



**HOLYOKE PUBLIC SCHOOLS**  
 JUNTOS PODEMOS | TOGETHER WE CAN

**School Building Committee**  
**Thursday, March 21st, 2024 from 6:00 p.m. - 8:00 p.m.**  
**Location: Virtual**  
**Remote Access: Computer: <https://hps-holyoke-ma-us.zoom.us/j/81136895654>**  
**Phone: Dial: 13126266799 / Webinar ID: 811 3689 5654**

**Agenda Items:**

- Review and Vote on the 2/15/24 SBC Meeting Minutes
- Report on Groundbreaking, Looking Forward to Topping Off Ceremony
- Overall Project Budget Update
- Updates on Construction Administrative Progress and Schedule
- Review Next Steps with FF&E and Technology
- Design Subcommittee Coordination Meeting - April '24
- Other Topics Not Reasonably Anticipated 48 Hours in Advance

**Invitees:**

- *School Building Committee Members (17 voting members):* David Yos, Kathy Ortiz, Mark Lubold, Erin Brunelle, Camilia Garcia, Anthony Soto, Whitney Anderson, Josh Garcia, Jaime Morrow, Sean Sheedy, Jessica Perella, Tim Keane, Kevin Jourdain, Ysaaca Axelrod, Anja Duffy, Jacqueline Glasheen, Reina Lorenzi
- *Working Group Members:* Wendy Weiss, Ron Collamore

**Additional Staff:**

- *Non-voting Holyoke Staff:* Erin Linville, Kenia Davila
- *Owner's Project Manager - Anser Advisory:* Margaret Wood, Kseniya Slavsky, Petros Davos, Connor Palazzo, Carlos Amaral
- *Architect - Mount Vernon Group (MVG):* Chris LeBlanc, Frank Tedesco
- *General Contractor:* Tom Wolfenden, Dave Fontaine Sr.
- *Interpreters:* Johanna Castilla, Wanda Peralta, Les Sepulveda, Randolph Dominguez

**To Prepare for this meeting:**

- Review and be ready to vote on the [24\\_0215 - MSBC Meeting Minutes](#)
- Review the attached updated [24\\_0207-Holyoke Funding Agreement-Supplemental Grant-Executed](#)

Time	Mins.	Topic	Owner
6:00	5	<b>FYI:</b> Members of the public wishing to submit public comments can email <a href="mailto:erinfontainebrunelle@gmail.com">erinfontainebrunelle@gmail.com</a> no later than 3:00 p.m. on the day of the meeting to request the opportunity to speak for up to 2 minutes or to request a written statement be read aloud.	Erin Brunelle
6:05	5	<b>Review next steps from last meeting or other additional notes</b> <ul style="list-style-type: none"> <li>● Check in on actions from last meeting               <ul style="list-style-type: none"> <li>○ Vote on the <a href="#">24_0215 - MSBC Meeting Minutes</a></li> </ul> </li> </ul>	Erin Brunelle, Margaret Wood

6:10	10	<b>Report on Groundbreaking, Looking Forward to Topping Off Ceremony</b>	Chris LeBlanc, Petros Davos, Tom Wolfenden
6:20	10	<b>Overall Project Budget Update, Review the <a href="#">24 0207-Holyoke Funding Agreement-Supplemental Grant-Executed</a></b>	Margaret Wood, Chris LeBlanc, Tom Wolfenden
6:30	15	<b>Updates on Construction Administrative Progress and Schedule</b>	Chris LeBlanc, Tom Wolfenden, Petros Davos
6:45	5	<b>Review Next Steps with FF&amp;E and Technology</b>	Chris LeBlanc
6:50	5	<b>Coordinate Design Subcommittee Coordination Meeting - April '24</b>	Chris LeBlanc, Mark Lubold
6:55	5	<b>Review Next Steps</b> <ul style="list-style-type: none"> <li>● Upcoming Meetings: <ul style="list-style-type: none"> <li>○ Third Thursday of the Mon</li> <li>○ Thursday, March 21</li> <li>○ Thursday, April 18</li> <li>○ Thursday, May 16</li> <li>○ Thursday, June 20</li> </ul> </li> </ul>	Margaret Wood, Erin Brunelle
7:00	5	<b>Possible Topics for Next Meeting / Items Not Anticipated by the Chairs 48 hours in Advance</b> <ul style="list-style-type: none"> <li>● TBD</li> </ul>	Margaret Wood, Erin Brunelle