



# TOWN OF LOOMIS

## AGENDA

### REGULAR MEETING OF LOOMIS TOWN COUNCIL

LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**MARCH 12, 2024**

**6:30 P.M.**

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

*Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

### **ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1iZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1iZLQ)

*Please note that YouTube livestream comments are disabled during livestream viewing.*

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Mayor Stephanie Youngblood  
Mayor Pro Tempore David Ring  
Councilmember Danny Cartwright  
Councilmember Amanda Cortez  
Councilmember Jenny Knisley

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

## **RECOGNITIONS:**

## **MATTERS OF INTEREST TO COUNCILMEMBERS**

## **TOWN MANAGER REPORT**

## LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT

## LOOMIS CHAMBER OF COMMERCE UPDATE

## PARTNER AGENCIES UPDATE

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

## PUBLIC COMMENT

### CONSENT AGENDA

	<b>RECOMMENDED ACTION</b>
1. 20240213 Draft Council Action Minutes	<i>APPROVE</i>
2. Disbursement Report January 2024	<i>RECEIVE AND FILE</i>
3. Planning Status Report	<i>RECEIVE AND FILE</i>
4. General Plan Status Update	<i>RECEIVE AND FILE</i>
5. Engineering Status Update	<i>RECEIVE AND FILE</i>
6. A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to execute a contract for professional environmental services with Area West Environmental, Inc. to prepare an applicant reimbursable CEQA Initial Study/Mitigated Negative Declaration for the Quick Quack Car Wash Project (application #20-05) not to exceed \$60,540.	<i>APPROVE</i>

## BUSINESS

### 7. **ADOPT AN OAK TREE /OAK TREE PRUNING GRANT PROGRAM**

The Adopt an Oak Tree and Oak Tree Pruning Grant programs provide a framework for the Town to spend down the Tree Mitigation Fund that better targets oak trees. As opposed to past expenditures that were used for pruning of all trees in the public right of way. Through these programs, the Town can take a decisive step to proactively expand and professionally maintain its native oak tree canopy, while including Loomis residents in the process. Both programs are an opportunity to promote a healthy tree canopy needed for community enjoyment, and a vibrant, functioning ecosystems, while increasing public safety, wellbeing, and preserving the Town’s rural character.

#### **RECOMMENDED ACTION.**

Staff recommends that the Town Council receive a presentation on proposed Adopt an Oak Tree, and Oak Tree Pruning Grant programs. Following the presentation, staff recommends that the Town Council provide feedback and adopt a resolution authorizing staff to launch the program.

#### **PUBLIC COMMENT**

## 8. DEPOT SHADE STRUCTURE AND TREE PROJECT

At the December 12, 2023 Town Council meeting staff presented a preliminary shade concept for Blue Anchor Park; At the February 13, 2024 meeting presented a revised concept of the project based on the statement and comments provided by the Public and Councilmembers. Staff has incorporated the feedback received from both council meetings and has prepared a final, staff-recommended, concept drawing for approval (See Attachment B). A power point highlighting this design will be presented at the meeting

### RECOMMENDED ACTION.

Receive a power-point presentation from staff for a capital improvements project that proposes to provide a combination of shade trees and a shade structure at the Loomis Train Depot Plaza and Blue Anchor Park. The updated design incorporates Council and community input from presentations made on December 12, 2023, and February 13, 2024. Following the presentation, staff recommends that the Council adopt a resolution approving the final concept drawings and authorizing staff to prepare plans and specifications, advertise, and receive bids for the project.

### PUBLIC COMMENT

## COUNCIL COMMITTEE REPORTS

### Council Committee Members:

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Cartwright alternate
- Placer County Transportation Planning Agency - Cortez/Knisley as alternate
- PCTPA Funding Strategy Update Steering Committee - Cortez/Knisley as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley.
- Borders Committee – Youngblood/Knisley as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Knisley as alternate
- Pioneer Board – Ring/Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council – Cartwright
- Public Safety Committee – Youngblood / Cortez

## ADJOURNMENT \_\_\_\_\_

### ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW. If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

**PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

***Mission Statement. The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town’s residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.***

**Certification of Posting of Agenda**

*I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, March 12, 2024, Regular Meeting of the Town of Loomis Town Council was posted March 7, 2024 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).*

*Signed, March 7, 2024 at Loomis, California*

*Carol Parker*

Deputy Town Clerk