The City Council of the City of Alvord, Texas met in regular session on **Thursday,**

**September 16, 2021** in the Council Chambers of City Hall. The meeting was called to order at 6:01 p.m. and a quorum was present. Mayor Enochs was present and presiding with Council Members Hatzenbihler, Sherwood, Raney and Caviness. Council Member Redder was absent. Also in attendance were City Attorney Jim Shepherd, City Administrator Clint Mercer, City Secretary Pam Gregg and Public Works Director Doug Baker. There was no one from the public in attendance.

Mayor Enochs gave the invocation and the Pledge of Allegiance to the American flag was recited.

**CITIZENS FORUM**

No one from the public requested to speak.

**NEW ITEMS FOR CONSIDERATION**

**a.** Council Member Hatzenbihler made a motion to approve the minutes of the meeting held on

August 19, 2021. Council Member Raney seconded the motion. All votes were yes. The motion carried.

**b.** Council Member Caviness made a motion to approve Heather Redder’s resignation from Place 7 of the EDC. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**c.** Mayor Pro-Tem Sherwood made a motion to appoint Shane Raney to Place 7 of the EDC with a term expiring May 7, 2022. Council Member Hatzenbihler seconded the motion. All votes were yes. The motion carried.

**d.** Council was presented a contract with Safebuilt for inspection services. The contract was a formality due to an official name change of the organization from Countywide to Safebuilt. There were no changes in the current contract. Council Member Hatzenbihler made a motion to approve the contract with Safebuilt. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**e.** Council was presented an ordinance which would allow the revision of the city’s fee schedule discussed at the last meeting. The new fees would better reflect the cost incurred by the city’s engineering firm plus administrative fees and notification costs. There was a brief discussion about permits fees collected by the city. The ordinance would provide for the adoption of the revised fees for plat review and approval. Mayor Pro-Tem Sherwood made a motion to approve Ordinance No. 2021-09-01 Revised Fee Schedule. Council Member Hatzenbihler seconded the motion. All votes were yes. The motion carried.

**f.** City Administrator Clint Mercer requested that Council take action to authorize the transfer of the first portion of CLFR funds (American Rescue Plan) already received in addition to the second portion not yet received into the city’s water project fund account. Council Member Hatzenbihler made a motion to approve the transfer of the funds into the water project account. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**g.** City Administrator Clint Mercer explained that in an attempt to zero out the budget at the end of each year, amendments are needed to change from what is forecasted to be spent to what is actually spent. Council Member Caviness made a motion to approve the Water/Sewer and General Fund fiscal year budget amendments. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**h.** City Administrator Clint Mercer informed Council that he was pursuing grants in order to get some generators in place that would jointly serve both Well #1 and the Fire Station and possibly a generator for the treatment plant to replace the existing one. One of the first steps in the grant process is to select a grant administrator and engineering firm to work on the project. There were only two submittals so the selection committee unanimously accepted them. He asked for Council approval to move forward with getting the application completed. Council Member Caviness made a motion to approve the recommendation of the Selection Review Committee and thereby award Traylor & Associates, Inc. by Resolution No. R2021-09-01 for administrative services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation, project administration and project-related management services, if awarded. Council Member Hatzenbihler seconded the motion. All votes were yes. The motion carried.

**i.** Council Member Caviness made a motion to approve the recommendation of the Selection Review Committee and thereby award Freeman-Millican, Inc. by Resolution No. R2021-09-02 for engineering services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation and project implementation, if awarded. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**STAFF REPORTS**

Public Works Director Doug Baker gave a report that included:

* One employee out with COVID but back now
* Worked on potholes for 2 days
* Laid 40’ sewer line for elementary school
* Electrical issue at WWTP – had to replace some wiring
* Sewer tap for Kris Brown
* Taps installed at new construction on Grand Oaks
* Prepared park for Watermelon Festival
* Brush pickup

City Administrator Clint Mercer gave a report that included:

* Training/development sessions started with website company – probably going live November or December
* New GIS software possibly completed in October
* Moving forward with next CDBG project – preliminary documents from

Freeman-Millican

* Water project still held up by Oncor – hopefully only 60 days out
* Tower project – hopefully start building in January with a spring break completion – 50% bigger version of existing tower – new one will be 150,000 gallons
* Recent meetings with developers of Phase 2 & 3 of Whispering Winds Estates – still in early concept stage with some small pocket parks possibly included in the plans
* ISO rating – independent group that assesses the effectiveness of the fire department, water department, 9-1-1 system and a few other things – creates a risk score for our community that insurance companies use to decide how to underwrite homes and commercial businesses – Alvord rated 5

**FUTURE AGENDA ITEMS**

No future agenda items were discussed.

**ADJOURN**

There being no further business, Mayor Pro-Tem Sherwood made a motion to adjourn the regular session of the Alvord City Council at 6:35 p.m. on Thursday, September 16, 2021. Council Member Caviness seconded the motion. The Council voted four (4) in favor and none (0) opposed. The motion carried.

These minutes were approved on the 21st day of October, 2021.

APPROVED: ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jim Enochs, Mayor Pam Gregg, TRMC, City Secretary