

The Special Meeting for September 5, 2023, of the Downtown Development Authority (DDA) Board was called to order by Chair, Robert Kemper at 1:04 p.m. in the City Council Chambers at New Buffalo City Hall, 224 W. Buffalo Street, New Buffalo, MI 49117.

**The Pledge of Allegiance was led by DDA.**

**Roll Call:**

Present: Members Danesi, Gradowski, Humphrey, Kemper, Schimanski, Smock, Workman

Absent: Members Lindsay, Rahm

Staff present: City Clerk Fidler, Deputy Clerk Schroeder

Motion by Gradowski, Seconded by Smock to excuse members Lindsay and Rahm from the meeting.

Voice vote, Motion Carried.

**Approval of Agenda**

Motion by Smock, seconded by Gradowski to approve the agenda:

Voice Vote, Motion Carried.

**Approval of Previous Minutes August 18, 2023 (Special Meeting)**

Motion by Smock, seconded by Danesi to approve August 18, 2023, Special Meeting Minutes:

Voice Vote, Motion Carried.

**Public Comment:** None

**DDA Master Plan agenda topic**

Discussion: Top priorities for DDA including pedestrian bridge, parking/facilities, and administrative support to city and DDA projects and public safety.

Motion by Gradowski, seconded by Danesi to authorize Chair Kemper to go forward to City Council with the request to extend DDA.

Voice vote, Motion Carried.

**Aesthetic/Operations Sub-Committee**

Motion by Danesi, seconded by Workman to proceed with recommendation to approve the color scheme of the lighthouse.

Voice Vote, Motion Carried

**Economic Development Sub-Committee**

Brief discussion on the following topics regarding the parking lot on corner of Whittaker & Buffalo and conducting a parking study.

September 5, 2023

Special Downtown Development Authority (DDA)

1:00 p.m.

Chair Kemper left meeting at 2:01

**Adjournment:**

Motion by Humphrey, seconded by Gradowski to adjourn the meeting at 2:32 p.m.

Voice Vote, Motion Carried.

a.s.

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Robert Kemper, Chair

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Amber Schroeder, Deputy Clerk