



NICWA

National Indian Child Welfare Association

Board of Trustees Agenda

Friday, July 22, 2016

Portland, Oregon

NICWA Offices

NICWA Members

Gary Peterson, fundraising chair
Sarah Kastelic, executive director
Kim Christensen, development director

Board of Trustees

John Shagonaby

9:00 am Breakfast (Provided)

9:30 am Blessing

Approval of agenda

Goal: Information Sharing and Gathering Input

- Share Board of Trustees history (Kim/John)
- Share development report (Kim)
- Share NICWA 2016 development plan (Kim)
- Share draft board goals (Gary/Kim)

11:30 pm Lunch (Provided)

12:30 pm *Goal: Decision-Making*

- Review, edit, confirm draft board of trustees charter
- Review, edit, confirm draft resolution
- Board of trustees recruitment methodology
- Begin to build list based upon charter described attributes
- How would we like to share our work with the fundraising committee?

3:00 pm Adjourn

BOARD OF TRUSTEES CHARTER

Date	September 25, 2017
Sponsor	Fundraising Committee, Board of Directors
Chair	John Shagonaby, Chief Executive Officer, Gun Lake Tribe
Members	Brad Earl, Chief Operations Officer, Medford School District
	Victor Rocha, founder, www.pechanga.net
	Allard (Ahz) Teeple, Vice President, Key Bank
	Sherry Salway Black, National Congress for American Indians (ret.)
	TBD (final position)

Purpose Statement

The board of trustees (BOT) is a volunteer-based advisory committee dedicated to fundraising in partnership with board of directors on behalf of NICWA.

Context

The board of trustees is responsible for discussing and taking action on issues including, but not limited to:

1. Establishes BOT annual goals that align with the current fiscal year development plan and board of directors' (BOD) fundraising activities
2. Directs fundraising projects with its members, assists in identifying funding projects to promote (when necessary)
3. Hosts bi-monthly calls to help keep projects on track and keep members up to date on the work of NICWA
4. Works closely and coordinates with the development department and fundraising committee/BOD to meet BOT annual fundraising goals
5. BOT recruitment and membership maintenance in partnership with board of directors to sustain maximum membership year-around
6. Reports on BOT activities at quarterly fundraising committee/BOD meetings
7. Annual review and update of charter with a goal of meeting once a year in person at April fundraising committee/BOD meeting (budget permitting)
8. Make recommendations to fundraising committee/BOD on charter once a year at April board meeting
9. As requested, advises the BOD on other matters of strategic importance

Roles and Responsibilities

Chair

- ✓ Communicate regularly with development director
- ✓ Establish regular meeting schedule
- ✓ Facilitate meetings and convenings
- ✓ Assign projects/tasks
- ✓ Ensure follow-up on action items
- ✓ Recruit and manage membership
- ✓ Report to fundraising committee in July, October, and January via phone and April in person (budget permitting)

Members

- ✓ Identify potential funders/donors to meet individual and group goals
- ✓ Solicit on behalf of NICWA, acting as a representative of the organization
- ✓ Actively participate in meetings and convenings
- ✓ Communicate progress with BOT members

Goals and Objectives

Goal One: Relaunch board of trustees, recruit membership, and establish regular meeting schedule

- Create and confirm a BOT advisory committee charter and decide on potential term limits
- Update resolution for BOD approval to establish BOT as a fundraising entity that has an active role in fundraising activity
- Solicit BOT membership nominations from BOD and staff
- Narrow list down with development director, executive director, and fundraising chair/BOD and

confirm top BOT candidates

- Present BOT member nominations to executive committee/BOD for approval
- Establish bi-monthly BOT phone meetings
- Invite fundraising chair/BOD to join kick off meeting

Goal Two: Identify and achieve fundraising goals for FY17 in partnership with fundraising committee

- Establish BOT fundraising goals in partnership with fundraising committee/BOD
- Work closely with development director to identify opportunities to participate in existing fundraising work and create initiatives/activities unique to the BOT
- Through bi-monthly meetings, share updates and provide feedback for fellow members on meeting topics

Member/Committee Attributes
<ol style="list-style-type: none">1. Federal, state, or un-recognized tribes; descendants of tribal members; and non-Indians2. Connection to NICWA's mission3. Professional experience and businesses currently underrepresented on the BOD (i.e. law firms, banks, investment firms, professional experience (at large), community organizing, casinos, etc.)4. Geographic representation that complements BOD's membership5. Demonstrated willingness to fundraise and ability to make an ask

National Indian Child Welfare Association

Board of Directors Resolution to Establish Board of Trustees

Entered July 24, 2016
At the regularly scheduled quarterly board meeting
Portland, Oregon

Whereas; NICWA desires to develop a fundraising advisory body, and

Whereas; NICWA's development plan includes the recommendation to establish a board of trustees to assist NICWA's fundraising efforts, and

Whereas; NICWA's by-laws authorize the board of directors to establish an advisory body of up to six members by resolution, and

Whereas; An individual, tribal, and corporate donor base is essential to our long-term vitality and growth.

Now therefore let it be resolved that; NICWA hereby establishes an advisory committee to be called the NICWA board of trustees made up of up to six people (broadly defined as federal, state, or un-recognized tribes; descendants of tribal members; and non-Indians dedicated to the well-being of Indian children and families) who exhibit recognized success and high achievement in business, politics, volunteerism, or philanthropy plus up to two members of the NICWA board of directors, and

Now therefore let it be resolved that; The board of trustees has two missions. The first role will be fundraising. The second role will be to provide guidance on other matters of strategic importance to the fundraising committee and board of directors as needed.

Let it be further resolved that; The group will be advisory in nature as established in NICWA's bylaws and all substantive actions of the board of trustees will go to the board of directors for approval.

Certification

Gil Vigil, President

Alex Wesaw, Secretary

Signatures on file in NICWA head office