



DEPARTMENT OF POLICE  
**HELLAM TOWNSHIP**

44 Walnut Springs Rd  
York, PA 17406

**Douglas Pollock**  
Chief of Police

2A

EMERGENCY: 911  
OFFICE: (717) 434-1310  
FAX: (717) 434-1320

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## Hellam Township Report February 2024

|                   | Hellam Township | Hallam Borough | Wrightsville Borough | Total |
|-------------------|-----------------|----------------|----------------------|-------|
| Calls             | 457             | 82             | 136                  | 675   |
| Accidents         | 18              | 2              | 2                    | 22    |
| Criminal Charges  | 34              | 0              | 20                   | 54    |
| Traffic Citations | 104             | 16             | 28                   | 148   |
| Traffic Warnings  | 87              | 12             | 52                   | 151   |

|                      |                   |               |
|----------------------|-------------------|---------------|
| Patrol Mileage       | 13013 Miles       |               |
|                      | Time in:          | Response Time |
| Hallam Borough       | 154 Hrs. 51 Mins. | 2 Min 27 Sec  |
| Wrightsville Borough | 307 Hrs. 6 Mins.  | 1 Min 37 Sec  |

**All times listed above do not include any administrative, investigative, follow up or court time.**

**Wrightsville Borough patrol time includes all time logged by the SRO's patrol vehicle being parked in front of Wrightsville Elementary School several days a month.**

### **Additional Information:**

- All Officers completed their mandatory, monthly "Boyle" training.
- K9 Officer Carpenter and K9 Cerberus completed their mandatory, "monthly maintenance" at the K9 Academy.
- Lieutenant Heistand passed his FAA written test to become a licensed drone pilot. Detective Mills will be taking his test shortly. The department is currently collecting information on which drone will best suit our needs. Last year we had several incidents where we needed to call in other agencies and rely on their drones and pilots.
- Officer Gingrich attended a one-day, search and seizure class. He is scheduled to attend several investigator classes in the next few months. Our goal is to train him to a level where he can become a proficient investigator and be able to assist Detective Mills.



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- Officers Phillips and Crater attended a two-day class certifying them to set up and manage a stationary DUI check point.
- Lieutenant Heistand was accepted to become an accreditation assessor for Pennsylvania Chief's of Police Association.
- Officer Crater attended a one-day Vehicle / Criminal Interdiction class. This class teaches Officers to look for signs that criminal activity is afoot.
- The department completed our first wave of the state sponsored program called "Aggressive Driver". Wave one started on February 12<sup>th</sup> and ended on the 29<sup>th</sup>, during this wave the state asked that we concentrate on the Move over law, school bus violations, speeding, and tail gating. During the time frame we concentrated on both boroughs and Route 30. During this wave the highest speed timed was 105 mph, we located a road rage suspect armed with a hand gun which he displayed during the incident, and two individuals with felony warrants out of Maryland were taken into custody.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Douglas Pollock", is written over a horizontal line.

**Chief J. Douglas Pollock**

FRIENDSHIP FIRE COMPANY OF HELLAM  
YORK COUNTY STATION 21

2B-1

February 2024 Report

Hellam Fire Company

For the month of February, the Hellam Fire Company responded to 45 calls with 22 (49%) in Hellam Township. Year to date for 2024, we responded to 115 calls with 67 (58%) in Hellam Township. Last February, there were 36 calls with 14 (39%) in the Township and 66 calls year to date with 29 (44%) in the Township. There were no automatic fire alarm reports submitted this month.

Members attended training on Hazmat Operations. We also held an in house training on vehicle rescue techniques with vehicles donated by Den's Service Center. Crews attended a benefit dinner for Mike Poole, longtime member of Wrightsville Fire Department, visited Trinity UCC Preschool for their Community Helpers Week, and attended a SOG review at Station 41.

