

**Ann Arbor Learning Community Monthly Board Meeting
Minutes**

Monday, October 28, 2019 6:30 pm
4377 Textile Road, Ypsilanti, MI 48197

Agenda	Treasurer's Report
Minutes of the Previous Board Meeting	6/30/19 Draft Financial Statements
School Leader's Report	Amended Board Calendar
Business Manager's Report	Bank of Ann Arbor Resolution

Meeting was called to order at 6:34 a.m.

Roll Call

Nathaniel Gleeton

James Goebel

Larry Berg

Orletta Cross

John Kirk

Denne Lawton

Ann Owens

Melissa May

Appointment of New Board Members- Ann Owens was sworn into the Board of Directors for Ann Arbor Learning Community School. Ann is a resident of South Lyon- Undergrad at U of M /Grad Eastern. Ann has 32 years or education: and is passionate about education. Ann believes in the potential of the school. She enjoys the challenges of unique learning situations and enjoys gardening and animals.

First Public Comment

(for comments pertaining to this meeting's agenda; limited to 3 minutes by policy of the Board)-
There were no public comments

Correspondence (2 minutes)

School Leader's Reports - K-8 and 9-12 (10 minutes)

Reference Report: Intermediate teacher no longer employed- Ms. Moore from SCS services has been temporarily placed in this position. The position has been posted on Indeed and MAPSA. Districts are experiencing a teacher shortage throughout Michigan. PE Teacher, Mrs. Kellogg- OT has experience working with children. Middle school students are working to develop the Library- Larry Berg has donated library items. Nov. 1st Fall Festival at 2 p.m. which will include skull decorating. Dia de Muertes events has shifted to Friday instead of spanning over 2 days as previously planned. After school events will include pie eating contest, chili and nacho bar, and a viewing of Coco. Students will perform the Mexican hat dance during the school day.

Cynthia is working to get the lights on and bathrooms operational by the North End. Cynthia welcomes Teresa Woods.

Teresa Woods (new school leader) described her first few days at AALC-she mentioned that everyone was welcoming- Teresa has lived in the Ann Arbor area for 20 years and has a background in Social Work- Teresa was a school director for Brightmoor Academy and a previous Campus Director in Northville and Saline. She has owned her own business for 13 years (15 locations, 5 states). Married has 2 children.

Business Manager's Report (5 minutes) Larry Berg/discussed loan payment and was from a different payer- Cultural Center for Educational- Promissory Note-ACT Monday- reviewed the cost reporting and provided detail to Washtenaw Intermediate-Larry will discuss w/Clark Hill to rectify the promissory note. Budget amendment timeline-Draft for review in the November- December approval. Track invoice regarding payment. EMU recommends a budget amendment be approved before December. No building cost or utility cost. There has not been any sub-leases come in (soccer, Spec. Director-Gee, Basketball Group).-

A motion was made to Amend Board Calendar-Oct. 21 change to 28th

Motion made by Ann Owens to accept Denne Lawton and Nathaniel Gleeton as authorized signers.

Second: James Goebel

Motion Passed. 4-0

Treasurer's Report (10 minutes)- Nathaniel Gleeton Secured a promissory note from GEE (1 of 2)-no pressing timeframe. Viable-vendor alignment and his necessary resources and upward projections

Auditor's Presentation of June 30, 2019 Audited Financial Statements (20 minutes) - The draft audit will go through a review- an unmodified opinion will be made (see reference). Fund Balance \$50, 509. Classroom expenditures. Deficit of \$11, 432 for the 2019 school year- AALC has a repeat finding- due to unanticipated bills- and will need to develop a remedy to address the finding. A letter from the state will be sent to AALC. AALC will need to respond by drafting a corrected action plan- there will be no penalty assessed this year. This is the 2nd occurrence for AALC.

Recommendation: Amend budget and consider (padding) budget- because this is a 2nd occurrence, the budget would need to be rectified by the end of the year to avoid a 3rd finding again- prior to EOY 2020.

Response: Plan of Action- will come to the Board/School Leader- the letters are disseminated early Dec.

Ann Motioned to Accept the Auditor Report as presented in June 2nd

Larry Berg-Seconded

Motion Passed 4-0

Board Business

1. *Approval of June 30,2019 Audited Financial Statements (15 minutes)*
2. *Staff Updates & Communication Plans (10 minutes)- Cynthia/Larry Berg*

3. *Board Executive Committee Appointment - Secretary (10 minutes) Ann Owens was appointed as Board Secretary*

Motion made by James Goebel 2nd Nate. Nomination: Denne Lawton –Motion Passed 4-0

4. *Sub-Committee Development & Assignments (15 minutes)- Board and parent engagement- **Larry believes these committees will guide the school in the correct direction***
 - *Academic Excellence & Advancements (Strategic Planning & Oversight for Leader, Teachers, Students)-**Ann Owens will chair this committee***
 - *Finance & Infrastructure development (Mid-Long term Financial Management & Short-Mid-term Planning and Building/Supplier strategic oversight)-**Nathaniel Gleeton will chair this committee***
 - *Community Development & Relationships (Strategic Planning & Oversight, Communications Planning for Parents, Business, Political, Community partnerships)-**Denne Lawton will chair this committee***
 - *Marketing & Fundraising (Strategic Planning & Oversight for Marketing and Fundraising campaigns)-**Larry Berg will chair this committee***
5. *GEE Student Enrollment (10 minutes)-Larry berg-Move the Agenda Item to the November meeting*

Motion-Denne Lawton-move agenda item to November Board meeting

Seconded- Nathaniel Gleeton

Motion passed: 4-0

Charter Renewal- will need to form a committee to complete this process- Mid November- address in the next meeting

6. *Review Monthly Cash flow and Profit & Loss (10 minutes)*
7. *Discussion of Budget Amendment Timeline (5 minutes)*
8. *Amended 2019-20 Board Meeting Calendar (5 minutes)*
9. *Approval of Bank of Ann Arbor Resolution for Account Signers (5 minutes)*

Committee Reports

Board Member Recruitment-Larry Berg invited Siraldi Radheli to attend the October Board Meeting. Siraldi has a background in technology

Second Public Comment (for all additional items either addressed or not addressed during the meeting; limited to 3 minutes by policy of the Board)

Review Action Items and Next Meeting Date

- Identify Building Uses
 - Move GEE Report to November Meeting
 - Evaluate Charter Review Committee Requirements
 - Budget Draft for November/December
 - Amend Promissory Note
 - Discuss Sub Committee Plans
- during next meeting

Appreciations

Larry Berg appreciates Theresa and Cynthia for all of her hard work and her passion for children and the school-

Nathaniel Gleeton –Appreciates Theresa Woods for her commitment and her position as leader with AALC

James Goebel-Appreciates Axios-Orletta Cross, Cynthia Andrews for their support

Larry Berg appreciates James for all of his years of service as a parent and being involved. Operational consistency and his passion- foundation and answering questions and guidance

Denne Lawton appreciates the opportunity to serve and Theresa for her leadership and Cynthia for her commitment to the school

Theresa-appreciates the opportunity and Cynthia- for her passion, commitment and love for the school

Adjournment 7:47 p.m.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the School's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Any person who needs accommodations for participation in this meeting should contact the school to request assistance.

Minutes will be available after the next regularly scheduled Board Meeting at Ann Arbor Learning Community, 4377 Textile Road, Ypsilanti, MI 48197 Main telephone: (734) 477-0340


Respectfully Submitted



Denne Lawton
Interim Board Secretary