

## First Lutheran Community Church July 2023 Meeting Minutes Final

Attendees: Sharon Bacon (President)            Jeff Robinson (Vice President)  
              Ryan Sjoberg (Secretary)           Paul Gaudette (CBA)  
              Fred Seidel (Treasurer)           Diane Aldinger  
              Steve Atkinson                        Michelle Sharp  
              Andrew Wilmarth                     Malcolm Collie  
              Scott McDougall

Absentees: Doug Jones                         Tom McLean  
              Pastor Adrian Bonaro             Casey Nelson

Guests:     Diana Gromling

1. CALL TO ORDER (President) 7:00 PM.
2. OPENING DEVOTIONS (President)
3. APPROVAL OF MINUTES FROM 15 JUNE MEETING DRAFT 3 (President).

**Michelle motioned we approve Draft 3 minutes from 15 June meeting. Ryan seconded the motion. The motion passed by unanimous vote.**

#### 4. REPORTS

##### 1) President's Report

- a. After having discussions with Pastor, Sharon had 1:1 meetings with the staff.
- b. Sharon and Deacon Marj have identified we have a potential communication gap with the congregation. After a recent emergency, there was difficulty reaching out to an emergency contact. The council reviewed a form that is planned to be distributed to members of the congregation. The optional form will be used to collect emergency contact information. September is the target month to collect the info.
- c. Pastor is out. But he left some new members for us to vote on. Patricia Weatherman is the first.

**Michelle motioned we accept the new member. Ryan seconded the motion. The motion passed by unanimous vote.**

The second is Shelley Hartman, as an associate member, as she is still a member of another church in her hometown.

**Steve motioned we accept the new member. Jeff seconded the motion. The motion passed by unanimous vote.**

## First Lutheran Community Church July 2023 Meeting Minutes Final

### 2) Pastor's Report:

- a. Pastor is out.

### 3) Treasurer's Report

- a. **FLCC General Accounts:** As in previous months our church's financial position continues to be stable. June general giving was \$26,409 compared to the May total of \$26,224 (June 2022 was \$24,139). Envelope giving was \$15,469 and the Vanco Simply Giving was \$10,387. The loose offerings were \$517 and the Thrivent Choice contributions were \$37. Usage income was \$4,290. The total general fund income for June was \$30,704, and the expenses were \$31,720 for a net operating loss of \$1,016. At month end the general checking account balance was \$46,545, and the general operations savings account was \$81,641.
- b. **Resource Coordinator Fund:** We received donations of \$10, and had expenses of \$1,152 in June, for a net loss of \$1,142. At month end \$18,710 remained in this account.
- c. **NADC - Noah's Ark Daycare:** The June profit and loss statement showed an income of \$76,578 and expenses of \$73,537. This resulted in a net income of \$3,010. At month end the NADC had \$202,629 in their checking account and \$245,330 in their savings accounts for a total of \$447,959.
- d. **NAPS - Noah's Ark Preschool:** The June profit and loss statement showed an income of \$4,169 and expenses of \$2,699. This resulted in a net income of \$1,469. The NAPS balance sheet shows that they had \$3,409 in their checking account and \$15,418 in their savings account for a total of \$18,827.
- e. **FLCCW - First Lutheran Community Church Women:** The June profit and loss statement showed an income of \$64 and expenses of \$341. This resulted in a net loss of \$277. At month end they had \$2,125 in their checking account, \$1,781 in their savings account, and \$2,929 in certificates of deposit for a total of \$6,835.
- f. **Designated Funds:** The Community Aid fund had a balance of \$28,783, and the Major Maintenance fund balance was \$10,894. Income this month was \$1,553 and expenses were \$2,052. At month end the balance of all designated funds was \$67,338.
- g. **Other Topics:**
  - i. This month the church again showed a net loss. As of the end of June our projected income for 2023 is \$418,932 (including contributions specified for the Resource Coordinator position). Our projected expenses are \$423,937, resulting in a projected net loss of \$5,005 for the year. I believe that our church is still in a sustainable financial position, although the members of the Church Council should continue to maintain awareness of our expenditures. We still have time to make any appropriate adjustments before year end.
  - ii. Discussion around bank signature authority. We will need to remove Sarah from the signature list and update Jeff's permissions for payroll at the bank. Fred proposed the needed language to be added to the minutes.

**Ryan motioned that Ms. Sarah Cook, the previous vice president, be removed as an authorized signer for the church's bank accounts and that the current vice president, Mr. Jeff Robinson, be authorized to act as an alternate person to sign checks and approve electronic transactions for the**

## First Lutheran Community Church July 2023 Meeting Minutes Final

**church payroll. Steve seconded the motion. The motion passed by unanimous vote.**

### **4) CBA's Report:**

- a. The final bid for the kitchen was \$50,189, there was some additional spend needed and new countertops. Since that was above what the council approved, Paul needs an updated authorization.

**Michelle motioned the Daycare staff be authorized to spend up to \$60,000 on the kitchen remodel (up from our original \$40,000). Diane seconded the motion. The motion passed by unanimous vote.**

- b. Fellowship hall seemed warm the other day and water started leaking into the kitchen from the air handlers. Our heating company came out to unclog the air handlers. Then they examined the heat pump as it appeared off for some reason. There was a sensor that had been tripped by the water from the kitchen unit. While conducting the work, it was discovered that the Daycare unit was completely frozen since it had been overworked. The heating company recommended replacing the unit.
  - c. Grab bars are going to be installed in the ladies' restroom to make it more accessible.
  - d. A large food donation was made and the food was distributed to the community.
  - e. Work is underway to determine the best way to sell the tiny houses. A silent auction and delivery cost are being determined.
  - f. The new security system is getting installed soon
  - g. Our current phone and WIFI system is having issues. The company is not being responsive, so a new company is being sought.
  - h. Painting bids and flooring bids have been received. The floor was \$10-\$30K. Painting was \$10K. The windows are also finally getting replaced in a few weeks.
5. OLD BUSINESS (President): Committee reports – Stewardship group met to discuss the sale of the tiny houses and fundraising. Scott has been reaching out to past members to check in. The Social Justice team met with Corrinne and had a senior care organization come speak. Something for us to considered for our aid fund – a local church put a \$75 limit on assistance. We currently do not have any formal policies in place for our fund – having some guidelines would help Corrinne. We want to make sure that our limited resources are being distributed to as many people as possible. The Fellowship and Events team is on hold until after VBS.
6. NEW BUSINESS (President): Request to have the landscapers trim the trees by the sign so it is more visible. In October, the ELCA has a Minister Appreciation month and the synod sends out appreciation certificates. We should determine a way to participate.

## **First Lutheran Community Church July 2023 Meeting Minutes Final**

7. FOR THE GOOD OF THE ORDER (President): None.
8. ADJOURNMENT (President):

**Michelle motioned to adjourn the meeting at 8:28 PM.**

**Steve seconded the motion. The motion passed by unanimous voice vote.**

**NEXT MEETING IS SCHEDULED FOR THURSDAY, 17 AUGUST 2023, 7:00 PM.**