

First Lutheran Community Church December 16 2021 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)
Pastor Adrian Bonaro Paul Gaudette (CBA)
Sharon Bacon Chris Billings
Casey Nelson Diane Aldinger
Suzanne Harvey Julianne Powelson
Sonja Miller

Absentees: Jake Nelson Steve Atkinson

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:01 PM

2. APPROVAL OF MINUTES FROM 21 OCTOBER MEETING DRAFT 2 (President).

Sonja motioned we approve Draft 1 minutes from 18 November meeting. Sarah seconded the motion. The motion passed by unanimous vote.

3. REPORTS

A. Presidents Report:

- 1) Leonard and a team of other volunteers took care of the distressed trees. The downed trees will be mulched for the garden or split into firewood.
- 2) Members of the council sat in on a group meeting of local Lutheran churches to see how we can support one another.
- 3) First-Flix movie group continues to do well.

B. Pastor's Report:

- 1) Met with local Lutheran churches to show we are supporting them. There will be an additional meeting in January.
- 2) Starting in January, we will experiment with a "formal" service at 10:30. There has been some feedback wanting it back.
- 3) The rougher trailer is no longer in the lower lot. Helpline is preparing for a large renovation and may use the kitchen trailer as a temporary home during construction. The county is preparing to gather up the tiny houses.
- 4) Looking at the calendar, it looks like we should have our annual meeting on January 30th.

Sarah motioned we hold our Annual Meeting on January 30th, 2022 at 9:30 AM. Sharon seconded. The motion passed by unanimous vote.

- 5) Thinking about adjusting the council meeting times. The evening time slot is difficult during the winter. It requires driving in the dark and potentially rain. Potentially could do noon on the thirds Sundays after services.

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- 6) New members for the church:
 - i. Peggy Rees
 - ii. Randall and Mary Young
 - iii. Paul and Patricia St. Michel
 - iv. Andrew Wilmarth and Xylina Kinsey

Sonja motioned we accept the new members. Chris seconded. The motion passed by unanimous vote.

C. Treasurer's Report:

- 1) **FLCC General Funds:** November general giving was \$22,261 compared to the October total of \$21,021 (November 2020 was \$23,035). The Vanco Simply Giving continued to be slightly below its average for this year, and the loose offerings were consistent with our previous services. The lease income from the KMHS was the same as in prior months. The total general fund income for November was \$30,296, and the expenses were \$28,399 for a net operating income of \$1897. The general fund checking account balance was \$62,225, and the general operations savings account was \$67,250 at month end.
- 2) **Resource Coordinator Fund:** The fund received donations of \$20 in November. At month end there were \$15,395 in this fund.
- 3) **NADC - Noah's Ark Daycare:** November income was \$62,515, and expenses were \$59,475 for a net income of \$3,040. At month end they had total assets of \$213,498, including checking and savings accounts, and receivables.
- 4) **NAPS - Noah's Ark Preschool:** November income was \$7,060, consisting primarily of tuition paid. They continue to operate with more than 30 students enrolled. The expenses were \$6,201 for a net income of \$859. At month end they had a combined total of \$33,047 in checking and savings accounts.
- 5) **FLCCW - First Lutheran Community Church Women:** The group continued their normal activities during November. They had the Bible study circles and monthly quilting meetings. In November they received income of \$607, with expenses of \$802, for a net loss of \$255. At month end they had a total of \$6,319 in net assets.
- 6) **Designated Funds:** The majority of these funds continued to be inactive during November; the balance at month end was \$68,499. The largest of these funds are the Community Aid fund with a balance of \$25,848, and the Major Maintenance fund with a balance of \$16,716.
- 7) **Other Discussions:**
 - a. Fred enrolled the church in the Kitsap Bank cash management program. Fred began working with Paul to set up the procedures for establishing direct deposit for our employees' pay checks. Fred prepared a notification of this change and Paul has provided it our employees, including the NADC and NAPS, with the form required to collect the basic account information to set up this process. He expects to be able to begin the actual enrollment for the direct deposit program in January 2022.
 - b. Fred prepared second draft of the church budget for 2022 by updating the first draft with the year-to-date numbers through November. This incorporates the known changes to our income and expenses, such as the sale of the Ministry

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Center building, the departure of the Kitsap Mental Health Services tenant, and the retirement of our mortgage after the sale is completed. The draft also includes salary increases for our Pastor and Deacon, consistent with the guidelines provided by the Synod. Fred also increased the automobile allowance for our Pastor and Deacon by 10%. The budget incorporates the January increase in the Washington minimum wage (to \$14.49) for our hourly employees. The draft also provides for a \$0.50 per hour increase in the compensation for Paul, Kelly and Corinne. The 2022 budget increases our annual tithing to the Western Washington Synod to \$16,500 (\$1,375 per month), and increases the monthly contribution to the family kitchen by 10%. The effect of these changes is that the net income changed less than 5% (\$16,000). The Council needs to approve the final draft to be presented to the congregation during our semi-annual meeting at the end of January. The council reviewed the budget proposal. This budget will eventually be presented to the congregation at the annual meeting.

- c. Fred submitted the request to update the individuals who will have on line access to our Endowment fund that is invested in a certificate of deposit with the ELCA Mission Investment Fund.
- d. The council reviewed the final year end employee bonuses.

D. CBA's Report:

- 1) Additional tree services were provided and the work was donated.
- 2) There were lots of plumbing issues in the Daycare, including the commercial sink and dishwasher backing up and flooding the floor. All the local plumbers were booked up. A member of the congregation arranged for a relative who was a plumber to come out. They were able to use our commercial auger to clean out the pipes and perform some other repairs. They refused payment, but we were allowed to buy them a nice dinner.
- 3) Business staff can now view banking activity.
- 4) The sale of the Ministry Center is on track. The mortgage inspection was completed. The official move out for the tenant is the 20th, at which time a cleaning crew will be sent.
- 5) We got a large anonymous donation that will be split between the RC fund and our savings account.
- 6) The electronic sign is still broken. Looking into moving or replacing it.

4. OLD BUSINESS (President): None.
5. NEW BUSINESS (President): The local rotary auction will support SK Family Kitchen.
6. FOR THE GOOD OF THE ORDER (President): None.
7. ADJOURNMENT (President)

Sarah motioned to adjourn the meeting at 8:20 PM. Sonja seconded the motion. The motion passed by unanimous voice vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 20 JANUARY 2022, 7:00 PM VIA ZOOM.