

Municipality of West Milton
2024 Pre-Paving Concrete Curb Restoration Project
Bid Packet

GENERAL CONDITIONS:

1. The Municipality of West Milton will receive bid proposals for the replacement of concrete curbs located within the right of way until 11:00 AM (local time), Tuesday March 26th 2024, at the Municipal Building, 701 S. Miami Street, West Milton, Ohio 45383, at which time they will be publicly opened and read aloud.
2. These General conditions, Specifications and Bid Documents are established to provide the minimum requirements bidders must meet. The scope of the bid beyond these requirements is at the discretion of the bidder.
3. All bid proposals must be submitted on the form(s) provided in these bid documents and the prices set forth therein must be all inclusive.
4. The Municipality of West Milton reserves the right to reject any and all bids, to award a partial contract, to reduce the quantity purchased, to waive any irregularities in the bid when to its advantage and to ***select the best bid by its own judgment.***
5. Any deviations or exceptions to the Municipality of West Milton specifications are to be listed or noted by the bidder in their bid. Deviations or exceptions will be considered in determining the bid, which is in the best interest of the municipality. In making this determination the term "lowest and best" will be used interchangeably by the Municipal Manager.
6. **Attachment "A"** - Each bidder shall complete and return Attachment "A" entitled Non-Collusion Affidavit with their bid to be considered complete.
7. **Attachment "B"** - Each bidder shall complete and return Attachment "B" entitled Personal Property Tax Affidavit with their bid to be considered complete.
8. Insurance: The bidder/contractor will procure and keep in full force public liability insurance with a coverage of five hundred thousand dollars-one million dollars (\$500,000 - \$1,000,000) for personal injury and one million dollars (\$1,000,000) for property damage. Bidder/contractor will covenant and agree to take, use, provide and make all proper, necessary and sufficient precautions, safeguards, and protection against the occurrence of happenings of any accidents, injuries, damages or hurt to any person or property during the progress of the work herein covered, and to be responsible for and to indemnify and save harmless the Municipality of West Milton from the payment of all sums of money by reason of all or any accidents, injuries, damages or hurt that may happen or occur on or about such work and all fines, penalties and loss incurred for or by reason of the violation of any city or village ordinance or regulation, or the law of the State of Ohio or the United States while the said work is in progress. The bid must include a copy of the insurance certificate marked **Attachment "C"** to be considered complete, which shall name the Municipality as an "additional insured."

9. Workman's Compensation: Each bid must contain a copy of the bidders current *Workman's Compensation Certificate* marked as **Attachment "D"**. The Bidder must maintain the certificate throughout the entire project, and keep a valid copy on file with the Municipality.
10. All bid prices shall be guaranteed for the entire project. No price increases will be allowed other than stated on *Bid Price Sheet*.
11. The Municipality of West Milton, Ohio has a one and one-half percent (1.5%) Local Income Tax. The successful bidder(s) shall be liable for this Local Income Tax where applicable.
12. Bids may not be withdrawn after submission.
13. The successful bidder shall be provided with a "notice to proceed" after the purchase order number is issued.
14. In case of default by the bidder or contractor, the Municipality may procure the commodity or service from another source and hold the bidder or contractor responsible for any excess cost occasioned thereby.
16. Questions on the general conditions, specifications, plans, attachments, exhibits, legal notice, procedures, or any other aspect of the bid process should be directed to Ben Herron, at the Municipality of West Milton, Municipal Building, 701 South Miami Street, West Milton, Ohio 45383-1399. Telephone (937) 698-1500 Ext.116 OR emailed to: herron@westmiltonohio.gov
17. Sealed bids clearly marked **"2024 Curb Restoration Project"** will be received by the Municipality of West Milton in the office of the Service Director, until 11:00 AM, West Milton time, on Tuesday March 26th, 2024. ALL bids submitted, delivered, or mailed must be received by the above stated deadline to receive consideration.

Project Summary and Bid Specifications

SUMMARY

The Municipality of West Milton has sent notices to 24 residents to replace sections curb in front of or beside their residence (within the right of way). The reasoning for this is, beginning in early July of 2024, the asphalt street surface in front of these properties will be milled and resurfaced. Although each property owner will have the choice of replacing their own curb OR allowing the municipal contractor to do so, we are assuming that the vast majority will be done by the municipal contractor chosen from the sealed bidding process.

SPECIFICATIONS

Prior to the beginning of this curb replacement project, there is approximately 765 feet of curb that needs replaced. If 1/3rd of the residents decides to replace their own curb via homeowner or their own contractor this would leave approximately 510 feet of curb that the municipality will have replaced, pay the contractor directly, and do tax assessments for these amounts at a later date. Please note that this is only an assumption, and that the replacement footage could rise or fall.

