



Meeting of the Parties to the Protocol to Eliminate Illicit Trade in Tobacco Products Resumed Third session, Panama City, Panama, 12–15 February 2024

JOURNAL

Preliminary Journal – Wednesday 7 February 2024

This Journal does not constitute an official record of the Meeting of the Parties.

This Journal is intended to give participants advance indications of Meeting arrangements and programme of work and arrangements of the resumed Third session of the Meeting of the Parties to the Protocol to Eliminate Illicit Trade in Tobacco Products. The Journal does not constitute an official record of the Meeting of the Parties. It is published in Arabic, Chinese, English, French, Russian and Spanish on every working day during the session.

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Interpretation and statements

Interpretation will be provided in the six official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish). Delegates are requested to send a copy of their statement to interpret@who.int **at least 30 minutes in advance**. This does not prevent delegates from making changes upon delivery, but it will facilitate clarity and accuracy in all languages. When submitting a statement by email please specify, both in the subject line of the email and at the top of the attached statement, the name of the country/group, the meeting (for example, Plenary, Committee A or Committee B) and the number of the relevant agenda item. Delegates are requested to deliver statements at a normal speaking pace. Rapid delivery risks impeding clarity and accuracy in interpretation. Statements provided in advance are treated as confidential and checked against delivery for the purpose of the official record.

Registration and credentials

Online registration is required for the Third session of the Meeting of the Parties (MOP3). Delegates who have already completed their registration for MOP3 do not need to register again. Delegates who have not yet completed their registration must register via the online registration system at: <https://indico.un.org/event/1005272/registrations/>. Instructions for online registration are available on the [MOP3 dedicated webpage](#). Queries concerning the system can be addressed by email to: cop10-mop3@who.int

Credentials must be uploaded in order to complete the registration process. The credentials accepted by the Meeting of the Parties in decision FCTC/MOP3(2) for the *de minimis* session of MOP3 will remain valid for the resumed MOP3. Parties not among those listed in decision FCTC/MOP3(2) are invited to submit credentials for the resumed MOP3 in accordance with Rule 18 of the Rules of Procedure of the Meeting of the Parties.

Badges

Participants will be able to collect their badges before the opening of the session at the Registration Desk located on the ground floor of the Panama Convention Center. The Registration Desk will be open as follows:

- Thursday, 8 February to Saturday, 10 February from 08:00 until 18:00.
- Sunday, 11 February from 12:00 until 19:00.
- Monday, 12 February to Wednesday, 14 February from 08:00 to 18:00.
- Thursday, 15 February from 08:00 until the closure of the session.

A complimentary shuttle service will be available between the official hotels and the Panama Convention Center.

Date and place

The resumed session of the Third session of the Meeting of the Parties (MOP3) to the Protocol to Eliminate Illicit Trade in Tobacco Products will be held at the Panama Convention Center in Panama City, located at Calle General Juan D. Peron, Amador, Panama. The first plenary meeting will open at 10:00 on Monday, 12 February 2024, and the session is expected to close no later than 18:00 on Thursday, 15 February 2024.

The working hours of the Meeting of the Parties are from 10:00 to 13:00 and 15:00 to 18:00 (EST).

Working schedule

Monday, 12 February 2024

10:00–13:00	Opening and first plenary meeting
15:00–18:00	Plenary meeting or committee meetings

Tuesday, 13 February to Wednesday, 14 February 2024

10:00–13:00	Plenary or committee meetings
15:00–18:00	Plenary or committee meetings

Thursday, 15 February 2024

10:00–13:00	Plenary or committee meetings
15:00–18:00	Plenary and closure of the session

Programme of work

The provisional agenda and the proposed organization of work for the session are contained in documents [FCTC/MOP/3/1](#) and [FCTC/MOP/3/1 \(annotated\)](#). The programme and timetable of meetings will appear in the Journal of the Meeting of the Parties, which will be issued on a daily basis.