Respectfully,



Eric Strittmatter

Chief, Hellam Fire Company

Hellam Township Public Works  
Monthly Report  
February 2024

2E

- Responded to three call outs, all were snow related.
- Plow trucks were out for every snow and ice event plowing and cindering where necessary to keep the roads as safe as possible.
- After every snow event all snow equipment was is checked and repaired to be ready for the next snow.
- Continuing general maintenance on the buildings and all non-snow vehicles and equipment.
- Saw cut sections of the road ways that are in need of base and asphalt repairs.
- Prepped one truck and one trailer for PA Safety Inspection.
- Ran routes several times and cleaned storm boxes of snow, leaves and debris from roadways.
- Loaded up police documents and took them to the incinerator.
- Cleaned up several trees that were across the roadways.
- Completed 2 stormwater inspection.
- Responded to 36 PA One calls.

**HELLAM TOWNSHIP ENVIRONMENTAL ADVISORY COUNCIL**

**March 11, 2024**

**6:00 PM**

**Hellam Township Building**

**Members Present:** Judy Bono, Carolyn Fetrow, Ed Hamme, Phyllis Koster, Judith Mueller Audrey Russin (Advisor to EAC).

**BOS Rep:** Mike Shillott

**Guests:** Bob Hale, John Knorr, both Hellam Township residents.

**Public comment:**

- Bob Hale encourages EAC to submit comment on Cuffs Run by end of month. Please use docket number or your comment will not register. EAC will submit Fb post for Cuffs Run for Twp approval with Lancaster Conservancy's info on CR. (Phyllis will send to Judith.)
- Bob also raises topic of policy for warehouses, providing information from Penn Future org. with advice about writing an ordinance. Penn Future's ordinance literature could be good resource for Township planning. (For the BOS's information, with these minutes the EAC will provide a link to the document, noting pages that provide a model ordinance; the entire document could be useful.) Mike Shillott suggests looking at present zones and uses and the possibility of having more zones with fewer uses that are tailored to that zone's neighborhood and infrastructure, present and future.
- John Knorr comes with concern about Kreutz Creek, lives downstream from Landfill. What can be done on Kreutz Creek restoration, especially reestablishing wetlands, which filter PFAS and other contaminants. Works with Lower Susquehanna Riverkeepers and for Lancaster Clean Water Partners in Lancaster County. Mike notes that ongoing efforts at restoration of wetlands in Twp as part of stormwater mitigation initiative.

**Old Business:**

- Carolyn reports that Cindy Pizzaketti sent report on Creek testing. Conductivity and nitrates are down since Modern Landfill brought their water filtration system online. John reaffirms: the science shows that wetlands filter out PFAS.
- Carolyn will contact Cindy about rain garden workday date—propose April 4.
- Phyllis has been in touch with library about proposed October tree event, w/ trees from seeds.
  - Looking for White Oak acorns, most of which are viable.
  - Other species suggestions? Judy proposes red maples.
  - Pruning info—also good to share at this event.
- Question of effect the Twp has on Kreutz Creek water quality. Audrey reports that there are monitoring stations downstream from the Creek's beginning in Hellam Twp. USGS locations. These data are online. Carolyn will send link to members. Phyllis points out that the Creek also runs through Wrightsville, need to see what it is at end of Twp before Wrightsville before it reenters Township.
- Recycling Poster for Barshinger field—reminder that Carolyn will create.
- Public education location review—best locations? Pollinator Festival, National Night Out. Perhaps Paw Paw festival? Phyllis wonders about scheduling an event at Twp.

**New Business:**

- Mowing and weed ordinances. Judy found model ordinance from National Wildlife Federation. She will investigate Twp mowing ordinance and see if we can recommend revision. At the very least, this can be a matter for public education.
- Grid: Judith will work on creating Google Doc of Projects Schedule Grid.

- Need ways to connect with Horn Farm—riparian buffer work. Include Horn Farm’s work in our tree planting count. More ideas? Judy will reach out to Horn Farm about possible collaboration.
- Stroud Water Research Center—would help with riparian plantings.
- Bill Sprenkle has volunteered to revise burn ordinance. We welcome his contribution.
- Judy recommends we create more printed material. Judith will resubmit woodland restoration brochure that never got printed. Ask about other existing material.
- Mike: Updated checklist for SALDO review—Mike will discuss revision with Planning Commission Chair, Devin Winand. “Revision will require a team and champion to work on it,” Mike says.
- Mike recommends update of Environmental Resource Inventory that indicates which properties are under conservation easements.