- The bidding contractor will be responsible for the removal of the existing curb and its replacement with the municipal representative handling all permits and bonds.
- The replacement curb will be put back “in kind” to match the same depth, type, and size of the remaining existing curb.
- The replacement areas will be clearly marked by a municipal representative.
- The project area contains (3) three different types of curbs.
 - Chairback
 - Barrier
 - Rollback
- As the actual footage of each type of curb has not been recorded, the bidder shall submit a “price per linear foot” to reflect all the types of curbs combined.
- Concrete strength to be a minimum of 4000 psi.
- Concrete shall be sealed with a clear cement sealer.
- When needed, any expansion joint shall be of a foam material.
- All work areas shall be kept safe for vehicle and pedestrian travel. “WORKERS AHEAD” signage shall be utilized on the roadway. When the contractor is not present, all construction areas shall be properly marked and barricaded. Sites must also be clean.
- Once awarded, the winning bidder **MUST** have the project completed **NO LATER THAN** the end of the day Monday June 24th, 2024.

BIDDING BLANK

Your bid price per Linear Foot of curb includes removal of existing curb, installation of new curb, concrete sealing, and all other labor and materials.

\$_____ Per Foot

ACKNOWLEDGEMENT OF PROJECT DEADLINE:

By signing this line, I understand that the total project must be completed no later than Monday June 24th, end of day.

Name: _____ Signature: _____

WINNING BIDDER TERMS AND POLICIES

Please note any special terms and/or policies your company requires.

I/we, the undersigned, have read and shall comply with all the bid specifications and requirements as indicated in the Bid package delivered by March 26th, 2024.

COMPANY: _____

SIGNED: _____

(PRINT) AUTHORIZED OFFICER: _____

TITLE: _____

AUTHORIZED OFFICER'S PHONE NUMBER: (____) _____

(TO PLACE AN ORDER) PHONE NUMBER: (____) _____

(BILLING INVOICE) PHONE NUMBER: (____) _____

FAX NUMBER: (____) _____

E-MAIL ADDRESS: _____

NON-COLLUSION AFFIDAVIT

Project Name: *2024 Pre-Paving Concrete Curb Restoration Project*

State of _____ County of _____

Contractor _____

I, _____ being first duly sworn, deposes and says that he/she is the

_____ of _____, the party making
(Sole owner, a partner, president, secretary, etc.) (Name of company)

the foregoing bid: that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation: that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that any one shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with any one to fix the bid price of said bidder or of any other bidder, or to fix overhead, profit, or cost element of such bid price, or of that of any other bidder or to secure any advantage against the owner awarding the contract or any one interested in the proposed contract; that all statements contained in such bid are true; and further, that said bidder has not directly or indirectly, submitted his/her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or the financial interest with said bidder in his/her general business.

Signed:

Contractor

Printed or Typed Name

Title

Witness Name

Witness Title

Date of Signatures

PERSONAL PROPERTY TAX AFFIDAVIT

Project Name: *2024 Pre-Paving Concrete Curb Restoration Project*

State of _____ County of _____

The undersigned, _____ being first duly sworn, deposes

And says that I am _____ of _____
(Sole owner, a partner, president, secretary, etc) (Company name)

The party making the foregoing bid and the party who may be awarded the contract by the Municipality of West Milton. Furthermore, I hereby affirm under oath, pursuant to Section 5719.042 of the Ohio Revised Code, that at the time the bid was submitted, the above party **WAS or WAS NOT** (circle one) charged with delinquent personal property taxes on the General Tax List of Personal Property for Miami County, Ohio.

If such charge for delinquent personal property tax lists on the General Tax List of Personal Property for Miami County, Ohio, the amount of such due and unpaid delinquent taxes, including due and unpaid penalties and interest shall be set forth below. In such case, a copy of the statement shall be transmitted by the Director of Finance of the Municipality of West Milton to the Miami County Treasurer within thirty (30) days of the date it is submitted.

| | |
|------------------------------------|----------|
| Delinquent Personal Property Taxes | \$ _____ |
| Penalties | \$ _____ |
| Interest | \$ _____ |
| TOTAL | \$ _____ |

Signature

Title

Print/Type Name

Witness Name

Witness Title

Date of Signatures

LEGAL NOTICE
Notice to Bidders

Municipality of West Milton, Ohio
2024 Pre-Paving Concrete Curb Restoration Project

The Municipality of West Milton, Ohio will receive sealed bids for concrete curb restoration work until 11:00 AM (local time), Tuesday March 26th, 2024, at the Municipal Building, 701 S. Miami Street, West Milton, Ohio 45383 in accordance with the bid Specifications and bid documents available at the Municipal Building. All bids must be submitted on the form provided in the Bid documents packet. Project contact: Ben Herron – Service Director 937-698-1500 #116 or herron@westmiltonohio.gov.