



# SOLAR PHOTOVOLTAIC (PV) SYSTEM INFORMATION

## Required Permits

The installation of a solar photovoltaic (PV) system requires an **electrical permit** prior to the start of any work.

If there are no modifications to the roof structure, only one (1) permit is required. If the structure will be modified, a **building permit** must be obtained as well.

## Additional Documentation

In addition to pulling a permit, please submit a report that is stamped by an engineer stating that the structure would support the solar PV system.

## Permit Expiration

All permits expire two (2) years after issuance. However, the work must be started within 180 days of the issuance of the permit. If the project is not started within 180 days, the permit will be considered invalid, and a new permit application will need to be submitted.

## Helpful Links

- [Fee Schedule](#)
- [ARC Application](#)
- [SAFEbuilt](#)
- [Bayside Building Services](#)
- [Building Permit](#)

## Review Timeline

The Village is committed to providing a timely review of solar PV permit applications. All building permit applications are reviewed and processed within 2 business days from initial submittal.

Please note, certain circumstances can prolong the permit turnaround time. These can include, but are not limited to:

- Applicant fails to submit all required information.
- Permit fees are unpaid.
- No engineering report is submitted.

## SAFEbuilt

The Village contracts with SAFEbuilt to perform building inspection services. SAFEbuilt can be contacted by phone at (262) 420-4732 or by email at [Wlinspections@safebuilt.com](mailto:Wlinspections@safebuilt.com).

## Municipal Code Sec. 104-4 (n)

