



ELA

Board Meeting

TOWNSHIP

Thursday, March 14, 2024
7:00 P.M.

1155 E. IL Route 22,
Lake Zurich, IL



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

BOARD MEETING

Ela Town Hall
1155 E. Route 22, Lake Zurich, IL
Thursday, March 14, 2024, at 7:00 p.m.

AGENDA

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, March 14, 2024, at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Freedom of Information Requests
5. Public Comment
6. Approval of Board Meeting Minutes of February 8, 2024
7. Committee Meeting Minutes – accept meeting minutes from C-O-W (2/28) - Community Center Committee (2/14) – Communication Committee (2/27) – Health & Wellness Committee (2/16) – Highway Committee (2/7) – Park Committee (2/7) – Cemetery () - Decennial ()
8. Approval of Board Audit from 2/1/24 – 2/29/24
9. Monthly Updates from Elected Officials and Department Heads (Assessor – Bus – Health & Wellness – Highway – Community Center – Township Manager)

OLD BUSINESS:

10. Approve Purchase of Computers for Assessor's Office \$7,464
11. Approve Purchase of 2024 Silverado for Parks Department \$51,425

NEW BUSINESS:

12. Annual Town Meeting Notice & Agenda-consideration & possible action to approve Notice & Agenda for the Annual Town Meeting on April 9, 2024, at 7 p.m.
13. 2024 Lake Zurich Baseball & Softball Field Contract- consideration to approve Lake Zurich Baseball & Softball agreement for 2024 with a yearly maintenance fee of \$500
14. Approve Resolution 2024-1 - A Resolution Adopting Procedures for Remote Participation
15. Approve Updated Ela Township Public Comment Policy
16. Budget FY ending 3/31/25- consideration and possible action to approve a tentative budget for the purpose of conducting business on or after 4/1/24 pending final approval of Budget & Appropriation Ordinance at a later date
17. Grant Applications- consideration & possible action to approve Grant applications, subject to final budget approval for FY ending 3/31/25

	<u>REQUESTED</u>	<u>RECOMMENDED AT COW</u>
a. A Safe Place	\$2,500	\$2,500
b. Center for Enriched Living	\$2,500	\$1,000
c. Center for Independence	\$5,000	\$2,000
d. Emmaus Housse	\$15,000	\$15,000
e. Erie Family Health Center	\$1,000	\$1,000
f. Joanie's Closet	\$3,000	\$2,000
g. North Suburban Leal Aid	\$3,000	\$2,000
h. PADS, Lake County	\$5,000	\$5,500
i. Zacharias Sexual Abuse Center	\$3,000	\$3,000

18. Executive Session – for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21.
19. Adjournment

Posted this 11th day of March 2024

Trustee Larry Bowman

Supervisor Gloria M. Palmblad
Trustee Doug Samz

Clerk Lucy A. Prouty
Trustee Tosi Ufodike

Trustee Laurie Wilhoit

ELA TOWNSHIP UPCOMING EVENTS

DATE	EVENT	TIME	LOCATION
3/19/2024	General Primary Election	6 A.M. - 7 P.M.	Ela Town Hall - Lower Level Board Room
3/20/2024	Community Center Committee Meeting	8:30 A.M.	Community Center 380 Surryse, LZ
3/26/2024	Communications Committee Meeting	10:00 A.M.	Ela Town Hall - Upper Level Board Room
3/27/2024	COW Meeting	8:30 A.M.	Ela Town Hall - Lower Level Board Room
4/3/2024	Highway Committee Meeting	10:00 A.M.	Ela Town Hall - Upper Level Board Room
4/4/2024	Parks Committee Meeting	8:30 A.M.	Ela Town Hall - Upper Level Board Room
4/9/2024	Annual Town Meeting	7:00 P.M.	Ela Town Hall - Lower Level Board Room
4/11/2024	Board Meeting	7:00 P.M.	Ela Town Hall - Lower Level Board Room

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3/14/2024							
1	DATE REQUESTED: 2/12/2024	REQUESTER: Nick Barrington	REQUEST: Copies of the two most recent work from home policies				
	DATE RESPONDED: responded 2/15/24		RESPONSE: info emailed				
2	DATE REQUESTED: 2/12/2024	REQUESTER: Private citizen	REQUEST: All time cards for Penny Herr from 11/1/2023 to present Include accompanying paychecks and hourly rate paid. Specify which hours were worked at home & which were onsite				
	DATE RESPONDED: responded 2/15/2024		RESPONSE: info emailed				
3	DATE REQUESTED: 2/22/2024	REQUESTER: Bonnie Barrington	REQUEST: All 2022 detailed legal invoices All 2023 detailed legal invoices				
	DATE RESPONDED: responded 2/29/24		RESPONSE: info emailed				

4	DATE REQUESTED: 2/29/2024	REQUESTER: Nicholas Barrington	REQUEST: FY 23/24 Assessor Budget FY 23/24 Parks Budget
	DATE RESPONDED: responded 3/1/2024		RESPONSE: replied by email
5	DATE REQUESTED: 3/7/2024	REQUESTER: Kevin Crokin	REQUEST: 1. Lease & Maintenance/Service contracts pertaining to all copier & printer equipment used 2. Contracts pertaining to any Managed Print Services program used 3. Current printer/copier invoices for the past 6 months
	DATE RESPONDED: 3/7/2024		RESPONSE: info emailed
6	DATE REQUESTED: 3/11/2024	REQUESTER: Kelly Zegler	REQUEST: 1. current public comment policy & proposed changes from February 2024 COW meeting 2. current & proposed remove voting ordinance discussed at February 2024 COW meeting 3. time sheets/hours worked for Penelope Herr since appointment in November 2023
	DATE RESPONDED: due		RESPONSE:

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Gloria M. Palmblad

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BOARD MEETING

Ela Town Hall
1155 E. Route 22, Lake Zurich, IL
Thursday, February 8, 2024, at 7:00 p.m.

MEETING MINUTES

NOTICE IS HEREBY GIVEN that a Board Meeting of the Ela Township Board, Lake County, Illinois will be held on Thursday, February 8, 2024, at 7:00 p.m. at the Ela Township offices at 1155 East IL-22, Lake Zurich, IL 60047 in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b). Said meeting has been called by Township Supervisor Gloria Palmblad. The meeting will be held for purposes of considering the following agenda:

1. Call to Order: Supervisor Palmblad called the February 8, 2024, Board meeting to order at 7:01 p.m.
2. Roll Call: Present were Supervisor Palmblad, Trustees Bowman, Samz, Ufodike, and Wilhoit, Township Manager Marciniak, Community Programs Director Dillon, Highway Superintendent DePouw, and Health & Wellness Director Marx. Clerk Prouty was excused.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Freedom of Information Requests: Full list will be attached to meeting minutes.
5. Public Comment: Mary Kozub, President of the Ancient Oaks Foundation, provided information on a current rebate program being offered to those residents willing to remove buckthorn from their own property.

Township Manager Marciniak read a prepared statement from resident Bonnie Barrington residing in Hawthorn Woods.

6. Approval of Board Meeting Minutes of January 11, 2024: Motion was made by Trustee Bowman and seconded by Trustee Wilhoit to approve the Board meeting minutes with one minor correction. Motion passed 5 to 0.
7. Committee Meeting Minutes – accept meeting minutes from C-O-W () - Community Center Committee () – Communication Committee () – Health & Wellness Committee () – Highway Committee () – Park Committee () – Cemetery () - Decennial (): None.
8. Approval of Board Audit from 1/1/24 – 1/31/24:
TOTAL GENERAL TOWN FUND - \$150,705.79
TOTAL GENERAL ASSISTANCE FUND - \$3,129.16
TOTAL GENERAL ROAD FUND – \$29,230.70
TOTAL PERMANENT ROAD FUND – \$103,012.52
TOTAL PARK MAINTENANCE FUND - \$5,456.96
TOTAL CEMEYERY MAINTENANCE FUND - \$850.04
TOTAL ALL FUNDS - \$292,385.17
Motion was made by Trustee Samz, and seconded by Trustee Ufodike, to approve the Board audit from 1/1/24 thru 1/31/24 as read by Supervisor Palmblad. Trustee Samz explained the changes that are being implemented at the start of this month. Effective 2024, the audit will now end on the last day of the month and will reconcile with the Income and Expense report. Special thanks to Cathy Edwards for assistance in making this happen. Motion passed 5 to 0.
9. Monthly Updates from Elected Officials and Department Heads (Assessor – Bus – Health & Wellness – Highway – Community Center – Township Manager)

Supervisor Palmblad: The Lake Zurich Area Chamber of Commerce's *Everything Expo* with the theme "Surfin' Local" will be held at May Whitney Elementary School on Saturday, March 9th from 10 a.m. to 3 p.m.

Trustee Samz: Announced the upcoming Health & Wellness meeting will be held next Friday, February 16th at 8:30 a.m.

Trustee Ufodike: Mentioned that the last Parks Committee meeting was held on Wednesday, February 7th at 8:30 a.m. Long term planning and budgeting for FY ending March 2025 was discussed.

Trustee Bowman: Advised that the Highway Committee meeting also took place on February 7th at 10 a.m. This was a great opportunity to discuss the department's future equipment needs as well as the two outstanding DECO grant applications for storm water issues at Knigge Park and Park/Valley in the Forest Lake subdivision.

Trustee Wilhoit: Reminded everyone that the Community Center's next meeting will be held on Wednesday, February 14th, at 10 a.m. This will be their opportunity to discuss the Center's needs and budget for the next fiscal year.

Township Manager Marciniak: Provided updates to the Board on the status of the recent bus accident last Friday.

Director Marx: Full report is attached to minutes.

Director Dillon: Full report is attached to minutes.

Superintendent DePouw: Full report is attached to minutes.

Assessor: Full report is attached to minutes.

OLD BUSINESS:

NEW BUSINESS:

10. MS4 Presentation: Karolina Cho, with Gewalt Hamilton, quickly reviewed the PowerPoint presentation about the importance of keeping drain basins clear of debris and pollution.
11. Annual Audit-consideration to approve Evans, Marshall & Pease, P.C. to complete audit for the FY ending 3/31/2024 in an amount not to exceed \$8,650: Motion was made by Trustee Bowman and seconded by Trustee Wilhoit to approve the annual audit contract from Evans, Marshall & Pease for FY ending 3/31/2024 in an amount not to exceed \$8650. Motion passed 5 to 0.
12. Purchase new copier/printer Assessor's office-\$7,984.43: Motion was made by Trustee Bowman and seconded by Trustee Samz to approve the purchase of a new copier/printer for the Assessor's office in the amount of \$7,984.43. Supervisor Palmblad mentioned the current printer was purchased in 2015 and there have been issues finding parts when broken down. Should the new printer receive approval, the current printer will be handed over to the Health & Wellness department, as their current printer, which was handed down from the administrative department, has also been having issues and is older than the assessor's printer. Motion passed 5 to 0.
13. Executive Session – for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21: No Executive Session was requested.
14. Adjournment: Motion was made by Trustee Ufodike and seconded by Trustee Bowman, to adjourn the meeting. Motion passed 5 to 0. Meeting adjourned at 7:46 p.m.

Respectfully submitted: *Supervisor Gloria M. Palmblad*





Serving the people since 1850

Clerk's Office
Lucy A. Prouty

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COMMITTEE OF THE WHOLE (COW) MEETING

Ela Township – Lower Level Board Room
1155 East Route 22, Lake Zurich
Wednesday, February 28, 2024 at 8:30 a.m.

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the February 28, 2024, Committee of the Whole meeting to order at 8:30 a.m.
2. Board Roll Call: Present were Supervisor Palmblad, Clerk Prouty, Trustees Bowman, Samz, Ufodike, and Wilhoit, Community Programs Director Dillon, Health & Wellness Director Marx, Township Manager Marciniak, Assistant Director Dalbec (arrived at 8:40 a.m.), Youth Coordinator Cacciatore, Highway Superintendent DePouw, and Highway Forman Meyer. Assessor Herr was excused.
3. Pledge of Allegiance: Supervisor Palmblad led the Board in the Pledge of Allegiance.
4. Public Comment; None at this time.
5. FY 2025 Social Agency Grant Application Presentations: No representatives attended.
6. Discussion – Updates by Chair:
 - a. Township Manager – No report.
 - b. Community Center Committee – Chair/Trustee Wilhoit, Members: Supervisor Palmblad, Trustee Samz, Director Dillon, Assistant Director Dalbec, Youth Coordinator Cacciatore: Trustee Wilhoit had a number of questions prior to her Community Center Committee update -
 1. Procedure in closing offices due to inclement weather
 2. Requested department reports be read if not in attendance at the board meeting
 3. Suggested a cover sheet be included when multiple bids are received with pros/cons/benefits listed with vendors and supporting documents.
 4. Requested board packets include numbers from the previous year for comparison
 5. Status update on work from home policy.
 Trustee Palmblad provided answers to her questions.

Community Programs Director Dillon provided a brief comparison of 2023 vs 2024 numbers:

		<u>2023</u>	<u>2024</u>
Spring Break Camp:	Monday	12	12
	Tuesday	18	17
	Wed.	17	21
	Thursday	3	13
	Friday	6	12

	<u>2023</u>	<u>2024</u>
Homework Club	\$34,137	\$53,445
Winter Break Camp	\$10,990	\$17,110
Senior Programs	\$67,301	\$89,354
Lunch Recoveries	\$20,214	\$8,583

In addition to the recoveries, our free programming, i.e., Morning Movers, has been increasing in popularity and in attendance every week. It also seems there is no “off season” for our Senior Resource Department. They are constantly busy. During Open Enrollment, Lisa and Laura counseled over 225 people. DeKind stopped in to the Community Center to evaluate our computers. At a minimum, we should be installing an external box for our shared drive. There are currently 72 people registered for the St. Patrick’s Day Party on the 15th.

- c. Communication Committee – Chair/Supervisor Palmblad, Members: Director Dillon, Director Marx, Assistant Director Dalbec, and Staff: Supervisor Palmblad advised that the Communication Committee discussed reducing costs by continuing to mail the Spring/Summer newsletter to all households as done in the past with the idea of the Winter newsletter going electronic and located on our website. The Committee discussed sending out a postcard in the fall advising of this change once it’s posted plus a reminder can be included in the October-December 55+ newsletter that goes to all households in Ela Township.
- d. Health & Wellness Committee – Chair/Trustee Samz, Members: Supervisor Palmblad, Trustee Ufodike, Director Marx: The Lending Closet is very busy, but there is a shortage of canes. The Community Center will send out a request for canes in their next e-blast.
- e. Parks & Recreation Committee – Chair/Trustee Ufodike, Members: Supervisor Palmblad, Trustee Bowman, Highway Superintendent DePouw, and Highway Foreman Meyer: Nothing major going on with parks right now since most of them are closed. A date will be scheduled with Committee members to do a walk-around once the weather gets warmer.
- f. Highway Committee – Chair/Trustee Bowman, Members: Supervisor Palmblad, Trustee Wilhoit, Highway Superintendent DePouw, and Highway Foreman Meyer: The property owner in Forest Lake has not signed off on the stormwater project waiting to be completed. Still awaiting word on the DECO grant before scheduling.
- g. Bus Service – Board Liaison – Supervisor Palmblad: No report.
- h. Assessor: On behalf of Assessor Herr, Supervisor Palmblad advised the department is finally at full staff, everyone is settling in, and getting caught up with permits.
- i. Historical Society: Supervisor Palmblad was happy to report that the bathroom remodel is completed.
- j. Cemetery: No report.

7. Topics for Discussion

- a. Discussion of Social Agency Grant Applications: Total grant applications submitted equal \$40,000. The Township tentatively budgets \$36,000 each year pending the final budget. Discussion revolved around providing each entity the same amount as the previous year for a total of \$33,500. Final poll decided to increase Pads another \$500.00 based on recommendation from Director Marx.
- b. Discussion of Remote Voting Ordinance: To summarize, this ordinance will allow for Board members to participate in meetings via an electronic means as long as the Board members approve, and their absence meets the prerequisites.
- c. Discussion of Changes to Public Comment Policy: The purpose of updating the Public Comment policy is to require anyone wishing to make a comment to be present. Staff would not be required to read any submitted written comments.
- d. Approve purchase of Assessor computers \$7,464: Current computers date back to 2010. Funds for this purchase have been allocated in this year’s budget. A motion by Trustee Bowman and seconded by Trustee Ufodike to approve the purchase of computers for the Assessor’s office for \$7,464.00. Motion passed 5 to 0.

- e. Approve purchase of 2024 Silverado \$51,425: The need for this Park's 4WD vehicle truck was budgeted for FY24. Securing a truck that meets are needs has been difficult. A motion by Trustee Bowman and seconded by Trustee Wilhoit to approve the purchase of 2024 Silverado Truck for \$51,425.00. Motion passed 5 to 0.
 - f. Discussion of FY24/25 Proposed Budget: The Board reviewed the major changes in expenses/income as outlined in Manager Marciniak's document.
8. Executive Session – for the purpose of discussing Personnel 5 ILCS 120/2(c) 1 or 3, Litigation 5 ILCS 120/2(c) or Review of Executive Session Minutes 5 ILCS 120/2(c)21: A motion by Trustee Wilhoit and seconded by Trustee Bowman to enter into closed executive session for the purpose of discussing litigation and personnel at 10:09 A.M. Motion passed 5 to 0.
- A motion by Trustee Bowman and seconded by Wilhoit to come out of Executive session at 11:25 A.M. Motion passed 5 to 0.
9. Set Date of Next COW Meeting (March 27, 2024 @ 8:30 AM): The Committee agreed to the date, however, Clerk Prouty will be absent.
10. Adjournment: A motion by Trustee Ufodike and seconded by Trustee Bowman to adjourn the meeting at 11:27 a.m. Motion passed 5 to 0.

Respectfully submitted: Clerk Lucy A. Prouty.



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COMMUNITY CENTER COMMITTEE MEETING

Ela Township Community Center

380 Surryse Road, Lake Zurich, IL

Wednesday, February 14, 2024 – 10:00 A.M.

MEETING MINUTES

1. Call to Order: Committee Chair Trustee Wilhoit called the February 14, 2024 Community Center Committee meeting to order at 10:00 a.m.
2. Roll Call: Present were Committee Chair Trustee Wilhoit, Second Chair Trustee Samz, Supervisor Palmblad, Township Manager Marciniak, Community Programs Director Dillon, Youth Coordinator Cacciatore, and Assistant Programs Director Dalbec.
3. Public Comment: None.
4. Youth Program: Youth Coordinator Cacciatore reported that Homework Club is going strong. There are 54 students currently registered, 41 spots including transportation with one spot open. Summer Camp filled very quickly during the early registration timeframe. There are 50 children registered, with an additional 6-7 for future leader kids (6-8th graders). Staffing is set with seven counselors and one backup. Trustee Wilhoit asked Youth Coordinator Cacciatore to complete a comparative analysis of similar summer programs in the area and requested that board reports include a comparison of numbers from the previous year. The vacant Youth Site Coordinator position was filled by a former teacher who will be helping five days a week.
5. 55+ Programs: Assistant Programs Director Dalbec reported that the 55+ group has 57 new members and new members are trending younger. There have been 360 members active since January 1, 2024. Community Programs Director Dillon and Trustee Samz discussed the need to ask for medical information on the application to be a member, specifically what medications members are taking. Members who do not wish to disclose that information can sign a form to decline. Community Programs Director Dillon discussed an email complaint received by Township Manager Marciniak and how the issue was resolved. The April, May, June newsletter is currently being edited, and will be sent to the printer on Friday. Trustee Wilhoit requested that board reports include a comparison of numbers from the previous year.
6. Staffing: To be discussed during budget conversation.
7. Projects:
 - a. New Services: Township Manager Marciniak presented three new service ideas to bring to the Community Center: passports, hunting and fishing licenses, and vehicle plate stickers. Township Manager Marciniak and Community Programs Director Dillon propose bringing these to the Community Center to increase the Township's visibility as well as increase revenue to support the programs and services the Township provides. Trustee Wilhoit requested to reach out to the library to discuss with them before moving forward with passports. Supervisor Palmblad said she would discuss it with the executive director. Trustee Samz asked if Federal hunting/fishing licenses could be included as a service as well, since that is the hardest to get. Township Manager Marciniak will research for the next meeting. Township Manager Marciniak is to move forward with more information on the plate sticker program for the next meeting.

8. Old Business: Trustee Wilhoit inquired where the \$10,000 vaccine grant was deposited. It was put into a fund saving for an electronic sign in the future. Purchases included in the 2023/24 budget that will be made by the end of March include a basketball hoop, bike rack, and funnel ball game. Trustee Wilhoit requested a list of all big-ticket items (over \$2,000) to be made in the upcoming budget year, and estimated lifespan, so purchases can be budgeted appropriately (Computers, etc.).
9. New Business:
 - a. FY24/25 Budget- The proposed budget was discussed including an electric sign, long distance and day trips. The purchase of an electric sign was discussed. They are waiting for cost estimates. There is currently \$14,500 in that fund. The number of long distance (decreased) and day trips (increased) were discussed. The title change for staff was discussed.
10. Set Date for Next Community Center Committee Meeting- March 20, 2024, at 8:30 a.m.
11. Adjournment: Committee Chair Trustee Wilhoit adjourned the meeting at 11:54 a.m.

Respectfully submitted: Township Manager Marciniak

Communications Committee Meeting

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22 Lake Zurich, IL
Tuesday, February 27, 2024 - 10:00 A.M.

MEETING MINUTES

1. Call to Order: Supervisor Palmblad called the February 27, 2024, Communications Committee meeting to order at 10:04 a.m.
2. Roll Call: Present were Supervisor Palmblad, Assessor Herr, Community Programs Director Dillon, Assistant Director Dalbec, Administrative Coordinator Case, and Administrative Coordinator Mendocha. Township Manager Marciniak and Health & Wellness Director Marx were absent.
3. Public Comment: None.
4. Old Business:
 - A. Administrative Coordinator Case informed the committee that 56 resident guides were mailed on 2/8/24, and another list of 178 new residents was received on 2/26/24 which will be mailed out later this week. At this time there is no need to order additional resident guides.
 - B. Upcoming e-blast deadlines were discussed along with promotional content.
 - C. The 2024 Township Tuesday schedule was reviewed. The Clerk's Department is the March spotlight, early voting sites for the General Primary Election and a reminder for voters to double check their polling place will be promoted on March 12, 2024, and the Annual Town Meeting announcement and invitation will be promoted on March 26, 2024.
5. New Business:
 - A. Administrative Coordinator Case suggested transitioning to an electronic format newsletter in an effort to reduce printing and postage costs. After committee discussion, the committee agreed to move forward with a paper format for spring/summer newsletter and an electronic format for the Winter newsletter. This will be effective starting now, 2024. A post card will be created and mailed to households directing residents to the Township website where they can view the newsletter. The possibility of a QR code for the newsletter was mentioned as an additional way for residents to access the electronic newsletter. A special e-blast will also be sent to subscribers including the electronic newsletter. Spring/Summer newsletter articles are due to Administrative Coordinator Case on April 1st, it will be on the April board meeting agenda for possible board approval. The Committee would like it to hit mailboxes in the first week in May.
 - B. Community Center banner stock was reviewed, and an installation schedule was created. Administrative Coordinator Mendocha will make sure the Highway Department installs the banners accordingly. It was determined that both fall and winter banners (not holiday related) need to be created and ordered.
 - C. Discussion regarding the Community Center Celebration was tabled.
6. Set Date for Next Communications Committee meeting: March 26, 2024, @ 10:00 a.m.
7. Adjournment: Supervisor Palmblad adjourned the meeting at 10:40 a.m.

