

## First Lutheran Community Church March 2023 Meeting Minutes Final

Attendees: Jeff Robinson (President) Sarah Cook (Vice President)  
Ryan Sjoberg (Secretary) Fred Seidel (Treasurer)  
Scott McDougall Paul Gaudette (CBA)  
Sharon Bacon Suzanne Harvey  
Andrew Wilmarth Doug Jones  
Diane Aldinger

Absentees: Pastor Adrian Bonaro Casey Nelson  
Michelle Sharp

Guests: Diana Gromling

1. CALL TO ORDER (President) 7:02 PM.
2. OPENING DEVOTIONS (Pastor)
3. APPROVAL OF MINUTES (President).

APPROVAL OF JANUARY 30 2023 ANNUAL MEETING MINUTES (first draft)

**Sharon motioned we approve draft 1 of the annual meeting minutes. Sarah seconded the motion. The motion passed by unanimous vote.**

APPROVAL OF MINUTES FROM 16 FEBRUARY MEETING DRAFT 2

**Sharon motioned we approve Draft 2 minutes from 16 February meeting. Sarah seconded the motion. The motion passed by unanimous vote.**

#### 4. REPORTS

##### 1) Presidents Report

- a. Tom McLean has volunteered to fill out the rest of Mark Hammersberg's term.

**Sharon motioned we accept Tom onto the council. Sarah seconded the motion. The motion passed by unanimous vote.**

- b. Pastor is out. But he has a new member for us to vote on, Marissa Ekman.

**Sarah motioned we accept the new member. Sharon seconded the motion. The motion passed by unanimous vote.**

- c. Soup suppers have been very successful.
- d. A concrete slab is being put in for the tiny house to become a shed for the playground equipment.
- e. Choir is going very well. The music program is on solid footing to continue to be successful.

## First Lutheran Community Church March 2023 Meeting Minutes Final

### 2) Pastor's Report:

- a. Adrian is out tonight.

### 3) Treasurer's Report

- a. **FLCC General Accounts:** Our church's financial position continues to be consistent with prior months. February general giving was \$28,377 compared to the January total of \$27,297 (February 2022 was \$22,629). Envelope giving was \$17,831 and the Vanco Simply Giving was \$9,827. The loose offerings were \$674 and Thrivent Choice was \$45. Usage income was \$4,400 because we increased the facility fee for the day care this month. The February income shows a transfer of \$10,211 from the major maintenance designated fund to pay for the heating system repairs. The total general fund income for February was \$42,996, and the expenses were \$44,678 for a net operating loss of \$1,682. At month end the general checking account balance was \$46,636, and the general operations savings account was \$97,903.
- b. **Resource Coordinator Fund:** We received donations of \$820, and had expenses of \$1,056 in February, for a net loss of \$236. At month end there were \$23,520 in this account, due to a large contribution in January.
- c. **NADC - Noah's Ark Daycare:** February income was shown as \$76,702, and expenses were \$59,244 for a net operating income of \$17,458. At month end they had \$355,937 in their checking account and \$48,199 in their savings accounts for a total of \$404,136.
- d. **NAPS - Noah's Ark Preschool:** February income was shown as \$4,449, and expenses \$5,490 for a net operating loss of \$(1,042). The NAPS balance sheet shows that they had \$(31) in their checking account and \$20,415 in their savings account for a total of \$20,384. Fred is having Karen verify the amount shown for the checking account.
- e. **FLCCW - First Lutheran Community Church Women:** This month's income was \$59 with no expenses, for a net income of \$59. At month end they had \$2,287 in their checking account, \$1,781 in their savings account, and \$2,926 in certificates of deposit for a total of \$6,993.
- f. **Designated Funds:** The Community Aid fund had a balance of \$32,882, and the Major Maintenance fund balance was \$8,752. We moved \$10,210 from this fund for the down payment on the repairs to the heat pump for the fellowship hall. We received our last Amazon Smile donation of \$118 that was deposited in the flooring fund. Income this month was \$2295 and expenses were \$16,556. At month end the balance of all designated funds was \$69,598.
- g. **Other Topics:**
  - i. February income was consistent with our budget projections. Expenses likewise are generally in line with our expectations as expressed in the budget, with one exception. Church operations expenses were higher due to the cost of replacing one of the heat pumps for the fellowship hall. As mentioned, we used \$10,000 from the designated fund for the down payment on these repairs. We used another \$10,000 plus from our general savings account to pay the final bill in March. The cost of refinishing the fellowship hall floor was around \$3,000, which also came from our designated fund. However, Daycare paid half of our bill using daycare

## First Lutheran Community Church March 2023 Meeting Minutes Final

funds. Our utilities were higher with increases in electricity, natural gas and water bills above the averages for 2022. Those should decline as the weather warms up and daylight grows longer. Despite these variances Fred does not see any cause for alarm at this time.

### 4) CBA's Report:

- a. Heat pump work is complete. All three furnaces have been completed as well. The last bill will be \$35k and the Daycare is going to chip in \$15k of it.
- b. TriTech is coming out to install alarms on all exterior doors. It will be \$1,800. We will be able to utilize temporary codes in the future.
- c. Our phone system has become obsolete. Astound is going to come out and see if it is possible to upgrade.
- d. Daycare needs more stable wifi since they have purchased tablets for the children.
- e. After upgrading some lightbulbs in the sanctuary, it made the paint look tired. Getting some estimates of the cost of painting, but expecting it to be too expensive.
- f. Bids for the Daycare kitchen renovation ranged from \$55k, to \$75k. A new vendor bid new cabinets at only \$25k plus \$4k installation, but also with a lifetime warranty if they install them.
- g. Our insurance claim for the Daycare break in was denied. Gift cards are not covered, and the damage to the office did not meet the deductible. The thief has returned on several occasions and has been caught on camera.
- h. New plans for the tiny houses and the trailer. The trailer is going to a local church who will use it to prepare meals. The other tiny homes are going to a storage facility. With them out of the way, we can finally check the sign.

### 5) Guest Report: None.

5. OLD BUSINESS (President): None.
6. NEW BUSINESS (President): None.
7. FOR THE GOOD OF THE ORDER (President): None.
8. ADJOURNMENT (President):

**Sharon motioned to adjourn the meeting at 7:47 PM.**

**Doug seconded the motion. The motion passed by unanimous voice vote.**

NEXT MEETING IS SCHEDULED FOR THURSDAY, 20 APRIL 2023, 7:00 PM.