



Village of Bayside
9075 N Regent Road
Public Works Committee
March 14, 2024
Village Board Room, 4:30pm

PUBLIC WORKS COMMITTEE AGENDA

PLEASE TAKE NOTICE that a meeting of the Village Public Works Committee will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER and ROLL CALL

II. APPROVAL OF MINUTES

- A. Approval of Public Works Committee meeting minutes, November 7, 2023.

III. BUSINESS

- A. Presentation/recommendation on Wisconsin Department of Transportation State Highway 32 reconstruction project.
- B. Discussion/recommendation on 2024 Pavement Resurfacing Program bid award.
- C. Presentation of 2024 Department of Public Works Annual Report.
- D. Discussion/Update on the Private Property Infiltration and Inflow project.
- E. Discussion/Update on the Municipal Separate Storm Sewer System permit.

IV. ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Board of Trustees may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Public Works Committee Meeting
November 7, 2023
Village Board Room, 4:00pm

**PUBLIC WORKS COMMITTEE
MINUTES**

I. CALL TO ORDER AND ROLL CALL

Chairperson Rudman called the meeting to order at 4:00pm.

ROLL CALL

Chairperson: Bob Rudman
Trustees: Margaret Zitzer
Elizabeth Levins
Penny Goldman - excused
Michelle McJimpsey-Ojielo – excused
Brooke Gilbertson
Kelly Marrazza

Also Present: Village Manager, Andy Pederson
Administrative Services Director Rachel Safstrom
Assistant Village Manager, Leah Hofer
Operations Superintendent, Shane Albers
Operations Coordinator, Emma Baumgartner
Trustee Barth

II. BUSINESS

- a. Approval of Public Works Committee meeting minutes, March 16, 2023.

Motion by Trustee Zitzer, seconded by Committee Member Gilbertson, to approve the March 16, 2023, Public Works Committee Minutes. Motion carried unanimously.

- b. Discussion/recommendation on the 2024 proposed budget.
- i. General Fund
 - ii. Sanitary Sewer Enterprise Fund
 - iii. Stormwater Utility Fund
 - iv. Public Works Capital Fund

Manager Pederson provided an overview of the 2024 Budget document, reviewing the 2023 accomplishments, 2024 goals, performance measurement program and fiscal analysis. Grant revenue applied for year to date is \$1,072,141.56 and the amount of received year to date is at \$1,062,385.05. The proposed 2024 Budget is in compliance with expenditure restraint restrictions and levy limits. Manager Pederson stated the overall property tax levy was proposed to increase by 1.86% from 2022. The full tax levy increase

is \$88,931. A portion of the allowable increase is due to the provision allowing the same tax levy increase as the expenditures for the Village's portion of North Shore Fire Rescue budget. The proposed 2023 tax levy is \$4,879,192; the mill rate was proposed to decrease by 8.69% from \$5.99 in 2022 to \$5.47 in 2023.

Manager Pederson stated the Strategic Initiative Implementation and Plan are included in the budget document and there were 15 Village Goals and 45 Objectives established in 2023. He reviewed the key Public Works Accomplishments for 2023.

Manager Pederson provided an overview of the Village Financial Policies. The Village qualified for a State Expenditure Restraint Program and received \$78,786 in State Aid in 2023. This is reduced in 2024 to \$52,093. The Village received a substantial increase in Shared Revenue. However, Expenditure Restraint and State Transportation Aid was increased. Overall budgeted State Aids increased in 2024.

Manager Pederson stated the fee schedule was recommended to be revised to update the Sanitary Sewer User Fee from \$518 to the 2024 rate of \$536 and Stormwater User Fee from \$258 to \$264 per household. The Commercial Sewer User Fee rate per 1,000 gallons was proposed to be \$4.83. The Proposed 2024 Budget maintains the same level of services and events as in the past.

Motion by Trustee Zitzer, seconded by Trustee Levins, to recommend the Village Board approve the 2024 proposed budget for the General Fund, Sanitary Sewer Enterprise Fund, Stormwater Utility Fund, and Public Works Capital Fund as presented. Motion carried unanimously.

- c. Discussion/recommendation on Resolution 23-18, a resolution adopting the 2024 sanitary sewer enterprise budget and establishing the Resident and Commercial Sewer Use Fee rates.

Motion by Trustee Levins, seconded by Trustee Zitzer, to recommend the Village Board approve resolution adopting the 2024 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates as presented. Motion carried unanimously.

- d. Discussion/recommendation on Resolution 23-19, a resolution adopting the 2024 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.

Motion by Trustee Levins, seconded by Trustee Zitzer, to recommend the Village Board approve a resolution adopting the 2024 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate as presented. Motion carried unanimously.

- e. Discussion/recommendation on 2024-2044 Capital Improvement Program.

Motion by Trustee Levins, seconded by Trustee Zitzer, recommend the Village Board approve the 2024-2044 Capital Improvement Program. Motion carried unanimously.

f. Discussion/ recommendation on purchase of Public Works Patrol Truck.

Motion by Trustee Zitzer, seconded by Committee Member Gilbertson, recommend the Village Board approve the purchase of a Public Works Patrol Truck. Motion carried unanimously.

III. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE COMMITTEE

None

IV. ADJOURNMENT

Motion by Trustee Zitzer, seconded by Trustee Levins, to adjourn the meeting at 6:57 pm. Motion carried unanimously.



February 27, 2024

Mr. Andy Pederson
Village Manager
Village of Bayside
9075 N Regent Rd
Bayside, WI 53217

Re: 2024 Pavement Resurfacing Program
Recommendation for Contract Award

Dear Andy,

Three bids for the 2024 Pavement Resurfacing Program were received and publicly opened on February 26, 2024. The resurfacing program scope included mill and overlay of 0.88 mi of asphalt pavement along:

- Regent Rd from Fairy Chasm Rd to Brown Deer Rd,
- Tennyson Dr from Fairy Chasm Rd north to the curve at Bay Point Rd, and
- Bay Point Rd from Tennyson Dr to the cul-de-sac.

A bid tabulation for the received bids is enclosed, and we have the following comments on the bids:

1. All bids were responsive in that they submitted the required bid security, signed the required pages, and fully completed the bid form. There were no calculation errors.
2. The low bid was submitted by Stark Pavement Corp out of Brookfield, WI in the amount of \$334,046.00. The highest bid was from Wolf Paving out of Hartland, WI for \$356,726.00 and our opinion of probable cost was \$374,768.00. The tight spread between the bidders shows that the actual cost of the work is reflected in the pricing and there are no apparent errors/omissions in the low bid.
3. Stark Pavement Corp is a responsible bidder and has a history of working in the Village. They were awarded and successfully completed the Village's 2023 Road Program in the Orchards subdivision.

Based on our review of the submitted bids, we find Stark Pavement Corp. to be the lowest, responsive, and responsible bidder and recommend they be awarded the contract for the 2024 Pavement Resurfacing Project in the amount of \$334,046.00.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Clark Dietz, Inc.

Brandon Flunker, PE, CFM
Project Engineer

cc: Mr. Mustafa Emir, Clark Dietz

encl: Bid Tabulation



**2024 Pavement Resurfacing Program
Bid Tabulation**

BAYSIDE 2024 PAVEMENT RESURFACING PROGRAM				BID DATE: MONDAY FEB. 26th, 10:00AM		AS BID					
BASE BID ITEMS				Engineer's Estimate		Stark Pavement Corp		Payne & Dolan Corp		Wolf Paving	
Item Number	Bid Items	Unit	QTY	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.00	Pavement Removal by Milling & Base Reconstruction	SY	11400	\$ 5.00	\$ 57,000.00	\$ 3.00	\$ 34,200.00	\$ 5.34	\$ 60,876.00	\$ 5.50	\$ 62,700.00
2.00	(HMA PAVEMENT 3 LT 58-28 S) Binder Course 3" (Final Thickness) REGENT	TON	1200	\$ 73.00	\$ 87,600.00	\$ 71.90	\$ 86,280.00	\$ 68.25	\$ 81,900.00	\$ 70.00	\$ 84,000.00
3.00	(HMA PAVEMENT 3 LT 58-28 S) Binder Course 2" (Final Thickness) TENNYSON & BAYPOINT	TON	550	\$ 73.00	\$ 40,150.00	\$ 62.70	\$ 34,485.00	\$ 68.25	\$ 37,537.50	\$ 73.00	\$ 40,150.00
4.00	(HMA PAVEMENT 4 LT 58-28 S) Surface Course 2" (Final Thickness)	TON	1300	\$ 85.00	\$ 110,500.00	\$ 82.80	\$ 107,640.00	\$ 77.25	\$ 100,425.00	\$ 75.00	\$ 97,500.00
5.00	(HMA PAVEMENT 4 LT 58-28 S) Driveways (53 Driveways)	TON	280	\$ 120.00	\$ 33,600.00	\$ 113.80	\$ 31,864.00	\$ 105.00	\$ 29,400.00	\$ 105.00	\$ 29,400.00
6.00	3/4" Dense Graded Base Aggregate - Shouldering	TON	350	\$ 35.00	\$ 12,250.00	\$ 36.10	\$ 12,635.00	\$ 48.00	\$ 16,800.00	\$ 33.00	\$ 11,550.00
7.00	Crushed Aggregate Stone Base Materials	TON	760	\$ 30.00	\$ 22,800.00	\$ 24.00	\$ 18,240.00	\$ 17.50	\$ 13,300.00	\$ 24.00	\$ 18,240.00
8.00	Excavation Below Subgrade - as directed By the Engineer	CY	380	\$ 25.00	\$ 9,500.00	\$ 19.00	\$ 7,220.00	\$ 22.00	\$ 8,360.00	\$ 29.00	\$ 11,020.00
9.00	Restoration (Topsoil, HydroSeed, Mulch, and Fertilizer)	SY	114	\$ 12.00	\$ 1,368.00	\$ 13.00	\$ 1,482.00	\$ 36.75	\$ 4,189.50	\$ 19.00	\$ 2,166.00
				Total Base Bid	\$ 374,768.00	Total Base Bid	\$ 334,046.00	Total Base Bid	\$ 352,788.00	Total Base Bid	\$ 356,726.00