

JERAULD COUNTY MINUTES
UNAPPROVED

The Jerauld County Board of Commissioners met Tuesday, September 5th, 2023, for their regular monthly meeting. Chairman Shane Mentzer called the meeting to order with Commissioner Charles Bergeleen, Commissioner Walt Hein, Commissioner Fred Krohmer, and Commissioner DeVonne Losing in attendance. States Attorney Koch was also in attendance for the meeting.

Chairman Mentzer led the Pledge of Allegiance.

Moved by Hein, seconded by Krohmer, all members voted aye. Motion carried to approve the agenda.

No one was present during the scheduled time for public comment.

Moved by Krohmer, seconded by Hein, all members voted aye. Motion carried to approve the minutes of the August 8th regular meeting.

Auditor's Account with Treasurer: County Funds – \$4,553,251.71; Funded Depreciation (for Hospital use only) - \$3,481,658.75; Ambulance Fund - \$85,169.86; Custodial Funds - \$147,982.84 = \$8,268,063.16 total.

Moved by Krohmer, seconded by Losing, all members voted aye. Motion carried to allow the following claims:

PAYROLL:	Commissioners	\$3,336.45
	Auditor/Election	\$6,142.39
	Treasurer	\$6,460.36
	States Attorney	\$5,103.49
	Government Buildings	\$114.44
	Director of Equalization	\$5,457.22
	Register of Deeds	\$4,264.85
	Sheriff	\$20,460.67
	Coroner	\$107.65
	Ag Building	\$3,794.72
	Extension	\$1,690.19
	Road & Bridge	\$26,339.25
	9 1 1	\$197.89
	24 / 7	\$252.40
	TOTAL	\$83,721.97

GENERAL AND MISCELLANEOUS:

A&B Business	copier rent	\$311.51
Alpena Coop	fuel	\$162.55
American Bank & Trust	canceled check fees	\$30.00

Amkota	supplies	\$142.57
AT&T	cell phones	\$299.75
Baker's	repairs	\$127.23
Beadle County Sheriff	prisoner care	\$427.50
Blue, Wheeler & Banks	CAA fees	\$462.56
Blue 360 Media	sheriff books	\$190.96
Center for Independence	monthly support	\$180.00
City of Huron	911 surcharge	\$1,691.54
City of WS	utilities (\$1,252.78 reimbursed)	\$2,985.32
Community Counseling Serv	annual mental health apportionment	\$5,000.00
Connecting Point	annual contracts, mth fees, labor	\$16,285.50
Dietz Lawn Service	2 nd application	\$941.86
Dunham Historical Society	sponsor of Jerauld County room	\$500.00
Employees	health reimbursements	\$3,910.08
I State Truck Center	supplies	\$985.17
Krohmer Plumbing	replace pipes in wall, clean drain	\$2,487.11
Lexis Nexis	subscription	\$133.00
Lodging at the Springs	EMT lodging	\$240.00
Marshall & Swift	handbook, valuation service	\$1,060.15
Midwest Fire & Safety	extinguisher inspection & replace	\$374.50
Office Equipment Service	repair printer	\$445.49
Office Peeps	printer, supplies	\$894.89
Postmaster	postage	\$152.16
Sanborn County	nurse secretary payroll, mileage	\$1,462.30
Santel	911 monthly	\$110.58
SDACC	convention & golf dues	\$1,300.00
SD LTAP	dues	\$125.00
SD Dept of Health	blood draw	\$165.00
SD Federal Property	supplies	\$57.50
Springs Food Market	supplies	\$47.32
Total Oil	fuel	\$3,146.85
Travelers Motel	EMT lodging	\$300.00
True Dakotan	publishing	\$1,245.95
True North Steel	culverts	\$14,929.92
Two Way Solutions	install radio	\$2,100.00
Venture	utilities	\$1,156.56
Verizon	utilities	\$55.08
VISA- AB&T	supplies, subscription	\$363.87
Wellmark	health ins (\$3,264.79 reimbursed)	\$15,158.53
Westendorf Electric	install new power outlets	\$213.78

TOTAL \$82,359.64

AMBULANCE:

Employees	payroll	\$7,351.44
A-Ox	oxygen	\$60.51
Henry Schein	supplies	\$521.57
Quadax	monthly fees	\$125.00
Total Oil	fuel	\$189.24
Venture	utilities	\$93.94
VISA- AB&T	supplies	\$215.00
TOTAL		\$8,554.70

In accordance with SDCL 28-13-41, Jerauld County had three people receiving poor relief for the month of August.

Brian Kolousek, Highway Superintendent, was present to discuss road and bridge. A notice to cut grass, weeds or brush in all townships in Jerauld County between September 15 and October 15, 2023, will be published in the True Dakotan. There will also be a notice published to remove all obstructions near road right of ways by October 15, 2023. Brian asked that the Highway Department get a few of the air conditioners being taken out of the courthouse for the County shop. Brian also stated that the new patrol vehicle could be parked in the weed shed as there was room. The board went through budget requests with Brian for 2024. The Town of Lane has asked to rent the tree removing equipment from the Highway. The board asked that an agreement is signed and a certificate of insurance is presented to Jerauld County for use of the equipment. Brian will follow up with the representative from Lane.

