

Schedule One

List of Student Ancillary Fees/Charges 2024

Following is the list of fees students may encounter during their studies with GHE.

Activity	Fees
General fees	
Photocopy/printing fees (Note: all new students receive a \$20 once-only credit on their student card upon enrolment.)	
Standard (A4 size, black and white) printing or photocopying: cost is per side	\$0.15
Black and white (A3) printing or photocopying: cost is per side	\$0.30
Colour printing and photocopying (A4): cost is per side	\$0.35
Colour printing and photocopying (A3): cost is per side	\$0.70
Scan copy	No charge
Re-issue Student ID Card	
Re-issue Student ID Card	\$25
Late payment of tuition fee	\$100/per month
Enrolment Details Letter	\$25
Withdrawing later than the fee due date	Outstanding semester fee if any
Credit Card Surcharge	1.25%
Library fees	
Late fee (if book is not returned on due date)	\$1 per day
Late fee (if book is not returned on due date – 30 days or over)	\$30
Lost/damaged book	Replacement Cost + \$25 Admin fee
Tuition and related fees	
Application/enrolment fees (non-refundable)	\$200
Late Enrolment Fees or Deferment	\$100
Change of Course Fee (payable upon acceptance of change of course)	\$100
Supplementary exam fee	\$200
Work-integrated learning placement charges (e.g. Police, Working with Children checks)	As applicable to relevant authority
Re-issuing of academic certification or additional copies	
Transcripts requested prior to or after graduation or re-issue of a transcript	\$50
Re-issue testamur	\$50
Postage of Certificates etc...	
– Registered mail	\$30
– Courier	\$50
– International Courier	\$80
Graduation fees	
Graduation Fee (e-photo and two guests)	\$120
Hire of Graduation Gown and Cap	Commercial Supplier
Graduation attendance (additional guests)	\$50