

**MINUTES
CITY OF JOHNSON CITY, TEXAS
CITY COUNCIL**

The City of Johnson City City Council met for a Regular Meeting on Tuesday, February 6, 2024 at 6:00 p.m. in the City Hall Council Chamber, 303 E. Pecan Drive, Johnson City, Texas 78636. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Stephanie Fisher, Mayor
Shelton Coleman, Mayor Pro Temp
Kari Thomas
Gayla Guthrie
Patricia Dildine
Teresa Babb

Staff Present: Rick Schroder, CAO
Whitney Walston, City Secretary
Brent Sultemeier, Public Works Director
Ross Allen, Police Chief
Lee Simmons, City Attorney

1. Call to order.

Mayor Fisher called the meeting to order at 6:00 pm. Pastor Steve Sanchez led the invocation.

OPEN SESSION:

2. Public Comments.

Marie Primm spoke regarding the upcoming election.

REPORTS:

3. Proclamations, Presentations, and/or Reports.

- a) Proclamation – Mayor Stephanie Fisher.**
Mayor Fisher Presented a Proclamation proclaiming Thursday, February 22, 2024 as President George Washington Day.
- b) Report – Chief Administrative Officer Rick Schroder.**
CAO Schroder presented and spoke on the topics included in his report. The report was provided in the council packet.
- c) Report – Public Works Director Brent Sultemeier.**
Public Works Director Brent Sultemeier presented and spoke on the topics included in his report. The report was provided in the council packet.
- d) Report – Police Chief Ross Allen.**

Police Chief Ross Allen presented the racial profiling report and spoke on the topics included in his report. The report was provided in the council packet.

- e) **Report – Code Enforcement Officer Jessica Oestreich.**
The report was provided in the council packet.
- f) **Report – Municipal Court Judge Tom Walston and Court Clerk Patricia Mikla.**
The report was provided in the council packet.
- g) **Building Permit Report.**
The report was provided in the council packet.
- h) **Work Order Report.**
The report was provided in the council packet.
- i) **Report –Visitor’s Center.**
The report was provided in the council packet.
- j) **Report – Blanco County Cat Coalition, Inc.**
The report was provided in the council packet.

CONSENT AGENDA (ITEM NOS. 4 - 7):

- 4. **Approval of the minutes of the Special and Regular Meetings of the Johnson City City Council dated January 5, 2024 and January 9, 2024. (Staff)**
- 5. **Approval of the Fiscal Year Ending (FYE) 2024 Revenue and Expense, Check Register, and Balance Sheet Reports dated January 31, 2024. (Staff)**
- 6. **Pursuant to a Visitor Information Center Services Agreement and Hotel Occupancy Tax Funding Agreement and a Memorandum of Understanding between the City of Johnson City, Texas and the Johnson City Chamber of Commerce, approval of the issuance of a check in the amount of Eleven Thousand Five Hundred Forty Dollars and Ninety-Seven Cents (\$11,540.97) to the Johnson City Chamber of Commerce for Johnson City Visitor Center operations from October 2023 – December 2023. (Chamber)**
- 7. **Approval a Resolution of the City Council of the City of Johnson City, Texas calling for a General Election to be held on Saturday, May 4, 2024 for the purpose of electing three (3) Council Members for two-year terms; providing for Early Voting and for Notice of the Election; making provisions for the conduct of the Election; incorporating a Contract for Election Services with Blanco County, Texas; and resolving other matters related to such election. (City Secretary)**

Councilmember Coleman motioned to approve the consent agenda as presented. Councilmember Thomas seconded the motion. All were in favor and the consent agenda was approved.

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. **Discussion of and action on a Memorandum of Understanding between the City of Johnson City, Texas and the Johnson City Youth Sports Association for the Association's use of the Community Park Softball Field, located at 620 N. Nugent Ave., Johnson City, Texas 78636, for tee ball practices, sporting events, and related purposes. (Mayor Fisher)**

Councilmember Coleman motioned to approve the Memorandum of Understanding between the City of Johnson City, Texas and the Johnson City Youth Sports Association. Councilmember Guthrie seconded the motion. All were in favor and the motion was approved.

