



Meeting of the Parties to the Protocol to Eliminate Illicit Trade in Tobacco Products
Resumed Third session, Panama City, Panama, 12–15 February 2024

JOURNAL

N° 1 – Monday 12 February 2024

This Journal does not constitute an official record of the Meeting of the Parties.

Time	Event	Room
10:00–13:00	Opening of the session and first plenary meeting	America Hall 1/2, first floor
15:00–18:00	Second plenary meeting	America Hall 1/2, first floor
Immediately after conclusion of item 4 in Plenary–18:00	First meeting of Committee A	America Hall 1/2, first floor
Immediately after conclusion of item 3 in Plenary–18:00	First meeting of Committee B	Canal Hall 1, ground floor

Informal regional meetings and the EU coordination meetings

08:00–09:00	European Union coordination meeting (<i>closed</i>)	Canal Hall1, ground floor
08:30–09:30	Regional group for Africa	Caribe 6, ground floor
08:30–09:30	Regional group for the Americas	Caribe 5, ground floor
08:30–09:30	Regional group for the Eastern Mediterranean	Pacifico 3, ground floor
08:30–09:30	Regional group for South-East Asia	Caribe 2, ground floor
08:30–09:30	Regional group for the Western Pacific	Caribe 3, ground floor
09:00–09:45	Regional group for Europe	ISTMO 1, first floor
13:00–14:00	European Union coordination meeting (<i>closed</i>)	ISTMO 4, first floor
18:00–19:00	European Union coordination meeting (<i>closed</i>)	Caribe 5, ground floor

Other meetings

08:30–08:50 and 18:00–18:20	Daily press briefings	Pacífico 5, ground floor
	Side events:	
13:30–14:45	Research on illicit trade in tobacco products: Challenges and findings	Caribe 5, ground floor
13:30–14:45	Tracking and tracing of tobacco products	Caribe 6, ground floor

Meeting of the Bureau

18:15–18:45	Meeting of the Bureau of the Meeting of the Parties (<i>closed</i>)	ISTMO 4, first floor
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Programme of work

First Plenary meeting	10:00 – Plenary Hall, America Hall 1/2, first floor
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- Item 1** **Opening of the session**
- Item 1.1 Adoption of the agenda and organization of work
Documents FCTC/MOP/3/1 and FCTC/MOP/3/1(annotated)
- Item 1.2 Credentials of participants
Document FCTC/MOP/3/2
- Item 2** **Applications for the status of observer to the Meeting of the Parties**
Document FCTC/MOP/3/3
- Item 4** **Global progress in implementation of the Protocol to Eliminate Illicit Trade in Tobacco Products, followed by a general debate**
Document FCTC/MOP/3/4

Second Plenary meeting	15:00 – Plenary Hall, America Hall 1/2, first floor
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- Item 3** **High-level segment**
- Item 4 (cont)** **Global progress in implementation of the Protocol to Eliminate Illicit Trade in Tobacco Products, followed by a general debate**
Document FCTC/MOP/3/4

First meeting of Committee A	Immediately after conclusion of item 4 in Plenary – Plenary Hall, America Hall 1/2, first floor
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- Item 5** **Protocol instruments and technical matters**
- Item 5.1 Tracking and Tracing Systems, including the global information-sharing focal point (Article 8): report by the Working Group
Document FCTC/MOP/3/5
- Item 5.2 Road map, timelines and steps to conduct evidence-based research (Articles 6.5 and 13.2)
Document FCTC/MOP/3/6
- Item 6** **Reporting, implementation assistance and international cooperation**
- Item 6.1 Reporting and information sharing under the Protocol (including improving the reporting system of the Protocol)
Document FCTC/MOP/3/7

First meeting of Committee B	Immediately after conclusion of item 3 in Plenary – Canal Hall 1, ground floor
Item 7	Budgetary and institutional matters
Item 7.1	Performance and progress reports <i>Document FCTC/MOP/3/8</i> <ol style="list-style-type: none"> a. Performance report for the 2020–2021 Workplan and Budget b. Interim performance report for the 2022–2023 Workplan and Budget
Item 7.2	Proposed Workplan and Budget for the financial period 2024–2025 <i>Documents FCTC/MOP/3/9 and FCTC/MOP/3/INF.DOC./1</i>
Item 7.3	Payment of Assessed Contributions and measures to reduce Parties in arrears <i>Document FCTC/MOP/3/10 Rev.1</i>
Item 7.4	Investment Fund for implementation of the Protocol to Eliminate Illicit Trade in Tobacco Products <i>Document FCTC/MOP/3/11</i>
Item 7.5	Review of accreditation of nongovernmental organizations with the status of observer to the Meeting of the Parties <i>Document FCTC/MOP/3/12</i>
Item 7.6	Possible amendments to the Rules of Procedure of the Meeting of the Parties <i>Document FCTC/MOP/3/13</i>
Item 7.7	Appointment of the Head of the Convention Secretariat: report by the Bureau <i>Document FCTC/MOP/3/14</i>

WHO FCTC MOP3 App

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Social Media Accounts

Delegates are encouraged to use the official hashtag: [#IllicitTobaccoProtocol](#), #MOP3FCTC and #MOP3 on X (Twitter), Facebook or other social media channels to raise awareness about MOP3, the Protocol and the importance of its implementation.

