

## First Lutheran Community Church May 20 2021 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)  
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)  
Pastor Adrian Bonaro Steve Atkinson  
Sonja Miller Chris Billings  
Jake Nelson Sharon Bacon  
Suzanne Harvey Diane Aldinger  
Julianne Powelson Paul Gaudette (CBA)

Absentees: Casey Nelson

Guests: None

1. CALL TO ORDER (President) 7:03 PM
2. OPENING DEVOTIONS (Pastor)
3. APPROVAL OF MINUTES FROM 15 APRIL VIRTUAL MEETING DRAFT 1 (President).

**Sonja motioned we approve Draft 1 minutes from 15 April Virtual Meeting. Sharon seconded the motion. The motion passed by unanimous vote.**

#### 4. REPORTS

##### **A. Presidents Report:**

- 1) The Transformation Team is working on how to move forward with services. A tree service has been scheduled to come clean up the branches and debris in the lower lot.
- 2) Discussion around next council meeting being virtual or in person. We will try in person and have a zoom meeting at the same time. We also discussed moving the time of the meeting based upon the availability of financial data. When the meeting falls on the 15<sup>th</sup>, that isn't enough time to get the data from the bookkeeper and have it reviewed by the finance committee. We could move to the 4<sup>th</sup> Thursday instead. That could run into Holidays. We could review the financials on a one-month delay, but that could affect the timeliness of our ability to make decisions. If the meeting falls on the 15<sup>th</sup>, we could review preliminary data. Since the final numbers can be reviewed soon after the meeting, we will go with preliminary numbers when needed.

##### **B. Pastor's Report:**

- 1) In person services have resumed. The lives streams have been improving each time. Golden Friends Bible Study is up and running again with good attendance. The post service Sunday Bible study could resume in June. Children's services will continue to be recorded (by popular demand). The courtyard has inherited the backdrop that was used in the outdoor recorded services.

## First Lutheran Community Church May 20 2021 Meeting Minutes Final

- 2) CDC has issued updated guidelines. In most situations vaccinated people do not need to wear masks. The Transformation Team discussed mask wearing. Their general recommendation is that masks should be worn outside the sanctuary, but can be removed once seated. Other options considered were waiting until June to change the policy or having a mask on service and a mask off service. Council agreed with the recommendation of the Team and will require masks when not seated in the sanctuary.
- 3) There will be singing at the services. The guidance has not mentioned singing. The pews will still be distanced. Approximately 100 people are still viewing online services. People are spread between the services, so we haven't run into any capacity issues. We will stop taking temperatures as well.
- 4) We have done a lot of outreach and offered rides, so hopefully everyone who wanted to be vaccinated has been.
- 5) There will be a picnic at Elim on June 6th. We are going to try and bring coffee back and have fellowship time between the services. The plan is to have it be outside.

**C. Treasurer's Report** – There was not an audit last year due to the pandemic. It needs to be restarted.

- 1) **General Update:** The Kitsap Bank has issued the two FLCC credit cards, one for Paul and one for Kelly, with a monthly combined limit of \$500. Paul and Kelly are now using these cards instead of charging purchases to their own personal accounts, and being reimbursed.
- 2) **PPP Loan:** Nancy Rollins completed and submitted the forms required by the SBA and Kitsap Bank for the loan forgiveness. On May 7th we were notified that our request was approved and the entire amount of our loan (\$136,040) has been forgiven. I deeply appreciate all of the hard work by both Nancy and Paul to obtain this loan in 2020 when it was so important and then to achieve forgiveness of the total amount of the debt.
- 3) **FLCC:** April general giving was \$22,261 compared to the March total of \$37,228 (April 2020 was \$34,680). March giving included a single donation of \$7,000 to the Resource Coordinator fund, and an increase in the envelope giving of \$7,000. The Vanco Simply Giving and Thrivent were at the same levels as last month. The lease income from the KMHS remained consistent with last month. The total general fund income for April was \$29,988, and the expenses were \$29,241 for a net income of \$746. The general fund checking account balance was \$108,260, and the general operations savings account was \$16,717 at month end.
- 4) **Resource Coordinator Fund:** The fund received donations of \$30 in April. At month end there were \$16,850 in this fund.
- 5) **NADC - Noah's Ark Daycare:** April income was \$64,762, and expenses were \$63,694 for a net income of \$1,069. At month end they had a combined total of \$214,170 in checking and savings accounts.
- 6) **NAPS - Noah's Ark Preschool:** April income was \$3,137, and expenses were \$4,404 for a net loss of \$1,268. At month end they had a combined total of \$33,549 in checking and savings accounts. Karen continues to operate the preschool with limited classes, and begins her summer break at month end.

## **First Lutheran Community Church May 20 2021 Meeting Minutes Final**

- 7) **FLCCW - First Lutheran Community Church Women:** In April they received \$131 from a Circle offering, and with no expenses they had a net income of \$131. At month end they had a combined total of \$6,756 in their checking, savings, and CD accounts.
- 8) **Designated Funds:** The majority of these funds remained inactive during March. The community aid fund continued to provide assistance to local residents as managed by Corinne Criss. The “Designated Funds - Other” balance of \$692 was transferred to the Music Ministry fund as approved by the Church Council in April.
- 9) **Endowment Fund:** The balance of this fund is \$11,139 after the addition of a quarterly dividend of \$47.

### **D. CBA’s Report:**

- 1) Community Aid Fund received a large donation last week.
  - 2) Daycare will begin renovating the bathrooms next week, and the materials are being delivered soon.
  - 3) Lighting and fans will be installed soon with Leonard at the helm of the project.
  - 4) Vaccine clinic wrapped up.
  - 5) RVs and Trailers have mostly been staying out of the parking lot.
5. OLD BUSINESS (President): None.
  6. NEW BUSINESS (President): None.
  7. FOR THE GOOD OF THE ORDER (President): Coffee for fellowship time – The altar guild usually makes the coffee. Some questions about the fellowship time – who puts the chairs outside? What do we do if it rains? How do the determine how much coffee to make? Can we have enough room on the patio to social distance? These are all good questions that we will just have to work out as we try, as the fellowship time has been requested. Sarah will look into having a mobile coffee stand come that could help with some of the Coffee preparation.
  8. ADJOURNMENT (President)

**Steve motioned to adjourn the meeting at 8:26 PM.**

**Ryan seconded the motion. The motion passed by unanimous voice vote.**

**NEXT MEETING IS SCHEDULED FOR THURSDAY, 17 JUNE 2021, 7:00 PM, IN THE SANCTUARY AND VIA ZOOM.**