**Member action items before April meeting:**

- Phyllis will send Judith Lancaster Conservancy’s information on Cuffs Run, comment submission.
- Carolyn will contact Cindy about rain garden workday date—propose April 4.
- Carolyn will draft recycling poster for Barshinger field for EAC review.
- Judy will investigate Twp mowing ordinance to see if we can recommend revision.
- Judy will contact Horn Farm about collaboration with EAC
- Judith will create Google Doc of projects schedule grid.
- Judith will look for woodland restoration document to resubmit to township to create brochure.

EASTERN YORK COUNTY SEWER AUTHORITY

4 West Market Street  
Hallam, Pennsylvania 17406  
Telephone (717) 252-2797 - Fax (717) 252-1145

MINUTES OF 22 JANUARY 2024 MEETING

ATTENDANCE:

Board Members

Barry D. Miller, Chairman  
Gary W. Dube, Vice-Chairman  
Dean D. Mackley, Treasurer  
Howard W. Gromling, Jr., Assistant Treasurer  
Carl G. Newcomer, Jr., Secretary  
Robert L. Schlosser, Assistant Secretary

Consultants/Staff

Nathan J. Hardman, P.E., C.S. Davidson, Inc.  
Nathan Schaeffer, ARRO Wastewater Operations  
Chastity A. Polonikas, Executive Secretary

At 6:00 p.m. Chairman Miller called the 22 January 2024 meeting of the Eastern York County Sewer Authority to order. Chairman Miller announced an executive session to be held after the Board Meeting to discuss personnel matters.

REORGANIZATION

The Board Member positions were nominated as a group and unanimously approved and are unchanged from last year. The consulting engineering firm [C. S. Davidson, Inc.] and law firm [CGA Law Firm] were individually nominated and unanimously approved and are also unchanged from last year. The plumbing inspector [Barry D. Miller] and executive secretary [Chastity A. Polonikas] were also individually nominated and unanimously approved and are unchanged from last year.

RECOGNITION OF PUBLIC

To a question from Chairman Miller, Mr. Ricky Garner stated that he had no comments.

APPROVAL OF MINUTES

Mr. Schlosser pointed out that the 3<sup>rd</sup> topic under Operator's Report, "New Brushes for Muffin Monster" should actually be "Spiralift," as the Muffin Monster does not have brushes. After this correction, the Minutes of 18 December 2023 were unanimously approved.

OLD BUSINESS:

WWTP:

Operator's Report:

Discharge Monitoring Report: The monthly report was prepared and submitted electronically (eDMR) for December 2023. EYCSA was in full compliance of its NPDES Permit and there were no violations for the period of December 2023.

ARRO Monthly Operations and Maintenance Report: There was a discussion surrounding the reporting dates. ARRO reports on a month-to-month basis for the month prior, which means that by the time EYCSA's meeting falls, the information is outdated and was already discussed at the prior meeting. Mr. Schaeffer suggested asking ARRO if they can report on a meeting basis and the Board agreed that would be a good idea. Ms. Polonikas advised that she'd contact ARRO to make the request.

Envirep, Inc.: Mr. Schaeffer stated that he spoke with Mr. Ian Stauffer of Envirep, Inc. twice this week, and also one time last week regarding the EQ pump repairs. The service was supposed to have been scheduled for the beginning of January, however it still hasn't been scheduled. A quote was received from Envirep, Inc. for time and parts [rebuild kit], however, Mr. Schaeffer informed Envirep, Inc. that the parts were not needed, as EYCSA already has

several rebuild kits on hand. Mr. Miller advised that EYCSA wasn't expecting a quote, they just want the repairs to take place. After a brief discussion regarding the EQ pump and who to contact at Envirep, Inc., Mr. Schaeffer confirmed that he'd reach out to Mr. Josh Price to try and get the repairs scheduled. Mr. Hardman commented that maybe working with someone in another department may be more helpful in getting the service scheduled.

Kline's Services Cleanings: Mr. Schaeffer advised that Kline's Services cleaned both the Influent Pump Station and Campbell Rd Pump Station.

