



Application for Appearance before the Architectural Review Committee

Property Owner Information

Owner's Name	
Property Address	
Phone Number	
Email	

Contractor Information

Contractor's Name	
Address	
Phone Number	
Email	

Architectural Review Committee participation is available virtually via Zoom. Public can access this meeting by phone or by computer. The phone number, Zoom meeting code, and Zoom passcode can be found on each respective agenda. View agendas online at www.baysidewi.gov/departments/all-meetings/.



Village of Bayside
9075 N Regent Road
414-206-3915



BUILDING INSPECTOR
For inspections call 262-420-4732 or
email Wlinspections@safebuilt.com

JOB ADDRESS: _____

Residential Commercial

OWNER NAME: _____

OWNER PHONE: _____ OWNER EMAIL: _____

COMPANY NAME: _____

CONTRACTOR NAME: _____ LICENSE #: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

Check Here if **Homeowner** is the Contractor:

YES, the Homeowner is the Contractor YES, the Homeowner signed the Cautionary Statement (see page 2)

WORK CONSISTS OF:

- New Building*
- Addition*
- Accessory Structure*
- Roof
- Demolition*
- Remodel or Alteration
- Electrical
- Plumbing
- HVAC
- Other _____

PROJECT & WORK DESCRIPTION/ ADDITIONAL COMMENTS:

Unenclosed Receptacle Permit Erosion Control Permit

*Project Square Footage: _____ Project Estimated Cost: _____

The undersigned hereby applies for a permit to do the work herein described and hereby agrees that all work will be done in accordance with all the laws of the State of Wisconsin and all the ordinances of the Village of Bayside.

Applicant's Signature: _____ Date: _____

FEES (OFFICE USE)

Building _____
Electric _____
Plumbing _____
HVAC _____
Other _____

RECEIPT INFO (OFFICE USE)

Amount	_____
Date	_____
Rec. By	_____

Project Requires ARC



All building permits are valid for six months except:
Addition and alteration permits are valid for 12 months
New construction permits for 24 months

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Owner's Signature: _____

Date: _____

2024 Architectural Review Committee (ARC) Meeting Information

Meeting date
Deadline for submission of application at 10am

ITEMS WHICH REQUIRE COMMITTEE APPROVAL:
 Please visit us online at www.baysidewi.gov/documents/architecture-review-committee-requirements/ for more information.

INFORMATION REQUIRED TO APPLY:
 Please visit us online at www.baysidewi.gov/documents/architecture-review-committee-requirements/ for more information.

A filing and building permit fee are due when the ARC application is submitted. *Permit and filing fees are non-refundable.*
 Please be aware, members of the ARC may visit the project site prior to the meeting.
 Building permits may be issued on the Friday following the meeting.

[ARC Packet](#)
[Fee Schedule](#)
[Municipal Code](#)



MEETINGS AND DEADLINES • 2024

JANUARY 2024				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
22-Jan				
15	16	17	18	19
22	23	24	25	26
29	30	31		
12-Feb				

FEBRUARY				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	
11-Mar				

MARCH				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
8-Apr				

APRIL				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
22-Apr				
15	16	17	18	19
22	23	24	25	26
6-May				
29	30			

MAY				
MON	TUE	WED	THU	FRI
		1	2	3
6	7	8	9	10
20-May				
13	14	15	16	17
20	21	22	23	24
3-Jun				
27	28	29	30	31

JUNE				
MON	TUE	WED	THU	FRI
3	4	5	6	7
17-Jun				
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
8-Jul				

JULY				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
22-Jul				
15	16	17	18	19
22	23	24	25	26
5-Aug				
29	30	31		

AUGUST				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
19-Aug				
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER				
MON	TUE	WED	THU	FRI
2	3	4	5	6
16-Sep				
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
14-Oct				

OCTOBER				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
11-Nov				

NOVEMBER				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER				
MON	TUE	WED	THU	FRI
2	3	4	5	6
16-Dec				
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			