Respectfully Submitted: Administrative Coordinator Case

HEALTH & WELLNESS COMMITTEE MEETING

Ela Town Hall 1155 E. Route 22, Lake Zurich
Upper Level Conference Room
Friday, February 16, 2024 - 8:30 A.M.

MEETING MINUTES

1. Call to Order: Committee Chair Trustee Samz called the February 16, 2024, Health & Wellness Committee meeting to order at 8:31 a.m.
2. Roll Call: Present were Committee Chair Trustee Samz, Second Chair Trustee Ufodike, Supervisor Palmblad, Township Manager Marciniak, and Health & Wellness Director Marx.
3. Public Comment: None.
4. Groups: Director Marx informed the committee that a Grief Group is held on the last Tuesday of every month from 3-4:30 p.m. and is very well attended. She believes Clinician Innocenti does a great job. The Chairty Knit group still has high attendance, and no changes have been made. Initial discussions on creating a Parenting Group have taken place.
5. Events: Director Marx is attempting to host a Summer Special Olympics with surrounding Townships through ATCOI, but it has been difficult to get solid commitments. There is potential for a Wellness Fair to present to the community, as well as the possibility of attending local Farmer's Markets in an effort to get out in front of public to make them aware of services that are available.
6. Lending Closet: The department needs to find time to clean and organize the Lending Closet. The closet is currently short on canes, so any cane donations would be greatly appreciated. Township Manager Marciniak discussed the possibility of taking \$10 deposits on equipment being borrowed, and then returned to individuals upon return of equipment, or the money can be donated back to Health and Wellness to supply funds to purchase new equipment, or other departmental needs.
7. Staffing: Currently the department is down a clinician, and they are looking to fill that position as soon as possible. Director Marx has concerns regarding salary for the position. Discussion on alternative places, such as colleges, where we can post the job other than just indeed.
8. Monthly Statistics & Trends: The committee was presented with numerous graphs that showed current numbers as compared to previous years. Committee Chair Trustee Samz and Second Chair Trustee Ufodike asked for the numbers to be presented in a different format, so they are more easily understood.
9. New Business: FY24/25 Health and Wellness Department budget was discussed. The conversation centered around salaries for clinicians and the department head. Director Marx left the room at 10:01 a.m., and her salary for next year was discussed by the committee. Final figures were settled and agreed to move forward to present them to the board.
10. Old Business: None
11. Set Date for Next Health & Wellness Committee Meeting: May 22, 2024, at 8:30 a.m.
12. Adjournment: Committee Chair Trustee Samz adjourned the meeting at 10:28 a.m.

Respectfully submitted: Township Manager Marciniak

HIGHWAY COMMITTEE MEETING

Ela Town Hall – Upper Level Conference Room
1155 E. Route 22, Lake Zurich, IL
Wednesday, February 7, 2024 – 10:00 A.M.

MEETING MINUTES

1. Call to Order: Committee Chair Trustee Bowman called the February 7, 2024, Highway Committee meeting to order at 10:00 a.m.
2. Roll Call: Present were Committee Chair Trustee Bowman, Second Chair Trustee Wilhoit, Supervisor Palmblad, Township Manager Marciniak, Highway Superintendent DePouw, Highway Foreman Meyer, Management Assistant Lunyte, and Gewalt Hamilton Project Engineer Darren Monico.
3. Public Comment- None.
4. Project Updates: Darren Monico from Gewalt Hamilton provided updates on two pending grants for the Township. The DCEO grant for the Park-Valley project has stalled. The state has fallen behind on distributing funds for the second round of projects. The Township's project falls in the third round, so it could be up to a year before funds are allocated. Monico stated the Village of Lake Zurich has decided they can no longer wait for their project, so they are moving forward. Discussion occurred and it was decided the Township will continue to wait for another year before proceeding to see if the Township is awarded funding. The Township applied for a \$375,000 grant for the Park Valley Project, with a total project cost of \$413,600. Additionally, the Township applied for another \$48,000 grant for a wastewater project at Knigge Park, with a total project cost of \$150,000. Monico left the meeting at the conclusion of his project updates.
5. Vehicles: The Township's old Vactor was sold, and Ela received \$2,256.31 for our portion of the sale.
6. Staffing: Item was tabled until budget discussions.
7. New Business
 - A. FY24/25 Budget- The proposed FY24/25 budget was discussed. Specific items that were discussed include vehicle purchases that have a 2.5-year lead time, as well as trucks that can be purchased in the current fiscal year. 1) Moving all but one employee's salaries expense from General Road Fund to the Perm Road Fund. 2) Reducing expenditures in General Road Fund and reallocating them to Perm Road. Perm Road saw an increase in levy requests, as well as Storm Water-to fund the projects grants are pending. Money is requested to be put aside for the road maintenance project, as well as a new truck. Discussion included adding a new full-time employee to the Highway Department to help with the influx of municipal work.
8. Old Business: Trustee Wilhoit inquired about the status of the annual TOIRMA renewal that is due by 3/31. Supervisor Palmblad informed her that it is being worked on and is near completion. Supervisor Palmblad asked about IDOT work happening on Route 22. Foreman Meyer informed the work is taking place between Routes 14 and 12.
9. Set Date for Next Highway Committee Meeting- Next meeting is set for April 3, 2024, at 10:00 AM.
10. Adjournment: Committee Chair Trustee Bowman adjourned the meeting at 11:27 a.m.

Respectfully Submitted: Township Manager Marciniak



Supervisor's Office
Gloria M. Palmblad

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

PARKS COMMITTEE MEETING

Ela Town Hall – Upper Level Board Room
1155 E. Route 22, Lake Zurich, IL
Wednesday, February 7, 2024 – 8:30 A.M.

MEETING MINUTES

1. Call to Order: Committee Chair Trustee Ufodike called the February 7, 2024, Parks Committee meeting to order at 8:33 a.m.
2. Roll Call: Present were Committee Chair Trustee Ufodike, Second Chair Trustee Bowman, Supervisor Palmblad, Township Manager Marciniak, Highway Superintendent DePouw, Foreman Meyer, and Management Assistant Lunyte.
3. Public Comment: None.
4. Knox Park: Graffiti was found on playground equipment, and the Highway Department was able to clean and remove it.
5. Knigge Park: Storm water DECO grant still pending final approval.
6. Ela Township Community Park: The winter barriers are up. Lacrosse has moved the nets behind the fence. In an effort to cut costs, they will likely not use the park for their upcoming season.
7. Tree Replacement: Five trees have been purchased in FY24 but will not be installed until early Spring 2024. Trees will be planted at the Community Center and Town Hall.
8. New Business: Proposed FY24/25 budget was discussed. Specific items that were discussed include burning at Sturm Pond, Town Hall cattail treatment, top dressing for both fields at Knox Park, drinking fountain installation at Knox Park pavilion for Summer Camp kids, as well as pickleball/tennis court players, and fixing/replacing the staircase at the Ela Historical Society.
9. Old Business: For the next committee meeting, two agenda items were requested by Trustee Bowman to be included, a five-year park plan and the annual park maintenance report.
10. Set Date for Next Parks Committee Meeting: April 4, 2024, at 8:30 a.m.
11. Adjournment: Committee Chair Trustee Ufodike adjourned the meeting at 9:42 a.m.

Respectfully submitted: Township Manager Marciniak



ELA TOWNSHIP
BOARD AUDIT REPORT
FROM: 02/01/2024 - 02/29/2024

	INVOICE CHECKS	PAYROLL & PAYROLL TAXES & RETIREMENT	TOTAL FUNDS
TOTAL GENERAL TOWN FUND:	\$71,200.78	\$106,092.37	\$177,293.15
TOTAL GENERAL ASSISTANCE FUND:	\$0.00	\$2,380.56	\$2,380.56
TOTAL GENERAL ROAD FUND:	\$10,433.76	\$10,092.72	\$20,526.48
TOTAL PERMANENT ROAD FUND:	\$33,514.63	\$35,900.93	\$69,415.56
TOTAL PARK MAINTENANCE FUND:	\$18,700.50	\$3,881.45	\$22,581.95
TOTAL CEMETERY MAINTENANCE FUND:	\$1,853.25	\$621.05	\$2,474.30
*** TOTAL ALL FUNDS:	\$135,702.92	\$158,969.08	\$294,672.00

THE FOLLOWING INFORMATION HAS BEEN AUDITED AND APPROVED FOR PAYMENT.

THIS _____ DAY OF _____, 20_____.

SUPERVISOR

TOWN CLERK

TRUSTEE

TRUSTEE

TRUSTEE

TRUSTEE

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 1 ADMINISTRATIVE DIVISION					
1-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	245.10	97141
1-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	INSURANCE JAN AND FEB PREMIUMS	2,865.55	1198
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	17.40	1227
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	#2908 JANUARY STATEMENT	8.70	1235
1-1-520.00	VACUUM CLEANER	HOME DEPOT CREDIT SERVIC	FURNACE AIR FILTERS	179.00	97189
1-1-520.00	FURNACE AIR FILTERS	LAKE ZURICH ACE	MATS-TH	5.88	97213
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	51.75	97255
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	49.20	97255
1-1-520.00	MATS-TH (35%)	UNIFIRST CORPORATION	MATS-TH	51.75	97255
1-1-532.00	INTERNET/PHONE 1/9-2/8/24	COMCAST	ACCT#8771100970050157 1/9-2/8/24	130.00	1205
1-1-532.00	TEL 12/20/23-1/9/24	T-MOBILE	ACC#993594012 12/20/23-1/9/24	91.62	1215
1-1-532.00	TELEPHONE 3016001336 FEB 2024	ACCESS ONE	TELEPHONE 3016001336 FEB 2024	395.68	1221
1-1-534.00	ELECTRICITY 3363121110 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 1	257.92	1212
1-1-534.00	1155 E RT 22 12/19/23-1/22/24	VILLAGE OF LAKE ZURICH	WATER #6658-00 1155 E ROUTE 22 12/19/	39.43	1219
1-1-534.00	GAS 35% 12/12/23-1/11/24	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 12/1	122.70	1225
1-1-538.00	POSTAGE METER LEASE 12/18-3/17/	QUADRIENT LEASING USA, IN	POSTAGE METER LEASE 12/18-3/17/2024	179.85	97251
1-1-544.00	LEGAL FEES 12/11-1/26/2024	ANCEL GLINK, P.C.	LEGAL FEES 12/11-1/26/2024	2,863.75	97235
1-1-544.00	LEGAL FEES FOR DECEMBER 2023	BOND, DICKSON & ASSOCIAT	LEGAL FEES FOR DECEMBER 2023	945.00	97238
1-1-544.00	LEGAL FEES FOR JANUARY 2024	BOND, DICKSON & ASSOCIAT	LEGAL FEES FOR JANUARY 2024	1,732.50	97238
1-1-544.00	LEGAL FEES--BOR,CAYMUS,LIBERTY L	LAKE ZURICH CUSD 95	LEGAL FEES--BOR,CAYMUS,LIBERTY LAKES	180.50	97240
1-1-544.00	LEGAL FEES--BOR,CAYMUS,LIBERTY L	LAKE ZURICH CUSD 95	LEGAL FEES--BOR,CAYMUS,LIBERTY LAKES	104.00	97240
1-1-544.00	LEGAL FEES--BOR,CAYMUS	LAKE ZURICH CUSD 95	LEGAL FEES--BOR,CAYMUS	70.79	97240
1-1-544.00	LEGAL FEES--BOR,CAYMUS	LAKE ZURICH CUSD 95	LEGAL FEES--BOR,CAYMUS	7.22	97240
1-1-546.00	BANK MAINTENANCE FEE 10/12/2023	BYLINE BANK	BANK MAINTENANCE FEE 10/12/2023	55.00	1200
1-1-546.00	BANK MAINTENANCE FEE 12/13/2023	BYLINE BANK	BANK MAINTENANCE FEE 12/13/2023	55.00	1201
1-1-546.00	BANK MAINTENANCE FEE	BYLINE BANK	BANK MAINTENANCE FEE 1/10/24	55.00	1233
1-1-546.00	MTA ANNUAL DUES 4/1/24-3/31/25	METROPOLITAN TOWNSHIP AS	MTA ANNUAL DUES 4/1/24-3/31/25	2,300.00	97248
1-1-558.00	READY REFRESH WATER 35%	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	17.97	1232
1-1-558.00	LABORLAWCENTER-POSTERS	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	90.84	1232
1-1-558.00	CALENDAR DESK PAD MONTHLY	RUNCO OFFICE SUPPLY	CALENDAR DESK PAD MONTHLY	7.92	97252
1-1-558.00	SCISSORS, DESK PAD, PEN, TABS	RUNCO OFFICE SUPPLY	SCISSORS, DESK PAD, PEN, TABS, PENCIL	14.82	97252
1-1-565.00	TIMEPRO HOSTING - JANUARY 2024	COMEG SYSTEMS, INC.	TIMEPRO HOSTING - JANUARY 2024	244.00	97239
1-1-565.00	IT SERVICE MARCH 2024	DEKIND COMPUTER CONSULTA	MONTHLY IT SERVICE MARCH 2024	1,050.00	97242
1-1-565.00	INFORMATION TECHNOLOGY 1 TRIP	DEKIND COMPUTER CONSULTA	TRIP CHARGES FOR JANUARY 2024 (3)	16.00	97242
1-1-565.00	SENTINELONE ANTIVIRUS (30)	DEKIND COMPUTER CONSULTA	SENTINELONE ANTIVIRUS (30)	2,698.50	97242
Total For Dept 1 ADMINISTRATIVE DIVISION				17,200.34	
Dept 3 HEALTH AND WELLNESS					
1-3-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	401.92	97141
1-3-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	TASC FSA ROUNDING ADJ 12/27/2023	5,770.05	1198
1-3-510.00	TASC FSA PAYMENT 2/7/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 2/7/2024	0.26	1199
1-3-510.00	TASC FSA PAYMENT 2/21/24	TASC CUSTOMER CARE	TASC FSA PAYMENT 02/21/2024	607.69	1202
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JAN AND FEB PREMIUMS	607.69	1229
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JAN AND FEB PREMIUMS	57.20	1227
1-3-520.00	FURNACE AIR FILTERS	LAKE ZURICH ACE	FURNACE AIR FILTERS	28.60	1235
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	4.20	97213
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	36.97	97255
1-3-520.00	MATS-TH (25%)	UNIFIRST CORPORATION	MATS-TH	35.14	97255
1-3-532.00	INTERNET/PHONE 1/9-2/8/24	COMCAST	ACCT#8771100970050157 1/9-2/8/24	36.97	97255
1-3-532.00	INTERNET/PHONE 1/9-2/8/24	COMCAST	ACCT#8771100970050157 1/9-2/8/24	92.85	1205

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 3 HEALTH AND WELLNESS					
1-3-532.00	TEL 12/20/23-1/9/24	T-MOBILE	ACC#993594012 12/20/23-1/9/24	91.62	1215
1-3-532.00	TELEPHONE 3016001336 FEB 2024	ACCESS ONE	TELEPHONE 3016001336 FEB 2024	255.49	1221
1-3-534.00	ELECTRICITY 3363121110 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 1	184.23	1212
1-3-534.00	1155 E RT 22 12/19/23-1/22/24	VILLAGE OF LAKE ZURICH	WATER #6658-00 1155 E ROUTE 22 12/19/	28.17	1219
1-3-534.00	GAS 25% 12/12/23-1/11/24	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 12/1	87.65	1225
1-3-538.00	CERTIFIED MAIL - LIMA COBRA	CATHY EDWARDS	CERTIFIED MAIL - LIMA COBRA	6.03	97244
1-3-546.00	AITCOY 2024 MEMBERSHIP	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	70.00	1232
1-3-558.00	AMAZON - OFFICE SUPPLIES	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	76.49	1232
1-3-558.00	READY REFRESH WATER 25%	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	12.83	1232
1-3-565.00	THERAPYNOTES DATABASE SUBSCRIPT	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	76.00	1232
Total For Dept 3 HEALTH AND WELLNESS				8,568.05	
Dept 5 COMMUNITY CENTER					
1-5-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	DELTA DENTAL OF ILLINOIS	189.26	97141
1-5-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	4,420.33	1198
1-5-510.00	TASC FSA ROUNDING ADJ 12/27/202	TASC CUSTOMER CARE	TASC FSA ROUNDING ADJ 12/27/2023	0.06	1199
1-5-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE JAN AND FEB PREMIUMS	17.40	1227
1-5-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	8.70	1235
1-5-520.00	AMAZON-HAND SOAP (3)	CITI CARDS	JANUARY STATEMENT	193.64	1230
1-5-520.00	MATS-CC	UNIFIRST CORPORATION	MATS-CC	100.05	97255
1-5-524.00	MARIANOS-LUNCHES 1/25 & 1/25	CITI CARDS	JANUARY STATEMENT	42.91	1230
1-5-524.00	COSTCO-LUNCHES 1/23 & 1/24	CITI CARDS	JANUARY STATEMENT	150.51	1230
1-5-524.00	JEWEL-NUTRITION	CITI CARDS	JANUARY STATEMENT	24.72	1230
1-5-524.00	COSTCO-NUTRITION	CITI CARDS	JANUARY STATEMENT	28.86	1230
1-5-524.00	MARIANOS-L&L 1/9/24	CITI CARDS	JANUARY STATEMENT	60.04	1230
1-5-524.00	COSTCO-L&L 1/9 & LUNCH 1/11	CITI CARDS	JANUARY STATEMENT	90.08	1230
1-5-524.00	MARIANOS-NUTRITION	CITI CARDS	JANUARY STATEMENT	5.49	1230
1-5-524.00	TRADER JOE'S - LUNCH 1/11	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	2.29	1232
1-5-524.00	COSTCO-HOMEWORK CLUB SNACKS	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	147.75	1232
1-5-525.00	QUILT PRESENTATION 3/19/2024	CONNIE MARTIN	FEBRUARY 2024 STATEMENT	359.33	97247
1-5-532.00	INTERNET/PHONE 1/17-2/16/24	COMCAST	QUILT PRESENTATION 3/19/2024	420.94	1207
1-5-532.00	TEL 12/20/23-1/9/24	T-MOBILE	ACC#993594012 12/20/23-1/9/24	122.16	1215
1-5-532.00	TELEPHONE 3016001336 FEB 2024	ACCESS ONE	TELEPHONE 3016001336 FEB 2024	354.47	1221
1-5-534.00	ELECTRICITY 2211206014 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 2211206014 380 SURRYSE 12	963.12	1210
1-5-534.00	WATER 12/19/23-1/22/24	VILLAGE OF LAKE ZURICH	WATER #6109-01 380 SURRYSE 12/19/23-1	222.97	1217
1-5-534.00	GAS 12/13/23-1/12/24	NICOR GAS	GAS 91-68-62-2268 7 380 SURRYSE RD 12	437.53	1226
1-5-536.00	REST. DEPOT/ELA CC/COSTCO	JILL BARNES	REIMB.FOR PROGRAMS&TRAVEL EXPENSES	16.08	97236
1-5-536.00	DUNDEE TWP/ST. CHARLES/GENEVA	JILL BARNES	REIMB.FOR PROGRAMS&TRAVEL EXPENSES	29.48	97236
1-5-536.00	ELA CC/FAT ROSIE/WRITER'S THEAT	JILL BARNES	REIMB.FOR PROGRAMS&TRAVEL EXPENSES	14.74	97236
1-5-536.00	MILEAGE PACZKI PICKUP L&L 2/16/	JAMES DALBEC	REIMB.FOR PROGRAMS&TRAVEL EXPENSES	29.99	97241
1-5-537.00	TAP SERIES TRAINING-BASSET ALCO	CITI CARDS	MILEAGE PACZKI PICKUP L&L 2/16/24	14.95	1230
1-5-537.00	TAP SERIES TRAINING	ELAN FINANCIAL SERVICES	JANUARY STATEMENT	14.95	1232
1-5-537.00	TAP SERIES TRAINING	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	14.95	1232
1-5-537.00	TAP SERIES TRAINING	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	14.95	1232
1-5-538.00	POSTAGE-55+ NEWSLETTER APR-JUN	U.S. POSTAL SERVICE	POSTAGE-55+ NEWSLETTER APR-JUN 2024	747.64	97193
1-5-540.00	COPIER MPC2504 RENT 2/18/24-3/1	RICOH USA, INC.	COPIER MPC2504 RENT 2/18/24-3/17/24	110.08	1236
1-5-540.00	COPIER AGRMT-ADD'L COPIES JAN 2	RICOH USA, INC.	COPIER 13734233 COPIER AGRMT ADDL COPI	85.37	1237
1-5-546.00	BACKGROUND CHECK - JANCAUS	ILLINOIS STATE POLICE	BACKGROUND CHECK - BROEREN/JANCAUS	10.00	1228
1-5-546.00	BACKGROUND CHECK - BROEREN	ILLINOIS STATE POLICE	BACKGROUND CHECK - BROEREN/JANCAUS	10.00	1228
1-5-546.00	BACKGROUND CHECK - BROERING F	ILLINOIS STATE POLICE	BACKGROUND CHECK - BROEREN/JANCAUS	0.50	1228