Envirep, Inc. at Campell Rd Pump Station: Mr. Schaeffer verified that Envirep, Inc. fixed the alarm at Campbell Rd Pump Station, however, he could not confirm whether or not the pump signal switch error was corrected. Mr. Miller commented that he hasn't checked either.

Blower Motors: Mr. Schaeffer stated that he purchased some all-thread for the electric blower motors, as two of the bolts that hold the motors together snapped off. Mr. Schaeffer used the all-thread to make the necessary repairs to the motors.

Mr. Schaeffer confirmed that he installed a new fan blade on one of the 30 HP blower motors. He noted that the new fan blades work really well.

Mr. Schlosser advised that the outsides of the blower motors are very dirty. Mr. Schaeffer commented that all the blowers need to be serviced and cleaned out [the blower motor, the fan motor, the tops of the blowers, etc.], as they are all coated in dirt and bugs.

There was a brief discussion regarding the cover/dome on top of the blower motors. Mr. Schaeffer questioned if they're really necessary, as they're holding air in and preventing the heat from escaping. Mr. Newcomer mentioned that they might be on there for protection from the weather. Mr. Miller stated that he'd check into the Operation and Maintenance Manuals next time he visits the WWTP and the Board advised that Mr. Schaeffer can try and remove the cover/domes, as they're preventing air flow. Mr. Schaeffer stated that he would direct the Operator to start cleaning the blower motors in the meantime.

Air Diffuser Updates: Mr. Schaeffer advised that he plans to pull one of the two SBR air diffusers hopefully next week. To a question from Mr. Schaeffer, the Board advised that it would be fine for Mr. Schaeffer to take the air diffusers to an outside welder [Amish welder on Route 74]. He noted that his home life has been remarkably busy, so he's not sure how long it would take him to make the repairs. Taking it to an outside welder would help keep the process moving.

### **Engineer's Report:**

2024 Maintenance Program: Mr. Hardman passed around copies of the proposed area of focus for the 2024 line cleaning and televising, which mainly focuses on the interceptor line. There is a more expensive cost for the greater sizes of pipe/difficulty in accessing the pipe. Mr. Hardman is still trying to get a price from Mr. Brent Zeiders of Pennsylvania Sewer Authority for the interceptor line per linear foot for each of those diameters coming down through the interceptor. The main priority is getting the interceptor line completed and if there's any leftover funds, going up through by Emig Park, up to the apartments by Wilson Springs would be next. Mr. Hardman hopes to have a proposal from Mr. Zeiders by the February Board Meeting.

4100 Lincoln Highway East – 4100 Lincoln Highway, LLC: Mr. Hardman explained that the sanitary sewer work is well underway, with five of the six manholes already installed. There was a brief discussion regarding the construction of the sanitary sewer where Mr. Hardman addressed some of Mr. Miller's concerns. C. S. Davidson, Inc. is inspecting daily and Mr. Hardman will compile all of the reporting after the project is complete and send to EYCSA for their records. Mr. Miller commented that the building construction isn't scheduled to start until spring.

### **Solicitor's Report:**

Vince Card Matter: Ms. Polonikas advised that nothing has happened since the last Board Meeting, so there are no updates for tonight's meeting.



### Administration Report:

Met-Ed Invoice Review: Mr. Mackley advised that EYCSA's electric consumption has significantly increased over the past year. The rates through EYCSA's supplier, Direct Energy Business, have remained the same. The distribution rates from Met-Ed vary, but not enough to cause this significant of an increase. Mr. Mackley stated that there has to be additional electric consumption somewhere in the operation of the WWTP and after a brief discussion, Mr. Schaeffer commented that it could be from the blowers. Mr. Schaeffer then brought up that the digesters used to be on a timer, but since EYCSA received a complaint regarding odor, they're now on [but not running] 24 hours a day/7 days a week. The Board directed Mr. Schaeffer to back the digesters off, since it's winter and there's less likely of a chance of odor during the colder months.

OmniSite Alarms: Ms. Polonikas confirmed that she's still not getting any OmniSite alarms at the EYCSA office. She noted that she has a call in to Envirep, Inc. regarding the issue.

