



Village of Bayside  
9075 N Regent Road  
Architectural Review Committee Meeting  
February 12, 2024  
Village Board Room 6:00pm

**ARCHITECTURAL REVIEW COMMITTEE  
MEETING MINUTES**

**I. CALL TO ORDER AND ROLL CALL**

Due to the excused absence of Chairperson John Krampf, Committee Member Marisa Roberts was acting Chairperson.

Chairperson Roberts called the meeting to order at 6:00 pm.

**II. ROLL CALL**

Chair: John Krampf – excused  
Members: Dan Zitzer  
Marisa Roberts  
Tony Aiello  
Ben Minkin  
Kavin Tadamrongwanish – excused  
Trustee Liaison: Mike Barth

**III. APPROVAL OF MINUTES**

A. Approval of December 11, 2023 meeting minutes. ,

Motion by Trustee Barth, seconded by Committee Member Zitzer to approve the December 11, 2023 meeting minutes. Motion carried unanimously.

**IV. BUSINESS**

**A. 717 East Bay Point Road – David E Barron**

Patti Freymuth, project designer, appeared on behalf of the project. There were no neighbors in attendance. Mrs. Freymuth explained the project as creating a handicap accessible emergency entrance and exit for the current resident. The project will entail a new door, a new paved ramp, and a new paved walkway for the resident to use with his wheelchair at the back of the home.

Committee Member Aiello asked if the new walkway will be at grade level. Mrs. Freymuth stated the door opening is 12 inches off the ground and the ramp will be high enough just to reach the opening. Committee Member Aiello asked if the 3-inch bump up on the ramp and

walkway was to help make it more secure for the resident. Mrs. Freymuth stated yes, to ensure the wheelchair could not roll off.

Motion by Trustee Barth, seconded by Committee Member Aiello, to approve the project as described and presented in the application. Motion carried unanimously.

**B. 9550 North Wakefield Court – Jonathan & Caitlin Kiechle**

Dustin Melzark, project manager, described the project as a two-phase remodel project and that the dumpster and port-o-potty will be needed longer than the allowable 120 days. Mr. Melzark stated the unenclosed receptacles will be needed for the duration of the project, ending in August of 2024.

Chairperson Roberts asked about the location of the two unenclosed receptacles. Mr. Melzark stated they will be located on the top loop of the driveway.

Motion by Committee Member Minkin, seconded by Trustee Barth, to approve the project as described and presented in the application. Motion carried unanimously.

**C. 1450 East Fairy Chasm Road – Becky Frankiewicz**

Julie Voeller, project designer, described the project as an interior remodel project and that the dumpster and port-o-potty will be needed longer than the allowable 120 days. Mrs. Voeller stated the unenclosed receptacles will be needed for the duration of the project, ending in August of 2024. Mrs. Voeller stated the dumpster will be located lower on the driveway due to spacing and the port-o-potty will be located closer to the home so that it is out of the way.

Motion by Committee Member Minkin, seconded by Trustee Barth, to approve the project as described and presented in the application. Motion carried unanimously.

**D. 9227 North Tennyson Drive – Scott & Elizabeth Behrendt**

Julie Voeller, project designer, described the project as an interior remodel project and that the dumpster and port-o-potty will be needed longer than the allowable 120 days. Mrs. Voeller stated the unenclosed receptacles will be needed for the duration of the project, ending in June of 2024. Mrs. Voeller stated that both the dumpster and port-o-potty are located at the end of the circular driveway.

Motion by Committee Member Aiello, seconded by Committee Member Minkin to approve the project as described and presented in the application. Motion carried unanimously.

**V. ADJOURNMENT**

Motion by Committee Member Aiello, seconded by Committee Member Zitzer, to adjourn the meeting at 6:12pm. Motion carried unanimously.

Emma Baumgartner  
Operations Coordinator