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 5 COMMUNITY CENTER					
1-5-546.00	BACKGROUND CHECK-PETERSON	ILLINOIS STATE POLICE	BACKGROUND CK - PETERSON/BOSTWICK	10.00	1234
1-5-546.00	BACKGROUND CHECK-BOSTWICK	ILLINOIS STATE POLICE	BACKGROUND CK - PETERSON/BOSTWICK	10.00	1234
1-5-546.00	BACKGROUND CHECK-FEE	ILLINOIS STATE POLICE	BACKGROUND CK - PETERSON/BOSTWICK	0.50	1234
1-5-547.00	BUS TRANSPORT-WRITERS THEATRE	BARRINGTON TRANSPORTATIO	BUS TRANSPORT-WRITERS THEATRE	485.00	97190
1-5-547.00	BUS DRIVER TIP-WRITERS THEATRE	ANN BECKER	BUS DRIVER TIP-WRITERS THEATRE	72.00	97191
1-5-547.00	MILWAUKEE BREWERS-SENIOR PROGRA	CITI CARDS	JANUARY STATEMENT	1.00	1230
1-5-547.00	MILWAUKEE BREWERS-SENIOR PROGRA	CITI CARDS	JANUARY STATEMENT	1,070.50	1230
1-5-547.00	BOWLERO - CAMP FIELD TRIP	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	369.63	1232
1-5-547.00	UNITED STATES GYMNASICS-CAMP F	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	685.00	1232
1-5-547.00	BOWLERO - SPRING BREAK FIELD TR	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	99.90	1232
1-5-547.00	UNITED STATES GYMNASICS-SB FIE	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	50.00	1232
1-5-547.00	BOWLERO-SENIOR PROGRAMS	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	191.84	1232
1-5-547.00	EDUCATION-WORKSHEETS FOR HOMEWO	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	59.94	1232
1-5-547.00	FAT ROSIE'S (CUISINE CLUB)	JILL BARNES	REIMB. FOR PROGRAMS&TRAVEL EXPENSES	32.47	97236
1-5-547.00	WONTON GOURMET(CUISINE CLUB)	JILL BARNES	REIMB. FOR PROGRAMS&TRAVEL EXPENSES	10.38	97236
1-5-547.00	SUMMER CAMP TRANSPORTATION 2023	BARRINGTON TRANSPORTATIO	SUMMER CAMP TRANSPORTATION 2023	904.10	97237
1-5-547.00	FITNESS CLASSES-FEB 2024 (17)	ERIN CONWAY-FINNEY	FITNESS CLASSES-FEB 2024 (17)	510.00	97245
1-5-547.00	FITNESS CLASSES-FEB 2024 (11)	THE LIGHT BETWEEN LLC	FITNESS CLASSES-FEB 2024 (11)	352.00	97253
1-5-547.00	2/21/24 WRITING & REFLECTING TO	CHRISTY WAGNER	2/21/24 WRITING & REFLECTING TOGETHER	50.00	97256
1-5-547.00	FITNESS CLASSES-FEB 2024 (10)	PATRICIA WISNIEWSKI	FITNESS CLASSES-FEB 2024 (10)	320.00	97258
1-5-551.00	COSTCO-COOK BY BOOK 1/11	CITI CARDS	JANUARY STATEMENT	18.67	1230
1-5-551.00	MARIANOS-MOCKTALLS CLASS	CITI CARDS	JANUARY STATEMENT	67.58	1230
1-5-551.00	MARIANOS-COOK BY BOOK 1/11/24	CITI CARDS	JANUARY STATEMENT	37.69	1230
1-5-551.00	WEBSTRAUNT-CREDIT FOR LOST SHI	CITI CARDS	JANUARY STATEMENT	(119.81)	1230
1-5-551.00	AMAZON-SUCCULENT SEEDS/SOIL/PLA	CITI CARDS	JANUARY STATEMENT	97.32	1230
1-5-551.00	WAL-MART - MUSIC REAL TALK SNAC	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	11.26	1232
1-5-551.00	BINNY'S - WINTER LUAU	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	16.11	1232
1-5-551.00	COSTCO - SENIORS (GLOVES)	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	18.99	1232
1-5-551.00	COSTCO - WINTER LUAU	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	44.50	1232
1-5-551.00	TRADER JOE'S - COOK BY BOOK 1/	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	26.12	1232
1-5-551.00	WAL-MART - MUSIC TRIVIA	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	95.53	1232
1-5-551.00	SOUTHERN BELLES - FIRST FRIDAYS	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	249.16	1232
1-5-551.00	CRICUT.COM SUBSCRIPTION	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	9.99	1232
1-5-551.00	COSTCO- SENIORS PROGRAM SUPPLIE	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	6.48	1232
1-5-551.00	MARIAMO'S 1/26/24 LUNCH	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	37.73	1232
1-5-551.00	COOK BY BOOK SUPPLIES 1/11	JILL BARNES	REIMURSE PROGRAM SUPPLIES	32.39	97236
1-5-551.00	MARIAMO'S (WINE DINNER)	JILL BARNES	REIMB. FOR PROGRAMS&TRAVEL EXPENSES	53.00	97236
1-5-563.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	175.96	97215
1-5-563.00	AMAZON-KEY LOCK BOX CABINET	CITI CARDS	JANUARY STATEMENT	30.91	1230
1-5-568.00	ANNIVERSARY CAKE	SUSAN DILLON	ANNIVERSARY CAKE	35.99	97243
Total For Dept 5 COMMUNITY CENTER				15,706.12	
Dept 6 ASSESSORS DIVISION					
1-6-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS		259.14	97141
1-6-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	FEBRUARY PREMIUM	3,273.07	1198
1-6-510.00	HRA REIMBURSEMENT 12/29/23	TASC CUSTOMER CARE	HRA REIMBURSEMENT 12/29/23 (K.B.)	7.00	1231
1-6-520.00	FURNACE AIR FILTERS	LAKE ZURICH ACE	FURNACE AIR FILTERS	6.72	97213
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	59.15	97255
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	56.23	97255
1-6-520.00	MATS-TH (40%)	UNIFIRST CORPORATION	MATS-TH	59.15	97255

PAID

BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 1 GENERAL TOWN FUND					
Dept 6 ASSESSORS DIVISION					
1-6-532.00	INTERNET/PHONE 1/9-2/8/24	COMCAST	ACT#8771100970050157 1/9-2/8/24	148.56	1205
1-6-532.00	TEL 12/16/23-1/15/24	VERIZON WIRELESS	TELEPHONE 686572087-00001 12/16/23-1/	72.02	1206
1-6-532.00	TELEPHONE 3016001336 FEB 2024	ACCESS ONE	TELEPHONE 3016001336 FEB 2024	342.79	1221
1-6-534.00	ELECTRICITY 3363121110 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 3363121110 1155 W RT 22 1	294.77	1212
1-6-534.00	1155 E RT 22 12/19/23-1/22/24	VILLAGE OF LAKE ZURICH	WATER #6658-00 1155 E ROUTE 22 12/19/	45.06	1219
1-6-534.00	GAS 40% 12/12/23-1/11/24	NICOR GAS	GAS 46-44-35-6488 8 1155 E RT 22 12/1	140.23	1225
1-6-537.00	ILLINOIS IAAO-EDUCATION	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	30.00	1232
1-6-537.00	ILLINOIS IAAO-EDUCATION	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	210.00	1232
1-6-540.00	COPIER USAGE 11/1/23-1/31/2024	WAREHOUSE DIRECT	METERED COPIER USAGE 11/1/23-1/31/202	437.47	97257
1-6-546.00	COSTAR SUITE	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	420.86	1232
1-6-546.00	DRUG TESTING FOR C. BUCHOLTZ	MIDWEST SERVICE CORPORAT	DRUG TESTING FOR C. BUCHOLTZ 2/1/24	83.00	97249
1-6-558.00	AMAZON-STYLUS PENS (3)	CITI CARDS	JANUARY STATEMENT	33.96	1230
1-6-558.00	READY REFRESH WATER 40%	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	20.53	1232
1-6-558.00	PENCIL, CHAMP 0.7MM, 24	RUNCO OFFICE SUPPLY	SCISSORS, DESK PAD, PEN, TABS, PENCIL	32.75	97252
1-6-559.00	ULINE - CHAIRS	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	2,490.00	1232
1-6-559.00	EXTERNAL HARD DRIVE & SHIPPING	DEKIND COMPUTER CONSULTA	EXTERNAL HARD DRIVE & SHIPPING	160.28	97242
1-6-559.00	SONICWALL TZ370 FIREWALL W/1 YR	DEKIND COMPUTER CONSULTA	SONICWALL TZ370 FIREWALL W/1 YR SVC	2,309.80	97242
1-6-559.00	COMPUTER WORKSTATIONS (6)	DEKIND COMPUTER CONSULTA	COMPUTER WORKSTATIONS (6)	7,494.66	97242
1-6-559.00	COPIER, COLOR, COPYSTAR CS-5054	WAREHOUSE DIRECT	COPIER, COLOR, 50PPM, COPYSTAR CS-505	7,984.43	97257
1-6-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	139.94	97215
1-6-565.00	INFORMATION TECHNOLOGY 2 TRIPS	DEKIND COMPUTER CONSULTA	TRIP CHARGES FOR JANUARY 2024 (3)	32.00	97242
1-6-565.00	APEX MAINTENANCE RENEWAL, CLOUD S	JRM CONSULTING, INC.	APEX MAINTENANCE RENEWAL,CLOUD SERVICE	725.32	97246
1-6-569.00	COSTCO-RAIN X WASH	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	16.10	1232
Total For Dept 6 ASSESSORS DIVISION				27,384.99	
Dept 7 TRANSPORTATION DIVISION					
1-7-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	48.52	97141
1-7-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	INSURANCE JAN AND FEB PREMIUMS	674.86	1198
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	58.00	1227
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	ACC#993594012 12/20/23-1/9/24	29.00	1235
1-7-532.00	TEL 12/20/23-1/9/24	T-MOBILE	AKROGOLD UNLEADED GASOLINE	91.62	1215
1-7-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,413.85	97215
1-7-569.00	ELA5-AIR FILTER	O'REILLY AUTOMOTIVE, INC	ELA5-AIR FILTER	25.43	97229
Total For Dept 7 TRANSPORTATION DIVISION				2,341.28	
Total For Fund 1 GENERAL TOWN FUND				71,200.78	
Fund 3 GENERAL ROAD FUND					
Dept 1 ADMINISTRATIVE DIVISION					
3-1-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	250.50	97141
3-1-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	TASC FSA ROUNDING ADJ 12/27/2023	3,273.07	1198
3-1-510.00	TASC FSA ROUNDING ADJ 12/27/2024	TASC CUSTOMER CARE	TASC FSA ROUNDING ADJ 12/27/2023	0.06	1199
3-1-510.00	TASC FSA PAYMENT 2/7/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 2/7/2024	87.69	1202
3-1-510.00	TASC FSA PAYMENT 2/21/24	TASC CUSTOMER CARE	TASC FSA PAYMENT 02/21/2024	87.69	1229
3-1-532.00	TEL 12/16/23-1/15/24	VERIZON WIRELESS	TELEPHONE 686572087-00001 12/16/23-1/	114.15	1206
3-1-532.00	INTERNET/PHONE 1/21-2/20/24	COMCAST	ACT#8771100980313769 1/21-2/20/24	150.87	1209
3-1-565.00	MONTHLY SERVICE 1/1/24 - 01/31	VERIZON	MONTHLY SUBSCRIPTION SERVICE 1/1/24 -	223.30	97188
3-1-565.00	SUBSCRIPTION SERVICE 12/1/23-12	VERIZON	MONTHLY SUBSCRIPTION SERVICE 12/1/23-	197.58	97188
Total For Dept 1 ADMINISTRATIVE DIVISION				4,384.91	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 3 GENERAL ROAD FUND					
Dept 4 MAINTENANCE DIVISION					
3-4-520.00	GARAGE OVERHEAD HEATER REPAIR	SHERMAN MECHANICAL, INC.	1/22/24 GARAGE OVERHEAD HEATER REPAIR	358.69	97232
3-4-534.00	ELECTR. 1467261008 12/27/23-1/2	COMMONWEALTH EDISON	ELECTRICITY 1467261008 WS MIDLOTHIAN	438.80	1208
3-4-534.00	23605 ECHO LAKE RD 12/19/23-1/2	VILLAGE OF LAKE ZURICH	WATER #6631-00 23605 ECHO LAKE 12/19/	25.94	1216
3-4-534.00	GAS 12/12/23-01/11/24	NICOR GAS	GAS #67-22-64-1000 8 ES ECHO LAKE RD	96.62	1222
3-4-534.00	GAS 12/12/23-1/11/24	NICOR GAS	GAS #12-83-08-10003 23605 ECHO LAKE R	398.83	1223
3-4-562.00	ROSATI'S PIZZA-STAFF MEAL	ELAN FINANCIAL SERVICES	FEBRUARY 2024 STATEMENT	132.19	1232
3-4-562.00	GRABBER, 40IN DOT	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306- GRABBER, 40IN DOT	95.94	97214
3-4-562.00	CARBURETOR,100R SAW CHAIN,16 BA	ARLINGTON POWER EQUIPMEN	CUSTOMER 15306-CARBURETOR,100R SAW CH	612.55	97214
3-4-564.00	3 CHAINSAWS, 2 LINE TRIMMERS	RUSSO POWER EQUIPMENT	3 CHAINSAWS, 2 LINE TRIMMERS	1,840.00	97231
3-4-567.00	MISC. FASTENERS - SKIDSTEER	LAKE ZURICH ACE	MISC. FASTENERS - SKIDSTEER	0.65	97213
3-4-567.00	HYD. HOSE, FITTINGS, NYLON HOSE	MIDWEST HOSE & FITTINGS,	HYD. HOSE, 8FJX FITTING, 8 MJ FITTING,	76.04	97226
3-4-567.00	EQUIPMENT MAINTENANCE	NAPA AUTO PARTS-DIV. OF	CHAMP SM ENG SPARK PL- EQUIPMENT MAIN	11.96	97228
3-4-567.00	OIL FILTER, FUEL/WTR SEP-BOBCAT	O'REILLY AUTOMOTIVE, INC	BOBCAT A300-OIL FILTER, FUEL/WTR SEP	37.30	97229
3-4-567.00	AIR FILTER - CHIPPER	O'REILLY AUTOMOTIVE, INC	AIR FILTER - CHIPPER	130.27	97229
3-4-567.00	A/T & OIL FILTERS-CHIPPER	O'REILLY AUTOMOTIVE, INC	A/T & OIL FILTERS-CHIPPER	26.34	97229
3-4-569.00	T6-GREAT STUFF BIG GAP 120Z	LAKE ZURICH ACE	T6-GREAT STUFF BIG GAP 120Z	6.79	97213
3-4-569.00	T6-HARNESSE GEN5 CAMERA	FORCE AMERICA DISTRIBUTI	T6-HARNESSE GEN5 CAMERA	43.06	97219
3-4-569.00	T11-AIR FILTER	O'REILLY AUTOMOTIVE, INC	T11-AIR FILTER	28.59	97229
3-4-577.00	DP VILL WD FLR NTRL, WTRPF SEAL	LAKE ZURICH ACE	DEERPARK WD FLR NTRL, WTRPF SEALANT	14.09	97213
3-4-577.00	KILDEER, NB STREET SIGNS	HI-VIZ INC.	KILDEER, NB STREET SIGNS	210.00	97221
3-4-577.00	STREET SIGNS FOR LG AND NB	HI-VIZ INC.	STREET SIGNS FOR LG AND NB	225.00	97221
3-4-577.00	COLD MIX- UPM	PAYNE & DOLAN, INC	COLD MIX- UPM	394.20	97230
3-4-580.00	ELA TWSP 2023 ROAD PROGRAM	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	661.00	97220
3-4-580.00	ELA TWSP-2023 ROAD PROGRAM	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	92.00	97220
3-4-580.00	PATCHING BILL REVIEW AND APPROV	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	92.00	97220
Total For Dept 4 MAINTENANCE DIVISION				6,048.85	
Total For Fund 3 GENERAL ROAD FUND				10,433.76	
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	594.27	97141
4-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	TASC FSA ROUNDING ADJ 12/27/2023	7,184.94	1198
4-0-510.00	TASC FSA ROUNDING ADJ 12/27/202	TASC CUSTOMER CARE	TASC FSA PAYMENT 2/7/2024	0.04	1199
4-0-510.00	TASC FSA PAYMENT 2/7/2024	TASC CUSTOMER CARE	TASC FSA PAYMENT 02/21/2024	99.99	1202
4-0-510.00	TASC FSA PAYMENT 2/21/24	TASC CUSTOMER CARE	INSURANCE JAN AND FEB PREMIUMS	99.99	1229
4-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	86.00	1227
4-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	43.00	1235
4-0-515.00	CLOTHING REIMBURSEMENT-DALTON	BRETT DALTON	CLOTHING REIMBURSEMENT-DALTON	350.00	97216
4-0-515.00	CLOTHING REIMBURSEMENT-DEPOUW	MICHAEL DEPOUW	CLOTHING REIMBURSEMENT-DEPOUW	350.00	97217
4-0-515.00	CLOTHING REIMBURSEMENT-MARSHALL	BRAD MARSHALL	CLOTHING REIMBURSEMENT-MARSHALL	350.00	97223
4-0-515.00	CLOTHING REIMBURSEMENT-MEYER	GEOFF MEYER	CLOTHING REIMBURSEMENT-MEYER	350.00	97225
4-0-515.00	CLOTHING REIMBURSEMENT-SPENCER	BRANDEN SPENCER	CLOTHING REIMBURSEMENT-SPENCER	350.00	97233
4-0-515.00	SAFETY JACKETS (5)	TRIPLE CROWN PRODUCTS	SAFETY GREEN/BLACK BOTTOM SOFTSHELL J	379.67	97234
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	768.92	97215
4-0-561.00	AKROGOLD UNLEADED GASOLINE	CONSERV FS INC	AKROGOLD UNLEADED GASOLINE	1,272.63	97215
4-0-562.00	LIGHT BULBS,5GAL BUCKET,SHEARS	HOME DEPOT CREDIT SERVIC	#2908 JANUARY STATEMENT	68.33	97189
4-0-562.00	FASTENAL-CABLE TIES/CONNECTORS	CITI CARDS	JANUARY STATEMENT	397.73	1230
4-0-562.00	SYNTHETIC 2 CYCLE 5 GAL	CONSERV FS INC	SYNTHETIC 2 CYCLE 5 GAL	215.65	97215
4-0-562.00	2-1/4RND TELESCOPING MIRROR	MAC TOOLS	2-1/4RND TELESCOPING MIRROR	22.09	97224

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 4 PERMANENT ROAD FUND					
Dept 0					
4-0-582.00	FY2024 DRWW MEMBERSHIP DUES	DES PLAINES RIVER WATERS	FY2024 DRWW MEMBERSHIP DUES	296.32	97218
4-0-582.00	STORM WATERPARK-VALLEY SW DESIG	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	1,804.88	97220
4-0-582.00	ELA TWP-MS4 YEAR 20	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	60.00	97220
4-0-582.00	KNIGGE DCEO PAPERWORK	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	368.00	97220
4-0-584.00	ELECTR. 0706074008 12/21/23-1/2	COMMONWEALTH EDISON	ELECTRICITY 0706074008 ALL STRT LIGHTS	938.84	1204
4-0-586.00	4300 GALLONS INFERNALMELT R	INDUSTRIAL SYSTEMS LTD.	4300 GALLONS INFERNALMELT R	4,859.00	97222
4-0-586.00	BULK SAAFE-T-SALT (127,100 LB)	MORTON SALT, INC.	BULK SAAFE-T-SALT (127,100 LB)	5,314.05	97227
4-0-586.00	BULK SAAFE-T-SALT (164,800 LB)	MORTON SALT, INC.	BULK SAAFE-T-SALT (164,800 LB)	6,890.29	97227
		Total For Dept 0		33,514.63	
		Total For Fund 4 PERMANENT ROAD FUND		33,514.63	
Fund 5 PARK MAINTENANCE FUND					
Dept 0					
5-0-509.00	HEALTH BENEFITS	DELTA DENTAL OF ILLINOIS	FEBRUARY PREMIUM	48.52	97141
5-0-509.00	HEALTH BENEFITS	BLUE CROSS AND BLUE SHIE	INSURANCE JAN AND FEB PREMIUMS	609.69	1198
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	14.80	1227
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	MUTUAL OF OMAHA	INSURANCE MARCH PREMIUM	7.40	1235
5-0-534.00	ELECTRICITY 0429157040 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 0429157040 1111 W RT 22 1	298.58	1211
5-0-534.00	ELECTRICITY 1035656002 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 1035656002 ES TELSER RD 1	22.93	1214
5-0-534.00	WATER KNOX PARK 12/19/23-1/22/2	VILLAGE OF LAKE ZURICH	WATER #006673-00 KNOX 12/19/23-1/22/2	46.94	1220
5-0-574.00	ELECTRICITY 1467506002 12/27-1/	COMMONWEALTH EDISON	ELECTRICITY 1467506002 95 E MAIN ST 1	156.26	1213
5-0-574.00	WATER 95 E MAIN ST 12/19/23-1/2	VILLAGE OF LAKE ZURICH	WATER #2695-00 95 E MAIN 12/19/23-1/2	46.94	1218
5-0-574.00	GAS 12/13/23-1/12/24	NICOR GAS	GAS 68-34-08-1000 8 95 E MAIN ST 12/1	167.29	1224
5-0-574.00	ELA HISTORIC BATHROOM RENOVATIO	THE MURCO GROUP INC	ELA HISTORIC BATHROOM RENOVATION	14,157.50	97202
5-0-574.00	HISTORIC BUILDING REMODEL & SID	GEWALT HAMILTON ASSOCIAT	PROF. SVCS 8/28-9/30/2023	1,031.65	97220
5-0-574.00	HISTORICAL CONTRACT DISCUSSION	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	92.00	97220
5-0-574.00	WAINSCOTTING,ELECTRICAL,UTIL SI	THE MURCO GROUP INC	BATHROOM-ADDITIONAL WORK	1,000.00	97254
5-0-600.00	TRUCK DEPOSIT STOCK #46380	RAY CHEVROLET	TRUCK DEPOSIT STOCK #46380	1,000.00	97192
		Total For Dept 0		18,700.50	
		Total For Fund 5 PARK MAINTENANCE FUND		18,700.50	
Fund 6 CEMETERY MAINTENANCE FUND					
Dept 0					
6-0-522.00	GRAVE OPENING- M. ESCAMILLA	PROFESSIONAL CEMETERY SE	GRAVE OPENING- MARIA ESCAMILLA	850.00	97250
6-0-522.00	GRAVE OPENING-TRPKOVSKI	PROFESSIONAL CEMETERY SE	ADULT GRAVE OPENING - GJORE TRPKOVSKI	850.00	97250
6-0-544.00	CEMETERY MAP REVISIONS	GEWALT HAMILTON ASSOCIAT	PROF. SERVICES FROM 11/27/23 TO 12/31	92.00	97220
6-0-544.00	LEGAL FEES 12/11-1/26/2024	ANCEL GLINK, P.C.	LEGAL FEES 12/11-1/26/2024	61.25	97235
		Total For Dept 0		1,853.25	
		Total For Fund 6 CEMETERY MAINTENANCE FUND		1,853.25	

PAID

BOARD AUDIT

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 1 GENERAL TOWN FU	71,200.78	
			Fund 3 GENERAL ROAD FU	10,433.76	
			Fund 4 PERMANENT ROAD	33,514.63	
			Fund 5 PARK MAINTENANC	18,700.50	
			Fund 6 CEMETERY MAINTNE	1,853.25	

