The City Council of the City of Alvord, Texas met in regular session on **Thursday,**

**March 16, 2023** in the Council Chambers of City Hall. The meeting was called to order at

6:00 p.m. and a quorum was present. Mayor Enochs was present and presiding with Council Members Hatzenbihler, Sherwood, Caviness and White. Council Member Raney was absent. Also in attendance were City Administrator Troy Gregg and City Finance Director Martha Nivens. There were six people in attendance from the public.

Council Member Caviness gave the invocation and the Pledge of Allegiance to the American flag was recited.

**CITIZENS FORUM**

Jeff Bailey addressed the Council and requested to be placed on the next Council Meeting agenda to discuss possible changes in the Whispering Winds Subdivision construction.

**PUBLIC HEARINGS AND POSSIBLE ACTION**

The Council Meeting recessed at 6:04 p.m. and a public hearing was opened to hear comments for or against a zoning change request in order to build single family homes with different lot sizes and different frontages than are required in the present zoning of the property at 210 North Shankle Avenue. The applicant, Savoy Development & Acquisitions LLC, was not present at the hearing. There was a brief discussion among the Council and the hearing closed at 6:11 p.m. and the open session reconvened.

**NEW ITEMS FOR CONSIDERATION**

**a. Consider and take appropriate action to approve the minutes from the meeting on February 16, 2023**

Mayor Pro-Tem Sherwood made a motion to approve the minutes from February 16, 2023. Council Member Caviness seconded the motion. All votes were yes. The motion carried.

**b. Consider and take appropriate action to approve a new lease with Rise Broadband**

After some discussion among Council about the unacceptable low offers made for use of our towers, Council Member Caviness made a motion to not accept the current lease offer with Rise Broadband. Council Member Hatzenbihler seconded the motion. All votes were yes. The motion carried.

**c. Consider and take appropriate action to approve a resignation letter from Jamie Mitchell and declare a vacancy in Place 5 of the EDC**

Mayor Pro-Tem Sherwood made a motion to approve Jamie Mitchell’s resignation letter and declare a vacancy in Place 5 of the EDC. Council Member Caviness seconded the motion. All votes were yes. The motion carried.

**d. Consider and take appropriate action to cancel the election previously approved for May 6, 2023 by adopting Ordinance No. 2023-03-01 “Cancelling an Election”**

Council Member Caviness made a motion to approve the ordinance cancelling the May 6, 2023 election. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**e. Consider and take appropriate action to amend the payment policy for City water service accounts**

Council Member Caviness made a motion to amend the payment policy for water service accounts. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion approved.

**f. Consider and take appropriate action to award grant administration services to Traylor & Associates for the City’s 2022 Resilient Communities Program application**

This grant would cover a new Comprehensive Plan for the City and replace the current one which was done in 1988. The Comprehensive Plan, which takes about two years to complete, covers everything from water and wastewater system plans, a drainage study, utility goals, thoroughfare, parks, future land use, and help with policies and maps. A Request for Proposals for administration assistance in applying for the $300,000 grant was published in the newspaper and only one response was received. Council Member Hatzenbihler made a motion to award grant administration services to Traylor & Associates. Mayor Pro-Tem Sherwood seconded the motion. All votes were yes. The motion carried.

**g. Discuss and take appropriate action on Alvord’s Certificate of Convenience and Necessity (CCN)**

Mayor Pro-Tem Sherwood made a motion to table this agenda item. Council Member Caviness seconded the motion. All votes were yes. The motion carried.

**h. Consider and take appropriate action to approve a resolution establishing priorities for the 88th Legislative Session in Texas**

Troy explained to Council that the proposed resolution allows for Alvord and other area cities to express their support or opposition of certain legislation. After a brief discussion about what was covered in the resolution, Mayor Pro-Tem Sherwood made a motion to approve Resolution No. R2023-03-02 establishing priorities for the 88th Legislative Session in Texas. Council Member White seconded the motion. All votes were yes. The motion carried.

**STAFF REPORTS**

Martha gave a report that included:

* Auditors completed their review and will present their report soon
* Municipal court system being updated to current version
* Jerry Anderson is now the full-time Public Works Director & Matt White is also now full-time

Troy gave a report that included:

* The City will be using the same company to assist Jerry for another two months
* Matt should be taking his “C” license test soon
* March 29-31 Troy and Martha are going to Sugarland, Texas for TML training on Human Resources and Strategic Leadership Communication and Information Sharing
* The new water billing system start up is moving slowly and has not gone live yet – possibly by the end of April
* Allsup’s submitted a plat and check to cover the costs involved
* Troy and Martha started on the budget this week – please inform them of any planned training to be included in the budget
* NextLink continuing to bore throughout the City and they have hit several lines but they are mainly service lines in older additions that no one has a map for – NextLink has agreed to pay for supplies to make those repairs and we have received a check for $1,500 from them
* Potholes are being worked on – O’Neil, Shankle, Boling and Hubbard this week
* Spring Cleanup – had approximately 105 people come through
* Update on $600K list of expenses discussed at last meeting

**FUTURE AGENDA ITEMS**

* Whispering Winds

**ADJOURN**

There being no further business, Mayor Pro-Tem Sherwood made a motion to adjourn the regular session of the Alvord City Council at 6:47 p.m. on Thursday, March 16, 2023. Council Member Caviness seconded the motion. The Council voted four (4) in favor and none (0) opposed. The motion carried.

These minutes were approved on the 20th day of April, 2023.

APPROVED: ATTEST:

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Jim Enochs, Mayor Pam Gregg, TRMC, City Secretary