

The mission of Ann Arbor Learning Community is to nurture independent lifelong learners as they acquire the tools they need to shape an environmentally and socially responsible future.

**Ann Arbor Learning
Community Monthly Board
Meeting Agenda** Monday,
August 19, 2019 at 6:30 pm
4377 Textile Road, Ypsilanti,
MI 48197

Document List

Agenda Treasurer's Report
Minutes of the Previous Board Meeting
Special Education Contract School Leader's Report
Sub Service Agreement
Business Manager's Report

The meeting was called to order by president James Goebel at 6:27.

Roll Call: Larry Berg, James Goebel, Denne Lawton

Other Attendees: Malverne Winbourne, Abby Kuhn, Ali Sultan, Wendi Felger, Orletta Cross

Guest Board Candidates: Leah Davis, July Bruhn, Nate

Appointment of New Board Members- Request to Move this Item to New Business. Placed on the Agenda after Board Business

Consent Agenda- Motion to Accept Consent Agenda- James Goebel Motioned to Accept Consent Agenda-Seconded by Denne Lawton

First Public Comment (for comments pertaining to this meeting's agenda; limited to 3 minutes by policy of the Board) -No Public Comments at This Time

Correspondence (2 minutes)

K-8 School Leader's Report (10 minutes) - Hiring for Special areas and K/1 Primary Teacher is needed. 68 students are enrolled. 20 students are registered and have completed emergency forms. Facility review was conducted with Dr. Winbourne. Projected enrollment is 55. 40 students on the list are re-enrolled students. Kindergarten has a high rate of retention. Currently 11 students on the enrollment list are anticipated to return this number is a reflection of ½ of the current enrollment.

9-12 School Leader's Report (10 minutes). Enrollment is expected to be over 200. Educational development plans are in discussion. Currently preparations are occurring for NWEA. Staff is needed to accommodate the enrollment. Last school year ended with 157. Enrollment as of August 18, 2019 is 208. Each teacher has 40 students on their caseload

Business Manager's Report (5 minutes)- Wendi Felger explained that there is air conditioning in the corner office near the Special Education room. Overhead lights are working in the building. There are still open items with the auditor. They are still requesting July and August bank statements. Auditors will present at September's board meeting. EMU will like audited statements by October 15, 2019. There were a large number of checks cleared in June. Outstanding checks are referenced on the financial reports. James requested a point of clarity regarding the projected revenue based on the forecasted enrollment of 208. Dr. Winbourne recommended that projected revenue is done so conservatively. The high school is considered a new school and will be paid out on a 50/50 blended count basis. Elementary will be paid out on a blended count of 90/10. Larry suggested that the (2) revenue streams are separated as a result of the variance in the blended count

Treasurer's Report (10 minutes) -James Goebel indicated that there needs to be a point of clarification referenced around the accounting practices of the State as opposed to traditional accounting practices. James Goebel also indicated that September will be financially challenging because state aid is not rendered until October

Board Business

Dr. Winbourne presented a Memo of Understanding (MOU)- The MOU presented indicates that AACL will reimburse EMU for the cost of NWEA testing upon receiving reimbursement for this expense from the state. Denne Lawton motioned to accept the MOU and Larry Berg second. 4-0 passed.

1. Review monthly cash flow (15 minutes)- (Sheet 9 on the Cashflow sheet) there should be anticipated challenges in Late September/October. Larry Berg is working with the legal counsel for a 0 interest loan to address cover payroll and other expenses that will not be covered until state aid is released in October. Larry Berg requested a point of clarity as to what expenses needed to be paid immediately. Abby Kuhn indicated that rent and insurance will need to be paid this month.

2. Review -monthly profit and loss (15 minutes) -Wendi Felger mentioned that this summer has fewer operational costs.

3. Board Member Recruitment (5 minutes) - Dr. Winbourne indicated that he will meet with the (4) prospective board members individually at a location which is convenient for them. He will also reach out to the regents to expedite the acceptance process prior to September's board meeting.

4. Approval of Special Education Contract (5 minutes) -Denne Lawton requested a point of clarification regarding the recharge of background checks to the AACL by MetroEHS. Denne question the process of charging AACL for background checks needed by the staff of MetroEHS. The second point of clarity raised by Denne Lawton was the requirement of MetroEHS on the AACL GL coverage. Larry indicated that he will submit the contract to Legal for review. James Goebel motioned to approve the MetroEHS contract conditional upon the review by legal counsel. The motion was seconded by Denne Lawton 4-0.

5. Review of Sub Service Agreement (10 minutes)- remanded for Action items

Committee Reports -Non at this time- Larry Berg did recommend that consideration be given to reinstatement Community Outreach as a possible means of providing resources for AALC

Second Public Comment (for all additional items either addressed or not addressed during the meeting; limited to 3 minutes by policy of the Board)

Review Action Items and Next Meeting -Action Items

- 1. Final Approval of Metro EHS contract**
- 2. Update Cashflow document for AACL and Gee**
- 3. Treasurer to Review letter received by the state and sent to Wendi Felger- Wendi Felger will forward the letter to the Board as it was not previously received.**

4. **James Berg indicated that roles for AACL Board need to be identified (Treasurer) is one position that should be considered.**

5. **Review of Sub Service Agreement**

Appreciations

Larry Goebel appreciates Wendy and Abby's contributions and hard work

James Felger-Appreciates the board and specifically Abby for working through new challenges

Denne Lawton Appreciates the opportunity to be an active participant on the Board

Date -Next Board Meeting is September 16

Adjournment -Larry Berg adjourned the meeting at 8:10 p.m.

Any person with a disability who needs accommodations for participation in this meeting should contact the school at the address/phone below to request assistance.

Minutes will be available after the next regularly scheduled Board Meeting at Ann Arbor Learning Community, 4377 Textile Road, Ypsilanti, MI 48197 Main telephone: (734) 477-0340
a2learningcommunity@gmail.com



Respectfully Submitted,



Interim Board Secretary