Total For All Funds: 135,702.92

FUND: ALL FUNDS
 INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2024	Total Debits	Total Credits	Ending Balance 02/29/2024
Fund 1 GENERAL TOWN FUND					
100.00	BYLINE-MM/DISB.#0192/0190	139,756.67	242,802.68	177,718.63	204,840.72
101.05	BYLINE #7986-MONEY MARKET	1,302,407.44	9,043.52	200,000.00	1,111,450.96
101.07	BARR.#0429-MONEY MARKET	1,180,498.94	5,755.31	0.00	1,186,254.25
103.12	BARR. 5.35% - 9 MO - 4/26/2024	209,228.73	0.00	0.00	209,228.73
104.22	CS CDARS 5.00% 9/12/24-52WK	471,007.12	0.00	0.00	471,007.12
104.23	CS CDARS 5.00% 1/4/24-13WK	106,755.80	1,306.52	108,062.32	0.00
104.25	CS CDARS 4.85% 04/04/24-13WK	0.00	108,062.32	0.00	108,062.32
	GENERAL TOWN FUND	3,409,654.70	366,970.35	485,780.95	3,290,844.10
Fund 2 GENERAL ASSISTANCE FUND					
100.00	BYLINE-MM/DISB.#0192/0190	8,165.51	7.39	2,380.58	5,792.32
101.05	BYLINE #7986-MONEY MARKET	83,576.68	560.08	0.00	84,136.76
	GENERAL ASSISTANCE FUND	91,742.19	567.47	2,380.58	89,929.08
Fund 3 GENERAL ROAD FUND					
100.00	BYLINE-MM/DISB.#0192/0190	113,226.03	111,261.73	20,526.48	203,961.28
101.05	BYLINE #7986-MONEY MARKET	840,933.81	6,621.16	0.00	847,554.97
	GENERAL ROAD FUND	954,159.84	117,882.89	20,526.48	1,051,516.25
Fund 4 PERMANENT ROAD FUND					
100.00	BYLINE-MM/DISB.#0192/0190	98,545.13	100,649.94	70,365.83	128,829.24
101.05	BYLINE #7986-MONEY MARKET	756,535.46	5,385.43	100,000.00	661,920.89
101.06	5/3 BANK-BOND ACCT #0773	90,392.71	2,500.00	0.00	92,892.71
103.13	BARR. 5.00% - 6 MO - 5/28/2024	256,166.39	1,029.58	0.00	257,195.97
104.24	BYLINE CDARS 3.77% 2/29/24-13WK	255,417.83	0.00	0.00	255,417.83
	PERMANENT ROAD FUND	1,457,057.52	109,564.95	170,365.83	1,396,256.64
Fund 5 PARK MAINTENANCE FUND					
100.00	BYLINE-MM/DISB.#0192/0190	88,430.03	455.90	22,596.75	66,289.18
101.05	BYLINE #7986-MONEY MARKET	233,532.21	1,387.73	0.00	234,919.94
101.08	CORNERSTONE MM #6332	130,441.63	108.05	0.00	130,549.68
	PARK MAINTENANCE FUND	452,403.87	1,951.68	22,596.75	431,758.80
Fund 6 CEMETERY MAINTENANCE FUND					
100.00	BYLINE-MM/DISB.#0192/0190	23,545.13	916.16	2,474.32	21,986.97
101.05	BYLINE #7986-MONEY MARKET	209,993.91	1,371.79	0.00	211,365.70
	CEMETERY MAINTENANCE FUND	233,539.04	2,287.95	2,474.32	233,352.67
	TOTAL - ALL FUNDS	6,598,557.16	599,225.29	704,124.91	6,493,657.54

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Revenues					
Dept 0					
1-0-400.00	PROPERTY TAX	1,334.14	1,895,884.61	1,900,007.73	4,123.12
1-0-402.00	PERS PROP REPLACEMENT TAX	0.00	60,310.76	50,000.00	(10,310.76)
1-0-404.00	INTEREST INCOME	16,221.26	111,613.49	10,000.00	(101,613.49)
1-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	3,063,407.00	3,063,407.00
1-0-410.00	MISCELLANEOUS INCOME	0.00	377.54	2,000.00	1,622.46
1-0-410.01	COMMUNITY ROOM FEES	0.00	50.00	0.00	(50.00)
Total Dept 0		17,555.40	2,068,236.40	5,025,414.73	2,957,178.33
Dept 3 - HEALTH AND WELLNESS					
1-3-410.00	MISCELLANEOUS INCOME	0.00	150.00	0.00	(150.00)
Total Dept 3 - HEALTH AND WELLNESS		0.00	150.00	0.00	(150.00)
Dept 5 - COMMUNITY CENTER					
1-5-406.00	GRANTS	1,000.00	15,500.00	5,000.00	(10,500.00)
1-5-409.00	DONATIONS	150.00	3,250.00	2,000.00	(1,250.00)
1-5-410.00	MISCELLANEOUS INCOME	0.00	609.00	0.00	(609.00)
1-5-410.01	HOMEWORK CLUB RECOVERIES	6,460.00	54,705.00	48,330.00	(6,375.00)
1-5-410.02	TEEN CLUB RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.03	SHOOTING STARS RECOVERIES	1,400.00	49,125.00	50,550.00	1,425.00
1-5-410.04	WINTER BREAK RECOVERIES	1,370.00	17,110.00	7,200.00	(9,910.00)
1-5-410.05	SPRING BREAK RECOVERIES	0.00	(48.84)	4,500.00	4,548.84
1-5-410.06	KIDS DAY OFF RECOVERIES	0.00	0.00	0.00	0.00
1-5-410.07	SAFE SITTER RECOVERIES	720.00	1,440.00	1,560.00	120.00
1-5-410.08	SAFE AT HOME RECOVERIES	0.00	475.00	600.00	125.00
1-5-411.01	SENIOR PROGRAM RECOVERIES	17,637.00	98,250.00	95,000.00	(3,250.00)
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	5,600.00	37,388.86	72,000.00	34,611.14
1-5-411.03	MEAL RECOVERIES	2,096.00	9,730.00	30,000.00	20,270.00
1-5-411.04	NON-RESIDENT FEES	890.00	1,440.00	500.00	(940.00)
Total Dept 5 - COMMUNITY CENTER		37,323.00	288,974.02	317,240.00	28,265.98
Dept 6 - ASSESSORS DIVISION					
1-6-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
Total Dept 6 - ASSESSORS DIVISION		0.00	0.00	0.00	0.00
Dept 7 - TRANSPORTATION DIVISION					
1-7-410.00	MISCELLANEOUS INCOME	175.00	175.00	0.00	(175.00)
1-7-410.01	DIAL-A-RIDE RECOVERIES	559.00	5,366.57	7,000.00	1,633.43
1-7-410.02	SUBSCRIPTION RECOVERIES	700.00	5,019.00	5,000.00	(19.00)
1-7-410.03	S.W. LAKE RECOVERIES	2,205.00	9,933.00	9,000.00	(933.00)
Total Dept 7 - TRANSPORTATION DIVISION		3,639.00	20,493.57	21,000.00	506.43
TOTAL REVENUES		58,517.40	2,377,853.99	5,363,654.73	2,985,800.74
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
1-1-500.00	SALARIES	15,157.07	174,706.28	225,750.00	51,043.72
1-1-509.00	HEALTH BENEFITS	2,771.38	19,356.98	25,000.00	5,643.02
1-1-510.00	HRA	0.00	0.00	3,100.00	3,100.00
1-1-511.00	SOCIAL SECURITY TAX	1,133.55	13,128.64	17,000.00	3,871.36
1-1-512.00	IMRF	462.29	5,212.82	8,000.00	2,787.18
1-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	684.24	1,000.00	315.76
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D	21.28	21.28	0.00	(21.28)
1-1-520.00	BUILDING MAINTENANCE	337.58	12,739.42	14,000.00	1,260.58
1-1-528.00	INSURANCE	0.00	29,352.00	35,000.00	5,648.00
1-1-532.00	TELEPHONE/INTERNET	617.30	7,602.19	7,500.00	(102.19)
1-1-534.00	UTILITIES	420.05	4,182.18	7,000.00	2,817.82
1-1-536.00	TRAVEL EXPENSE	0.00	543.47	2,000.00	1,456.53
1-1-537.00	EDUCATION	0.00	445.94	2,000.00	1,554.06
1-1-538.00	POSTAGE	4,712.30	10,261.14	12,000.00	1,738.86
1-1-540.00	PRINTING	0.00	8,393.30	11,000.00	2,606.70
1-1-544.00	PROFESSIONAL SERVICES	5,903.76	49,576.99	20,000.00	(29,576.99)
1-1-546.00	DUES/FEES	2,465.00	5,907.52	9,000.00	3,092.48
1-1-548.00	PUBLIC NOTICES	0.00	67.85	750.00	682.15
1-1-549.00	PERS. PROP. REPL. TAX-VILL. REFUND	0.00	7,610.98	20,000.00	12,389.02
1-1-555.00	GRANT FUNDING	0.00	38,000.00	36,000.00	(2,000.00)
1-1-558.00	OFFICE SUPPLIES	131.55	2,885.47	5,500.00	2,614.53

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
1-1-559.00	OFFICE EQUIPMENT	0.00	1,460.60	2,500.00	1,039.40
1-1-565.00	INFORMATION TECHNOLOGY	4,008.50	18,986.81	20,000.00	1,013.19
1-1-568.00	MISCELLANEOUS	0.00	2,112.72	5,000.00	2,887.28
1-1-572.00	COMMUNITY EVENTS	0.00	201.81	5,000.00	4,798.19
1-1-573.00	COMMUNITY SERVICE PROJECTS	0.00	718.46	3,500.00	2,781.54
1-1-585.00	TOWNHALL IMPROVEMENTS	0.00	420.00	5,000.00	4,580.00
1-1-600.00	CAPITAL IMPROVEMENTS	0.00	128,345.00	1,000,000.00	871,655.00
Total Dept 1 - ADMINISTRATIVE DIVISION		38,141.61	542,924.09	1,502,600.00	959,675.91
Dept 2 - ELECTED OFFICIALS					
1-2-501.00	SUPERVISOR	3,333.33	35,624.98	40,000.00	4,375.02
1-2-504.00	CLERK	1,250.00	13,750.00	15,000.00	1,250.00
1-2-505.00	TRUSTEES	1,666.68	17,986.25	20,000.00	2,013.75
1-2-506.00	TREASURER	83.33	916.63	1,000.00	83.37
1-2-511.00	SOCIAL SECURITY TAX	484.52	5,223.22	6,000.00	776.78
1-2-536.00	TRAVEL EXPENSE	0.00	1,109.55	3,000.00	1,890.45
1-2-537.00	EDUCATION	0.00	537.00	2,000.00	1,463.00
Total Dept 2 - ELECTED OFFICIALS		6,817.86	75,147.63	87,000.00	11,852.37
Dept 3 - HEALTH AND WELLNESS					
1-3-500.00	SALARIES	16,497.02	196,479.98	225,750.00	29,270.02
1-3-509.00	HEALTH BENEFITS	5,501.62	55,574.37	44,000.00	(11,574.37)
1-3-510.00	HRA	0.24	524.12	4,750.00	4,225.88
1-3-511.00	SOCIAL SECURITY TAX	1,150.40	13,979.81	17,270.00	3,290.19
1-3-512.00	IMRF	445.29	5,386.22	7,000.00	1,613.78
1-3-513.00	UNEMPLOYMENT COMPENSATION	0.00	746.50	1,000.00	253.50
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D	59.40	33.00	0.00	(33.00)
1-3-520.00	BUILDING MAINTENANCE	113.28	6,257.94	5,500.00	(757.94)
1-3-528.00	INSURANCE	0.00	0.00	600.00	600.00
1-3-532.00	TELEPHONE/INTERNET	439.96	5,268.27	4,800.00	(468.27)
1-3-534.00	UTILITIES	300.05	2,987.26	4,000.00	1,012.74
1-3-536.00	TRAVEL EXPENSE	0.00	450.77	2,000.00	1,549.23
1-3-537.00	EDUCATION	0.00	1,810.91	3,000.00	1,189.09
1-3-538.00	POSTAGE	6.03	10.20	100.00	89.80
1-3-540.00	PRINTING	0.00	66.00	300.00	234.00
1-3-546.00	DUES/FEES	70.00	534.00	1,600.00	1,066.00
1-3-558.00	OFFICE SUPPLIES	89.32	1,602.51	1,500.00	(102.51)
1-3-559.00	OFFICE EQUIPMENT	0.00	653.68	1,000.00	346.32
1-3-565.00	INFORMATION TECHNOLOGY	76.00	2,175.28	2,800.00	624.72
1-3-568.00	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00
Total Dept 3 - HEALTH AND WELLNESS		24,748.61	294,540.82	327,970.00	33,429.18
Dept 5 - COMMUNITY CENTER					
1-5-500.00	SALARIES	31,700.05	394,617.16	475,000.00	80,382.84
1-5-509.00	HEALTH BENEFITS	4,097.60	21,864.20	26,000.00	4,135.80
1-5-510.00	HRA	0.06	238.30	3,000.00	2,761.70
1-5-511.00	SOCIAL SECURITY TAX	2,385.86	29,984.67	36,000.00	6,015.33
1-5-512.00	IMRF	875.53	9,585.24	13,000.00	3,414.76
1-5-513.00	UNEMPLOYMENT COMPENSATION	0.00	2,071.83	5,000.00	2,928.17
1-5-514.00	VOLUNTARY LIFE INSURANCE/AD&D	22.89	22.89	0.00	(22.89)
1-5-520.00	BUILDING MAINTENANCE	293.69	14,927.37	25,000.00	10,072.63
1-5-524.00	NUTRITION	552.65	8,196.75	31,000.00	22,803.25
1-5-525.00	LUNCH & LEARN PRESENTATIONS	359.33	4,807.85	7,500.00	2,692.15
1-5-532.00	TELEPHONE/INTERNET	897.57	7,573.24	7,500.00	(73.24)
1-5-534.00	UTILITIES	1,623.62	12,292.42	14,000.00	1,707.58
1-5-536.00	TRAVEL EXPENSE	90.29	458.26	1,000.00	541.74
1-5-537.00	EDUCATION	59.80	2,705.44	5,000.00	2,294.56
1-5-538.00	POSTAGE	(3,784.81)	6,830.91	9,750.00	2,919.09
1-5-540.00	PRINTING	195.45	14,175.37	16,000.00	1,824.63
1-5-546.00	DUES/FEES	75.85	3,882.91	4,000.00	117.09
1-5-547.00	PROGRAMS	5,263.76	71,872.47	80,000.00	8,127.53
1-5-550.00	LONG DISTANCE TRIPS	0.00	23,926.59	39,000.00	15,073.41
1-5-551.00	PROGRAM SUPPLIES	702.71	16,118.87	15,000.00	(1,118.87)
1-5-553.00	SPECIAL EVENTS	0.00	576.03	3,000.00	2,423.97
1-5-558.00	OFFICE SUPPLIES	0.00	1,381.15	2,000.00	618.85
1-5-559.00	OFFICE EQUIPMENT	0.00	1,331.32	2,000.00	668.68
1-5-561.00	FUEL/OIL	175.96	1,761.93	2,500.00	738.07
1-5-563.00	BUILDING EQUIPMENT	30.91	5,159.26	12,000.00	6,840.74
1-5-565.00	INFORMATION TECHNOLOGY	0.00	1,284.00	4,000.00	2,716.00
1-5-568.00	MISCELLANEOUS	35.99	786.01	2,000.00	1,213.99
1-5-585.00	GRANT PROJECTS	0.00	0.00	5,000.00	5,000.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 1 - GENERAL TOWN FUND					
Expenditures					
Total Dept 5 - COMMUNITY CENTER		45,654.76	658,432.44	845,250.00	186,817.56
Dept 6 - ASSESSORS DIVISION					
1-6-500.00	SALARIES	22,467.37	301,328.16	425,000.00	123,671.84
1-6-509.00	HEALTH BENEFITS	3,164.29	33,731.29	50,000.00	16,268.71
1-6-510.00	HRA	7.00	1,001.92	9,000.00	7,998.08
1-6-511.00	SOCIAL SECURITY TAX	1,690.62	22,659.87	33,000.00	10,340.13
1-6-512.00	IMRF	502.76	7,015.05	13,000.00	5,984.95
1-6-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,380.83	2,000.00	619.17
1-6-520.00	BUILDING MAINTENANCE	181.25	9,723.43	6,000.00	(3,723.43)
1-6-532.00	TELEPHONE/INTERNET	563.37	5,740.64	6,000.00	259.36
1-6-534.00	UTILITIES	480.06	4,779.61	7,000.00	2,220.39
1-6-536.00	TRAVEL EXPENSE	0.00	1,521.77	3,500.00	1,978.23
1-6-537.00	EDUCATION	240.00	2,601.54	6,500.00	3,898.46
1-6-538.00	POSTAGE	0.00	0.60	100.00	99.40
1-6-540.00	PRINTING	437.47	1,495.96	1,500.00	4.04
1-6-544.00	PROFESSIONAL SERVICES	0.00	12,647.50	5,000.00	(7,647.50)
1-6-546.00	DUES/FEES	503.86	5,372.32	9,000.00	3,627.68
1-6-558.00	OFFICE SUPPLIES	87.24	1,885.39	2,500.00	614.61
1-6-559.00	OFFICE EQUIPMENT	20,439.17	20,826.23	24,000.00	3,173.77
1-6-561.00	FUEL/OIL	139.94	2,239.87	5,000.00	2,760.13
1-6-565.00	INFORMATION TECHNOLOGY	757.32	17,654.41	24,500.00	6,845.59
1-6-568.00	MISCELLANEOUS	0.00	469.50	500.00	30.50
1-6-569.00	VEHICLE MAINTENANCE	16.10	141.92	5,000.00	4,858.08
Total Dept 6 - ASSESSORS DIVISION		51,677.82	454,217.81	638,100.00	183,882.19
Dept 7 - TRANSPORTATION DIVISION					
1-7-500.00	SALARIES	7,293.09	82,677.24	115,500.00	32,822.76
1-7-509.00	HEALTH BENEFITS	629.88	6,776.58	9,000.00	2,223.42
1-7-510.00	HRA	0.00	79.41	1,650.00	1,570.59
1-7-511.00	SOCIAL SECURITY TAX	550.77	6,239.76	9,000.00	2,760.24
1-7-512.00	IMRF	222.46	2,466.86	3,500.00	1,033.14
1-7-513.00	UNEMPLOYMENT COMPENSATION	0.00	475.36	800.00	324.64
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D	60.24	33.48	0.00	(33.48)
1-7-515.00	UNIFORMS/TESTING	0.00	352.50	600.00	247.50
1-7-528.00	INSURANCE	0.00	1,799.00	4,000.00	2,201.00
1-7-532.00	TELEPHONE	91.62	1,758.14	2,500.00	741.86
1-7-544.00	PROFESSIONAL SERVICES	0.00	108.00	1,000.00	892.00
1-7-558.00	OFFICE SUPPLIES	0.00	1,043.68	250.00	(793.68)
1-7-561.00	FUEL/OIL	1,413.85	16,113.07	26,000.00	9,886.93
1-7-569.00	VEHICLE MAINTENANCE	25.43	5,232.42	10,000.00	4,767.58
Total Dept 7 - TRANSPORTATION DIVISION		10,287.34	125,155.50	183,800.00	58,644.50
TOTAL EXPENDITURES		177,328.00	2,150,418.29	3,584,720.00	1,434,301.71
Fund 1 - GENERAL TOWN FUND:					
TOTAL REVENUES		58,517.40	2,377,853.99	5,363,654.73	2,985,800.74
TOTAL EXPENDITURES		177,328.00	2,150,418.29	3,584,720.00	1,434,301.71
NET OF REVENUES & EXPENDITURES		(118,810.60)	227,435.70	1,778,934.73	1,551,499.03

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 2 - GENERAL ASSISTANCE FUND					
Revenues					
Dept 0					
2-0-400.00	PROPERTY TAX	(0.02)	38.39	0.00	(38.39)
2-0-404.00	INTEREST INCOME	567.47	2,968.71	500.00	(2,468.71)
2-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	119,303.00	119,303.00
Total Dept 0		567.45	3,007.10	119,803.00	116,795.90
TOTAL REVENUES		567.45	3,007.10	119,803.00	116,795.90
Expenditures					
Dept 0					
2-0-500.00	SALARIES	2,179.93	25,655.78	30,450.00	4,794.22
2-0-511.00	SOCIAL SECURITY TAX	134.14	1,604.52	2,300.00	695.48
2-0-512.00	IMRF	66.49	765.40	1,000.00	234.60
2-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	82.94	100.00	17.06
2-0-537.00	EDUCATION	0.00	213.12	500.00	286.88
2-0-565.00	INFORMATION TECHNOLOGY	0.00	1,125.00	2,000.00	875.00
2-0-701.00	EMERGENCY ASSISTANCE	0.00	2,935.24	45,000.00	42,064.76
2-0-702.00	GENERAL ASSISTANCE	0.00	0.00	20,000.00	20,000.00
Total Dept 0		2,380.56	32,382.00	101,350.00	68,968.00
TOTAL EXPENDITURES		2,380.56	32,382.00	101,350.00	68,968.00
Fund 2 - GENERAL ASSISTANCE FUND:					
TOTAL REVENUES		567.45	3,007.10	119,803.00	116,795.90
TOTAL EXPENDITURES		2,380.56	32,382.00	101,350.00	68,968.00
NET OF REVENUES & EXPENDITURES		(1,813.11)	(29,374.90)	18,453.00	47,827.90

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 3 - GENERAL ROAD FUND					
Revenues					
Dept 0					
3-0-400.00	PROPERTY TAX	473.98	461,066.24	700,030.61	238,964.37
3-0-402.00	PERS PROP REPLACEMENT TAX	0.00	0.00	0.00	0.00
3-0-404.00	INTEREST INCOME	6,649.73	27,394.61	1,000.00	(26,394.61)
3-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	947,071.00	947,071.00
3-0-410.00	MISCELLANEOUS INCOME	2,256.31	45,197.81	5,000.00	(40,197.81)
3-0-410.01	HWY.ENT.INCOME/BUS REPAIRS	77.23	356.09	0.00	(356.09)
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK	86,554.85	171,570.90	170,000.00	(1,570.90)
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	8,803.00	64,874.36	50,000.00	(14,874.36)
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINGTON	6,986.75	71,708.89	20,000.00	(51,708.89)
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	5,216.77	52,177.85	45,000.00	(7,177.85)
3-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		117,018.62	894,346.75	1,938,101.61	1,043,754.86
TOTAL REVENUES		117,018.62	894,346.75	1,938,101.61	1,043,754.86
Expenditures					
Dept 1 - ADMINISTRATIVE DIVISION					
3-1-500.00	SALARIES	9,730.55	116,369.83	131,250.00	14,880.17
3-1-509.00	HEALTH BENEFITS	3,068.21	33,011.01	44,000.00	10,988.99
3-1-510.00	HRA	0.06	444.60	5,000.00	4,555.40
3-1-511.00	SOCIAL SECURITY TAX	696.14	8,372.83	9,850.00	1,477.17
3-1-512.00	IMRF	296.77	3,471.88	4,000.00	528.12
3-1-513.00	UNEMPLOYMENT COMPENSATION	0.00	331.77	750.00	418.23
3-1-528.00	INSURANCE	0.00	26,890.00	30,000.00	3,110.00
3-1-532.00	TELEPHONE/INTERNET	265.02	6,613.93	8,500.00	1,886.07
3-1-536.00	TRAVEL EXPENSE	0.00	0.00	3,000.00	3,000.00
3-1-537.00	EDUCATION	0.00	1,463.42	3,000.00	1,536.58
3-1-540.00	PRINTING	0.00	0.00	500.00	500.00
3-1-544.00	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	1,000.00
3-1-546.00	DUES/FEES	(864.27)	611.70	2,000.00	1,388.30
3-1-548.00	PUBLIC NOTICES	0.00	0.00	500.00	500.00
3-1-558.00	OFFICE SUPPLIES	0.00	1,719.28	2,500.00	780.72
3-1-559.00	OFFICE EQUIPMENT	0.00	1,980.48	3,500.00	1,519.52
3-1-565.00	INFORMATION TECHNOLOGY	420.88	4,330.77	6,000.00	1,669.23
Total Dept 1 - ADMINISTRATIVE DIVISION		13,613.36	205,611.50	255,350.00	49,738.50
Dept 4 - MAINTENANCE DIVISION					
3-4-520.00	BUILDING MAINTENANCE	358.69	86,776.20	130,000.00	43,223.80
3-4-533.00	ENGINEERING SERVICES	0.00	93.20	3,000.00	2,906.80
3-4-534.00	UTILITIES	960.19	7,424.80	8,500.00	1,075.20
3-4-535.00	RENTALS	0.00	512.38	2,000.00	1,487.62
3-4-562.00	OPERATING SUPPLIES	840.68	1,788.62	4,000.00	2,211.38
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	105,742.88	160,000.00	54,257.12
3-4-564.00	SMALL TOOLS	1,840.00	2,364.47	4,000.00	1,635.53
3-4-567.00	EQUIPMENT MAINTENANCE	282.56	22,201.84	30,000.00	7,798.16
3-4-569.00	VEHICLE MAINTENANCE	78.44	24,444.29	45,000.00	20,555.71
3-4-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
3-4-577.00	VILLAGE MATERIALS	843.29	21,172.62	40,000.00	18,827.38
3-4-580.00	PAVING	845.00	311,769.95	500,000.00	188,230.05
3-4-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
3-4-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	675,000.00	675,000.00
Total Dept 4 - MAINTENANCE DIVISION		6,048.85	584,291.25	1,612,000.00	1,027,708.75
TOTAL EXPENDITURES		19,662.21	789,902.75	1,867,350.00	1,077,447.25
Fund 3 - GENERAL ROAD FUND:					
TOTAL REVENUES		117,018.62	894,346.75	1,938,101.61	1,043,754.86
TOTAL EXPENDITURES		19,662.21	789,902.75	1,867,350.00	1,077,447.25
NET OF REVENUES & EXPENDITURES		97,356.41	104,444.00	70,751.61	(33,692.39)

