

First Lutheran Community Church January 19 2025 Meeting Minutes Final

Attendees: Sharon Bacon (President) Ryan Sjoberg (Secretary)
Pastor Adrian Bonaro Fred Seidel (Treasurer)
Tom McLean Jeff Robinson
Steve Atkinson Diane Aldinger
Casey Nelson Scott McDougall
Karla Crowell Chris Billings

Absentees: Malcolm Collie (Vice President) Kelly Hassebrock (CBA)
Amanda McKenney (Daycare)

Guests: None

1. CALL TO ORDER (President) 7:01 PM.
2. OPENING DEVOTIONS (Pastor)
3. APPROVAL OF MINUTES FROM 17 NOVEMBER MEETING DRAFT 1 (President):

Ryan motioned we approve Draft 1 minutes from 17 November meeting. Chris seconded the motion. The motion passed by unanimous vote.

4. REPORTS

1) President's Report

- a. Two members came forward to fill the vacancy on the council. They each submitted a letter to the council, which Sharon read. Both candidates were strong and their letters very well done. After discussion, a ballot was cast.

Shara Nelson was elected to fill the vacancy by majority vote.

- b. A group is looking into what the church needs to have ready in the event of an emergency. They also hope to look into how people can be prepared at home as well.
- c. Next week we will convene a special meeting to continue the work we started at the retreat. The goal will be to generate a list of steps for us to take.
- d. Amanda is out, so Sharon covered the Daycare report. Rats were discovered outside the building so a company we are contracted with are coming out to remedy the situation. The Preschool and Daycare are looking into a shared curriculum that both centers can use. A special volunteer team is going to work with Daycare and Preschool leadership to find new ways to work together. At preschool, the textile drive is ending soon and funds will be used to replace a broken child's toilet. At daycare hiring is underway as to allow for some staff to take time for college courses and leave time. Bids are being sought for some upgrades to the classrooms.

First Lutheran Community Church January 19 2025 Meeting Minutes Final

- e. Kelley is out, so Sharon also covered the CBA report. The roof has been repaired. Lighting above the sanctuary needs to be corrected because of specialized lightbulbs. Several ballasts need replaced. A new project board is being put up outside the CBA office. Work is also being done with the window vendor to correct the tinting.

2) Daycare Report:

- a. Amanda is out today.

3) Pastor's Report:

- a. The council committees have really started to get busy now that the holidays are behind us.
- b. Adrian is working with the Luther Seminary and some others on a new type of worship style. Some of new elements will be used at FLCC.
- c. The 9:30 service time has begun based on feedback.
- d. Sabbatical planning is underway and things are being booked. Paster Dan is excited to come and cover the summer.

4) Treasurer's Report:

- a. December general giving was \$29,702 compared to the November total of \$43,260. We had one large donation of \$20,000 in November (December 2023 was \$33,889). Envelope giving was \$17,083 and the Vanco Simply Giving was \$11,565. Loose offerings were \$1,054 and there were no Thrivent Choice donations. The usage income was \$5,040. The total general fund income for December was \$34,746 and the expenses were \$32,310 for a net income of \$2,476. At month end the general checking account balance was \$82,570, and the general operations savings account was \$75,569.
- b. Resource Coordinator Account: We received donations of \$3,801 this month and had expenses of \$992, for a net income of \$2,809. At month end there were \$8363 in this account.
- c. Noah's Ark Daycare: The December profit and loss statement showed an income of \$80,313 and expenses of \$72,881. This resulted in a net income of \$7,432. At month end the NADC had \$241,413 in their checking account. There was \$244,898 in their savings account for a total of \$486,311.
- d. Noah's Ark Preschool: This month's profit and loss statement showed an income of \$5,450 and expenses of \$6,611. This resulted in a net loss of \$1,162. The NAPS checking account showed a balance of \$1,743, with \$15,430 in their savings account for a total of \$17,173.
- e. FLCC Women: The December profit and loss statement showed an income of \$3,614 with expenses of \$3,591, resulting in a net income of \$22. At month end they had \$3,898 in their checking account, \$1,782 in their savings account, and \$2,991 in certificates of deposit for total assets of \$8,670.
- f. Designated Funds: At month end the Major Maintenance fund was at \$12,911, Community Aid \$9,737, and the Coffee fund \$10,512. The sabbatical account was \$9,061. We spent \$392 for the priory trip and Reiki training in December.

First Lutheran Community Church January 19 2025 Meeting Minutes Final

Pastor Adrian also had \$3,944 in continuing education savings at month end for a total of \$13,005.

g. Other topics:

i. **Jeff made the following motion, which was seconded by Chris. The motion passed by unanimous vote.**

“The Church Council approved a motion directing the Treasurer, Fred Seidel, to establish checking and savings accounts at the Kitsap Credit Union for the Church, Noah’s Ark Daycare (NADC) and Noah’s Ark Preschool (NAPS). The Council also approved the following persons as signatories for these accounts:

Sharon Bacon, President (all accounts)

Tom McClain, Council Member (all accounts)

Steve Atkinson, Council Member (all accounts)

Frederick Seidel, Treasurer (all accounts)

Nancy Rollins, Assistant Treasurer (all accounts)

Karen Spellman, Director of NAPS (only for NAPS accounts)

Kelly Hargrave, Office Manager of NAPS (only for NAPS accounts)”

Tom made the following motion, which was seconded by Chris. The motion passed by unanimous vote.

“The Council also approved a motion to approve the issuance of a credit card for the main church account to Kelly Hassebrock the Church Business Manager with a credit limit of \$4000, a second credit card to Pastor Adrian Bonaro with a credit limit of \$4,000, and a third card to Erynn Bosch the Office Manager with a credit limit of \$2,000.”

5) CBA’s Report:

b. Kelley is out.

5. OLD BUSINESS (President): Committee updates. The community resource team is going to review the giving tree program. Going to looking into financial goals as well. The book donations to Helpline were so successful they asked if we could do the same next year. Helpline has also urgently requested cold weather gear. The cold weather shelter will soon be open. The ministry team has met with Adrian and is working on a survey of ministry leaders to better understand what ministries are active. The hope is to learn what is going on and get things documented, as well as how the committee may assist them. The first quick initiative was to announce Thrivent Action grants and hope people apply for them. They also want to look into grant writing.
6. NEW BUSINESS (President): None.
7. FOR THE GOOD OF THE ORDER (President): The Western Washington Center for the Arts will hold a pasta dinner fundraising event.

First Lutheran Community Church January 19 2025 Meeting Minutes Final

8. ADJOURNMENT (President):

Chris motioned to adjourn the meeting at 8:55 PM.

Steve seconded the motion. The motion passed by unanimous vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 20 FEBRUARY 2025, 7:00 PM.