 SEPTEMBER MEETING DRAFT 3 (President).

**Sonja motioned we approve Draft 3 minutes from 16 September meeting. Julianne seconded the motion. The motion passed by unanimous vote.**

3. REPORTS

### **A. Presidents Report:**

- 1) Kelly liked the surprise work anniversary celebration.
- 2) People are doing donuts in the lower lot. The parking barriers are going to be re-arranged to discourage that behavior.
- 3) Transformation discussions have wrapped up for now. Sharon Bacon is working on completing the notes from the discussions. The team will meet soon and discuss the notes. In January, discussions with church membership will resume with some adjusted questions. So far, some suggestions include a lunch outing group, crafting tables, or puzzles that could be done together.
- 4) One of our security cameras were stolen. Jeff and Paul are reviewing our security camera situation.

### **B. Pastor's Report:**

- 1) The Sunday noon bible study was not well attended. To make better use of the Sunday timeslot, we are going to try something new. "First-Flix" (working title) will be on the first Sunday at 3 PM. The group will watch documentaries or other streaming media and have a discussion afterwards. It will help people pick and recommend new things to watch.
- 2) Generosity and stewardship drive is usually around this time. It will be held in January this year.
- 3) Adrian attended a Project Share meeting. The distressed trailer on our lot is supposed to be moved shortly. The tiny houses are going to be collected up soon and gathered on a piece of property to be moved later. Camp Calvinwood is back on the table as a potential site due to a shift in leadership.

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- 4) Working on trying to bring back as many traditions as possible. Advent will have a candle lighting. Trying to get creative with a way to bring back communion bread such as bread-to-go. Safety will be the focus of whatever is done. Streaming numbers have been increasing.

### **C. Treasurer's Report:** *(note that the council reviewed preliminary reports that were pending corrections. Presented here are the final numbers).*

- 1) **FLCC General Funds:** September general giving was \$21,164 compared to the August total of \$36,760 (September 2020 was \$25,795). August's envelope giving was higher than average as the result of several large contributions. The Vanco Simply Giving has returned to its average for this year, and the loose offerings remained about average for our in-house worship services. The lease income from the KMHS was consistent with prior months. In September the increased usage fee (\$600) for the Noah's Ark Daycare took effect, so the facility use income was up slightly. The total general fund income for September was \$29,323, and the expenses were \$31,138 for a net loss of \$1,815. The general fund checking account balance was \$69,952, and the general operations savings account was \$67,096 at month end.
- 2) **Resource Coordinator Fund:** The fund received donations of \$10 in September. This fund is used exclusively to pay the salary and compensation for our Resource Coordinator position. At month end there were \$17,331 in this fund.
- 3) **NADC - Noah's Ark Daycare:** September income was \$57,997, and expenses were \$59,487 for a net loss of \$1,490. At month end they had total assets of \$223,521, including checking and savings accounts, and receivables.
- 4) **NAPS - Noah's Ark Preschool:** September income was \$3,336, consisting primarily of tuition paid. There were more than 30 students enrolled at the end of the month. The expenses were \$5,387 for a net loss of \$2,051. At month end they had a combined total of \$30,974 in checking and savings accounts.
- 5) **FLCCW - First Lutheran Community Church Women:** The group has resumed their activities. They continue their Bible study circles and meet monthly for quilting. They have packed Lutheran World Relief kits, and plan to ship the kits and quilts in November. In September they received income of \$100, with expenses of \$107, for a net loss of \$7. At month end they had a total of \$6,473 in net assets.
- 6) **Designated Funds:** The majority of these funds continued to be inactive during September. The Community Aid fund provided assistance to local residents; at month end the balance in this fund was \$26,520. The Flower fund balance was \$234 at month end. The Miscellaneous Pass-Through fund was used to receive and disburse contributions by our congregation for aid to refugees from Afghanistan. We collected \$1,542 for this relief effort. The 2021 budget provided \$250 as "seed money" for the Vacation Bible School. That amount was applied to the fund's deficit in September, resulting in a balance of \$147.
- 7) **Other Discussions:**
  - a. Fred completed the actions needed to increase the monthly limits on our church credit card issued by the Kitsap Bank. Mr. Gaudette now has a \$1,000 limit and Mrs. Hassebrock has a \$500 limit.

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- b. During the growing season the Community Garden uses a significant amount of water. In August and September our average water bill was \$347; the monthly average for January through July was \$200. The Community Garden designated fund had \$6,827 at month end. We will discuss with the garden leaders if they would like to contribute to the water bill.
- c. Fred would like to enroll the church in the Kitsap Bank cash management program. This will provide us with two benefits. First it will allow him to establish individual log-in credentials for the persons who require access to our bank account, e.g., the two bookkeepers, myself, and the assistant treasurer (Mrs. Nancy Rollins). Currently there is only one set of credentials shared by all of these people. The Treasurer would be the administrator of the account and would control the type of access granted to the others. Second, cash management would give us the option of establishing direct deposit for our employees' pay checks. Some of our employees have asked for this service. Basic cash management would cost \$20 per month, and the direct deposit feature would be at an additional charge of \$20. Fred discussed this with our bookkeeper and adding that feature would not increase her workload; it would result in fewer checks to be printed, signed and mailed which would save us some money and time. The council discussed that having individual log-ins would be much more secure and direct deposit much more convenient.

**Sarah motioned the council enroll the church in the Cash Management Program. Sonja seconded the motion. The motion passed by unanimous vote.**

### **D. CBA's Report:**

- 1) A door downstairs was broken when a rock was sent flying by landscaping activities. That door has been broken several times, so it will be replaced with laminated glass that should be more resilient. It will be a bit over \$900.
- 2) The dryer in the daycare died. A new one was purchased from an outlet store.
- 3) The electronic sign outside is malfunctioning and there has been no luck getting it repaired. Due to its age parts are difficult to purchase. Temporary signage has been created if needed.
- 4) We did not hear back on our counteroffer for the Ministry Center. There was another showing but nothing came of it. The council discussed lowering the listing price to potentially attract new buyers. KMH has given their 90 days to vacate notice. When we received the prior offer, it was determined that \$760,000 would be enough to pay off our mortgage.

**Sonja motioned the council have Paul drop the listing price of the Ministry Center building to \$760,000. Chris seconded the motion. The motion passed by majority vote.**

- 5) Trunk or Treat is coming up soon.
- 6) Fellowship hall thermostats require service. They are located in an odd location in the attic, so a service technician has been scheduled.
- 7) Baking for the Christmas Bake Sale has to be done in a commercial kitchen. Wednesdays have been selected as baking day.

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4. OLD BUSINESS (President): None.
5. NEW BUSINESS (President): None.
6. FOR THE GOOD OF THE ORDER (President): None.
7. ADJOURNMENT (President)

**Steve motioned to adjourn the meeting at 8:26 PM. Chris seconded the motion.  
The motion passed by unanimous voice vote.**

NEXT MEETING IS SCHEDULED FOR THURSDAY, 18 NOVEMBER 2021, 7:00 PM.