

## First Lutheran Community Church April 2023 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)  
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)  
Pastor Adrian Bonaro Paul Gaudette (CBA)  
Sharon Bacon Michelle Sharp  
Andrew Wilmarth Doug Jones  
Diane Aldinger Casey Nelson  
Tom McLean

Absentees: Suzanne Harvey Scott McDougall

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:02 PM.
2. OPENING DEVOTIONS (Pastor)
3. APPROVAL OF MINUTES FROM 16 MARCH MEETING DRAFT 2 (President).

**Ryan motioned we approve Draft 2 minutes from 16 March meeting. Sharon seconded the motion. The motion passed by unanimous vote.**

### 4. REPORTS

#### 1) Presidents Report

- a. Additional lighting and security are being considered for the Daycare. Discussions are under way with the landscapers to make some changes that should provide more sight. A lighting professional came out to do an assessment of our needs and provide options. One option would be to put lighting on the second floor of the building instead of installing light posts. The lights are especially useful in the winter when the days are shorter.
- b. The Daycare is preparing to remodel the kitchen. After getting several bids, they are ready to move forward. They need a complete gutting of the kitchen, as well as installation of new cabinets. The estimate they have chosen is \$40,000.

**Sarah motioned we authorize the Daycare management to spend up to \$40,000 on the kitchen remodel. Sharon seconded the motion. The motion passed by unanimous vote.**

- c. The washer and dryer in the Daycare are failing. They need to purchase a new set. The laundry cabinet is very small and is limiting the options. They want to get a high-quality set, and may have to reconfigure the structure. This is estimated to cost around \$10,000.

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**Sarah motioned we allow Daycare management to spend up to \$10,000 on a new washer and dryer. Sharon seconded the motion. The motion passed by unanimous vote.**

- c. Determined that the semi-annual meeting will be on May 21<sup>st</sup>, at 10AM.
- d. Discussed council terms and who plans to re-run. Two council members have reached the end of their terms as well as their term limits, and must leave council. Everyone should talk with members of the congregations to see if we can get some folks interested in filling those teams.

### 2) Pastor's Report:

- a. Lent and Easter have passed. The season is a lot of work, so it will be nice for things to calm down a bit.
- b. A new mesh wi-fi router was installed in the Daycare. Hoping it helps, or else a new internet provider may need to come out and assess the situation.
- c. The new bulletin insert is working well. There has been an uptick in visitor information and membership and prayer requests. A Welcome Team is coming together and reaching out to new folks, and those we have not heard from in a while.
- d. The furnace repairs have been very expensive. When the final bills are received, a fundraiser is planned.

### 3) Treasurer's Report

- a. **FLCC General Accounts:** Our church's financial position continues to be consistent with prior months. March general giving was \$24,488 compared to the February total of \$28,378 (March 2022 was \$24,005). Envelope giving was \$13,404 and the Vanco Simply Giving was \$10,424. The loose offerings were \$620 and Thrivent Choice was \$40. Usage income was \$4,400, including the increased facility fee for the day care. The total general fund income for March was \$28,822, and the expenses were \$44,295 for a net operating loss of \$15,473. This loss does not reflect the money that we transferred from our operational savings account because this is not income. When that amount is included the actual loss in March would be \$5,263. At month end the general checking account balance was \$45,038, and the general operations savings account was \$81,330.
- b. **Resource Coordinator Fund:** We received donations of \$20, and had expenses of \$1,151 in March, for a net loss of \$1,131. At month end there were \$22,109 in this account, due to the large contribution in February.
- c. **NADC - Noah's Ark Daycare:** March income was shown as \$82,803, and expenses were \$70,997 for a net operating income of \$11,806. At month end they had \$368,378 in their checking account and \$48,200 in their savings accounts for a total of \$416,578.
- d. **NAPS - Noah's Ark Preschool:** March income was shown as \$5,286, and expenses \$6,856 for a net operating loss of \$1,570. The NAPS balance sheet shows that they had \$3,627 in their checking account and \$15,416 in their savings account for a total of \$19,044.
- e. **FLCCW - First Lutheran Community Church Women:** This month's income was \$335 with expenses of \$74, for a net income of \$261. At month end they had

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\$2,372 in their checking account, \$1,781 in their savings account, and \$2,926 in certificates of deposit for a total of \$7,078. The FLCCW was also holding a Thrivent gift card for \$176.

- f. **Designated Funds:** The Community Aid fund had a balance of \$32,056, and the Major Maintenance fund balance was \$9,246. Income this month was \$3,412 and expenses were \$1,850. At month end the balance of all designated funds was \$71,332.
- g. **Other Topics:**
  - i. We transferred \$12,089 from our operational savings account for the final payment for the replacement of the heat pump supporting the fellowship hall. We had moved \$10,210 from major maintenance in February for the down payment for this project. The total cost for the replacement system was \$22,299.
  - ii. Our utilities continue higher with increases in electricity, natural gas and water bills running above the averages for 2022. Hopefully these will decline as the weather warms up and daylight hours are longer. Despite these variances Fred does not see any cause for alarm at this time.
  - iii. Due to recent bank failures, the finance team is looking into other accounts we could move money into to stay below the FDIC insured threshold of \$250,000.

### 4) CBA's Report:

- a. Work continues on the lighting. Lights may also be added to the corners of the building. New outside cameras are also being installed, since the Ring cameras seem to miss things.
- b. Daycare babies room still has single pane windows that need replaced. Bids are being sought, and tinting might be considered.
- c. Kitsap Transit has been contacted about a bus that keeps driving too quickly through the parking lot.
- d. Cash Counting volunteers have started using spreadsheets on a computer, which has speed up the process quite a bit.

5) **Guest Report:** The Daycare is getting a land line installed so that in the event of a power outage, parents can still be in contact with the center.

5. OLD BUSINESS (President): Committee updates – event planning committee will pick back up now that Easter is over. Community group has been meeting with organizations to see what services are out there that we could partner with.
6. NEW BUSINESS (President): Concrete pad is on the way so that a Tiny House can become the toy storage shed.
7. FOR THE GOOD OF THE ORDER (President): None.
8. ADJOURNMENT (President):

**Sharon motioned to adjourn the meeting at 8:24 PM.**

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**Sarah seconded the motion. The motion passed by unanimous voice vote.**

NEXT MEETING IS SCHEDULED FOR THURSDAY, 18 MAY 2023, 7:00 PM.