



Case No. _____
Date: _____

CERTIFICATE OF USE & OCCUPANCY APPLICATION

Application fee: \$25.00

To request a Certificate of Occupancy for the subject property as described below.

1. Business Name: _____
2. Business Owner/Agent/Contractor Name: _____
 Phone: _____ E-mail: _____
3. Address of subject property: _____
4. Nature of Occupancy: Entire Structure Multi-Tenant Space Sublease Home Occ.
5. Area of Occupancy: _____ Square Feet. *(Provide Floor Plan if Available)*
6. Description of Improvements and Related Costs (if applicable):

7. Description of Business Activity (Include attachments as needed):

I hereby certify that I am the Owner/Agent for the proposed business and that I have authorization from the Property Owner to occupy the subject property for the conduct of business as described herein. I agree to provide to the City of Miamisburg any documentation reasonably necessary to verify the information provided herein, and to be subject to an occupancy inspection if requested.

Business Owner/Agent Signature: _____ Date: _____

For Office Use Only

Use Group: _____ Construction Type: _____ Occupancy Load: _____ Zoning District: _____
 Sprinkler System _____ Fire Alarm System _____

Zoning Use Classification: _____

ZONING OFFICIAL APPROVAL: _____ DATE: _____

BUILDING OFFICIAL APPROVAL: _____ DATE: _____