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/29/2024 INCREASE (DECREASE)	YTD BALANCE 02/29/2024 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 4 - PERMANENT ROAD FUND					
Revenues					
Dept 0					
4-0-400.00	PROPERTY TAX	492.94	699,114.46	700,004.24	889.78
4-0-404.00	INTEREST INCOME	6,486.01	39,167.52	4,000.00	(35,167.52)
4-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	1,398,233.00	1,398,233.00
4-0-410.00	MISCELLANEOUS INCOME	0.00	576.90	50,000.00	49,423.10
4-0-410.01	MFT FUND	0.00	57,652.18	45,000.00	(12,652.18)
4-0-410.02	ROAD BONDS	50.00	4,500.00	500.00	(4,000.00)
Total Dept 0		7,028.95	801,011.06	2,197,737.24	1,396,726.18
TOTAL REVENUES		7,028.95	801,011.06	2,197,737.24	1,396,726.18
Expenditures					
Dept 0					
4-0-500.00	SALARIES	33,630.66	415,448.02	485,000.00	69,551.98
4-0-509.00	HEALTH BENEFITS	6,782.23	71,979.67	95,000.00	23,020.33
4-0-510.00	HRA	0.04	905.08	6,500.00	5,594.92
4-0-511.00	SOCIAL SECURITY TAX	2,481.19	30,790.03	37,000.00	6,209.97
4-0-512.00	IMRF	1,025.74	12,386.43	14,378.00	1,991.57
4-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	1,500.86	4,500.00	2,999.14
4-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	89.30	49.60	0.00	(49.60)
4-0-515.00	UNIFORMS/TESTING	2,129.67	3,984.27	8,000.00	4,015.73
4-0-535.00	RENTALS	0.00	231.84	500.00	268.16
4-0-561.00	FUEL/OIL	2,041.55	32,340.73	40,000.00	7,659.27
4-0-562.00	OPERATING SUPPLIES	703.80	6,420.27	8,500.00	2,079.73
4-0-563.00	VEHICLE/HEAVY EQUIPMENT	0.00	0.00	10,000.00	10,000.00
4-0-570.00	ROAD SIGNS/JULIE	864.27	1,004.27	4,000.00	2,995.73
4-0-575.00	GARBAGE SERVICE	0.00	0.00	500.00	500.00
4-0-580.00	PAVING	0.00	605.80	20,000.00	19,394.20
4-0-582.00	STORM WATER	2,529.20	53,062.35	250,000.00	196,937.65
4-0-584.00	STREET LIGHTS	938.84	9,800.45	15,000.00	5,199.55
4-0-586.00	ROAD SALT AND LIQUID DE-ICER	17,063.34	60,341.34	75,000.00	14,658.66
4-0-587.00	ROAD SUPPLIES & TREE REMOVAL	0.00	5,048.46	15,000.00	9,951.54
4-0-599.00	CONTINGENCIES	0.00	0.00	10,000.00	10,000.00
4-0-600.00	CAPITAL IMPROVEMENTS	0.00	133,837.56	350,000.00	216,162.44
Total Dept 0		70,279.83	839,737.03	1,448,878.00	609,140.97
TOTAL EXPENDITURES		70,279.83	839,737.03	1,448,878.00	609,140.97
Fund 4 - PERMANENT ROAD FUND:					
TOTAL REVENUES		7,028.95	801,011.06	2,197,737.24	1,396,726.18
TOTAL EXPENDITURES		70,279.83	839,737.03	1,448,878.00	609,140.97
NET OF REVENUES & EXPENDITURES		(63,250.88)	(38,725.97)	748,859.24	787,585.21

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2023-24	AVAILABLE
		MONTH 02/29/2024	02/29/2024	ORIGINAL	BALANCE
		INCREASE (DECREASE)	NORMAL (ABNORMAL)	BUDGET	NORMAL (ABNORMAL)
Fund 5 - PARK MAINTENANCE FUND					
Revenues					
Dept 0					
5-0-400.00	PROPERTY TAX	376.14	533,903.49	527,369.75	(6,533.74)
5-0-404.00	INTEREST INCOME	1,560.74	6,260.49	500.00	(5,760.49)
5-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	273,330.00	273,330.00
5-0-410.00	MISCELLANEOUS INCOME	0.00	430.00	5,000.00	4,570.00
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT REV	0.00	16,050.00	15,000.00	(1,050.00)
5-0-410.02	YOUTH SPORTS - PARK REV	0.00	2,450.00	4,500.00	2,050.00
5-0-418.00	TRANSFERS IN	0.00	0.00	0.00	0.00
Total Dept 0		1,936.88	559,093.98	825,699.75	266,605.77
TOTAL REVENUES		1,936.88	559,093.98	825,699.75	266,605.77
Expenditures					
Dept 0					
5-0-500.00	SALARIES	3,595.20	79,743.67	89,000.00	9,256.33
5-0-509.00	HEALTH BENEFITS	573.13	6,369.49	9,000.00	2,630.51
5-0-510.00	HRA	0.00	0.00	1,650.00	1,650.00
5-0-511.00	SOCIAL SECURITY TAX	268.51	6,020.36	7,000.00	979.64
5-0-512.00	IMRF	109.66	1,278.79	2,600.00	1,321.21
5-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	165.89	1,000.00	834.11
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D	15.36	8.52	0.00	(8.52)
5-0-520.00	BUILDING MAINTENANCE	0.00	2,188.21	10,000.00	7,811.79
5-0-521.00	PARK MAINTENANCE	0.00	29,253.63	42,000.00	12,746.37
5-0-534.00	UTILITIES	368.45	3,310.04	6,000.00	2,689.96
5-0-544.00	PROFESSIONAL SERVICES	0.00	286.27	3,000.00	2,713.73
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTENANCE	0.00	12,402.82	15,000.00	2,597.18
5-0-561.00	FUEL/OIL	0.00	5,559.85	6,000.00	440.15
5-0-562.00	LANDSCAPING SUPPLIES	0.00	1,935.00	20,000.00	18,065.00
5-0-563.00	PARK EQUIPMENT	0.00	56,056.35	90,000.00	33,943.65
5-0-564.00	SMALL TOOLS	0.00	308.24	2,000.00	1,691.76
5-0-568.00	MISCELLANEOUS	0.00	0.63	1,000.00	999.37
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	16,651.64	42,986.89	25,000.00	(17,986.89)
5-0-596.00	MOSQUITO ABATEMENT PLAN	0.00	34,957.00	38,000.00	3,043.00
5-0-600.00	CAPITAL IMPROVEMENTS	1,000.00	117,835.30	258,800.00	140,964.70
Total Dept 0		22,581.95	400,666.95	627,050.00	226,383.05
TOTAL EXPENDITURES		22,581.95	400,666.95	627,050.00	226,383.05
Fund 5 - PARK MAINTENANCE FUND:					
TOTAL REVENUES		1,936.88	559,093.98	825,699.75	266,605.77
TOTAL EXPENDITURES		22,581.95	400,666.95	627,050.00	226,383.05
NET OF REVENUES & EXPENDITURES		(20,645.07)	158,427.03	198,649.75	40,222.72

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2023-24	AVAILABLE
		MONTH 02/29/2024 INCREASE (DECREASE)	02/29/2024 NORMAL (ABNORMAL)	ORIGINAL BUDGET	BALANCE NORMAL (ABNORMAL)
Fund 6 - CEMETERY MAINTENANCE FUND					
Revenues					
Dept 0					
6-0-400.00	PROPERTY TAX	(0.02)	17.60	0.00	(17.60)
6-0-404.00	INTEREST INCOME	1,387.95	6,278.52	500.00	(5,778.52)
6-0-407.00	PROJ'D BEGINNING BALANCE	0.00	0.00	232,953.00	232,953.00
6-0-409.00	DONATIONS	0.00	0.00	0.00	0.00
6-0-410.00	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00
6-0-410.01	FAIRFIELD CEMETERY REVENUE	0.00	2,350.00	2,000.00	(350.00)
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	900.00	22,100.00	10,000.00	(12,100.00)
Total Dept 0		2,287.93	30,746.12	245,453.00	214,706.88
TOTAL REVENUES		2,287.93	30,746.12	245,453.00	214,706.88
Expenditures					
Dept 0					
6-0-500.00	SALARIES	576.92	4,311.71	10,000.00	5,688.29
6-0-508.00	CEMETERY BOARD	0.00	0.00	1,500.00	1,500.00
6-0-509.00	HEALTH BENEFITS	0.00	0.00	0.00	0.00
6-0-511.00	SOCIAL SECURITY TAX	44.13	328.68	400.00	71.32
6-0-512.00	IMRF	0.00	0.00	0.00	0.00
6-0-513.00	UNEMPLOYMENT COMPENSATION	0.00	38.46	200.00	161.54
6-0-521.00	CEMETERY MAINTENANCE	0.00	11,500.28	20,000.00	8,499.72
6-0-522.00	BURIAL EXPENSES	1,700.00	4,825.00	8,000.00	3,175.00
6-0-523.00	CREM SCATTER GARDEN	0.00	5,181.00	5,000.00	(181.00)
6-0-532.00	TELEPHONE/INTERNET	0.00	0.00	250.00	250.00
6-0-536.00	TRAVEL EXPENSE	0.00	0.00	200.00	200.00
6-0-537.00	EDUCATION	0.00	0.00	200.00	200.00
6-0-544.00	PROFESSIONAL SERVICES	153.25	588.00	2,000.00	1,412.00
6-0-564.00	SMALL TOOLS	0.00	0.00	2,000.00	2,000.00
6-0-565.00	INFORMATION TECHNOLOGY	0.00	3,500.50	6,000.00	2,499.50
6-0-568.00	MISCELLANEOUS	0.00	73.45	3,000.00	2,926.55
6-0-600.00	CAPITAL IMPROVEMENTS	0.00	0.00	100,000.00	100,000.00
Total Dept 0		2,474.30	30,347.08	158,750.00	128,402.92
TOTAL EXPENDITURES		2,474.30	30,347.08	158,750.00	128,402.92
Fund 6 - CEMETERY MAINTENANCE FUND:					
TOTAL REVENUES		2,287.93	30,746.12	245,453.00	214,706.88
TOTAL EXPENDITURES		2,474.30	30,347.08	158,750.00	128,402.92
NET OF REVENUES & EXPENDITURES		(186.37)	399.04	86,703.00	86,303.96
TOTAL REVENUES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		187,357.23	4,666,059.00	10,690,449.33	6,024,390.33
NET OF REVENUES & EXPENDITURES		294,706.85	4,243,454.10	7,788,098.00	3,544,643.90
NET OF REVENUES & EXPENDITURES		(107,349.62)	422,604.90	2,902,351.33	2,479,746.43

Payroll Check Register Report For Ela Township
For Check Dates 2/1/2024 to 2/29/2024

Name	Check Net
AXA EQUITABLE-EQUI VEST	441.42
EFTPS	32,903.41
ILL DEPT OF REVENUE	6,050.02
ILLINOIS MUNICIPAL	11,950.09
WISCONSIN DEPT OF REVENUE	548.46
EMPLOYEE PAYROLL	107,075.68
Total Payroll	158,969.08

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Date: March 12, 2024

To: Township Supervisor and Board of Trustees

From: Penelope Herr- Township Assessor

Subject: **Board Report –February 2024**

The Assessor's department has been busy training the three new employees. We welcome Ben Gullo to our department.

There are 828 open permits that are in the fieldwork drawer, 189 of those 828 are for new buildings. We have been busy preparing evidence for the county to use for the two-hundred- seventy-five- 2023 PTAB cases in Ela Township.

The county has sent out the new parcel numbers for the 2024 divisions and consolidations. Also, the CCAO has told us that the tentative township equalization factor for Ela Township is a 1.0960.

We have ordered new desktop computers and new monitors. They should be installed soon.



Date: March 7, 2024
 To: Township Supervisor and Board of Trustees
 From: Jessica P. Case, Bus Liaison
 Subject: **Board Report – February 2024**

<u>BUS SERVICE</u>	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24
Ridership (One Way) - Ela	298	309	262	254	211	285
Ridership (One Way) - Wauconda	40	52	38	28	40	42
Total Number of Rides	338	361	300	282	251	325
Revenue Miles - Ela	1581	1557	1317	1224	1109	1623
Revenue Miles - LC	496	588	478	375	469	476
Total Miles	2077	2145	1795	1599	1578	2099
Revenue Hours - Ela	155	160.75	159.75	144.25	161	277
Revenue Hours - LC	27.25	28.5	24.5	19.5	25	25
Total Hours	182.25	189.25	184.25	163.75	186	302
Days in Service - Ela	20	22	19	19	19	20
Days in Service - LC	12	13	11	9	11	11
Fuel Usage (gallons)	387.3	407.1	508.3	263.4	395.6	412.2
Lift Usage	116	129	97	87	76	102



To: Township Supervisor and Board of Trustees

From: Sara Marx LCPC, NCC, Director of Health & Wellness

Subject: Board Reports – February 2024

Clients and Groups:

In the month of February, the Health & Wellness department received a total of 15 referrals. The **Lending Closet** helped 28 families with medical equipment. Our closet is full; however, we encourage those looking to donate to give us a call. We are always open to certain items such as ramps, wheelchairs, and knee scooters. We plan to clean out and organize the closet this spring. The **Care Giver Support Group** runs the *last Tuesday of each month from 3-4:30pm* at Ela Town Hall. Residents are encouraged to reach out to Betsy Innocenti, LSW for more information. We are extremely proud of the group and their amazing work and dedication to growth.

Personnel:

We are actively searching for a full-time Clinician.

Community Events:

The Health & Wellness team continues to focus on enhancing operational efficiency and adapting to evolving needs. We have dedicated considerable effort to strategic reorganization initiatives, ensuring that we remain agile and responsive to emerging challenges. Despite the adjustments required due to a team member's absence, we remain committed to maintaining the high standards that define our department. Looking ahead, we are enthusiastic about the opportunities that the upcoming season brings and are actively collaborating to develop innovative event ideas and marketing strategies that will resonate with our community. We are participating in several committees and organizational meetings such as Community Advisory Council, IL AG's Violent Advisory Committee, LCHA's Housing Counseling, SW Fatality Review Committee, and Interagency Collaboration Meeting.

Goals:

Health & Wellness is dedicated to increasing community engagement and awareness of mental health services. We prioritize consistency, inclusivity, and a sincere dedication to community well-being in our approach. Through diverse initiatives like events, social media campaigns, and outreach programs, we aim to raise awareness and improve accessibility to our services.

To: Township Supervisor and Board of Trustees

From: Mike DePouw, Highway Superintendent

Subject: **Board Report – February 2024**

Highway Department Update:

- On February 13th the Highway Superintendent attended the Forest Lake HOA monthly meeting. The topic up for discussion was the ongoing speeding concerns throughout the entire subdivision. A few of the suggestions the HOA board and residents had were to add additional signage and to possibly contact Lake County to conduct a speed study in the subdivision. Also discussed was the continuation of the road resurfacing in the subdivision and the upcoming Park/Valley drainage project. The board and residents appreciated the Highway Superintendent attendance to answer all the questions they had and the Highway Department was thanked for all of the services we provide.
- On February 27th our area got hit by a severe storm containing heavy rain, hail and damaging winds. The most substantial damage occurred in the Village of Long Grove where multiple trees were down blocking the roads. A Highway crew was dispatched to open up the roads and assist the fire department. It had taken about two weeks to clean up the debris in Ela and our Villages.

Income from the Villages:

- Total income for February from Village Contracts \$61,233.11
- Village of Deer Park – 23 tickets preformed
 - Labor charges \$44,378.74
 - Material charges \$150.93
 - Equipment charges \$1,457.00
 - Totaling \$45,986.67
- Village of Kildeer – 8 work tickets preformed
 - Labor charges \$1,380.00
 - Material charges \$448.50
 - Equipment charges \$775.50
 - Totaling \$2,604.00
- Village of Long Grove – 22 work tickets preformed
 - Labor charges \$6,225.00
 - Material charges \$965.90
 - Equipment charges \$2,173.75
 - Totaling \$9,364.65
- Village of North Barrington – 12 work ticket preformed
 - Labor charges \$2,040.00
 - Material charges \$333.04
 - Equipment charges \$904.75
 - Totaling \$3,277.79

Labor hours performed throughout Ela Township – 270.75 work hours performed

- Assessor – 2 work ticket equaling 2 hours
- Buses – 0 work ticket equaling 0 hours
- Cemetery – 2 work tickets equaling 2 hours
- Community Center – 2 work tickets equaling 2 hours
- Health & Wellness – 3 work ticket equaling 6.25 hours
- Highway Department (unincorporated) – 35 work tickets equaling 245.50 hours
- Historical – 1 work ticket equaling 1 hour
- Parks – 6 work tickets equaling 9.75 hours
- Town Hall – 2 work tickets equaling 2 hours



Date: February 28, 2024
To: Township Supervisor and Board of Trustees
From: Jim Dalbec, Assistant Community Programs Director
Subject: Board Report – February 2024

Programming:

February picked right back up where January left off. We started the month with our 9th Annual Wine Pairing Dinner and thank Gloria Palmblad for helping us serve about 50 very happy participants. This event is always one of our more labor intensive as we serve 5 courses with 5 wines, so we greatly appreciated the help. We then followed that up with a Super Bowl Party here at the Community Center and a Men’s Trip to McCormick Place for the Chicago Auto Show. We brought in over \$8000 in program revenue for the second consecutive month, which is about \$2000 more than February 2023. We have also seen our Morning Movers Program on Monday, Wednesday and Friday mornings continue to be our most popular fitness program as we have had between 40-60 participants every session. We are happy to be able to continue offering this program completely free to participants.

Meals:

Lunch revenue came in at just over \$1100 for the month and that is about what we brought in in 2023. The surprising thing is that we were still offering curbside meals this time last year and didn’t pivot to in-person meals until April 1. With all of that in mind, our lunch offering has been a tremendous success in getting members interacting and engaging with one another in a meaningful way. We had 3 Lunch & Learns in February with 28, 47 and 41 members respectively. It has been a welcome sight to see this program continue to thrive.

Upcoming Events/Programming:

We are hosting an Oscars Party in March after our Super Bowl Party in February and Golden Globes Party in January were resounding successes. Our Evening Programming on Thursday nights has been extremely popular with 15-20 participants regularly. We had 80 participants for our St. Patrick’s Day Party last year and look to be on pace to have about that amount again this year. We will end the month with a Virtual Wine Tasting and then it’s on to Spring.

Thank you again for your continued support,
Jim Dalbec
Assistant Community Programs Director



Date: March 4, 2024
To: Township Supervisor and Board of Trustees
From: Joe Cacciatore, Youth Coordinator
Subject: **Youth Board Report – February**

Homework Club

We saw some great weather for some days in February! The kids enjoyed spending more time outside in some warm weather. We had an early release on Friday, February 16, and Lake County Forest Preserve had 2 amazing programs (Bats & Birds of Prey) for the kids at the Community Center. Ben Gullo, who has been a huge part of the Youth Department since 2019, had his last day with the Youth Department on Friday, February 2. We wish him the best for his future adventures and thank him for all he has done to help the Youth Department! Janet Jancaus, who volunteered for one day each week for the past 2 school years, was hired to fill the open Homework Club Site Coordinator position. She is learning the role fast, bringing great ideas and activities for the kids, and has been wonderful!

Spring Break Camp

As of right now, Spring Break Camp is running 3 out of the 5 days of the break. Our numbers for Monday-Friday respectively are: 23, 22, 27, 17, 18. Last year's Spring Break Camp numbers were: 12, 18, 17, 3, and 6. The minimum number we need to run is 20, and we hope to get all days to run.

Summer Camp

Summer Camp weeks are all completely filled! We have 51 kids each week, and a waitlist for each week! There are still 4 spots for Ela Future Leaders per each week, and we will open additional spots for some on waitlist. The maximum number of kids we are able to take per week is 55 (51 campers, 4 Ela Future Leaders). Last year we ran 10 weeks of camp, and the numbers per week for campers were: 47, 48, 49, 48, 45, 48, 48, 46, 45, and 47.

Thank you again for your continued support,

Joseph Cacciatore
Youth Coordinator



To: Township Supervisor and Board of Trustees

From: Ted Marciniak, Township Manager

Subject: **Board Report – March 2024**

Community Projects Grant:

Ela Township was awarded up to \$150,000 to purchase a generator for the Community Center through the Community Projects Grant through Congressman Quigley's office. Ela was one of 14 projects selected by Congressman Quigley's office to receive funding. The money will come through THUD (Transportation, Housing and Urban Development) and is intended to allow Ela's Community Center to operate as an EOC (Emergency Operating Center). I want to thank Congressman Quigley for championing our cause and securing the funding.

Budget:

We have completed the work to finalize the preliminary budget, so thank you to all those involved in the process. We are waiting on word from the county before we finalize our numbers.

MTA Training:

I, along with Supervisor Palmblad will be attending the MTA Quarterly training, with the topic being Envisioning Communities of Tomorrow.

Lake County Zoning Board of Appeals:

On March 21st, the Lake County Zoning Board of Appeals has scheduled a public hearing regarding a request for a conditional use permit to establish a commercial solar energy farm on N. Fairfield Road. The meeting will occur at the Lake County Central Permit Facility, located at 500 W. Winchester Road, in Libertyville.

