

December 18, 2023  
6:00pm  
Lowell City Hall

Attendees: Heather Seay, Jessica Holbrook, Joe Gates, Tori Dellinger, Bill Knox, Candy Funderburk, Anne Massey, Jarel Mackey

Heather called the meeting to order and determination of quorum occurred at 6:00pm. Minutes from the November meeting will be approved at the January meeting along with the December meeting.

### **Unfinished Business**

LCC continued the discussion of attendance requirements of the committee. Tori shared a draft of the letter that will be sent to Tyler Shepardson about being removed from the committee for his attendance. Tori shared that he has spoken with city staff as well. Bill has also spoken with Tyler and stated he understands that if his schedule changes he will be able to return to the committee. His removal will be on the agenda at the next City Council meeting.

### **New Business**

Tori began discussion of the event planning process for the City of Lowell. Tori is finalizing the 2024 City event schedule. She has been looking into a vendor review process that could possibly involve the LCC. Currently Tori reviews and approves vendors and is looking into how to best select and vet vendors for events. She knows the LCC is looking to be involved in community events and thinks this may be a way for us to be further involved. Currently vendors are mainly selected on a first come first serve basis coupled with items for sale being considered, but past dependability can be a factor as well. There was discussion and brainstorming about the process and what it could look like in the future. The goal is for all events to be enjoyable and beneficial for participants and vendors alike. Future visions for events in the city overall were also discussed.

### **Staff Updates**

Joe shared that there haven't been many changes or updates in current projects in the city. This is the norm for this time of year and more updates should be available in the New Year.

Tori shared the 2024 Event calendar should be finished soon. The next event will be the Senior Valentines Luncheon. She is looking to possibly adding a movie to the Easter Egg Hunt event in March and will continue the Golden Egg event. Other Spring events may include a Senior Easter Luncheon, BBQ Cookoff, and a St. Patrick's Day Parade. Basketball will begin the week of January 8<sup>th</sup>. Most 3-4 and 5-6 team games will be played in Lowell rather than with teams in other towns.

## **Member Updates**

Heather welcomed Jarel to the committee. Jarel is excited to be involved and to have returned to a small town! He is greatly enjoying Lowell and shared his thanks for being approved for the committee.

Bill made a motion to adjourn and it was seconded by Anne. Meeting adjourned.

The next LCC meeting will be on January 22nd at City Hall.