Auditor Engagement Letter: The Board voted and unanimously approved Chairman Miller's signature on the Auditor Engagement Letter from Kochenour, Earnest, Smyser & Burg for the FY-2024 Audit [in the amount of \$2,800.00], which will take place in November 2024.

The Board voted and unanimously approved the January Executive Secretary's Report.

### WWTP:

Control Systems 21 Quote – 2024 Annual Service and Calibration: Ms. Polonikas advised that she called Control Systems 21 to verify the quote is for 2024. It seemed odd that the 2023 Annual Service and Calibration just took place [January 9, 2024] and EYCSA still hasn't received the invoice for that service yet. Control Systems 21 stated they got new software, so the quote for next year somehow went out before the invoice for last year.

Mr. Schaeffer reviewed the quote and suggested the Board wait to approve it, as there are extra items Mr. Schaeffer would like to review with Control Systems 21 beforehand. The Board unanimously agreed to table it until the February Board Meeting.

Scrap at WWTP: The Board voted and unanimously approved taking the old riser rings, manhole covers, and cast iron ductile piping to Paz Metals, Inc. to be scrapped/recycled. Mr. Miller commented that EYCSA will keep any riser rings and manhole covers that are in good condition for future use. Mr. Schlosser advised that he'd take the skids to use for firewood.

Mr. Newcomer stated that Hallam Borough will allow EYCSA to use their pickup truck to haul the scrap to Paz Metals, Inc. The tractor with the bucket will also be needed to load the heavier items into the truck.

### Collection System:

Freysville Rd Paving Project: Mr. Miller brought up about scheduling a date/time for the Board Members to meet up and measure the manholes, and the Board decided to hold off on any further action until the weather warms up.

Mr. Miller commented that EYCSA has not received their partial reimbursement from PennDOT, to date.

### Developers:

Nothing to report.

### NEW BUSINESS

Payment of Operating Expenses: Payment of operating expenses for SSSA Numbers 0, 1, & 2, and payroll, in the total amount of \$35,343.53 were unanimously approved.

Document Disposal: The board unanimously approved the destruction of EYCSA records per the PA Records Disposal Act (Pennsylvania Municipal Records Manual), as listed below:

- FY-2021 Customer billing cards (retain 2 years)
- FY-2016 Accounts payables files and ledgers (paid bills; retain 7 years)

- FY-2016 Annual DCED Audit and financial reports, audit work papers, balance sheet (retain 7 years)
- FY 2016 Audit work papers (retain 4 years, but for easier record keeping, retaining them for 7 years); Audit reports are retained permanently
- FY-2016 Accounts receivable files and ledgers (retain 7 years)
- FY 2016 Budget work papers (retain 7 years); one copy of annual Budget is retained permanently
- FY 2016 Bank statements and reconciliation, cancelled checks, check register, deposit slips, daily cash records (retain 7 years)
- FY 2016 Daily cash records, employee expense reports, investment records (retain 7 years)
- Insurance Claims and Policies prior to 2017 (retain claims 6 years after final settlement; retain policies, contracts, and supporting papers 6 years after expiration provided all claims have been settled)
- Ethics records through 2018 (retain for 5 years)
- Investment records through 2016 (retain 7 years after cancellation)
- 1099 Forms through 2016 (retain 7 years)
- Satisfied lien documents (discard once the property sells/owner changes)
- Continue to discard customer collection letters of prior owners after the property is sold and collection records of 2016 and before (using the 7-year time period that applies to other financial items)
- Customer account adjustments through 2016 (retain 7 years)
- Quarterly billings reports of 2016 and before (retain 7 years)
- Daily receipts through 2016 (retain 7 years)
- Preparation records for Chapter 94 Report for 2020 (retain 2 years)

There being no other business, the meeting was recessed at 6:51 p.m. and the Board went into Executive Session to discuss personnel matters.

At 7:21 p.m. the Board returned to Regular Session.

Part-time Secretary: The Board advised that there is no need for them to interview Ms. Elizabeth Jones, as Ms. Polonikas has worked with her in the past and can speak to her job performance. The Board decided upon 20 hours per week maximum for Ms. Jones at \$22.00 per hour, with no benefits. This will be officially voted upon at the February Board Meeting, as Ms. Polonikas still needs to contact H.A. Thomson regarding bonding/insurance, as well as CGA Law Firm regarding the new hire process. It was also mentioned that a new secondary computer may be necessary, as the current secondary computer is very outdated. Ms. Polonikas commented that she'd partner with LYNX and report back to the Board at the February Board Meeting regarding her findings.