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DeKind Computer Consultants

Determined. Dedicated. Dependable. DEKIND

Tel: 847-838-5200

Fax: 847-838-5212

QUOTATION

1ET012624

Customer

Name	Ela Township		
Address	_____		
City	State	ZIP	
Phone	_____		

Details

Date	26-Jan-24
Rep	MR-VG
Notes:	For terms, see below.

Qty	Description	Unit Price	TOTAL
5	HP Z2 G9 SFF Workstation -i5 Processor, -16GB RAM, -512GB SSD, -Win 11 Pro, -3-year warranty.	\$ 1,195.69	\$ 5,978.45
1	HP ZBook Firefly 14 G10 -i5 Processor, -16GB RAM, -512GB SSD, -Win 11 Pro, -3-year warranty.	\$ 1,486.23	\$ 1,486.23
		SubTotal	\$ 7,464.68
		Shipping	TBD
		Tax Rate(s)	EXEMPT
		TOTAL	\$ 7,464.68

Terms

Approval _____ Date _____

Office Use Only

--

Workstations for Assessors

Visit us on the web @ www.DeKind.com -- We look forward to working with you!



**NEW 2024 CHEVROLET SILVERADO 2500 HD
DOUBLE CAB LONG BOX 4-WHEEL DRIVE WORK TRUCK
IN-TRANSIT**

RAY'S SALE PRICE \$51,425

SAVINGS \$2,000

THIS VEHICLE HAS BEEN SHIPPED FROM THE ASSEMBLY PLANT AND WILL ARRIVE IN THE NEAR FUTURE. PLEASE CONTACT US FOR MORE DETAILS.

VIN 1GC5YLE78RF343803 STOCK NUMBER 46380



CURRENT OFFERS

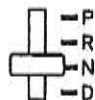
MSRP	\$53,425
Rays Discount ¹	-\$2,000
Rays Price	\$51,425
Savings	\$2,000

[Click here for more offer information](#)

This vehicle has been shipped from the assembly plant and will arrive in the near future. Please contact us for more details.
unknown

SPECIFICATIONS

Stock Number	46380
Exterior	Summit White
Transmission	Automatic
Engine	6.6L V8
Interior	Black
Location	Ray Chevrolet
Model Code	CK20953
VIN	1GC5YLE78RF343803



FUEL ECONOMY*
CITY /
HWY

MILEAGE
N/A

TRANSMISSION
AUTOMATIC

EXTERIOR COLOR
SUMMIT WHITE

INTERIOR COLOR
BLACK

ENGINE DATA
6.6L V8

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Clerk's Office
Lucy A. Prouty

Town Hall: 1155 East Route 22 • Lake Zurich, IL 60047
Phone: 847-438-7823 **Fax:** 847-438-9269
E-mail: info@elatownship.org

Annual Town Meeting 2024

NOTICE IS HEREBY GIVEN

To the legal voters of the Town of Ela, in the County of Lake, and the State of Illinois; that the **Annual Town Meeting** of said Town will take place on **Tuesday, April 9, 2024**, being the second Tuesday of said month at the hour of **7:00 o'clock P.M.** at The Ela Township Town Hall lower level board room located at 1155 E. Route 22, Lake Zurich, IL. For the transaction of miscellaneous business of said town and after a moderator having been elected, will proceed to hear and consider reports of Officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

Agenda

1. Pledge of Allegiance
2. Call to Order
3. Election of Moderator/Set fee
4. Approval of Meeting Minutes from April 11, 2023
5. Reading of the Township Supervisor's Annual Statement for the fiscal year 2023/24 by the Town Clerk
6. Overview presentation of Budget for the fiscal year 2024/25 by Township Supervisor
7. Surplus items for disposal
 - a. 1 Ricoh Copy Machine
 - b. 3 Think Centre Computers
 - c. 2 HP Computers
 - d. 4 Dell Monitors
 - e. 2 LG Monitors
8. Open forum for comments and questions from residents/electors (limit of 3-5 minutes)
9. Set date and time for 2025 Annual Town Meeting – April 8, 2025, at 7:00 P.M.
10. Adjournment

Lucy A. Prouty, Ela Township Clerk

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Ela Township Field Contract 2024

Organization/Affiliate Agreement Between

Ela Township and Lake Zurich Baseball/Softball Association

PURPOSE

Ela Township recognizes that certain organizations exist within the community whose purpose is to enhance recreational opportunities for a specific purpose and group. These organizations are separate and independent from Ela Township and provide their own leadership, organizational and operational structure. Although the stated mission of the organization may differ, public recreational facilities and programs create a mutually beneficial environment in which to provide quality recreation for all the individuals served by the parties, as well as the general public.

Ela Township recognizes that at times it is in the best interest of the community that Ela Township work outside the organization in coordinating, integrating and consolidating the planning and provision of recreational facilities and programs when basic functions are compatible, and a public benefit may be derived. Through working relationships with outside organizations and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

Ela Township is willing to establish a working relationship and cooperative agreement with the **Lake Zurich Baseball/Softball Association** (hereafter - "Affiliate"). With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibility. However, this agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outline herein ensure that the parties' concept of joint planning, use and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational programs.

I. Criteria and Conditions

1. Ela Township agrees to:
 - a. Cut the grass on the playing areas and common areas at Knox Park.
 - b. Reserve the right to schedule those unused dates for use by another organization.
2. Affiliate shall provide its own leadership, structure, and must delegate Operational duties to its membership.
3. Affiliate shall list Ela Township on any physical signage identifying sponsors of Affiliate.
4. Affiliate shall maintain their own playing field, including any regular maintenance and repair of grounds as needed.
5. Affiliate shall be financially self-supporting.
6. Affiliate shall have its own volunteer governing board with adopted written bylaws or guidelines.
 - a. It is a not-for-profit corporation or organization dedicated to offering and promoting recreational activities.
7. Affiliate shall provide a list of officers, phone numbers and other contact information.

8. Affiliate agrees and understands that neither the Affiliate nor its officials, officers, members, employees or volunteers (collectively "Affiliate") are entitled to any benefits or protections afforded employees of Ela Township. Affiliate will not be covered under provisions of unemployment compensation insurance of Ela Township workers' compensation insurance of the Township and that any injury or property damage arising out of any Affiliate activity will be the Affiliate's sole responsibility and not the Townships. Also, it is understood that the Affiliate is not protected as an employee or as a person acting as an agent or employee under the provision of the general liability of the Township and therefore, the Affiliate will be solely responsible for its own actions. The Township will in no way defend the Affiliate in matters of liability.

9. All fees, charges, monies and expenditures shall be handled by the Affiliate itself, with its own accounts in the group's name. The group shall have a written policy regarding refunds. All requests for refunds shall be addressed in a timely manner.

10. Affiliate acknowledges and agrees that the group is responsible for any and all expenses, including, but not limited to, the provision of equipment and materials related to the Affiliate's activities.

11. Activities, programs, and event sponsors by Affiliate shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, from participation for reasons of race, color, creed national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.

12. Affiliate understands and agrees that it is solely responsible for determining whether any staff, employee, or volunteer is qualified and suitable for any Affiliate position and/or activity and that the Township is not responsible for any hiring or retention decision.

13. Affiliate shall comply with all applicable local, state, and federal laws, including, but not limited to the Illinois Human Rights Act, the American with Disabilities Act, and Civil Rights Act of 1964. Affiliate shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as an appropriate division for athletic programming), national origin, age (except as an appropriate division of programming levels for youth athletic programming), marital status, or any other protected characteristic as established by law.

14. Affiliate and Ela Township agree to meet annually reviewing the agreement and evaluating the season.

II. Use of Grounds

1. Ela Township hereby grants the Affiliate authority to use and play on Knox Park as they are presently constituted for activities authorized by the Affiliate.

2. No concessions will be sold by the Affiliate and/or any licensed vendor without prior written approval from the Township's authorized representative, including compliance with meeting any required health department regulatory standards.

3. The cleanliness of the Township's park grounds shall be the responsibility of the Affiliate and shall be cleaned daily after use.

4. Affiliate will be charged a fee based on the approved policy and maintenance costs of park, facility and field usage. **Annual Fee of \$500.00.**

5. Affiliate shall promptly report to Ela Township any unsafe condition of which the Affiliate becomes aware of on their playing field for which the Affiliate is granted use of hereunder (subsurface conditions, holes in sport fields, etc.).

6. The Affiliate is solely responsible for providing supervision as needed, for any and all Affiliate activities.

7. Ela Township does not assume any responsibility, care, custody, or control of any Affiliate property or equipment brought upon or stored upon Township property. The Affiliate is solely responsible for the safety and/or security of any Affiliate property or equipment brought upon or stored on Township property.

8. The Affiliate agrees that any modifications to Knox Park grounds, including any equipment brought to the site will require prior written approval from the Township's authorized representative. Further, it is understood that any approved modifications to Knox Park grounds, including structures added at any time will remain the sole property of Ela Township.

9. Affiliate shall adhere to all applicable Township ordinances, rules, regulations, policies, and procedures.

III. Insurance

Affiliate shall provide, on an annual basis each year, a Certificate of Insurance with limits not less than the following:

- a. Per occurrence –Bodily Injury-\$1 million Dollars. Bodily Injury and Property Damage combined – \$1 Million Dollars.
- b. Aggregate–Bodily Injury - \$2 Million Dollars. Bodily Injury and Property Damage combined - \$2 Million Dollars.

Affiliate shall also name ELA TOWNSHIP as an additional insured on any liability policy it carries. Said Certificate shall certify that Affiliate’s policies are primary in coverage as to injury or damage caused by Affiliates programs or activities.

IV. Termination and Duration

a. The initial term of this Agreement shall commence on the date hereof and end on October 31, 2024. Thereafter, this Agreement shall be deemed automatically renewed for successive one-year periods unless either party shall advise the other party in writing of their intention not to renew this Agreement prior to the conclusion of the aforementioned contract period, or unless the parties otherwise mutually agree in writing to terminate the Agreement.

b. The Agreement may be amended by the written approval of both Parties.

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Authorized Signature of Affiliate

Authorized Signature of Ela Township

Printed Name

Printed Name

Title

Title

Telephone Number

Telephone Number

Date

Date

1

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ELA TOWNSHIP, LAKE COUNTY, ILLINOIS

RESOLUTION 2024-01

A RESOLUTION ADOPTING PROCEDURES FOR REMOTE PARTICIPATION

WHEREAS, the Open Meetings Act’s definition of a “meeting” permits attendance of members of the corporate authorities of the public body at public meetings by a means other than physical presence; and

WHEREAS, the Ela Township Board seeks to adopt a policy that conforms to the requirements of the Open Meetings Act, 5 ILCS 120/7, to permit attendance by a means other than physical presence; and

WHEREAS, the Ela Township Board desires to permit attendance of Township Board members at meetings by means other than physical presence in compliance with the Open Meetings Act; and

WHEREAS, the Ela Township Board finds that it is necessary that any existing ordinances, resolutions, or policies be amended to redefine the term “meeting” to include electronic gatherings as defined in Section 120/1.02 of the Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED BY THE ELA TOWNSHIP BOARD as follows:

SECTION 1: Recitals. The above-stated recitals are incorporated herein by reference.

SECTION 2: Definition of Meeting. The term “meeting” as used in any existing Ela Township resolutions, ordinance or rules shall be defined to mean, “Any gathering, whether in person or by video or audio conference, telephone calls, electronic means (such as, without limitation, electronic mail, electronic chat and instant messaging), or other means of contemporary interactive communication, of a majority of a quorum of the members of a public body held for the purpose of discussing public business” or such other definition as shall be contained within the state statutes.

SECTION 3: Amendment of Previous Terms. The definition of “meeting” set forth in Section 2 shall supersede and replace any other definition used in any previous or existing ordinance, resolution, or policy.

SECTION 4: Remote Participation Policy. The Ela Township Board hereby adopts the Remote Participation Policy, attached hereto, that permits a member of the public body to attend and participate in any meeting of a public body as defined in the Open Meetings Act from a remote location via telephone, video, or internet connection provided that such attendance and participation complies with the policy and any applicable laws.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from after its passage, approval, and publication in pamphlet form in a manner provided by law.

Passed by the Supervisor and Trustees of Ela Township, Lake County, Illinois, on March 14, 2024, pursuant to a roll call vote as follows:

AYES:

NAYES:

ABSTAIN:

ABSENT:

Approved by
this 14th day of March, 2024.

ATTEST:

Supervisor

Township Clerk

ELA TOWNSHIP
REMOTE PARTICIPATION POLICY

Section 1. **Policy Statement.** It is the policy of the ELA TOWNSHIP that a member of the Township Board (or any committee associated with the ELA TOWNSHIP which is subject to the provisions of the Open Meetings Act) may attend and participate in any open or closed meeting of that covered body from a remote location via telephone, video, or internet connection, provided that such attendance and participation complies with this policy and any other applicable laws.

Section 2. **Prerequisites.** A member of the Township Board will be provided the opportunity to attend an open and closed meeting from a remote location if the member meets the following conditions and a majority of a quorum of the Board votes to approve the remote attendance:

(i) The member must notify the Township Clerk and Supervisor at least 24 hours before the meeting unless advance notice is impractical.

(ii) The member must meet one of four reasons described herein why he or she is unable to physically attend the meeting, including either:

- (1) the member cannot attend because of personal illness or disability;
- (2) the member cannot attend because of employment purposes or the business of Ela Township;
- (3) the member cannot attend because of a family or other emergency;
or
- (4) the member cannot attend because of unexpected childcare obligations.

(iii) A quorum of the Township Board must be physically present at the location of the meeting as posted in the meeting notice.

Section 3. **Voting Procedures.** After roll call, a vote of the Township Board will be taken, considering the prerequisites set forth in Section 2, on whether to allow an off-site Township Board member to participate remotely. The Township Supervisor may require proof that the member cannot attend because of the reason cited by the member requesting to participate remotely. All of the members physically present are permitted to vote on whether remote participation will be allowed. A vote may be taken to permit remote participation for a stated series of meetings if the same reason applies in each case. Otherwise, a vote must be taken to allow each instance of remote participation.

Section 4. **Quorum and Vote Required.** A quorum must be established by members physically present at any meeting before it can be considered whether to allow a member to participate in the meeting remotely. A vote of a majority of a quorum will be necessary to decide the issue. For the meeting to continue there must always need to be a quorum physically present.

- Section 5. Minutes.** The member participating remotely will be considered an off-site participant and counted as present by means of video or audio conference, for that meeting if the member is allowed to participate. The meeting minutes of the Ela Township meeting will also reflect and state specifically whether each member is physically present, present by video, or present by audio means.
- Section 6. Rights of Remote Member.** Nothing in this policy creates a right of an absent member to participate remotely. The member permitted to participate remotely will be able to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The remote member will be heard, considered, and counted as to any vote taken. The name of any remote member will be called during any vote taken, and his or her vote counted and recorded by the Clerk and placed in the minutes for the corresponding meeting. A member participating remotely may leave a meeting and return as in the case of any member.
- Section 7. Roll Call Vote.** All votes taken at meetings where a member is attending remotely will be by roll call vote.
- Section 8. Meetings.** The term “meeting” as used in this Policy refers to any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the members of a public body held for the purposes of discussing public business.
- Section 9. Closed Meetings.** A quorum of the Township Board members must be physically present at any closed meeting. Members participating remotely will otherwise be entitled to participate in closed meetings by video or audio conference if permitted by the physically present members.

This policy is effective this 14th day of March, 2024.

Supervisor Gloria Palmblad

ATTEST:

Township Clerk Lucy Prouty

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**ELA TOWNSHIP
PUBLIC COMMENT POLICY**

In accordance with the Illinois Open Meetings Act, the Ela Township Board of Trustees ("Board") provides an opportunity for public comment at Board and Committee meetings. The Board has a responsibility to conduct the business of the Township in an orderly and efficient manner and to establish reasonable procedures for public comment at its meetings. The Supervisor, as Chair of the Board's meetings (or the Chair Pro-Tem in the Supervisor's absence) or appointed Committee chairperson for any Committee meetings, is responsible for ensuring the orderly conduct of the meeting and will rule on the appropriateness of any public comment issues that may arise.

The following procedures for public comment are intended to maintain the orderly conduct of meetings and ensure fairness to those who wish to address the Board or committee:

1. Anyone interested in speaking publicly at a Board meeting or committee meeting is welcome and required to sign in prior to the start of the meeting. Late arriving individuals are still permitted to speak during the public comment section but must first provide their name for the record. In order to speak at a meeting, a person must be present at the meeting. People arriving after the public comment period will not be permitted to speak at that particular meeting.
2. The public comment period is intended to provide an opportunity for individuals to comment on Township issues. Speakers will be limited to three minutes per person, unless extended by the Board in its discretion. A person may address the Board or Committee only once per meeting.
3. Only one person may speak at a time during any public comment period.
4. No person may assign their time to any other person, nor may anyone read remarks from anyone else.
5. No person may address the Board or Committee or engage in public comment except during the defined public comment period and when recognized by the Chair.
6. During any public comment period, Board or Committee members may ask questions of the speaker while he or she is at the microphone, if recognized by the Chair. However, the Board or Committee members need not answer questions from a speaker during any public comment period. If a person has a question for the Board, the individual may be asked to submit the question in writing.
7. Any person who engages in threatening, slanderous, or disorderly behavior when addressing the Township Board, or who speaks out of turn or otherwise disrupts the Township Board or Committee meeting shall be deemed out-of-order by the Chair. Repeated or extraordinary occurrences of disorderly conduct shall be grounds for the Chair to cause the violator to be removed from the meeting room. The Chair will rule on whether remarks made are in violation of this policy.
8. The Supervisor or Committee Chair has the authority to determine procedural matters regarding public participation not otherwise defined in this policy.
9. Members of the public may also contact the Board or Committee in writing, either by email to info@elatownship.org or by mailing or dropping off written comments to the Township Clerk at the Township Hall for submission into the public record.

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
ESTIMATED REVENUES						
1-0-400.00	PROPERTY TAX	1,900,826	1,900,018	1,895,218	1,900,008	1,784,278
1-0-402.00	PERS PROP REPLACEMENT TAX	77,973	50,000	60,311	50,000	50,000
1-0-404.00	INTEREST INCOME	51,730	5,000	111,578	10,000	40,000
1-0-407.00	PROJ'D BEGINNING BALANCE		2,866,321		3,063,407	2,737,420
1-0-410.00	MISCELLANEOUS INCOME	73	2,000	378	2,000	100
1-0-410.01	COMMUNITY ROOM FEES	200		50		
	TOTAL ESTIMATED REVENUES	2,030,802	4,823,339	2,067,535	5,025,415	4,611,798
	NET OF REVENUES/APPROPRIATIONS - 0 -	2,030,802	4,823,339	2,067,535	5,025,415	4,611,798

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 1 - ADMINISTRATIVE DIVISION						
APPROPRIATIONS						
1-1-500.00	SALARIES	135,355	215,000	174,706	225,750	225,000
	1-FT, 3-PT @27 HRS, (60% BUS DISPATCH SALARY UNDER LINE ITEM 1-7-500.00)					
1-1-509.00	HEALTH BENEFITS	8,445	25,000	19,357	25,000	33,000
	1-FT - FAMILY + 1-FT W/CHILDREN					
1-1-510.00	HRA		3,100		3,100	
	:					
1-1-511.00	SOCIAL SECURITY TAX	10,277	17,000	13,129	17,000	18,000
	7.65% RATE					
1-1-512.00	IMRF	6,178	12,000	5,213	8,000	8,000
	3.05% RATE					
1-1-513.00	UNEMPLOYMENT COMPENSATION	1,597	2,000	684	1,000	1,500
	\$13,590 X 2.35% RATE=\$319.37 PER EMPLOYEE					
1-1-514.00	VOLUNTARY LIFE INSURANCE/AD&D			13		
	:					
1-1-518.00	TRANSFERS OUT	37,091	37,091			
1-1-520.00	BUILDING MAINTENANCE	4,176	14,000	12,581	14,000	14,000
	WINDOW CLEANING, 35% SPLIT FOR HVAC, GENERATOR, CLEANING SUPPLIES, ELEVATOR, ELECTRICIA, PEST CONTROL, INSPECTIONS, MAT SERVICE, MAINTENANCE/REPAIR					
1-1-528.00	INSURANCE	25,292	33,000	29,352	35,000	35,000
	LIABILITY, PROPERTY, AUTO, WORKMENS COMP					
1-1-532.00	TELEPHONE/INTERNET	6,912	7,500	7,602	7,500	9,000
	ACCESS ONE - \$2500 P/YR, COMCAST - \$1500 P/YR, 3 CELL PHONES - \$2250 P/YR					
1-1-534.00	UTILITIES	4,640	7,000	4,182	7,000	7,000
	35% SPLIT FOR GAS, WATER, ELECTRIC					
1-1-536.00	TRAVEL EXPENSE	384	2,000	543	2,000	2,000
	MILEAGE REIMBURSEMENT, HOTEL EXPENSES, TOPICS DAY, TOI, MTA, LCML, CONFERENCES, ETC					
1-1-537.00	EDUCATION	366	2,000	446	2,000	2,000
	PROFESSIONAL DEVELOPMENT COURSES, TOPICS DAY, TOI, CONFERENCES, ETC					
1-1-538.00	POSTAGE	10,250	11,000	10,081	12,000	12,000
	MAILING - \$2K, 2 BI-ANNUAL NEWSLETTERS, POSTAGE, POSTAGE METER RENTAL					
1-1-540.00	PRINTING	8,199	12,000	8,393	11,000	12,000
	BUSINESS CARDS, COPIER AGREEMENT, 2 BI-ANNUAL NEWSLETTERS					
1-1-544.00	PROFESSIONAL SERVICES	11,524	19,000	43,673	20,000	50,000
	LEGAL FEES, ANNUAL AUDIT -\$8K, OTHER					
1-1-546.00	DUES/FEES	9,227	9,000	3,553	9,000	9,000
	ASSOCIATION FEES (TOI), MTA FEE -\$2300, NOTARY RENEWAL, INDEED POSTS, BANK ACH FEES, LZACC FEES, ICMA FEES-\$500, ILCMA-\$50, ETC					
1-1-548.00	PUBLIC NOTICES	263	1,000	68	750	750
	PUBLISH MEETINGS, REPORTS, BIDS, ETC					
1-1-549.00	PERS.PROP.REPL.TAX-VILL.REFUND	12,104	20,000	7,611	20,000	20,000
	:					
1-1-555.00	GRANT FUNDING	36,000	36,000	38,000	36,000	36,000
	A SAFE PLACE, CENTER FOR ENRICHED LIVING, CENTER FOR INDEPENDENCE, DISTRICT 95, EMMAUS HOUSE OF HOSPITALITY, ERRIE FAMILY HEALTH CENTER, NICASA, NORTH SUB, LEGAL AID, PADS, ZACHARIAS SEXUAL ABUSE CENTER					
1-1-558.00	OFFICE SUPPLIES	3,869	5,500	2,754	5,500	5,500
	PAPER, TONER, COSTCO, ETC					
1-1-559.00	OFFICE EQUIPMENT	1,660	2,500	1,461	2,500	2,500
	CLERK COMPUTER, REPLACEMENT EQUIPMENT AS NEEDED					
1-1-565.00	INFORMATION TECHNOLOGY	15,249	19,000	14,978	20,000	35,000
	MS OFFICE 365 SUBSCRIPTIONS \$2000, BS&A RENEWAL \$2600, I.T. RIGHT RENEWAL - \$1400, WEBSITE MAINTENANCE FEES - \$2000					
1-1-568.00	MISCELLANEOUS	1,557	5,000	2,113	5,000	5,000
	MEETINGS, PUBLICATIONS, CONTINGENCIES					
1-1-572.00	COMMUNITY EVENTS	590	5,000	202	5,000	4,000
	SHREDDING EVENT					
1-1-573.00	COMMUNITY SERVICE PROJECTS	2,167	3,500	718	3,500	3,500

