



## **Work Experience Process**

1. Contact us via email.
2. Complete online Work Experience Request Form (WERF).
3. Attend an interview with us.
4. Decision on placement.

If the placement is accepted:

5. Confirm all placement details;
  - a. Timetable
  - b. Uniform sizes
  - c. Code of conduct
  - d. Consent form
  - e. Risk Assessment
  - f. DBS (16+)

**Coach4U Limited**

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