Fuel bids were presented as follows:	Total Oil, Inc.	Alpena Coop
Bulk Ethanol Gas	\$3.41	\$3.55
Ethanol Gas, Pump	\$3.41	
Unleaded Gas, Pump	\$3.80	
E-30 Gas, Pump	\$3.05	
#2 Clr Diesel, Truck	\$4.11	
#2 Dyed Diesel, Truck	\$4.25	\$3.499

Moved by Krohmer, seconded by Losing, all members voted aye. Motion carried to award all bids with the exception of the #2 Dyed Diesel bid to Total Oil, Inc. The #2 Dyed Diesel bid was awarded to Alpena Coop.

Sheriff Weber, along with Deputy Sheldon, were available to update the board on the drug dog program. Deputy Sheldon reported that Mack is doing well and that he can be expected to go at least one more year. He has been used frequently this year in the field, as well as the schools. The program is strong, but will be reevaluated again when the time comes to retire Mack. Sheriff Weber is working on a Standard of Operating Procedure for when to sound a Tornado Siren. He hopes that this will allow the notice to be more consistent and efficient. The new patrol vehicle is set to receive lights and other accessories by the end of the year as the work is backed up.

Moved by Bergeleen, seconded by Hein, all members voted aye. Motion carried to meet in executive session at 10:20 am for personnel reasons per SDCL 1-25-2 (1). Chairman Mentzer declared executive session over and to resume in regular session at 10:50 am.

Connie Ness, Treasurer, was available to speak to the board. She notified the board that she will plan to retire at the end of December. The board thanked her for all of her service to Jerauld County.

Moved by Krohmer, seconded by Bergeleen, all members voted aye. Motion carried to meet in executive session at 11:00 am for personnel reasons per SDCL 1-25-2 (1). Chairman Mentzer declared executive session over and to resume in regular session at 11:10 am. The board asked that Auditor Fagerhaug advertise for an appointed Treasurer position as soon as possible to allow the new employee to work with Connie before she leaves.

Deb Fastnacht, Ambulance Director, was available to update the board on the Ambulance. A new crew member has been added to the roster. Trinity Flowers will begin working with the Jerauld County Ambulance as soon as she has completed the necessary paperwork. She will be working under her LPN license to assist with the crew. Deb reported that she has three individuals interested in taking an EMT course this fall/winter. Deb has been working with the Stryker representative to get the lift working correctly. The Ambulance continues to seek EMTs interesting in covering weekends.

Auditor Fagerhaug presented the draft agreement for Jerauld County Equipment and Arena/ 4-H Barn Rental. The board agreed that the agreement will be utilized for all requests to barrow equipment or use the arena or barn for events. The form will be reviewed and signed by the board before the equipment leaves, or the event is held.

The board was then given two agreements for school senior projects. Both events will be held at the 4-H arena in September. Moved by Bergeleen, seconded by Hein, all members voted aye. Motion carried to approve the senior project events at the 4-H arena on September 17th and 24th.

The board had agreed to give a \$500 sponsorship toward a Jerauld County room at the new museum location. Moved by Bergeleen, seconded by Krohmer, all members voted aye. Motion carried to do an automatic supplement to the Museum Apportionment Fund of \$500.00 from the Commissioners Contingency Transfer Fund.

Moved by Losing, seconded by Hein, all members voted aye. Motion carried that in accordance with SDCL 7-7-25 & 7-7-26 necessary expenses be allowed for September meetings.

Auditor Fagerhaug reported that Buffalo County Director of Equalization had reached out requesting assistance from our DOE office with some processes. The board agreed that Julie Barber, Deputy DOE, can be allowed to go to Buffalo County for training, if both the Treasurer and Director agree, and wages and travel expenses are covered by Buffalo County for the time spent.

The board reviewed the Employee Handbook on payroll policies. This will continue to be reviewed and finalized by the end of the year.

The Jerauld Couty Clinic has had problems with their air conditioning unit. Dick Powell, who is contracted by the county for maintenance at the clinic, reported that the compressor in the unit will need to be replaced. A company has ordered the parts and will complete the work when they arrive.

Auditor Fagerhaug reported that she has been sending all concerns with the new HVAC units to Frank Krohmer. There have been several units that are not working properly, or have quit working since installed. Frank has been corresponding with the necessary contractors to have them come back and repair.

The courtroom will be cleaned and ready to be used for court held on Monday, the 11th of September. Total Construction will also be working on taking the old wall air conditioners out and repairing the walls.

Auditor Fagerhaug passed three notices from the Department of Ag and Natural Resources regarding permits and management plans for local residents.

The board discussed some needed improvements to the 4-H barn that will plan to be taken care of before next summer.

The rest of the meeting was spent on defining the 2024 Jerauld County budget. There will be a final adoption meeting held on September 19th at 9:15 am in the Commissioner Room of the Jerauld County Courthouse.

The next regular meeting will be on Tuesday, October 3rd at 9:00am.

Moved by Krohmer, seconded by Hein, all members voted aye. Motion carried to adjourn at 12:30 pm.

Shane Mentzer, Chairman

ATTEST: Shannon Fagerhaug, Auditor

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