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 1 - ADMINISTRATIVE DIVISION						
APPROPRIATIONS						
1-1-585.00	CC BUILDING BANNERS, ETC TOWNHALL IMPROVEMENTS	16,226	15,000	420	5,000	20,000
1-1-600.00	CARPET CLEANING, PAINTING MAIN OFFICE SPACE CAPITAL IMPROVEMENTS MAJOR PROJECT IMPROVEMENTS (\$20K+TOTAL COST): FUTURE BUILDING IMPROVEMENTS - TH BACK STAIRWELL ACCESS (FY25) - \$100K, POTENTIAL BUS PURCHASE (FY25) - \$125K	147,610	1,000,000	128,345	1,000,000	1,000,000
TOTAL APPROPRIATIONS		517,208	1,540,191	530,178	1,502,600	1,569,750
NET OF REVENUES/APPROPRIATIONS - 1 - ADMINISTRATIVE I		(517,208)	(1,540,191)	(530,178)	(1,502,600)	(1,569,750)

BUDGET REPORT FOR ELA TOWNSHIP
Fund: 1 GENERAL TOWN FUND
Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 2 - ELECTED OFFICIALS						
APPROPRIATIONS						
1-2-501.00	SUPERVISOR	33,958	35,000	35,625	40,000	40,000
	SUPERVISOR PAY IS \$30K IN FY22; \$35K IN FY23; \$40K IN FY24 AND FY25					
1-2-504.00	CLERK	15,000	15,000	13,750	15,000	15,000
	CLERK PAY IS \$15K IN FY22 - FY25					
1-2-505.00	TRUSTEES	20,000	20,000	17,986	20,000	20,000
	TRUSTEE PAY IS \$5K PER EACH TRUSTEE IN FY22 - FY25					
1-2-506.00	TREASURER	1,000	1,000	917	1,000	1,000
	:					
1-2-511.00	SOCIAL SECURITY TAX	5,352	6,000	5,223	6,000	6,000
	7.65% RATE					
1-2-536.00	TRAVEL EXPENSE	261	3,000	1,110	3,000	3,000
	:					
1-2-537.00	EDUCATION	639	2,000	537	2,000	2,000
	:					
TOTAL APPROPRIATIONS		76,210	82,000	75,148	87,000	87,000
NET OF REVENUES/APPROPRIATIONS - 2 - ELECTED OFFICIAL		(76,210)	(82,000)	(75,148)	(87,000)	(87,000)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 3 - HEALTH AND WELLNESS						
ESTIMATED REVENUES						
1-3-410.00	MISCELLANEOUS INCOME	745		150		
	TOTAL ESTIMATED REVENUES	745		150		
APPROPRIATIONS						
1-3-500.00	SALARIES	180,817	215,000	196,480	225,750	260,000
	2-FT; 1-FT - 50% SALARY, SS TAX, IMRF UNDER GA FUND; 2-PT @ 22 & 17 HRS P/WK					
1-3-509.00	HEALTH BENEFITS	36,901	44,000	55,574	44,000	75,000
	3-FT, 3 - FAMILY					
1-3-510.00	HRA	820	4,750	(84)	4,750	4,500
	3 - FT + \$250 TASC HR&/FSA RENEWAL FEES					
1-3-511.00	SOCIAL SECURITY TAX	13,323	16,500	13,980	17,270	20,000
	7.65% RATE					
1-3-512.00	IMRF	7,746	11,500	5,386	7,000	8,000
	3.05% RATE					
1-3-513.00	UNEMPLOYMENT COMPENSATION	1,587	2,500	747	1,000	1,000
	\$13,590 X 2.35%=\$319 PER EMPLOYEE					
1-3-514.00	VOLUNTARY LIFE INSURANCE/AD&D			4		
	:					
1-3-520.00	BUILDING MAINTENANCE	2,862	5,500	6,145	5,500	5,500
	25% SPLIT FOR BLDG MAINTENANCE EXPENSES					
1-3-528.00	INSURANCE		600		600	
	:					
1-3-532.00	TELEPHONE/INTERNET	4,562	4,800	5,268	4,800	6,000
	25% SPLIT FOR COMCAST INTERNET - \$1000; ACCESS ONE - \$2400, 3 CELL HONES - \$1200					
1-3-534.00	UTILITIES	3,322	4,000	2,987	4,000	4,000
	25% SPLIT FOR GAS, ELECTRIC, WATER - \$3000					
1-3-536.00	TRAVEL EXPENSE	668	2,000	451	2,000	2,000
	HOME VISITS, MTGS, COMMUNITY PROGRAMS, CONFERENCES					
1-3-537.00	EDUCATION	2,974	3,000	1,811	3,000	3,000
	CEO REQ, TRAINING					
1-3-538.00	POSTAGE	6	100	4	100	100
	POSTAGE METER					
1-3-540.00	PRINTING	277	300	66	300	300
	BROCHURES, POSTCARDS, BUSINESS CARDS, ETC					
1-3-546.00	DUES/FEES	1,588	1,600	464	1,600	1,600
	LICENSE REQUIREMENTS, ASSOCIATION DUES					
1-3-558.00	OFFICE SUPPLIES	1,465	1,500	1,513	1,500	1,500
	PAPER, TONER, ETC					
1-3-559.00	OFFICE EQUIPMENT	2,674	3,000	654	1,000	1,000
	:					
1-3-565.00	INFORMATION TECHNOLOGY	2,099	2,800	2,099	2,800	2,800
	MS OFFICE 365 SUBSCRIPTIONS - \$800, IT CONSULTANT FEES -\$500, THERAPY NOTES - \$1000					
1-3-568.00	MISCELLANEOUS	398	1,000		1,000	1,000
	GROUPS, PROGRAMS, ANNUAL EVENTS, MEETINGS					
	TOTAL APPROPRIATIONS	264,089	324,450	293,549	327,970	397,300
	NET OF REVENUES/APPROPRIATIONS - 3 - HEALTH AND WELLN	(263,344)	(324,450)	(293,399)	(327,970)	(397,300)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY BUDGET	2023-24 ACTIVITY THRU 03/31/24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 5 - COMMUNITY CENTER				
ESTIMATED REVENUES				
1-5-406.00	GRANTS	9,738	5,000	5,000
1-5-409.00	SHIP GRANT		14,500	
1-5-410.00	DONATIONS	2,000	3,250	2,000
	DONATED FUNDS RECEIVED FOR DECORATIONS, SCHOLARSHIPS, ETC		609	
	MISCELLANEOUS INCOME			
1-5-410.01	HOMEWORk CLUB RECOVERIES	35,277	26,640	66,290
	\$150/MO/CHILD W/TRANSPORTATION X 42 CHILDREN, \$130/MO/CHILD W/O TRANSPORTATION X 4 CHILDREN (ACCT FOR 5 SCHOLARSHIPS)		53,445	48,330
1-5-410.02	TEEN CLUB RECOVERIES	9,000		
1-5-410.03	NO TEEN CLUB DUE TO LACK OF DISTRICT TRANSPORTATION			
	SHOOTING STARS RECOVERIES	61,910	49,125	79,100
	8 WEEKS @5 DAYS X 55 CHILDREN, 1 WEEK @ 3 DAYS X 50 CHILDREN (ACCT FOR 5 SCHOLARSHIPS FOR EACH)		50,550	
1-5-410.04	WINTER BREAK RECOVERIES	10,990	17,110	14,700
	7 DAYS @ 60/ DAY -35 CHILDREN/DAY			
1-5-410.05	SPRING BREAK RECOVERIES	2,525	4,500	6,000
	5 DAYS @60/DAY - 20 CHILDREN/DAY			
1-5-410.06	KIDS DAY OFF RECOVERIES			
	NO LONGER RUNNING KIDS DAY OFF			
1-5-410.07	SAFE SITTER RECOVERIES	1,340	1,440	960
	\$60 EACH X 8 CHILDREN (2 SESSIONS)			
1-5-410.08	SAFE AT HOME RECOVERIES	500	475	480
	\$30 EACH X 8 CHILDREN (2 SESSIONS)			
1-5-411.01	SENIOR PROGRAM RECOVERIES	84,096	39,000	95,000
	FITNESS CLASSES, SPECIAL EVENTS, CLASSES (LUNCH & LEARN), DAY TRIPS/COUSINE CLUB, ELA U		89,354	
1-5-411.02	LONG DISTANCE TRIPS RECOVERIES	97,021	84,000	55,000
	LADIES TRIP,TUSCANY, GREAT BRITAIN X2, COSTA RICA		31,789	
1-5-411.03	MEAL RECOVERIES	22,500	8,583	12,000
	\$6/MEAL - 2 DAYS/WEEK: MOVE TO IN-PERSON MEALS ONLY			
1-5-411.04	NON-RESIDENT FEES	674	1,240	1,000
	\$40 ANNUAL FEE FOR NON-ELA TOWNSHIP RESIDENTS			
	TOTAL ESTIMATED REVENUES	328,573	270,871	337,530
APPROPRIATIONS				
1-5-500.00	SALARIES	389,889	442,000	510,000
	SEE YP STAFFING COST SUMMARY, COMMUNITY PROGRAMS DIRECTOR SALARY		394,617	
1-5-509.00	HEALTH BENEFITS	21,712	26,000	45,000
	2-FT, 2 -EMP/CHILDREN, 1 -EMPLOYEE		21,864	
1-5-510.00	HRA	233	3,000	4,500
	2-FT + \$250 TASC HRA/FSA RENEWAL FEES		238	
1-5-511.00	SOCIAL SECURITY TAX	29,245	35,000	40,000
	7.65% RATE		29,985	
1-5-512.00	IMRF	14,413	18,500	15,000
	3.05% RATE		9,585	
1-5-513.00	UNEMPLOYMENT COMPENSATION	3,713	5,000	6,000
	\$13,590 X 2.35% = \$319 PER EMPLOYEE		2,072	
1-5-514.00	VOLUNTARY LIFE INSURANCE/AD&D		14	
	BUILDING MAINTENANCE	24,921	14,634	20,000
1-5-520.00	NUTRITION	21,130	7,644	15,000
	LUNCH & LEARN PRESENTATIONS	3,825	4,449	7,500
1-5-524.00	PRESENTER FEES	7,599	7,500	7,500
1-5-525.00	TELEPHONE/INTERNET			
1-5-532.00	2 CELLPHONES X \$33 P/LINE = \$792 P/YR			

BUDGET REPORT FOR ELA TOWNSHIP
 Fund: 1 GENERAL TOWN FUND
 Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 5 - COMMUNITY CENTER						
APPROPRIATIONS						
1-5-534.00	UTILITIES	12,799	14,000	12,292	14,000	14,000
	GAS, WATER, ELECTRIC					
1-5-536.00	TRAVEL EXPENSE	936	1,000	368	1,000	500
	MILEAGE REIMBURSEMENT					
1-5-537.00	EDUCATION	1,379	5,000	2,646	5,000	4,000
	TRAINING COURSES - IN-SERVICES, ACA, IPRA					
1-5-538.00	POSTAGE	5,819	9,750	6,831	9,750	11,000
	POSTAGE METER					
1-5-540.00	PRINTING	14,745	16,000	13,980	16,000	18,000
	SHARED COST W/SENIOR DIVISION FOR PRINTING, YOUTH PROGRAMS NEWSLETTER IN AUGUST					
1-5-546.00	DUES/FEES	4,368	4,000	3,887	4,000	4,000
	CERTIFICATIONS, INDEED					
1-5-547.00	PROGRAMS	63,296	60,000	67,166	80,000	80,000
	YOUTH CLASSES, SENIOR CLASSES, DAY TRIPS, COUISNE CLUB, EXERCISE INSTRUCTORS					
1-5-550.00	LONG DISTANCE TRIPS	49,633	53,000	23,927	39,000	30,000
	4 LONG DISTANCE TRIPS PLANNED - LADDIE'S TRIP, TUSCANY, GREAT BRITAIN X 2, COSTA RICA					
1-5-551.00	PROGRAM SUPPLIES	10,868	6,800	15,416	15,000	18,000
	PROGRAM SUPPLIES					
1-5-553.00	SPECIAL EVENTS	3,053	3,000	576	3,000	3,000
	SPECIAL EVENTS					
1-5-558.00	OFFICE SUPPLIES	1,607	2,000	1,381	2,000	2,000
	PAPER, TONER, ETC					
1-5-559.00	OFFICE EQUIPMENT	1,111	4,700	1,331	2,000	2,000
	AS NEEDED, ONE DESKTOP COMPUTER \$1000 (JOE)					
1-5-561.00	FUEL/OIL	1,000	1,000	1,586	2,500	2,500
	FUEL/OIL					
1-5-563.00	BUILDING EQUIPMENT	8,041	10,000	5,128	12,000	6,000
	BUILDING EQUIPMENT					
1-5-565.00	INFORMATION TECHNOLOGY	2,593	4,000	1,284	4,000	4,000
	MS OFFICE 365 SUBSCRIPTION - \$180 P/M, IT CONSULTANT FEES					
1-5-568.00	MISCELLANEOUS	1,094	2,000	750	2,000	2,000
	CONTINGENCIES					
1-5-585.00	GRANT PROJECTS	7,661	5,000		5,000	30,000
	NEW SIGN, \$5K SHIP GRANT -ADA IMPROVEMENTS					
1-5-597.00	DONATION PROJECTS	651	1,500			
	DONATION PROJECTS					
TOTAL APPROPRIATIONS		712,334	809,250	651,224	845,250	903,000
NET OF REVENUES/APPROPRIATIONS - 5 - COMMUNITY CENTER		(383,761)	(575,385)	(380,353)	(528,010)	(565,470)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 6 - ASSESSORS DIVISION						
ESTIMATED REVENUES						
1-6-410.00	MISCELLANEOUS INCOME	5,301				
	TOTAL ESTIMATED REVENUES	5,301				
APPROPRIATIONS						
1-6-500.00	SALARIES	347,785	410,000	301,328	425,000	430,000
	NOTE: FT ASSESSOR SALARY, 4-FT, 4 PT INCLUDES BUDGETED OT					
1-6-509.00	HEALTH BENEFITS	36,952	58,000	33,731	50,000	45,000
1-6-510.00	4-FT, 1 EMPLOYEE+CHILDREN, 3 EMPLOYEE HRA	542	9,000	995	9,000	6,000
	4 FT					
1-6-511.00	SOCIAL SECURITY TAX	26,132	33,000	22,660	33,000	36,000
	7.65% RATE					
1-6-512.00	IMRF	12,258	17,000	7,015	13,000	15,000
	3.05% RATE					
1-6-513.00	UNEMPLOYMENT COMPENSATION	2,775	3,500	1,381	2,000	2,000
	\$13,590 X 2.35% = 319 PER EMPLOYEE					
1-6-520.00	BUILDING MAINTENANCE	4,687	7,000	9,542	6,000	6,000
	40% SPLIT FOR HVAC, GENERATOR, CLEANING SUPPLIES, ELEVATOR, ELECTRICIAN, PEST CONTROL, INSPECTIONS, MATT SERVICE, MAINTENANCE/REPAIR WORK					
1-6-532.00	TELEPHONE/INTERNET	6,144	6,000	5,741	6,000	6,000
	TELEPHONE, INTERNET, DATA					
1-6-534.00	UTILITIES	5,295	7,000	4,780	7,000	7,000
	40% SPLIT FOR GAS, WATER, ELECTRIC					
1-6-536.00	TRAVEL EXPENSE	2,232	3,500	1,522	3,500	3,500
	MILEGAGE REIMBURSEMENT, HOTEL					
1-6-537.00	EDUCATION	5,090	6,500	2,362	6,500	6,500
	CONTINUING EDUCATION, MEETING EXPENSES FOR ASSESSOR AND STAFF					
1-6-538.00	POSTAGE	29	100	1	100	100
	POSTAGE METER					
1-6-540.00	PRINTING	1,264	2,500	1,058	1,500	1,500
	OFFICE MACHINE MAINTENANCE, BROCHURES					
1-6-544.00	PROFESSIONAL SERVICES	1,831	5,000	12,648	5,000	10,000
	LEGAL FEES AND ASSESSMENT APPEAL DEFENSE					
1-6-546.00	DUES/FEES	7,032	8,000	4,868	9,000	9,000
	ASSOCIATION FEES- IAABO, TOI, MLS, COSTAR, ETC					
1-6-558.00	OFFICE SUPPLIES	2,902	2,500	1,798	2,500	2,500
	PAPER, TONER, ETC					
1-6-559.00	OFFICE EQUIPMENT	2,363	3,000	387	24,000	5,000
	EQUIPMENT PURCHASES					
1-6-561.00	FUEL/OIL	3,040	5,000	2,100	5,000	5,000
	GAS, OIL					
1-6-565.00	INFORMATION TECHNOLOGY	18,590	20,000	16,897	24,500	24,500
	MS 365, IT CONSULTANTS, CAMA FEE-10K P/YR, APEX FEE 600 P/YR, NEARMAP SOFTWARE-\$4,500					
1-6-568.00	MISCELLANEOUS	26	500	470	500	500
	CONTINGENCIES					
1-6-569.00	VEHICLE MAINTENANCE	2,634	2,000	126	5,000	8,000
	REGULAR MAINTENANCE FOR 2021 FORD EXPLORER, AND 2014 EXPLORER					
	TOTAL APPROPRIATIONS	489,603	609,100	431,410	638,100	629,100
NET OF REVENUES/APPROPRIATIONS - 6 - ASSESSORS DIVISI		(484,302)	(609,100)	(431,410)	(638,100)	(629,100)

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 7 - TRANSPORTATION DIVISION						
ESTIMATED REVENUES						
1-7-410.00	MISCELLANEOUS INCOME					
1-7-410.01	DIAL-A-RIDE RECOVERIES	6,066	7,000	5,164	7,000	7,000
1-7-410.02	SUBSCRIPTION RECOVERIES	5,551	5,000	4,641	5,000	5,000
1-7-410.03	S.W. LAKE RECOVERIES	10,416	9,000	9,093	9,000	9,000
	TOTAL ESTIMATED REVENUES	22,033	21,000	18,898	21,000	21,000
APPROPRIATIONS						
1-7-500.00	SALARIES	83,589	110,000	82,677	115,500	95,000
1-7-509.00	HEALTH BENEFITS	7,443	9,000	6,777	9,000	9,000
1-7-510.00	HRA	90	1,650	79	1,650	1,650
1-7-511.00	SOCIAL SECURITY TAX	6,302	9,500	6,240	9,000	9,000
1-7-512.00	IMRF	3,129	7,000	2,467	3,500	3,500
1-7-513.00	UNEMPLOYMENT COMPENSATION	851	1,400	475	800	800
1-7-514.00	VOLUNTARY LIFE INSURANCE/AD&D			4		
1-7-515.00	UNIFORMS/TESTING	456	600	353	600	600
1-7-528.00	INSURANCE	1,530	4,000	1,799	4,000	4,000
1-7-532.00	TELEPHONE	1,581	2,000	1,758	2,500	2,500
1-7-544.00	PROFESSIONAL SERVICES	108	1,000	108	1,000	1,000
1-7-558.00	OFFICE SUPPLIES	287	500	1,044	250	250
1-7-561.00	FUEL/OIL	19,546	26,000	14,699	26,000	20,000
1-7-569.00	VEHICLE MAINTENANCE	6,012	10,000	5,207	10,000	10,000
	TOTAL APPROPRIATIONS	130,924	182,650	123,687	183,800	157,300
NET OF REVENUES/APPROPRIATIONS - 7 - TRANSPORTATION I						
		(108,891)	(161,650)	(104,789)	(162,800)	(136,300)
ESTIMATED REVENUES - FUND 1						
APPROPRIATIONS - FUND 1						
NET OF REVENUES/APPROPRIATIONS - FUND 1						
	BEGINNING FUND BALANCE	2,866,321	2,866,321	3,063,408	3,063,408	3,315,666
	ENDING FUND BALANCE	3,063,407	4,396,884	3,315,666	4,842,393	4,542,544

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
ESTIMATED REVENUES						
2-0-400.00	PROPERTY TAX	20,019	20,002	38		20,000
2-0-404.00	INTEREST INCOME	1,500	500	2,967	500	500
2-0-407.00	PROJ'D BEGINNING BALANCE		121,376		119,303	78,653
	TOTAL ESTIMATED REVENUES	21,519	141,878	3,005	119,803	99,153
APPROPRIATIONS						
2-0-500.00	SALARIES FT H&W EMPLOYEE 50% SALARY	13,169	29,000	25,656	30,450	38,000
2-0-511.00	SOCIAL SECURITY TAX 7.65% RATE FT H&W EMPLOYEE 50% ANNUAL SS TAX	909	2,400	1,605	2,300	2,300
2-0-512.00	IMRF 3.05% RATE FT H&W EMPLOYEE 50% ANNUAL INF EXPENSE	569	1,700	765	1,000	1,000
2-0-513.00	UNEMPLOYMENT COMPENSATION \$13,590 X 2.35%=\$319 PER EMPLOYEE	164	200	83	100	100
2-0-537.00	EDUCATION EA/GA TRAINING	100	500	213	500	500
2-0-565.00	INFORMATION TECHNOLOGY NJS SOFTWARE- I&K, IT SUPPORT	1,125	2,000	1,125	2,000	2,000
2-0-701.00	EMERGENCY ASSISTANCE GRANTS UP TO 1K (IND) \$1,500 (FAM), ONCE ANNUALLY	7,556	50,000	2,935	45,000	45,000
2-0-702.00	GENERAL ASSISTANCE MONTHLY GRANT OF \$350		20,000		20,000	20,000
	TOTAL APPROPRIATIONS	23,592	105,800	32,382	101,350	108,900
	NET OF REVENUES/APPROPRIATIONS - 0 -	(2,073)	36,078	(29,377)	18,453	(9,747)
ESTIMATED REVENUES - FUND 2		21,519	141,878	3,005	119,803	99,153
APPROPRIATIONS - FUND 2		23,592	105,800	32,382	101,350	108,900
NET OF REVENUES/APPROPRIATIONS - FUND 2		(2,073)	36,078	(29,377)	18,453	(9,747)
BEGINNING FUND BALANCE		121,376	121,376	119,304	119,304	89,927
ENDING FUND BALANCE		119,303	157,454	89,927	137,757	80,180

