

The mission of Ann Arbor Learning Community is to nurture independent lifelong learners as they acquire the tools they need to shape an environmentally and socially responsible future.

Ann Arbor Learning Community Monthly Board Meeting Minutes

November 17, 2020 @ 6:30pm (Zoom Virtual Meeting)
4377 Textile Road, Ypsilanti, MI 48197

Document List

Agenda

Minutes of the Previous Board Meeting

School Leader's Report K-8

Treasurer's Report

Business Manager's Report

School Leader's Report 9-12

Call to Order @ 6:33pm

Board Member Roll Call

Present: Denne Lawton, Nate Gleeton

Absent: Leah Davis

Public Attendees

Teresa Woods, Hannah Tanzillo, Russell Sheppard, Shayla Tinsley, Andrea & Jonathan Short, Tia Bevelry

First Public Comment

None

Consent Agenda

1. Approval of the October 20, 2020 Minutes - Motion Lawton, Second Gleeton
2. Approval of the November 17, 2020 Agenda - Amendment - Add New Business: Move public comment above new items Motion Gleeton, Second Lawton, Passed; removal of committees from agenda Motion Gleeton, Second Lawton

Correspondence

None

Treasurer's Report/Shayla Tinsley

See attached report.

Action Items

Old Business -

1. Bill Pay with Bank of Ann Arbor - Shayla is waiting to hear back from Bank of Ann Arbor, making progress and should be up and running soon. Nate has re-submitted our documents to the bank.
2. Review of AALC Covid-19 Preparedness and Response Plan - A change from the COVID-19 plan is the K-8 students will be going to virtual learning starting November 30th in light of the governor's order. Notice will go out to parents tomorrow. Technology and schedule will be available to parents this week to pick up. Teresa thanked the parents for their efforts in helping to ensure our students were able to have 4 months of in person instruction. Nate noted our cleaning contract was a part of COVID plan and corresponded with the cleaning company director, Mo Issa, in relation to employee hours and contract. Motion Gleeton, Second Lawton. Passed
3. Audit -Deficit Elimination Plan Update - Nate and Shayla will be meeting together to discuss the remainder of items.

New Business -

1. Board Roles - Denne is looking to bring on new board members, EMU is accepting applications for new board members. Denne and Nate are submitting new members. Denne will step in as interim president for the remainder of the school year. Motion Gleeton, Second Lawton. Passed Nate will step in as a dual role board interim treasurer and board vice president. Motion Lawton, Second Gleeton. Passed
2. Building Access Safety Procedures - AALC and GEE along with Denne and Nate work together to address safety policies and procedures to establish an entrance. Nate had a meeting with Rashad regarding building security and re-keying all doors; requested a meeting with Mohammad Issa establishing accountability with a log and security cameras.
3. State Reporting and Deadline Process - establish better communication between K-8 and virtual 6-12 program. Mr. Issa stated that he would reach out to his staff to help coordinate better communication with Teresa.
4. Invoices/Accounts Payable Process - Monthly cut off deadline of the 20th of each month; check run on the 30th. Back up would be the 10th of the subsequent month with check run on the 15th of the month.
5. Fall Board Policies - tabled until December board meeting.

K-8 School Leader Report/Teresa Woods

See full report in board packet. Students are doing well, and preparing the students for break.

6-12 School Leader Report

See full report in board packet. Enrollment 261 students, report cards were mailed out. Parents participated in parent teacher conferences. Staff held a professional development meeting.

K- 8 Business Manager's Report/Shayla Tinsley

See full report in board packet. Shayla spoke with the auditors, who are still finalizing the auditors. She is working with Wendit to complete the FID report. She has requested an extension for 990 form. Question N Gleeton - is this meeting already scheduled with Wendi? No, nothing yet.

Other Business

Snow Removal Contract - N Gleeton - \$2K/ month snow removal and icing the sidewalks contracts, no formal

contracts. Negotiated an amended contract with a start date of December 1-April 30, and a reduced monthly payment to \$1,850. Ad hoc services are available if we do have snow before December 1. Question regarding square footage and the high school basketball program. Can we share a portion of the costs with the program or GEE for their portion of the back parking lot? Nate will send a contract over to Teresa for review to include the high school program, and corresponding with GEE to share costs. Questions ? D Lawton - had concerns of the per month fee and want to know what portion GEE will share before proceeding.

Second Public Comment

None

Board Comments

N Gleeton - with the virtual learning, how would this impact our cleaning contract with a decrease in usage of the wings? Clause to get out of services due to the stay at home order.

Next Meeting: December 15, 2020 @ 6:30 (Virtual)

Appreciations

D Lawton: Thanks to the AALC staff, Teresa and Hannah, for all their support and reminders for the board members. Thanks to Nate for stepping up and his commitment to the work that we do. Thanks the AALC staff for their commitment to our students.

N Gleeton: Thanks to the AALC staff regarding the mandates and plans, and impressed with their agility to provide a seamless transition. Thanks to Denne for taking on these additional roles.

T Woods: Thanks to Denne and Nate for their continued support, Hannah for her support, and AALC staff for their willingness to come back face to face and their flexibility in educating our students.

Adjournment @ 7:23 pm

Respectfully Submitted,

**Teresa
Woods**

Any person with a disability who needs accommodations for participation in this meeting should contact the school at the address/phone below to request assistance.

Minutes will be made available after the next regularly scheduled board meeting.

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