

First Lutheran Community Church December 21 Meeting Minutes Final

Attendees: Sharon Bacon (President) Jeff Robinson (Vice President)
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)
Paul Gaudette (CBA) Pastor Adrian Bonaro
Scott McDougall Diane Aldinger
Steve Atkinson

Absentees: Doug Jones Michelle Sharp
Casey Nelson Tom McLean
Malcolm Collie Andrew Wilmarth
Amanda McKenney (Daycare)

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:02 PM.
2. OPENING DEVOTIONS (President)
3. APPROVAL OF MINUTES FROM 16 NOVEMBER MEETING DRAFT 2 (President).

Ryan motioned we approve Draft 1 minutes, as amended, from 16 November meeting. Diane seconded the motion. The motion passed by unanimous vote.

4. REPORTS

1) President's Report

- a. New lights are up. They have been very helpful since it has been so dark. It has been great for all the Christmas programming.
- b. Painting has been underway.

2) Pastor's Report:

- a. Generosity drive is going well. The projected amounts are up from what was pledged last year. More people are also pledging time, Kelly will be working on scheduling things.
New members. Going forward, there will be video interviews with the new members so people can meet them. The council reviewed videos for 3 new members, Scott and Susan Kriesel and Amy Stull.

Steve motioned we accept the new members. Jeff seconded the motion. The motion passed by unanimous vote.

- b. St. Bedes and Elim Lutheran were planning on sharing a pastor, but plans are changing. We will continue to support them as needed.
- c. Votes continued to come in on service times, and the majority support keeping one service at 10AM.
- d. Annual meeting time is coming up. We usually do last Sunday of January. That would be the 28th this year. Council agreed with the timing.

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- e. Adrian will take some vacation time in January. Pastor Mike will fill in for 2 Sundays.

3) Daycare Report:

- a. Amanda is taking some much-needed time off. Diana is providing the report today.
- b. New lighting is wonderful. The staff feel so much safer.
- c. The Daycare will be closed with the upcoming holidays, and the staff will take some time to deep clean while the students are away.

4) Treasurer's Report

- a. **FLCC General Accounts:** In November we had higher income than expenses resulting in a net positive income. November general giving was \$36,162 compared to the October total of \$27,358 (November 2022 was \$31,967). Envelope giving was \$24,943 because of one large contribution of \$15,000. This included \$10,000 for our general fund and \$5,000 for the furnace. This month the Vanco Simply Giving was \$10,625, loose offerings were \$729, Thrivent Choice was \$15, and usage income was \$4,400. The total general fund income for November was \$40,722, and the expenses were \$29,010 for a net income of \$11,712. At month end the general checking account balance was \$59,511, and the general operations savings account was \$82,784.
- b. **Resource Coordinator Fund:** We received a donation of \$10 this month and had expenses of \$1,150, for a net loss of \$1,140. At month end there were \$13,021 in this account.
- c. **NADC - Noah's Ark Daycare:** The November profit and loss statement showed an income of \$74,741 and expenses of \$74,228. This resulted in a net income of \$512. They had expenses of \$8,653 related to the kitchen remodel. At month end the NADC had \$192,369 in their checking account and \$245,433 in their savings accounts for a total of \$437,802.
- d. **NAPS - Noah's Ark Preschool:** The month's profit and loss statement showed an income of \$6,191 and expenses of \$6,047. This resulted in a net income of \$144. The NAPS checking account showed a balance of \$2,327, with \$15,421 in their savings account for a total of \$17,749.
- e. **FLCCW - First Lutheran Community Church Women:** The November profit and loss statement showed an income of \$986, of which \$620 was from the bazaar and bake sale. Expenses were \$776, resulting in a net income of \$210. At month end they had \$2,291 in their checking account, \$1,781 in their savings account, and \$2,944 in certificates of deposit for a total of \$7,016.
- f. **Designated Funds:** The month end the Community Aid fund had a balance of \$19,598, and the Major Maintenance fund balance was \$12,462. Our successful spaghetti dinner added \$4,677 to the Furnace fund for a balance of \$15,897. The Flooring fund had \$7,105. Designated fund income this month was \$12,269 and expenses were \$524. At month end the balance of all designated funds was \$75,482.

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g. Other Topics:

- i. Fred revised the Treasurer and Bookkeeper Guide based on the comments received from the council members at the November meeting. The credit card limits of \$3,000 for the business administrator and \$1,000 for the office administrator were approved by our bank, and are shown in the revision. Fred also modified the language relating to the possible misuse of a card. Council reviewed these changes.

Steve motioned we approve the changes to the Bookkeeping Guide. Scott seconded the motion. The motion passed by unanimous vote.

- ii. At our last meeting Fred also provided the members of the council with a draft document to be used by members of our congregation who wish to donate shares of stock or to use their IRA required minimum distribution (RMD) to contribute. Council had no objections to including it into the newsletter.
- iii. Our endowment fund is invested in a three-year certificate of deposit with the ELCA Mission Investment Fund. The maturity date is January 3, 2024. At that time the CD will be worth approximately \$11,605.23, and the accrued interest will be \$506.87. We can either withdraw that interest or leave it in the CD when it matures. Currently the MIF offers a 3-year CD with an annual percentage rate of 4.95% (our current rate from January 2021 is 1.49%).

Ryan motioned we withdraw the interest and assign the proceeds to the Resource Co-Ordinator fund, and roll the principal of the endowment into a 3-year CD. Diane seconded the motion. The motion passed by unanimous vote.

- iv. The Council reviewed a draft proposal for the 2024 FLCC budget. It was based on projections for income and expenses as of November 30th. This draft incorporates the Synod's 2024 salary guidelines for the pastor and deacon. It also reflects the Washington State minimum wage of \$16.28 beginning on January 1st. Other changes are the higher premiums for our Portico and Church Mutual insurance policies. Fred included estimates for an employee recognition and appreciation fund, and a contract to provide landscaping services for our church property. Fred increased the facility use fee for Daycare by \$500 per month to \$4,500 in 2024. Fred will make final adjustments based on the December month end reports, but does not believe that it will change the current draft much. Fred proposed that the council approve this draft on condition that none of the estimates change by more than plus or minus 10%. Fred will use the approved draft for my presentation to the members of the congregation in January.

Ryan motioned we approve the draft budget to be presented at the annual meeting, with an allowance for changes of up to 10% without needing

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additional approval. Jeff seconded the motion. The motion passed by unanimous vote.

5) CBA's Report:

- a. Payday schedules for the coming year are complete.
 - b. Installation began on the windows upstairs, but the installation professionals noticed the last window had now failed as well. They decided to reschedule and do all 4 windows in January.
 - c. The contract for the new camera and security system was signed. The company is ordering the components and will be installed soon.
5. OLD BUSINESS (President): None.
 6. NEW BUSINESS (President): None.
 7. FOR THE GOOD OF THE ORDER (President): None.
 8. ADJOURNMENT (President):

Jeff motioned to adjourn the meeting at 8:13 PM.

Scott seconded the motion. The motion passed by unanimous voice vote.

NEXT MEETING IS SCHEDULED FOR THURSDAY, 18 JANUARY 2024, 7:00 PM.