

Forward Township
BUILDING PERMIT APPLICATION
Both sides of application to be completed

APPLICANT

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE () _____

ALTERNATE PHONE () _____ CELL PHONE () _____

FAX () _____ PAGER () _____

OWNER (IF SAME AS APPLICANT CHECK ☐)

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE () _____

ALTERNATE PHONE () _____ CELL PHONE () _____

FAX () _____ PAGER () _____

CONTRACTOR (IF SAME AS APPLICANT CHECK ☐)

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE () _____

ALTERNATE PHONE () _____ CELL PHONE () _____

FAX () _____ PAGER () _____

LOCATION

PROPERTY LOCATED AT _____ CITY _____ ZIP _____

BETWEEN _____ AND _____
(Cross Street) (Cross Street)

SUBDIVISION _____ PARCEL # _____ ZONING _____

TAX MAP # - _____ - _____ - _____ - _____ SIZE OF LOT _____

DEED BOOK _____ VOLUME _____ OWNED SINCE _____

TYPE OF SEWAGE

- ☐ ON LOT
☐ PUBLIC
☐ NOT APPLICABLE

TYPE OF WATER

- ☐ PRIVATE
☐ PUBLIC
☐ NOT APPLICABLE

PROJECT DESCRIPTION**RESIDENTIAL**

- ☐ 01 HOUSE
- ☐ 02 ADDITION
- ☐ 03 REMODELING
- ☐ 04 GARAGE
- ☐ 05 PORCH, PATIO, DECK
- ☐ 06 SWIMMING POOL
- ☐ 07 SHED OR STORAGE

COMMERICAL (BUSINESS)

- ☐ 10 BUILDING
- ☐ 11 ADDITION
- ☐ 12 REMODLING

(INDUSTRIAL)

- ☐ 20 BUILDING
- ☐ 21 ADDITION
- ☐ 22 REMODELING

OTHER

- ☐ 60 CELL TOWER
- ☐ 60 TANK
- ☐ 60 MISC. (DESCRIBE) _____
- ☐ 60 EXEMPT BUILDING _____
- ☐ 70 DEMOLITION

COST OF IMPROVEMENT _____**BUILDING MEASUREMENTS**

Length _____
Width _____
Height _____

SQUARE FOOTAGE OF PROPOSED STRUCTURE

BASEMENT _____
1ST FLOOR _____
2ND FLOOR _____
DECK _____
GARAGE _____
OTHER ENCLOSED AREAS _____

TOTAL _____

IN ADDITION TO THIS APPLICATION THE FOLLOWING IS REQUIRED

- _____ PLOT PLAN (must match building plans for proposed structure)
- _____ Two complete sets of building plans
- _____ Copy of Deed for property
- _____ Copy of Workers Compensation Insurance (If applicable)
- _____ **PA ONE CALL serial #** _____
(1-800-242-1776)

Building permit fee is to be paid when permit is issued

Applications that are incomplete or that do not contain all the requested information will be rejected until the requested information or documentation is received.

We require a 48 hr. notice on all inspections.

For an inspection please call (724)493-7793 daytime (724)468-0475 evenings Inspections can only be performed after 5:00 Pm on weekdays and on weekends. Mike Stack Building Inspector

Signature of Person Completing This Form

DATE ____ / ____ / ____

REQUIREMENTS FOR BUILDING PERMIT APPLICATION

1. Two (2) sets of building plans with the following requirements included:
 - (a) Floor plans of each level of construction
Measurements including scale shall be indicated on drawings.
 - (b) Elevations of all exterior views, including exterior materials to be used in construction.
 - (c) Wall section of typical wall (at scale larger than plans)

The following information shall also be included on all drawings:

Footer size
Height and thickness of all foundation walls
Framing of each floor- span, direction and member sizes
Framing of roof - span, direction and member sizes
Lintel and header sizes of all doors and windows

2. One (1) Plot Plan showing the following:
 - Front, side and rear yard setbacks
 - Dimensions of lot
 - All Easements and Right-of-Ways
 - Registered Surveyors Seal
3. Completed Building Permit Application
4. Completed Zoning Certification (If Applicable)
5. Copy of Sewage Tap-In or On-Lot Sewage Permit
6. Copy of Energy Compliance Code the building is to be constructed to.

For your convenience please see web site below, this may be helpful in completing the Energy Compliance portion of the code.

www.energycodes.gov (RESCHECK/COMCHECK)

THE BUILDING REGULATORY PROCESS

