

Subject of Assessment	Coronavirus (COVID-19) Risk Assessment- Autumn 2021	Assessment Date	01/09/2021
Location	All Company Locations		
Assessor	Callum Thomas (Director of Operations)	Review Date	01/12/2021

Hazard	Who Might Be Harmed and How	Risk Rating (Before)	Control Measures	Risk Rating (After)
Person Develops Symptoms Before Attending Service Session	Staff and Service Users- Increased Risk of Transmission	Moderate	On the morning of a sessions, all attendees must be sent an SMS Message reminding them of the symptoms of Coronavirus (COVID-19) and reminding them to self-isolate if they are unwell. Upon arrival, colleagues must ask each person if they are unwell upon arrival.	Moderate
Person Develops Symptoms Before Attending Work	Staff- Increased Risk of Transmission	Moderate	Where a member of staff develops symptoms before attending the company, they must follow Government Guidance and self-isolate for 10 days and book a PCR Test. Colleagues must follow the rules set out in the Stay at Home Guidance.	Moderate
Person Develops Symptoms at Service Session	Staff and Service Users- Increased Risk of Transmission	Moderate	If a young person develops symptoms whilst attending a session, colleagues must follow the Company's guidance entitled "Guidance for Managing Suspected Coronavirus Infections in Service Users". The affected young person should be escorted by a first aider to an isolated room and initial triaging completed using the "COVASSESS" pathway. The Coronavirus Response Team (CRT) must be notified as soon as possible.	Moderate
Person Develops Symptoms at Work	Staff- Increased Risk of Transmission	Moderate	Staff member must tell the duty first aider if they feel unwell with symptoms of COVID-19. This must be done safely, preferably by digital means like email or Microsoft Teams	Moderate

			message to reduce the person moving around. First Aider must don Level 3 PPE and accompany the staff member to separate room and complete triage. If COVID-19 symptoms present, they must be sent home and told to self-isolate and get a test. All other colleagues to be sent home and offices to close for 72 hours. A deep clean must be completed on Day 4.	
Actions following a Confirmed Infection	Staff and Service Users- Increased Risk of Transmission	Moderate	<p>If a positive PCR Test result is reported, the company's Coronavirus Response Team must implement local contact tracing arrangement (Raising Youth Track and Trace) and use attendance registers, telephone interview and seating plans to identify close and direct contacts. Contacts should be contacted and told to self-isolate by Track and Trace System. The company must engage with NHS Test and Trace following contact tracing. All contacts must be reported to NHS Test and Trace by calling the Self Isolation Service Hub by calling 020 3743 6715. A member of the Coronavirus Response Team must make the call. They will need the NHS Test and Trace 8-digit account ID from the person who tested positive, request this in the contact tracing interview.</p> <p>The company must report all cases to Public Health England to be given advice on how to proceed. The Coronavirus Response Team can call PHE on: 020 8200 800. PHE will take the details and will issue advice on what to do next.</p> <p>If a negative result is returned, they can return providing they have not had a temperature for 48 hours.</p>	
Face Coverings	Staff and Service Users- Increased Risk of Transmission	Moderate	In response to a number of confirmed infections, the company requires the use of face coverings at it's locations for all staff, service users and visitors.	Moderate
Service Attendance	Staff and Service Users- Increased Risk of Transmission	Moderate	The company continues to follow the Department for Education's "Protective Measures For Holiday Or After-School	Moderate

			Clubs And Other Out-Of-School Settings For Children During The Coronavirus (COVID-19) Outbreak” Guidance. We will continue to set capacity limits on attendance in individual risk assessment for each service, these can be accessed by contacting; frontlineservices@raisingyouth.co.uk . Our services remain open to all children and young people inline with DfE Guidance. Bubbles are no longer in use, the company’s Track and Trace System must work with NHS Test and Trace to identify close contacts in the event of a positive infection and issue relevant advice, find out more in the company’s Outbreak Management Plan.	
Social Distancing	Staff and Service Users- Increased Risk of Transmission	Moderate	In line with Government Guidance, we no longer require the use of social distancing. However, we still encourage staff and service users to keep a small distance between themselves to reduce the risk.	Moderate
First Aid	Staff, Visitors, Service Users and Local Community- Increased risk of transmission	Moderate	The company’s lead first aider is Callum Thomas, he is responsible for managing First Aid Stock, Day-To-Day provision and COVID-19 Responses. Accident reporting procedures will remain unchanged. PPE to be available for first aiders: fluid-resistant surgical mask, disposable gloves, disposable apron, and fluid-resistant surgical face mask. If there is a risk of splashing, then suitable eye protection should also be worn. This equipment should be kept apart from standard first aid equipment and only used when a suspected COVID-19 case following Government guidelines.	Moderate
Largescale Events	Staff and Service Users- Increased Risk of Transmission	High	Largescale events can only be held with written approval from the Director of Operations. These should be held online where possible.	Moderate
Meetings- All Types	Staff, Service Users and Visitors- Increased Risk of Transmission	Moderate	Meetings of all types and sizes are permitted. Colleagues should seek to hold larger meetings (10+ Attendees) online if	Moderate

			practicable to do so. Attendees must follow wider company rules on face coverings and testing.	
Home Visits	Staff and Service Users- Increased Risk of Transmission	High	From 20th October 2021 In response to high case rates, all home visits have been suspended and replaced with on site appointments to reduce the risk of staff entering households. All booked visits have been cancelled and families offered an on site of Teams appointment.	Low
Contact Tracing	Staff, Service Users and Visitors- Increased Risk of Transmission	Moderate	Changes to government guidance mean certain groups do not need to self-isolate if they are contacted by NHS Test and Trace or the NHS COVID-19 App. Those who are: <ul style="list-style-type: none"> - Under 18 Years Old - Have Received Two Doses of an MHRA Approved Vaccine - Cannot Get the Vaccine on Medical Grounds - Are Taking Part in an Approved Vaccine Trial Do not need to self-isolate if they are contacted. Instead, they should take a PCR Test as soon as possible. Colleagues must continue to report to the company when they are traced, even if they are exempt from needing to self-isolate. The Coronavirus Response Team will consider the need to restrict their activity based on their role.	

Risk Assessment Circulation Box (Highlight)			
Staff	Service Users	Partners/Contractors	General Public
Signature of Assessor			
			
Print Name		Callum Thomas	
Date of Assessment	01/09/2021	Review Cycle	Monthly

Risk Rating Matrix

Risk	Rating		
	Likelihood to Occur	Severity	Overall
Fatality, Serious Injury/Illness Causing Long Term Disability	Low	Acute	Low
Injury/Illness Causing Short-Term Disability	Moderate	Moderate	Moderate
Other Injury/Illness	Moderate	Moderate	Moderate
Overall Company Risk Rating (Infection)	Moderate		
Overall Company Risk Rating (Serious Illness/Death)	Low		
Overall Company Risk Rating (Outbreak)	Moderate		