



Village of Bayside
9075 N Regent Road
Architectural Review Committee Meeting
March 11, 2024
Village Board Room 6:00pm

**ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES**

I. CALL TO ORDER AND ROLL CALL

Chairperson Krampf called the meeting to order at 6:00pm.

ROLL CALL

Chair: John Krampf
Members: Dan Zitzer
Marisa Roberts
Tony Aiello
Ben Minkin
Kavin Tadamrongwanish
Trustee Liaison: Bob Rudman
Also Present: Village Manager, Andy Pederson
Assistant Village Manager, Leah Hofer
Operations Superintendent, Shane Albers
Operations Coordinator, Emma Baumgartner
Village Planner, Jackie Mich

There were 10 people in attendance.

II. APPROVAL OF MINUTES

A. Approval of February 12, 2024, meeting minutes.

Motion by Committee Member Roberts, seconded by Committee Member Aiello to approve the February 12, 2024 meeting minutes. Motion carried unanimously.

III. BUSINESS

A. 9130 North Port Washington Road – Andrew Langford

Andrew Langford, homeowner, appeared on behalf of the project. There were no neighbors in attendance. Mr. Langford described the project as adding and changing windows as well as replacing the back door with a sliding door.

Committee Member Roberts asked for clarification on the color. Mr. Langford stated they will all be black.

Committee Member Zitzer asked if the black will match the rest of the home. Mr. Langford stated yes, the rest of the exterior finishes will be black if they are not already black.

Committee Member Roberts asked if the shutters will match the new black trim. Mr. Langford stated that the shutters had already been removed.

Motion by Committee Member Minkin, seconded by Committee Member Tadamrongwanish, to approve the project as described and presented in the application. Motion carried unanimously.

B. 8560 North Greenvale Road – Ken Baginski & Jodi Wire

Ken Baginski and Jodi Wire, homeowners, appeared on behalf of the project. There were no neighbors in attendance. Ms. Wire described the project as the construction of a 96 square foot shed in the southeast corner of the property.

Committee Member Roberts asked how they plan to match the color when their home is brick. Ms. Wire stated that they are going to match the red and brown color of the brick.

Motion by Committee Member Tadamrongwanish, seconded by Committee Member Minkin to approve the project as described and presented in the application. Motion carried unanimously.

C. 9061 North Lake Drive – Mary Lynn & Dennis Han

Mark Brick, general contractor, appeared on behalf of the project. There were no neighbors in attendance. Mr. Brick described the project as the construction of a 200 square foot master bathroom addition. Mr. Brick stated the exterior features will all match the existing home.

Motion by Committee Member Aiello, seconded by Committee Member Tadamrongwanish, to approve the project as described and presented in the application. Motion carried unanimously.

D. 9001 North White Oak Lane – Daniel Katz

Kami Brauer, Director of Design, appeared on behalf of the project. There were no neighbors in attendance. Mrs. Brauer described the project as a permanent 4-by-8-foot double sided advertisement sign for the White Oaks Apartments.

Manager Pederson mentioned the code compliance issue and that if approved, they would have to downsize the sign.

Committee Member Zitzer voiced concern over the proposed permanent images.

Committee Member Tadamrongwanish voiced concern over the sign material and if it will weather as time goes on.

Manager Pederson mentioned that if a sign fades, it will violate Municipal code and can be enforced for compliance.

Village Planner Mich mentioned that the committee cannot discuss or take action on the content of the sign.

Committee Member Zitzer stated that the sign would be more appealing if the image was simpler.

Committee Member Minkin said that the proposed images serve a purpose and are important to the advertisement.

Mrs. Brauer said that she could come up with other design ideas for the signs.

Manager Pederson suggested tabling the project until more ideas are presented. Manager Pederson stated that the temporary sign can stay up for now until the permanent sign is approved.

This project was tabled.

E. 601 East Ellsworth Lane – Fox Point- Bayside School District

Tory Schulz, project manager, appeared on behalf of the project. Also present was Jeff Dellutri, Superintendent, Kathleen Wiesner, Director of Business Services, and Andy Philips, attorney. Mr. Schulz described the project as a 68 square foot building mounted permanent sign on the west side of the school building as well as a 13 square foot monument sign on Ellsworth Lane. Mr. Schulz stated that there is no illumination on either of the signs. Mr. Schulz stated the signs will be using the previously approved red color. Mr. Schulz explained that the district is aware of the allowable sign sizing and that they will be appearing before the Board of Zoning Appeals.

Chairperson Krampf questioned if there was any consideration to have the building mounted sign on the north side of the school.

Mr. Schulz stated that they did not consider the north side of the building due to that side being much farther back from the road.

Committee Member Zitzer stated that he was under the impression that the building mounted sign would be on the east side of the property.

Manager Pederson acknowledged the typo on the agenda and explained that the building mounted sign is being proposed for the west side, not the east side. Manager Pederson stated that due to this error, the building mounted sign cannot be approved tonight and can only be discussed.

Ms. Mich stated the Village recommendation was to move the building mounted sign from the west side to the east side. Ms. Mich explained that the east side location would have less impact on the residents.

Chairperson Krampf agreed that the sign would be more impactful on the north or east side of the school due to those streets having more traffic.

Mr. Schulz explained that the district position is not to move the sign to the east side because the monument sign will already be located on the north side and that the bus drop off is on the west side where the sign is proposed to be.

Trustee Rudman stated that the west side has the least amount of traffic. Trustee Rudman explained that the buses and the neighbors will be the only ones to see the sign.

Chairperson Krampf summarized the concerns of the effectiveness of the sign on the west side.

Motion by Committee Member Tadamrongwanish, seconded by Committee Member Minkin, to approve the monument sign as presented and described in the application and to table the building mounted sign. Motion carried unanimously.

F. North Port Washington Road Landscape – Village of Bayside

Shane Albers, Public Works Superintendent, appeared on behalf of the project. Superintendent Albers described the project as the landscape restoration of green space along the newly constructed I-43 wall along Port Washington Road near Laramie Lane. Superintendent Albers explained that the same outcropping stone that was used for the North Shore East median restoration will be used for this planter bed. Superintendent Albers stated that there are two variations of the planter bed, one with a Village of Bayside sign, and one without the sign.

Committee Member Aiello asked about how far off the plantings will be from the pond fence.

Manager Pederson stated that the arborvitae trees will be as close to the fence as possible but that they need to keep a service point open for water access in case of an emergency.

Committee Member Minkin asked if the goal was to have the Village of Bayside sign as close as possible to where the Village border was.

Superintendent Albers explained that the previous location of the sign is now too crowded and small for the sign to look good.

Chairperson Krampf stated that the location of the sign gives a warm welcome no matter the geographic location.

Committee Members Zitzer and Roberts both said they like the look of the landscape and the plants to be used.

Motion by Committee Member Zitzer, seconded by Committee Member Aiello, to approve the project as described and presented in the application. Motion carried unanimously.

IV. ADJOURNMENT

Motion by Committee Member Aiello, seconded by Committee Member Tedamrongwanish, to adjourn the meeting at 6:46pm. Motion carried unanimously.

Emma Baumgartner
Operations Coordinator