Subject to the decision of the Meeting of the Parties, the following working schedule is tentatively envisaged on the first day of the session:

First Plenary meeting		10:00 – Plenary Hall, America Hall 1/2, first floor
Item 1	Opening of the session	
Item 1.1	Adoption of the agenda and organization of work <i>Documents FCTC/MOP/3/1 and FCTC/MOP/3/1 (annotated)</i>	
Item 1.2	Credentials of participants <i>Document FCTC/MOP/3/2</i>	
Item 2	Applications for the status of observer to the Meeting of the Parties <i>Document FCTC/MOP/3/3</i>	
Item 4	Global progress in implementation of the Protocol to Eliminate Illicit Trade in Tobacco Products, followed by a general debate <i>Document FCTC/MOP/3/4</i>	
Item 3	High-level segment	
First and second meetings of Committee B		10:00 & 15:00 – Canal Hall 1, ground floor
Item 7	Budgetary and institutional matters	
Item 7.1	Performance and progress reports <i>Document FCTC/MOP/3/8</i> <ol style="list-style-type: none"> Performance report for the 2020–2021 Workplan and Budget Interim performance report for the 2022–2023 Workplan and Budget 	
Item 7.2	Proposed Workplan and Budget for the financial period 2024–2025 <i>Documents FCTC/MOP/3/9 and FCTC/MOP/3/INF.DOC./1</i>	
Item 7.3	Payment of Assessed Contributions and measures to reduce Parties in arrears <i>Document FCTC/MOP/3/10 Rev.1</i>	
Item 7.4	Investment Fund for implementation of the Protocol to Eliminate Illicit Trade in Tobacco Products <i>Document FCTC/MOP/3/11</i>	
Item 7.5	Review of accreditation of nongovernmental organizations with the status of observer to the Meeting of the Parties <i>Document FCTC/MOP/3/12</i>	
Item 7.6	Possible amendments to the Rules of Procedure of the Meeting of the Parties <i>Document FCTC/MOP/3/13</i>	
Item 7.7	Appointment of the Head of the Convention Secretariat: report by the Bureau <i>Document FCTC/MOP/3/14</i>	

First meeting of Committee A

15:00 – Plenary Hall, America Hall 1/2, first floor

Item 5 Protocol instruments and technical matters

Item 5.1 Tracking and Tracing Systems, including the global information-sharing focal point (Article 8): report by the Working Group
Document FCTC/MOP/3/5

Item 5.2 Road map, timelines and steps to conduct evidence-based research (Articles 6.5 and 13.2)
Document FCTC/MOP/3/6

Item 6 Reporting, implementation assistance and international cooperation

Item 6.1 Reporting and information sharing under the Protocol (including improving the reporting system of the Protocol)
Document FCTC/MOP/3/7

Meetings of the Bureau

The Bureau of the Meeting of the Parties will meet on Sunday, 11 February from 13:30–16:00 and will meet thereafter daily from Monday, 12 February to Thursday, 15 February from 18:15–19:00.

Informal regional meetings and the EU coordination meetings

The regional groups for the African Region, the Region of the Americas, the Eastern Mediterranean Region, the South-East Asia Region, and the Western Pacific Region will hold informal meetings:

- from Monday, 12 February until Thursday, 15 February 08:30–09:30.

The European Region informal meetings will be held at the following times:

- from Monday, 12 February until Thursday, 15 February 09:00–09:45.

The European Union coordination meetings will be held at the following times:

- on Sunday, 11 February 16:00–17:00
- from Monday, 12 February until Thursday, 15 February 08:00–09:00, 13:00–14:00 and 18:00–19:00.

WHO FCTC MOP3 App

The WHO Events App for the WHO FCTC MOP3 for smart phones and computers is now available. The App provides secure access to the official documents, basic documents and all the practical information that participants need for taking part in MOP3. For more information, check the [App Quick Start Guide](#), or contact fctcappsupport@who.int if you require any assistance regarding the app.

Social Media Accounts

Delegates are encouraged to use the official hashtag: [#IllicitTobaccoProtocol](#), #MOP3FCTC and #MOP3 on X (Twitter), Facebook or other social media channels to raise awareness about MOP3, the Protocol and the importance of its implementation.

