

# Crown Estates Ph I & II HOA Board Meeting

## Meeting Minutes

September 13, 2023

Call to Order 7:00 p.m.

### Roll Call

Beth Gravley, President

Reve Oviedo, Board Member (excused)

Bob Marsh, V.P.

Thavy Hing, Board Member (excused)

Amy Campbell, Secretary/Treasurer

Ming Lin, Board Member

**Quorum**  Met  Not Met (Required: Board Meeting Majority: 4 of 7; Annual Meeting 34%: 10 of 28 Members;  
Changes to Bylaws: 2/3rds of a meeting where quorum is present: 7 of 10 Members)

**Additional Attendees** Linda & Larry Jones, Sam Bateman

**Approval of minutes from last meeting:** Unanimously Approved Board Meeting minutes from 9/21/2022

**Treasurer Report:** Unanimously Approved

### Old Business - none

### New Business

- Staining of fifty-foot section of fence along 126<sup>th</sup> place in Phase II – send email to PHII homeowners to place their votes and comments for Board consideration of staining the section of fence.
- Annual Budget approval for 2024 –Budget approved to move to membership at the 2024 Annual Meeting
- Don & Sharon – sold their house and are moving from Phase II. We will miss them and wish them well.
- Phase II sealcoat warranty repair – all cracks seal coated, additional repairs made to other cracks that appeared, and due to someone pressure washing road which breached of seal coat from last year (three worst areas repaired). Please remember no pressure washing asphalt roadway
- Update on street drains - Phase II – Bob and Roy checked the basins for debris after one year of use. We are on track for our maintenance schedule of every two years, having them pumped and emptied.
- Fence contractor - metal posts – Marsh's, Brenda, and Amy had a contractor rebuild fencing. The job turned out great, professional, and priced competitively. Licensed Contractor, Joe Vazquez – Fence Repair (360) 977-3393 or fencerepairmaster@gmail.com.

### Action Items & Person Responsible

- Catch basin drains – concrete grinding – watch to see how well street is draining and suggest concrete grinding if needed (Phase II homeowners) (waiting to go through winter of 2022/23) Bob will measure sediment in the Spring and we will monitor sediment build up to determine how often they will need to be cleaned. Hoping for every two years. \*\*Completed by Bob Marsh and Roy Gravley.

**Adjournment: 8:05 p.m.**