9. **Discussion of and action on a Proposal for Website Maintenance and Social Media Content Management from Deep Roots Small Business Services and authorizing the Chief Administrative Officer, in cooperation with the City Attorney, to negotiate and execute, on behalf of the City Council of the City of Johnson City, Texas, a Professional Services Agreement for said services between the City of Johnson City, Texas and Deep Roots Small Business Services. (Deep Roots / Staff).**

Councilmember Babb motioned to approve the Proposal for Website Maintenance and Social Media Content Management from Deep Roots Small Business Services. Councilmember Guthrie seconded the motion. All were in favor and the item was approved.

10. **Discussion of and action on the acceptance of a Boundary Survey of Portions of Blocks 1-8 of the Town of Johnson City, Texas, as shown on a Plat recorded in Volume 4, Page 117 of the Deed Records of Blanco County, Texas; authorizing the Chief Administrative Officer to record said Boundary Survey with the Blanco County Clerk's Office; and authorizing the Chief Administrative Officer to notify affected property owners of existing private encroachments onto Municipal rights-of-way and the need to enter into Encroachment License Agreements with the City of Johnson City, Texas for said purposes. (Staff)**

Councilmember Babb motioned to approve the Boundary Survey for Portions of Blocks 1-8 of the Town of Johnson City, Texas. Councilmember Guthrie seconded the motion. All were in favor and the item was approved.

11. **Discussion of and action on Statements of Qualifications received from the Office of Architecture and Reliance Architecture for preliminary architectural design services related to the relocation and/or expansion of City facilities for municipal purposes, including, but not limited to, real property needs, space planning, design, and the financing thereof. (Staff)**

Councilmember Coleman motioned to approve the Statements of Qualifications received from the Office of Architecture and Reliance Architecture. Councilmember Guthrie seconded the motion. All were in favor and the item was approved.

12. Discussion of and action on the FYE 2024+ Strategic Work Plan for the City of Johnson City, Texas. (Staff)

Councilmember Coleman motioned to approve the FYE 2024+ Strategic Work Plan for the City of Johnson City, Texas with the addition of the word “coordinate” and “small”. Councilmember Babb seconded the motion. All were in favor and the item was approved.

Council took a 5-minute break and returned to session at 7:54 pm.

13. Discussion of and action on a Proposal for Civil Engineering Services from Quiddity Engineering for the completion of an Impact Fee Study Update modifying the basis for adopted impact fees from meter size to living unit equivalents (LUEs). (Mayor Fisher / City Engineer)

Councilmember Coleman motioned to table the item. Councilmember Babb seconded the motion. All were in favor and the item was tabled.

14. Discussion of and action on the installation of speed bumps and/or related infrastructure on certain streets in order to reduce vehicular speeds within residential and/or non-residential areas within the City of Johnson City, Texas. (Mayor Fisher)

Councilmember Babb motioned to direct staff to research types of speed bumps and the most beneficial location of the speed management devices. Councilmember Coleman seconded the motion. All were in favor and the item was

Council adjourned into closed session at 8:24 pm.

CLOSED SESSION:

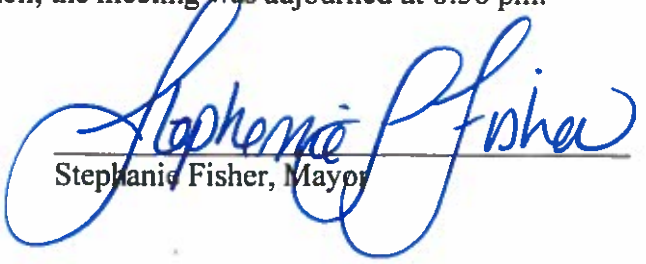
15. The City Council will convene into Closed Session in accordance with Government Code §551.074 Personnel Matters to deliberate a performance evaluation of Chief Administrative Officer Rick Schroder. (Mayor Fisher)

Council adjourned into open session at 8:55 pm.

16. Discussion of and action on matters discussed in Closed Session. (Council)

Councilmember Coleman motioned to accept the performance evaluation and issue the budgeted COI raise. Councilmember Babb seconded the motion. All were in favor and the motion passed.

With no further business before the council, the meeting was adjourned at 8:56 pm.


Stephanie Fisher, Mayor

ATTEST:


Whitney Walston, City Secretary