Next Board Meeting: Monday, February 26, 2024 at 6:00 p.m. at the EYCSA Office, located at 4 West Market Street, Hallam, PA 17406.

#### ADJOURNMENT:

There being no other business and upon unanimous vote, the meeting was adjourned at 7:21 p.m.

Respectfully submitted,

*Carl G. Newcomer Jr.*

Carl G. Newcomer, Jr.  
Secretary

2:22 PM  
01/22/24  
Cash Basis

**Eastern York County Sewer Authority  
Disbursements  
January 22, 2024**

| Num               | Name                                   | Memo   | Original Amo... | Paid Amo...       |
|-------------------|--|--|-----------------|-------------------|
| <b>Jan 22, 24</b> |  |  |                 |                   |
| 11408             | Polonikas, Chastly A.                  |  | -4,234.82       | -4,234.82         |
| 11407             | Miller, Barry D.                       |  | -136.84         | -136.84           |
| 11409             | Schlosser, Robert L                    |  | -19.40          | -19.40            |
| PA With Jan       | Pennsylvania Dept. of Revenue          | 9126 5315  | -177.58         | -177.58           |
| Fed Dep Jan       | United States Treasury                 | 23-2167510   | -1,596.96       | -1,596.96         |
| 11410             | ARRO Water Services, LLC               | Inv# 9002095; WWTP Operations-Dec 2023             | -8,144.54       | -8,144.54         |
| 11411             | C.S. Davidson, Inc.                    |  | -1,826.73       | -1,826.73         |
| 11412             | CGA Law Firm                           | Customer Attorney Fees                             | -261.81         | -261.81           |
| 11413             | Chastly Polonikas-Petty Cash           | Jan 2024 Petty Cash                                | -288.25         | -288.25           |
| 11414             | Comcast                                | 8993 11 575 0129205 & 8993 11 575 0028654          | -327.05         | -327.05           |
| 11415             | Dawn Boil                              | Feb 2024 Office Rent; 4 W Market St                | -893.26         | -893.26           |
| 11416             | Fulton Bank - Eian Financial Servic... | Fulton Bsnss CCard; Jan 2024 Stmnt                 | -612.81         | -612.81           |
| 11417             | H. A. Thomson Company                  | Policy No. 105897981 - Public Employee Bond        | -1,717.00       | -1,717.00         |
| 11418             | Kilne's Services                       | Customer Number: 2216398                           | -4,848.00       | -4,848.00         |
| 11419             | L.A.B.S., Inc.                         | Inv# 117307; Dec 2023 LABS Tests                   | -1,488.00       | -1,488.00         |
| 11420             | LYNX Computer Technologies             | Customer No: 00-EAST006                            | -200.00         | -200.00           |
| 11421             | Met-Ed                                 | 100020088094 & 100018640075                        | -4,801.59       | -4,801.59         |
| 11422             | OmniSite                               | Inv# 92426; Wireless Srvc w/24hr Reporting         | -290.00         | -290.00           |
| 11423             | SWIF                                   | Policy# 06071318; Annual Premium 02/06/24-02/06/25 | -672.00         | -672.00           |
| 11424             | The York Water Company                 | Customer No. 59362                                 | -90.00          | -90.00            |
| 11425             | U.S. Bank Equipment Finance            | Customer Credit Account Number 1888333             | -77.83          | -77.83            |
| 11426             | USABlueBook                            | Customer No. 916750                                | -586.38         | -586.38           |
| 11427             | USIC Locating Services, LLC            | Inv# 834252; 12/1/23-12/31/23                      | -603.68         | -603.68           |
| 11420             | Winter Engine-Generator Service, I...  | Customer Number: E501090                           | -1,360.00       | -1,360.00         |
| <b>Jan 22, 24</b> |  |  |                 | <b>-36,343.53</b> |