Procedural issues

To raise a point of order, request a right of reply or make a procedural motion pursuant to the Rules of Procedure of the Meeting of the Parties, a delegation member should send a message by SMS text or by WhatsApp to +41 79 595 9743 for Plenary sessions, to +41 79 150 3829 for Committee A meetings and to +41 79 201 2132 for Committee B meetings,. These numbers are staffed during meeting times and may only be used for points of order, requests for rights of reply or other procedural motions and not for any other matter. Any messages will be promptly relayed to the presiding officer.

Contact information

Plenary: cop10-mop3@who.int

Committee A: fctcComA@who.int

Committee B: fctcComB@who.int

Badges

Participants will be able to collect their badges before the opening of the session at the Registration Desk located on the ground floor of the Panama Convention Center. The Registration Desk will be open as follows:

- Thursday, 8 February to Saturday, 10 February from 08:00 until 18:00.
- Sunday, 11 February from 12:00 until 19:00.
- Monday, 12 February to Wednesday, 14 February from 08:00 until 18:00.
- Thursday, 15 February from 08:00 until the closure of the session.

A complimentary shuttle service will be available between the official hotels and the Panama Convention Center.

Announcements

Arrangements for conduct of discussion in Plenary, Committee A and B meetings

For the conduct of plenary meetings, interventions by delegates will be monitored by a “traffic light”. Individual statements are limited to three minutes (330 words) and statements on behalf of a WHO region to four minutes (440 words).

Delegations wishing to speak in the general debate are invited to notify the Convention Secretariat as soon as possible by email with the subject line “Request for general debate statement” to cop10-mop3@who.int. Delegations are encouraged to opt for group or regional statements, in lieu of individual statements.

Interventions

Please provide the text of any interventions to the messengers who will come to your seat once you have spoken, or e-mail the text of your intervention, where appropriate, to fctcrecords@who.int.

Interpretation and statements

Interpretation will be provided in the six official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish). Delegates are requested to send a copy of their statement to interpret@who.int at least 30 minutes in advance. This does not prevent delegates from making changes upon delivery, but it will facilitate clarity and accuracy in all languages. When submitting a statement by email please specify, both in the subject line of the email and at the top of the attached statement, the name of the country/group, the meeting (for example, Plenary, Committee A or Committee B) and the number of the relevant agenda item. Delegates are requested to deliver statements at a normal speaking pace. Rapid delivery risks impeding clarity and accuracy in interpretation. Statements provided in advance are treated as confidential and checked against delivery for the purpose of the official record.

Distribution of documents

Official documents for the resumed session of MOP3 are available on the WHO FCTC website. The documents for the session can be downloaded at: [MOP3 main documents](#).

A secure and restricted online documentation portal will be set up for delegates to access in-session documentation with a username and password communicated to Parties by the Convention Secretariat. Delegates should make their own arrangement to print their documents if needed.

Room booking

There is limited space for bilateral or private meetings; however, upon request, rooms can be designated by the Convention Secretariat for specific appointments. Regrettably, interpretation cannot be provided for such meetings. Requests will be treated on a first-come, first-served basis.

Requests for a meeting room should be sent to the Convention Secretariat as soon as possible – but no later than 24 hours prior to the meeting – to cmpmail@who.int, stating the date and time of the meeting, duration of the meeting, number of participants, and name of the organizer (Party or observer).

List of participants

A provisional list of participants will be available and posted on the WHO FCTC website at the opening of the session. This list will be issued on the basis of valid credentials received by the Convention Secretariat up to 12:00 (noon) on Sunday, 11 February 2024. In the event of any official change in the details and composition of a delegation, the Convention Secretariat requests that it be amended directly in the registration system.

On-site facilities

Information desk: It will be located on the ground floor of the Panama Convention Center and will provide information on a range of topics to participants. The Information Desk can also refer participants to other services, including travel, postal services, medical care and communications. Lost property can be turned in or reclaimed at the Information Desk.

Wireless internet: The Panama Convention Center has free wireless internet service (Wi-Fi).

Potable water: The Panama Convention Center has water fountains in all areas of the facility. To facilitate the supply of water to all participants, water dispensers will be placed in the various rooms. Participants will be able to fill the bottle provided in the conference bag given to them at the time of registration. For information, the tap water in all cities of the country is also safe for consumption.

Tranquillity Room: A Tranquillity Room for meditation/prayer is available at the Panama Convention Center for participants who wish to pray, meditate or find a quiet space to relax.

Catering facilities: Lunch will be provided by the host country from Monday, 12 February to Thursday, 15 February. A coffee shop will be available at the Panama Convention Center.

Emergency and useful numbers in Panama

- Panama Convention Center: Tel + 507 308 8888
- Police: 104
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- Fire: 103
- Medical facilities: an emergency medical service will be available at the Panama Convention Center during the Conference from 7:00 to 18:00 on days without evening sessions, and until 23:00 should evening sessions be held. Delegates requiring urgent medical attention outside of the Panama Convention Center are advised to call 911 or CRUEM (Centro Regulador de Urgencias y Emergencias Médicas) at: +507 512 9219 or +507 6330 5577.



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