



**Village of Rye Brook**  
938 King Street  
Rye Brook, NY 10573  
(914) 939-0753  
www.ryebrook.org

**Permit Fee Schedule:**  
Residential.....\$250  
Commercial.....\$1,000

**Flood Plain Administrator**  
Michal J. Nowak

## **FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**

### **SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign)**

1. All work associated with this Permit must comply with Chapter 130: Flood Damage Prevention of the Code of the Village of Rye Brook, and all current FEMA and New York State Regulations.
2. No work may start until a Permit is issued.
3. The Permit may be revoked if any false statements are made herein.
4. If revoked, all work must cease until Permit is re-issued.
5. Certification of Floodplain Development Compliance is issued with the review and approval of the Foundation As-Built and Final Site Plans upon approval signature in Section 7 of this Application.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### **SECTION 2: PROPOSED DEVELOPMENT (To be completed by APPLICANT)**

**NAME, ADDRESS, TELEPHONE**

APPLICANT: \_\_\_\_\_

SURVEYOR: \_\_\_\_\_

ENGINEER: \_\_\_\_\_

#### **PROJECT LOCATION:**

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and, outside urban area, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

- ☐ New Structure
- ☐ Addition
- ☐ Alteration
- ☐ Relocation
- ☐ Demolition
- ☐ Replacement
- ☐ Elevation
- ☐ As-Built

STRUCTURE TYPE

- ☐ Residential (1-4 Family)
- ☐ Residential (More than 4 Family)
- ☐ Non-Residential (Floodproofing? CIRCLE: Yes No )
- ☐ Combined Use (Residential & Commercial)
- ☐ Manufactured Home (In Park? CIRCLE: Yes No )
- ☐ Pool or Hot Tub

ESTIMATED COST OF PROJECT \$ \_\_\_\_\_

B. OTHER DEVELOPMENT ACTIVITIES:

- ☐ Fill      ☐ Mining      ☐ Drilling      ☐ Grading
- ☐ Excavation (Except for Structural Development Checked Above)
- ☐ Watercourse Alteration (Including Dredging and Channel
- ☐ Modification) Drainage Improvements (Including Culvert Work)
- ☐ Road, Street, or Bridge Construction
- ☐ Subdivision (New or Expansion)
- ☐ Individual Water or Sewer Systems
- ☐ Other (Please Specify) \_\_\_\_\_

C. New development shall comply with section 130-16 and all current NYS and FEMA regulations.

\*\*\* After completing SECTION 2, APPLICANT should submit form to Local Administrator for review. \*\*\*

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**SECTION 3: FLOODPLAIN DETERMINATION (To be completed by LOCAL ADMINISTRATOR)**

The purposed development is located on FIRM Panel No. \_\_\_\_\_, Dated:

The proposed Development:

- ☐ Is NOT located in a special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED)
- ☐ Is located in a Special Flood Hazard Area  
FIRM zone designation is: \_\_\_\_\_  
100-Year flood elevation at the site is: \_\_\_\_\_ FT. NGVD (MSL)  
☐ Unavailable
- ☐ The proposed development is located in a floodway.

☐ See Section 4 for additional instructions.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

**The applicant must submit the documents checked below before the application can be processed:**

- |  |
|--|
|  |
|--|

It has been determined that the proposed activity:    A. ☐ Is

in conformance with provisions of Chapter 130 "Flood Damage Prevention" of the Code of the Village of Rye Brook.

If **BOX A** is checked, the LOCAL ADMINISTRATOR may issue a Development Permit upon payment of designated fee.

If **BOX B** is checked, the LOCAL ADMINISTRATOR may provide a written summary of deficiencies. Applicant may revise and resubmit an application to the LOCAL ADMINISTRATOR.

**CONSULTANT REVIEWED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Board of  
Trustees:

☐ Yes ☐ No

Meeting Date: \_\_\_\_\_

Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Planning  
Board:

☐ Yes ☐ No

Meeting Date: \_\_\_\_\_

Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT)**

☐ Required ☐ Not Required

The following information must be provided for project structures. This section must be completed by a professional engineer or a licensed land surveyor (or attached a certification to this application).

Actual (As-Built) Elevation of Finished Floor or Floodproofing Protection is \_\_\_\_\_ Ft. NAVD 1988 (MSL)

Elevation Certificate (FEMA 086-0-33) or Floodproofing Certificate (FEMA 086-0-34) must be submitted.

A single filed, signed, and sealed plan may be submitted of multiple finished floor elevations.

**SECTION 7: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)**

The LOCAL ADMINISTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

**INSPECTIONS:**

Date: \_\_\_\_\_ By: \_\_\_\_\_ Deficiency: ☐ Yes ☐ No

Date: \_\_\_\_\_ By: \_\_\_\_\_ Deficiency: ☐ Yes ☐ No

Date: \_\_\_\_\_ By: \_\_\_\_\_ Deficiency: ☐ Yes ☐ No

Date: \_\_\_\_\_ By: \_\_\_\_\_ Deficiency: ☐ Yes ☐ No

Date: \_\_\_\_\_ By: \_\_\_\_\_ Deficiency: ☐ Yes ☐ No

Date: \_\_\_\_\_ By: \_\_\_\_\_ Deficiency: ☐ Yes ☐ No

**SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by LOCAL ADMINISTRATOR)**

Certificate of Compliance issued:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_