BUDGET REPORT FOR ELA TOWNSHIP
 Fund: 3 GENERAL ROAD FUND
 Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
ESTIMATED REVENUES						
3-0-400.00	PROPERTY TAX	218,101	250,038	460,829	700,031	250,000
3-0-402.00	PERS PROP REPLACEMENT TAX	6,609				
3-0-404.00	INTEREST INCOME	13,297	1,000	27,366	1,000	15,000
3-0-407.00	PROJ'D BEGINNING BALANCE		1,475,562		947,071	747,646
3-0-410.00	MISCELLANEOUS INCOME	2,417	5,000	45,198	5,000	5,000
3-0-410.01	ACTION ITEMS, HOA WORK, ELA SOCCER WORK, INSURANCE REIMBURSEMENT, LONG GROVE PARK DISTRICT HWY.ENT.INCOME/BUS REPAIRS	324		314		
3-0-410.02	HWY.ENT.INCOME/VILL.DEER PARK SNOW PLOWING CONTRACT	213,643	170,000	129,159	170,000	175,100
3-0-410.03	HWY.ENT.INCOME/VILL.LONG GROVE	76,870	40,000	56,071	50,000	51,500
3-0-410.04	HWY.ENT.INCOME/VILL. NORTH BARRINK	58,533	15,000	67,133	20,000	20,600
3-0-410.05	HWY.ENT.INCOME/VILL.KILDEER	56,139	40,000	51,181	45,000	46,350
3-0-418.00	TRANSFERS IN					
TOTAL ESTIMATED REVENUES		645,933	1,996,600	837,251	1,938,102	1,311,196
NET OF REVENUES/APPROPRIATIONS - 0 -		645,933	1,996,600	837,251	1,938,102	1,311,196

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 1 - ADMINISTRATIVE DIVISION						
APPROPRIATIONS						
3-1-500.00	SALARIES	124,324	125,000	116,370	131,250	42,000
3-1-509.00	1 PT- ADMINISTRATIVE COORDINATOR @34 HOURS PER WEEK	36,257	44,000	33,011	44,000	26,500
3-1-510.00	1-PT: FAMILY HRA	430	5,000	357	5,000	4,500
3-1-511.00	1-PT + TASC HRA/FSA RENEWAL FEE	8,944	10,000	8,373	9,850	3,200
3-1-512.00	SOCIAL SECURITY TAX 7.65% RATE	5,824	7,500	3,472	4,000	1,500
3-1-513.00	3.05% RATE UNEMPLOYMENT COMPENSATION	654	750	332	750	750
3-1-528.00	\$13,590 X 2.35%=\$319 PER EMPLOYEE INSURANCE	21,530	29,000	26,890	30,000	32,000
3-1-532.00	BUILDINGS, TRUCKS, LIABILITY, WORKMENS COMP	4,853	6,000	6,614	8,500	8,500
3-1-536.00	TELEPHONE/INTERNET TRAVEL EXPENSE		4,000		3,000	3,000
3-1-537.00	OFFICE PHONES, 1 CELL PHONE, EMPLOYEE CELL REIMBURSEMENTS, INTERNET TRAINING, CONVENTIONS	883	3,000	1,463	3,000	3,000
3-1-540.00	EDUCATION OSHA, EMPLOYEE TRAINING		500		500	500
3-1-544.00	PRINTING BUSINESS CARDS, BROCHURES, ETC		1,000		1,000	1,000
3-1-546.00	PROFESSIONAL SERVICES CONSULTANT FEES	801	1,000	612	2,000	2,000
3-1-548.00	DUES/FEES TOL, ASSOCIATION FEES, APWA MEMBERSHIP, ETC		500		500	500
3-1-558.00	PUBLIC NOTICES PUBLISH BIDS, LEGAL NOTICES, ETC	2,095	2,500	1,719	2,500	2,500
3-1-559.00	OFFICE SUPPLIES PAPER, TONER, ETC	2,075	3,500	1,980	3,500	3,500
3-1-565.00	OFFICE EQUIPMENT PRINTER, ETC	4,925	6,000	4,331	6,000	9,000
	INFORMATION TECHNOLOGY					
	MS 365 SUBSCRIPTION, IT CONSULTANTS, DTN SERVICE-\$3,500	213,595	249,250	205,524	255,350	143,950
TOTAL APPROPRIATIONS						
		(213,595)	(249,250)	(205,524)	(255,350)	(143,950)
NET OF REVENUES/APPROPRIATIONS - 1 - ADMINISTRATIVE I						

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 4 - MAINTENANCE DIVISION						
APPROPRIATIONS						
3-4-520.00	BUILDING MAINTENANCE	26,854	170,000	86,418	130,000	50,000
3-4-520.00	GARAGE MAINTENANCE, GENERATOR MAINTENANCE					
3-4-533.00	ENGINEERING SERVICES	727	3,000	93	3,000	3,000
3-4-534.00	UTILITIES	9,271	8,500	7,425	8,500	8,500
3-4-534.00	GAS, ELECTRIC, WATER					
3-4-535.00	RENTALS	101	2,000	512	2,000	2,000
3-4-562.00	EQUIPMENT RENTALS (AS NEEDED)					
3-4-562.00	OPERATING SUPPLIES	1,618	4,000	948	4,000	4,000
3-4-563.00	HARDWARE STORE PURCHASES-PAINT, PLYWOOD, ETC					
3-4-563.00	VEHICLE/HEAVY EQUIPMENT	211,008	255,000	105,743	160,000	50,000
3-4-564.00	DAMAGED EQUIPMENT REPLACEMENT AS NEEDED					
3-4-564.00	SMALL TOOLS	4,156	4,000	524	4,000	4,000
3-4-567.00	HAND TOOLS, WEED WHIPS, SAWS, SHOVELS, ETC					
3-4-567.00	EQUIPMENT MAINTENANCE	18,288	30,000	21,919	30,000	35,000
3-4-569.00	AGING EQUIPMENT- PLOWS, CHIPPERS, HEAVY MOWERS, EXCAVATOR, SKIDSTEER, TRACTOR, LOADERS, ETC					
3-4-569.00	VEHICLE MAINTENANCE	33,148	45,000	24,366	45,000	45,000
3-4-575.00	AGING VEHICLES-TIRES, ETC					
3-4-575.00	GARBAGE SERVICE	119	500		500	500
3-4-577.00	OTHER THAN NORMAL GARBAGE SERVICE					
3-4-577.00	VILLAGE MATERIALS	32,769	40,000	20,329	40,000	40,000
3-4-580.00	STONES, BLACKTOP, ETC FOR 4 VILLAGES SERVICED					
3-4-580.00	PAVING	432,207	500,000	310,925	500,000	5,000
3-4-599.00	CONTINGENCIES					
3-4-599.00	IN CASE OF EMERGENCY	190,563	10,000		10,000	10,000
3-4-600.00	CAPITAL IMPROVEMENTS					
3-4-600.00	MAJOR PROJECT IMPROVEMENTS (20K+ TOTAL COSTS) 22 ROAD MAINTENANCE PROGRAM (FY25)-475K, 4400 TRUCK #T2 (FY25)- 1/2 \$150,000	960,829	1,772,000	579,202	1,612,000	932,000
TOTAL APPROPRIATIONS						
		(960,829)	(1,772,000)	(579,202)	(1,612,000)	(932,000)
NET OF REVENUES/APPROPRIATIONS - 4 - MAINTENANCE DIVI						
ESTIMATED REVENUES - FUND 3		645,933	1,996,600	837,251	1,938,102	1,311,196
APPROPRIATIONS - FUND 3		1,174,424	2,021,250	784,726	1,867,350	1,075,950
NET OF REVENUES/APPROPRIATIONS - FUND 3		(528,491)	(24,650)	52,525	70,752	235,246
BEGINNING FUND BALANCE						
ENDING FUND BALANCE		1,475,562	1,475,562	947,072	947,072	989,597
		947,071	1,450,912	999,597	1,017,824	1,234,843

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
ESTIMATED REVENUES						
4-0-400.00	PROPERTY TAX	1,090,442	1,090,023	698,868	700,004	1,300,000
4-0-404.00	INTEREST INCOME	17,066	2,000	39,143	4,000	4,000
4-0-407.00	PROJ'D BEGINNING BALANCE		1,043,046		1,398,233	1,235,359
4-0-410.00	MISCELLANEOUS INCOME	24	50,000	577	50,000	
4-0-410.01	MFT FOND	45,203	45,000	57,652	45,000	45,000
4-0-410.02	ROAD BONDS	1,750	500	4,500	500	500
	TOTAL ESTIMATED REVENUES	1,154,485	2,230,569	800,740	2,197,737	2,584,859
APPROPRIATIONS						
4-0-500.00	SALARIES	413,986	470,000	415,448	485,000	650,000
4-0-509.00	7-FY, (WINTER) PT SEASONAL, OVERTIME, ONE NEW EMPLOYEE AT \$53,040 HEALTH BENEFITS	66,163	95,000	71,980	95,000	130,000
4-0-510.00	8-FY: 3-EMP ONLY, 1-EMP/CHILD, 3- FAMILY HRA	906	6,500	805	6,500	15,000
4-0-511.00	8-FY + TASC HRA/FSA RENEWAL FEES SOCIAL SECURITY TAX	30,767	36,000	30,790	37,000	46,000
4-0-512.00	7.65% RATE IMRF	19,473	26,000	12,386	14,378	18,000
4-0-513.00	3.05% RATE UNEMPLOYMENT COMPENSATION	3,628	4,500	1,501	4,500	6,000
4-0-514.00	\$13,590 X 2.35%=\$319 PER EMPLOYEE VOLUNTARY LIFE INSURANCE/AD&D			7		
4-0-515.00	UNIFORMS/TESTING	10,379	14,000	1,855	8,000	8,000
4-0-535.00	EMPLOYEES RECEIVE \$350 UNIFORM ALLOWANCE FOR SAFETY JACKETS/VESTS, T-SHIRT, ETC RENTALS		1,000	232	500	500
4-0-561.00	EQUIPMENT RENTALS (AS NEEDED) FUEL/OIL	32,452	50,000	30,299	40,000	45,000
4-0-562.00	GAS, DIESEL, LUBRICANTS, OILS OPERATING SUPPLIES	9,339	8,500	5,785	8,500	8,500
4-0-563.00	HARDWARE STORE PURCHASES - PAINT, PLYWOOD, ETC VEHICLE/HEAVY EQUIPMENT		10,000		10,000	10,000
4-0-570.00	DAMAGE EQUIPMENT REPLACEMENT ROAD SIGNS/JULIE	4,313	3,500	1,004	4,000	4,000
4-0-575.00	SIGN FABRICATION, UPGRADE TOWNSHIP SIGNS, JULIE SUBSCRIPTION, LOCATES GARBAGE SERVICE		500		500	500
4-0-580.00	OTHER THAN NORMAL GARBAGE SERVICES PAYING	6,572	20,000	606	20,000	20,000
4-0-582.00	SKIP PATCHING ALL TWP ROADS, CRF MAINTAINS A LARGE # OF ROADSL TOWNSHIP PAVING PROJECTS STORM WATER	111,800	270,000	50,533	250,000	663,600
4-0-584.00	\$423,000 GRANT FUNDING PENDING, BUDGETED STORM WATER PROJECT @ FOREST LAKE - \$175K & KNIGGE PARK - \$92K (CONTINGENT ON GRANT FUNDING). STREET LIGHTS	10,265	15,000	9,800	15,000	15,000
4-0-586.00	54 LED STREET LIGHTS IN UNINCORPORATED ELA TOWNSHIP ROAD SALT AND LIQUID DE-ICER	62,805	75,000	43,278	75,000	75,000
4-0-587.00	SALT & LIQUID DE-ICER ROAD SUPPLIES & TREE REMOVAL	16,450	15,000	5,048	15,000	15,000
4-0-599.00	MISC. GRAVEL SUPPLIES, CULVERTS, TREE CURRING BY EXTERNAL CONTRACTORS CONTINGENCIES		10,000		10,000	10,000
	IN CASE OF EMERGENCY					

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
APPROPRIATIONS						
4-0-600.00	CAPITAL IMPROVEMENTS		350,000	133,838	350,000	650,000
	MAJOR PROJECT IMPROVEMENTS (\$20K+ TOTAL COST), 22 ROAD MAINTENANCE PROGRAM			1/2 TROCK 4400 T2 FY25.150K		
	TOTAL APPROPRIATIONS	799,298	1,480,500	815,195	1,448,878	2,390,100
	NET OF REVENUES/APPROPRIATIONS - 0 -	355,187	750,069	(14,455)	748,859	194,759
	ESTIMATED REVENUES - FUND 4	1,154,485	2,230,569	800,740	2,197,737	2,584,859
	APPROPRIATIONS - FUND 4	799,298	1,480,500	815,195	1,448,878	2,390,100
	NET OF REVENUES/APPROPRIATIONS - FUND 4	355,187	750,069	(14,455)	748,859	194,759
	BEGINNING FUND BALANCE	1,043,046	1,043,046	1,398,233	1,398,233	1,383,778
	ENDING FUND BALANCE	1,398,233	1,793,115	1,383,778	2,147,092	1,578,537

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
ESTIMATED REVENUES						
5-0-400.00	PROPERTY TAX	517,608	500,001	533,715	527,370	515,000
5-0-404.00	INTEREST INCOME	3,134	500	6,238	500	500
5-0-407.00	PROJ'D BEGINNING BALANCE		298,174		273,330	294,120
5-0-410.00	MISCELLANEOUS INCOME	13,586	37,644	430	5,000	2,500
5-0-410.01	KNIGGE PARK - STUDENT PARKING LOT	16,200	15,000	16,050	15,000	15,000
5-0-410.02	FEES FROM LZHS STUDENT PARKING @KNIGGE PARK					
	YOUTH SPORTS - PARK REV	4,420	4,500	2,450	4,500	4,500
5-0-418.00	FEES FROM FOOTBALL - \$2500, BASEBALL - \$485, CONTRACTS TRANSFERS IN	37,091	37,091			
	TOTAL ESTIMATED REVENUES	592,039	892,910	558,883	825,700	831,620
APPROPRIATIONS						
5-0-500.00	SALARIES	73,874	85,000	79,744	89,000	95,000
5-0-509.00	1-FT BLDG MAINTENANCE WORKER, MOWING PT SEASONAL					
	HEALTH BENEFITS	7,158	9,000	6,369	9,000	9,000
	1-FT EMPLOYEE					
5-0-510.00	HRA		1,650		1,650	1,650
	1-FT + TASC HRA/FASA RENEWAL FEES					
5-0-511.00	SOCIAL SECURITY TAX	5,533	7,000	6,020	7,000	7,000
5-0-512.00	IMRF	2,080	5,000	1,279	2,600	2,600
	3.05% RATE					
5-0-513.00	UNEMPLOYMENT COMPENSATION	327	1,700	166	1,000	1,000
	\$13,590 X 2.35%=\$319 PER EMPLOYEE					
5-0-514.00	VOLUNTARY LIFE INSURANCE/AD&D			1		
	BUILDING MAINTENANCE	6,962	10,000	2,188	10,000	10,000
	INTL FIRE INSPECTIONS (SPRINKLER/EMERGENCY); FSS (FIRE ALARM); ELECTRIC MAINTENANCE/REPAIR SVC; SUPPLIES					
5-0-521.00	PARK MAINTENANCE	39,900	32,000	29,254	42,000	53,000
	BURN STORM FOND-\$2450, CATTAIL TREATMENT-\$4000, TOP DRESSING FOR BOTH FIELDS IN KNOX PARK, LANDSCAPE MAINTENANCE-\$18K, FERTILIZER - \$13K, OTHER - \$5K					
5-0-534.00	UTILITIES	3,724	6,000	3,310	6,000	6,000
	GAS, WATER, ELECTRIC FOR KNOX PARK - COMC STAND, SPRINKLERS					
5-0-544.00	PROFESSIONAL SERVICES		3,000	286	3,000	3,000
	CONSULTANT FEES					
5-0-555.00	SCHOLARSHIPS/KNIGGE PARKING MAINTN	15,024	15,000	12,403	15,000	
5-0-561.00	FUEL/OIL	6,677	6,000	5,560	6,000	7,000
	FUEL FOR MOWERS					
5-0-562.00	LANDSCAPING SUPPLIES	7,075	25,000	1,935	20,000	20,000
	TREE PLAN - 5 TREES PLANTED P/YR - \$3500, DIRT, MULCH - KNIGGE, TOWNHALL					
5-0-563.00	PARK EQUIPMENT	15,872	26,500	56,056	90,000	25,000
	DRINKING FOUNTAIN, PLAYGROUND MAINTENANCE/REPAIR, FY23 BLEACHERS 9KNOX PARK) - \$10K					
5-0-564.00	SMALL TOOLS	2,468	2,000	308	2,000	2,000
	LANDSCAPING EQUIPMENT, HAND TOOLS, ETC					
5-0-568.00	MISCELLANEOUS	97	1,000	1	1,000	1,000
	CONTINGENCIES					
5-0-574.00	ELA HISTORIC-PROJECTS/MAINT	6,997	20,000	26,706	25,000	40,000
	STAIRCASE FY25, FY23 MAINTENANCE /PROJECTS, 1ST FLOOR CARPETING REPLACEMENT (FY24)					

BUDGET REPORT FOR ELA TOWNSHIP
 Fund: 5 PARK MAINTENANCE FUND
 Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
APPROPRIATIONS						
5-0-596.00	MOSQUITO ABATEMENT PLAN	33,775	35,000	34,957	38,000	40,000
	CLARKE ENVIRONMENTAL MOSQUITO MGMT AGREEMENT					
5-0-600.00	CAPITAL IMPROVEMENTS	389,340	475,000	117,835	258,800	258,800
	PARKING LOT \$70K, TRAILER \$25K, CONCRETE \$10K, MAJOR PROJECT IMPROVEMENTS (\$20K+TOTAL COST): FY24 CC TUCKPOINTING					
	(PENDING 50/50 GRANT)					
TOTAL APPROPRIATIONS		616,883	765,850	384,378	627,050	582,050
NET OF REVENUES/APPROPRIATIONS - 0 -		(24,844)	127,060	174,505	198,650	249,570
ESTIMATED REVENUES - FUND 5		592,039	892,910	558,883	825,700	831,620
APPROPRIATIONS - FUND 5		616,883	765,850	384,378	627,050	582,050
NET OF REVENUES/APPROPRIATIONS - FUND 5		(24,844)	127,060	174,505	198,650	249,570
BEGINNING FUND BALANCE		298,174	298,174	273,332	273,332	447,837
ENDING FUND BALANCE		273,330	425,234	447,837	471,982	697,407

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
Dept 0						
ESTIMATED REVENUES						
6-0-400.00	PROPERTY TAX	13		18		10,000
6-0-404.00	INTEREST INCOME	2,523	500	6,273	500	500
6-0-407.00	PROJ'D BEGINNING BALANCE		198,290		232,953	210,101
6-0-409.00	DONATIONS					
6-0-410.00	MISCELLANEOUS INCOME					
6-0-410.01	FAIRFIELD CEMETERY REVENUE	2,800	2,000	2,350	2,000	2,000
6-0-410.02	LAKE ZURICH CEMETERY REVENUE	52,400	10,000	22,100	10,000	10,000
	TOTAL ESTIMATED REVENUES	57,736	210,790	30,741	245,453	232,601
APPROPRIATIONS						
6-0-500.00	SALARIES	4,039	5,000	4,312	10,000	10,000
6-0-508.00	CEMETERY MANAGER ANNUAL STIPEND-8K					
6-0-508.00	CEMETERY BOARD	1,500	1,500		1,500	1,500
6-0-509.00	(3) CEMETERY BOARD TRUSTEES STIPEND- \$500 EACH					
6-0-509.00	HEALTH BENEFITS					
6-0-511.00	SOCIAL SECURITY TAX	309	400	329	400	400
6-0-512.00	7.65% RATE					
6-0-512.00	IMRF					
6-0-513.00	3.05% RATE					
6-0-513.00	UNEMPLOYMENT COMPENSATION	126	350	38	200	200
6-0-521.00	\$13,590 X 2.35%=\$319 PER EMPLOYEE					
6-0-521.00	CEMETERY MAINTENANCE	1,265	15,000	11,500	20,000	15,000
6-0-522.00	BUSHES, REPAIR/LEVELING	7,775	8,000	3,125	8,000	8,000
6-0-522.00	INTERMENTS, ETC					
6-0-523.00	CREM SCATTER GARDEN	4,002	2,500	5,181	5,000	5,000
6-0-532.00	SCATTER GARDEN RELATED EXPENSES/ADDITIONS					
6-0-532.00	TELEPHONE/INTERNET	220	500		250	250
6-0-536.00	CEMETERY MANAGER- 1 CELLPHONE REIMBURSEMENT					
6-0-536.00	TRAVEL EXPENSE		200		200	200
6-0-537.00	MILEAGE REIMBURSEMENT FOR TRAINING		200		200	200
6-0-537.00	EDUCATION					
6-0-544.00	CEMETERY SEMINAR					
6-0-544.00	PROFESSIONAL SERVICES	709	2,000	435	2,000	2,000
6-0-544.00	LEGAL FEES, TRANSFER FEES					
6-0-564.00	SMALL TOOLS					
6-0-564.00	WEED WHIPS, HAND TOOLS, OTHER SMALL EQUIPMENT					
6-0-565.00	INFORMATION TECHNOLOGY	108	150	3,501	2,000	2,000
6-0-565.00	MS OFFICE 365 SUBSCRIPTION, NEW IT CEMETERY SOFTWARE					
6-0-568.00	MISCELLANEOUS	3,020	3,000	73	3,000	3,000
6-0-568.00	CONTINGENCIES, ETC					
6-0-600.00	CAPITAL IMPROVEMENTS		100,000		100,000	100,000
6-0-600.00	MAJOR PROJECT IMPROVEMENTS (20K+ TOTAL COST) BUILDING/IMPROVEMENTS, LAND					
	TOTAL APPROPRIATIONS	23,073	140,800	28,494	158,750	153,750
	NET OF REVENUES/APPROPRIATIONS - 0 -	34,663	69,990	2,247	86,703	78,851

BUDGET REPORT FOR ELA TOWNSHIP
 Fund: 6 CEMETERY MAINTENANCE FUND
 Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 ORIGINAL BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 ORIGINAL BUDGET	2024-25 REQUESTED BUDGET
	ESTIMATED REVENUES - FUND 6	57,736	210,790	30,741	245,453	232,601
	APPROPRIATIONS - FUND 6	23,073	140,800	28,494	158,750	153,750
	NET OF REVENUES/APPROPRIATIONS - FUND 6	34,663	69,990	2,247	86,703	78,851
	BEGINNING FUND BALANCE	198,290	198,290	232,954	232,954	235,201
	ENDING FUND BALANCE	232,953	268,280	235,201	319,657	314,052
	ESTIMATED REVENUES - ALL FUNDS	4,859,166	10,550,951	4,588,074	10,690,450	10,029,757
	APPROPRIATIONS - ALL FUNDS	4,827,638	8,061,841	4,150,371	7,788,098	8,054,200
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	31,528	2,489,110	437,703	2,902,352	1,975,557
	BEGINNING FUND BALANCE - ALL FUNDS	6,002,771	6,002,771	6,034,303	6,034,303	6,472,006
	ENDING FUND BALANCE - ALL FUNDS	6,034,299	8,491,881	6,472,006	8,936,655	8,447,563