

First Lutheran Community Church 17 February 2022 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)
Pastor Adrian Bonaro Paul Gaudette (CBA)
Sharon Bacon Chris Billings
Casey Nelson Diane Aldinger
Suzanne Harvey Julianne Powelson
Sonja Miller

Absentees: Jake Nelson Steve Atkinson

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:02 PM

2. APPROVAL OF MINUTES

FROM 20 JANUARY MEETING DRAFT 2 (President).

Sonja motioned we approve Draft 2 minutes from 20 January meeting. Sharon seconded the motion. The motion passed by unanimous vote.

FROM 30 JANUARY ANNUAL MEETING DRAFT 3 0(President).

Sonja motioned we approve Draft 3 minutes from 30 January Annual meeting. Sharon seconded the motion. The motion passed by unanimous vote.

3. REPORTS

A. Presidents Report:

- 1) With the weather improving again, work will resume on cleaning up the distressed trees.
- 2) Upgrading the lighting in the back to make things safer for Pre-School and Daycare staff.
- 3) Signed paperwork on the Ministry Center sale. Glad that is over!

B. Pastor's Report:

- 1) Once per quarter, Mike Greenwald, a member and retired Navy Chaplin, has volunteered to lead worship. That will free up Adrian to travel and visit other congregations. Council did not have any concerns and agreed it sounded like a good idea. In the past, there were visits to other congregations.
- 2) Still monitoring Covid cases and thinking through what the future could look like. Lent will have a theme of healthy relationships. Possibly will be bringing back coffee time starting March 6th, as well as just before Ash Wednesday and Lent services. Also under consideration is a Maundy Thursday meal depending on what April numbers look like. Lent will have "Smile Time" greeting were we quickly pull down masks and smile.

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- 3) Confirmation has been going very well over Zoom, the kids are good virtual students and over-achievers.
- 4) Considering a “Fresh Start Party” after Easter to celebrate coming out of Covid and spending time together. We could also do a low-key Mortgage Celebration. That would also be a time to reinforce that despite being mortgage free, our financial position is very similar to when we were renting the Ministry Center.
- 5) New Members: Jen and Dirk Wiebush and Sharon Flannery have applied for membership of the church.

Sonja motioned we accept the new members. Sarah seconded the motion. The motion passed by unanimous vote.

C. Treasurer's Report:

- 1) **FLCC General Funds:** Our church’s financial position continues to be excellent. January general giving was \$37,846 compared to the December total of \$23,925 (January 2021 was \$18,586). The Vanco Simply Giving was consistent with the past year, and the loose offerings were about twice the average for previous months. The total general fund income for January was \$41,716, and the expenses were \$33,410 for a net operating income of \$8,306.

At month end the general checking account balance was \$61,166, and the general operations savings account was \$72,327.

- 2) **Resource Coordinator Fund:** We received donations of \$3,870, and had expenses of \$1,723 in January, for a net income of \$2,147. At month end there were \$21,680 in this account.
- 3) **NADC - Noah’s Ark Daycare:** January income was \$58,822, and expenses were \$60,970 for a net operating loss of \$2,149. Personnel expenses this month were higher because of two holidays and a significant increase in sick pay. At month end they had total assets of \$303,075, including checking and savings accounts and receivables.
- 4) **NAPS - Noah’s Ark Preschool:** January income was \$6,313, and expenses were \$6,247 for a net income of \$66. At month end they had total assets of \$33,965, including checking and savings accounts.
- 5) **FLCCW - First Lutheran Community Church Women:** The group continued their normal activities during January. They had Bible study circles and monthly quilting meetings. The month’s income was \$285 with expenses of \$100, for a net income of \$185. At month end they had total assets of \$7,018, including checking and savings accounts and certificates of deposit.
- 6) **Designated Funds:** The majority of these funds continued to be inactive during January. The largest of these funds are the Community Aid fund with a current balance of \$31,749, and the Major Maintenance fund with a balance of \$15,499. At month end the balance of all designated funds was \$74,110.
- 7) **Other Discussions:**
 - a. Fred was made aware that he was not using the correct years of experience when he programmed for Pastor Adrian and Deacon Marj’s salaries in the 2022 budget. After consulting with the Synod, he recalculated their years of experience and

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updated the budget. During the review he also discovered some corrections were needed for the Washington family leave and long-term care acts. After all of these changes the result was that the budget now has a \$66 shortage for the year. We began using the new salary amounts to pay Pastor Adrian and Deacon Marj in February.

- b. Paul has received the applications from employees to set up the direct deposit for their paychecks. A number of employees have declined to participate. We will continue to encourage all of the FLCC employees to do so. Our bookkeepers must get training from Kitsap Bank to establish the deposits, and then create the on-line formats to actually transfer the money from our accounts to the bank for deposit in the employees' accounts. The plan now is to begin the direct deposit program in March.
- c. The FLCC youth group has a checking account with a current balance of \$21. Fred talked to Jordan Hassebrock about this and she was not aware of that account. The youth group has a designated fund, and they pay their expenses using that. Fred suggested that the checking account be closed and funds transferred to their designated fund. Jordan agreed that this was the best approach. Church council agreed, and the account will be closed soon.
- d. Fred plans to transfer another \$20,000 from our general checking to our operational savings account this month. The checking balance is over \$60,000, which is more than we need for our normal expenses. Even though the interest we receive from the bank is minimal, Fred would like to keep as much as is reasonable in our rainy-day fund (the operational savings). The council agreed.

D. CBA's Report:

- 1) New owners of The Ministry Center are very thankful for us letting them in early; renovations are underway.
- 2) Research is still underway on Solar Lights for the parking lots. They aren't as expensive as first thought, so we could get multiple ones. Lots of the junk from the storage area of The Ministry Center will move out soon.
- 3) New sup pump continues to work very well.
- 4) Narcotics Anonymous has requested the use of our kitchen on every other Sunday afternoon. They make meals and take them to homeless camps in the area. They have been doing it at a church in Bremerton and transporting them back to Port Orchard; our kitchen is much closer. We could give them a trial period. Cleanup would be very important as well following the procedures of the Commercial Kitchen designation (such as food handler's permits). Paul will check with the Health Department to see if there is anything needed. They could also potentially volunteer at Family Kitchen Night to get experience.

E. Guest Report: Diana – The fence needs to be repaired right away – a portion was temporarily removed to facilitate the tree removal. Jeff will get on it. Still waiting on good weather to paint the entryway of the parking lot, but Diana and her family can help with the painting.

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4. OLD BUSINESS (President): Sonja inquired about the roof, Paul said he is working with roofing companies to get it finished. The sign is still broken, but it's been difficult working with the sign company who keeps delaying. A temporary sign has been ordered and will be put up soon. Staff is regularly following up about the extra piano.
5. NEW BUSINESS (President): None.
6. FOR THE GOOD OF THE ORDER (President): None.
7. ADJOURNMENT (President):

Sonja motioned to adjourn the meeting at 8:25 PM. Chris seconded the motion. The motion passed by unanimous voice vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 17 MARCH 2022, 7:00 PM.