**CASH TRANSACTION SUMMARY REPORT  
January 22, 2024**

|                                       | <u>BY CHECK</u>    |
|---------------------------------------|--------------------|
| Common Expenses                       | \$34,532.21        |
| SSSA 0 Expenses                       |                    |
| SSSA 1 Expenses                       |                    |
| SSSA 2 Expenses                       | 811.32             |
| Developer Reimbursable Expenses       |                    |
| Customer Reimbursable Expenses        |                    |
| Industry Reimbursable Expenses        |                    |
| Return of Developer Escrows           |                    |
| 2016 Bank Note                        |                    |
| <b>Checks Total</b>                   | <b>\$35,343.53</b> |
| Gross Expenses                        | \$35,343.53        |
| Unbudgeted Reimbursable Expenses      | 0.00               |
| 2016 Bank Note; Interest Only Payment | 0.00               |
| Net Budget Expenses                   | \$35,343.53        |

EYCSA 2016 ACNB Bank Note Payment Information:

Total Principal paid in FY-2024: \$0.00

Total Interest paid in FY-2024: \$9,124.00

Total Balance Remaining on 2016 ACNB Bank Note: \$2,423,000.00

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# EASTERN YORK RECREATION AUTHORITY

44 Walnut Springs Road, York, PA 17406

## Director's Report March 2024

### Administration

1. General Liability Insurance Renewal Review
2. Auditor Search – Hamilton & Musser package proposal with Hellam Township
3. EYRA and Blessing Field wish list discussion with S. Barrett, Wrightsville Borough Council

### Facility Management

1. LWT - main door instructions; video request; backboard maintenance quote; bleacher cleaning; pickleball lines
2. Barshinger – summer schedule; playground sign; shed handle replaced
3. Blessing Field (Wrightsville) – Modern portables request
4. Requests – East Coast Volleyball (Barshinger); Optimus Youth Volleyball (Rexroth/Barshinger); Second Chance for Life Rescue (Rexroth); York County Church Softball League (Rexroth); Youth Lacrosse

### Recreation Programs & Services

1. Spring sport registrations as of 3/1: Soccer (205); Softball (105); Baseball (184)
2. Soccer – final rosters; uniform order; coach/player requirements; 2/24 – EPYSA Annual Meeting (Reading); camp planning
3. Baseball/Softball – winter open gyms; scheduling evaluations/coach meetings; 7u in-house program (4 teams)
4. Basketball – 112 players; 8 teams; 3 leagues; 3 gyms; 157 games played; use of school facility; 2/25 – (2) league mtgs
5. Field Hockey (new) – scheduled summer clinics with high school coaching staff/players
6. Misc Programs – Added Line Dancing due to interest; porch leaner paint class, ceramics, charcuterie boards, candy picasso

### Budget & Financial

1. Awarded \$1300 sponsorship from Stauffer's Simply Animals; \$1400 from PA Dept of Health for spring baseball/softball
2. 2024 DICK's Community Partnership coupons and shop event (March 8-10)
3. Submitted Grant Applications – GoodSports (denied); York County Community Foundation Bob Hoffman (awaiting)

### Community & Public Relations

1. Submitted articles for LWT and HT spring/summer newsletters
2. Volunteers to assist with Barshinger trash collection
3. Facebook Followers - 1069 (+18 since last month)

### Training & Networking

1. 2/26 – York County Planning – Open Space & Trails Plan Committee meeting

### On the Calendar

- |   |  |
|---|--|
| 1. 3/2 – Kids Karate Annual Gym Rental (6 weeks)                        | 6. 3/16 – 3/17 – Baseball Evaluations (8u-12u) |
| 2. 3/8 – 3/10 – DICK'S Shop Event                                       | 7. 3/21 – Baseball Coaches Meeting             |
| 3. 3/10 – Basketball League Meeting                                     | 8. 3/24 – Baseball League Meetings             |
| 4. 3/11 – Line Dancing Workshop begins (8 week); Soccer practices begin | 9. 3/29 – Good Friday Holiday                  |
| 5. 3/12–3/15 - PRPS Annual Conference (Seven Springs)                   | 10. 4/6 – Soccer Games Begin                   |

Respectfully Submitted,  
Jessica Cirilo, Director, CPRP