Contact information

Plenary: cop10-mop3@who.int

Committee A: fctcComA@who.int

Committee B: fctcComB@who.int

Procedural issues

To raise a point of order, request a right of reply or make a procedural motion pursuant to the Rules of Procedure of the Meeting of the Parties, a delegation member should send a message to +41 79 595 9743 by SMS text or by WhatsApp. This number is staffed during meeting times and may only be used for points of order, requests for rights of reply or other procedural motions and not for any other matter. Any messages will be promptly relayed to the presiding officer.

Announcements

Arrangements for conduct of discussion in Plenary, Committee A and B meetings

For the conduct of plenary meetings, interventions by delegates will be monitored by a “traffic light”. Individual statements are limited to three minutes (330 words) and statements on behalf of a WHO region to four minutes (440 words).

Delegations wishing to speak in the general debate are invited to notify the Convention Secretariat as soon as possible by email with the subject line “Request for general debate statement” to cop10-mop3@who.int. Delegations are encouraged to opt for group or regional statements, in lieu of individual statements.

Interventions

Please provide the text of any interventions to the messengers who will come to your seat once you have spoken, or e-mail the text of your intervention, where appropriate, to fctcrecords@who.int.

Distribution of documents

Official documents for the resumed session of MOP3 are available on the WHO FCTC website. The documents for the session can be downloaded at: [MOP3 main documents](#).

A secure and restricted online documentation portal will be set up for delegates to access in-session documentation with a username and password communicated to Parties by the Convention Secretariat. Delegates should make their own arrangement to print their documents if needed.

Room booking

There is limited space for bilateral or private meetings; however, upon request, rooms can be designated by the Convention Secretariat for specific appointments. Regretfully, interpretation cannot be provided for such meetings. Requests will be treated on a first-come, first-served basis.

Requests for a meeting room should be sent to the Convention Secretariat as soon as possible – but no later than 24 hours prior to the meeting – to cmpmail@who.int, stating the date and time of the meeting, duration of the meeting, number of participants, and name of the organizer (Party or observer).

List of participants

A provisional list of participants will be available and posted on the WHO FCTC website at the opening of the session. This list will be issued on the basis of valid credentials received by the Convention Secretariat up to 12:00 (noon) on Sunday, 11 February 2024. In the event of any official change in the details and composition of a delegation, the Convention Secretariat requests that it be amended directly in the registration system.

On-site facilities

Information desk: It will be located on the ground floor of the Panama Convention Center and will provide information on a range of topics to participants. The Information Desk can also refer participants to other services, including travel, postal services, medical care and communications. Lost property can be turned in or reclaimed at the Information Desk.

Wireless internet: The Panama Convention Center has free wireless internet service (Wi-Fi).

Potable water: The Panama Convention Center has water fountains in all areas of the facility. To facilitate the supply of water to all participants, water dispensers will be placed in the various rooms. Participants will be able to fill the bottle provided in the conference bag given to them at the time of registration. For information, the tap water in all cities of the country is also safe for consumption.

Tranquillity Room: A Tranquillity Room for meditation/prayer is available at the Panama Convention Center for participants who wish to pray, meditate or find a quiet space to relax.

Catering facilities: Lunch will be provided by the host country from Monday, 12 February to Thursday, 15 February. A coffee shop will be available at the Panama Convention Center.

Emergency and useful numbers in Panama

- Panama Convention Center: Tel + 507 308 8888
- Police: 104
- Ambulance service: 103
- Fire: 103
- Medical facilities: an emergency medical service will be available at the Panama Convention Center during the Conference from 7:00 to 18:00 on days without evening sessions, and until 23:00 should evening sessions be held. Delegates requiring urgent medical attention outside of the Panama Convention Center are advised to call 911 or CRUEM (Centro Regulador de Urgencias y Emergencias Médicas) at: +507 512 9219 or +507 6330 5577.