



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
February 21, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, January 17, 2019.
2. Summary of Claims for January 1, 2019 through February 8, 2019 in the amount of \$876,716.40.
3. License Agreement between the Village of Bayside and James Butz and Bridget Paul at 133 E Fairy Chasm Road.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Introduction of Police Officer Veronika Metanova.
- b. Discussion/action on the January 2019 Police Department Report.
- c. Discussion/action on the January 2019 Communication Center Report.
- d. Discussion/action on the 2018 Police Department Annual Report.
- e. Discussion/update on Police Department Community Engagement program, myBlue, Building the Bond...One Street at a Time.

2. Public Works Committee

- a. Discussion/action on the January 2019 Department of Public Works Report.

- b. Discussion/action on the 2018 Public Works Annual Report.
- c. Discussion/action on Kapur and Associates Engineering Agreement for 2019 Tree Inventory Update.
- d. Discussion/action on Kapur and Associate's Hermitage and Bay Point Lift Station Condition Assessment Report.
- e. Discussion/action on contract award for the 2019 Storm and Sanitary Sewer Rehabilitation Project.
- f. Discussion/action on contract award for the 2019 Street Improvement Project.
- g. Discussion/action on contract award for Tree Removal Project.
- h. Discussion/action on Intergovernmental Cooperation Agreement between the Milwaukee Metropolitan Sewerage District and Village of Bayside to Recognize Joint TMDL Implementation Initiatives.

3. Finance and Administration Committee

- a. Discussion/action on the December 2018 Financial Statement.
- b. Discussion/action on the January 2019 Finance and Administrative Services Report.
- c. Discussion/action on the January 2019 Financial Statement and Investment Report.
- d. Discussion/action on 2018 Communications Report.
- e. Discussion/action on Resolution 19-____, a resolution supporting State of Wisconsin levy limit exemptions for consolidated dispatch centers.
- f. Discussion/action on Resolution 19-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.
- g. Discussion/action on Resolution 19-____ a resolution amending resolution 18-29 revising the fee schedule as referenced by the Village of Bayside Municipal Code.
- h. Discussion/action on North Shore Environmental Health Consortium.
- i. Presentation/discussion of Village Investment portfolio by Joseph Olson of BMO Global Asset management.

4. Intergovernmental Cooperation Council

5. Board of Zoning Appeals

6. Plan Commission

7. Architectural Review Committee

8. Library Board

- a. Discussion/update on 2018 North Shore Library 2018 in Review.

9. Community Event Committee

- a. Appointment of Margaret Zitzer as Ad Hoc Community Events Committee Chair.
- b. Appointment of Erin LeMoine as 2019 Volunteer Committee Chair.
- c. Appointment of Dan Rosenfeld and John Krampf as 2019 Fundraiser Committee Co-Chairs.

10. North Shore Fire Department

- a. Discussion/action on Resolution 19-____, a resolution confirming obligation to contribute to North Shore Fire Department's budget to pay debt service on bonds issued by the Village of Whitefish Bay on behalf of the North Shore Fire Department.
- b. Discussion/action on Resolution 19-____, a resolution approving the "single or multi-year capital" budget to remodel the Whitefish Bay fire station in 2019.

11. Community Development Authority

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager Performance Evaluation);
- B. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Municipal Court Memorandum of Understanding and Library Services Agreement).

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session.

XIII. ADJOURNMENT

Lynn Galyardt, Director of Finance and Administration

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
February 21, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA**

I. CONSENT AGENDA

A. Approval of:

1. **Board of Trustee meeting minutes, January 17, 2019. Approval is recommended.**
2. **Summary of Claims for January 1, 2019 through February 8, 2019 in the amount of \$876,716.40. Approval is recommended.**
3. **License Agreement between the Village of Bayside and James Butz and Bridget Paul at 133 E Fairy Chasm Road.**

The 133 E Fairy Chasm Road property adjoins the Village's Department of Public Works storage yard and primary entry way off of Fairy Chasm Road. As such, this property experiences a significant amount of noise and activity from Village operations. To alleviate noise and create privacy, the residents constructed a fence.

The most level and ideal placement of the fence ended up a few feet onto Village-owned property. The license agreement in your packet allows for the location of the fence on Village property and specifies insurance, indemnification, and other relevant provisions. The agreement allows the residents at 133 E Fairy Chasm Road to utilize 1,725 square feet of Village property along the western border of their property. This license agreement has been modified slightly from the version the Village Board previously approved. Approval is recommended.

II. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Introduction of Police Officer Veronika Metanova.

Police Officer Veronika Metanova started with the Village on January 28. She holds bachelor's and master's degrees from Concordia University and completed the basic police academy training at the Milwaukee Area Technical College. Officer Metanova previously served the Village of Brown Deer Police Department before coming to Bayside.

b. Discussion/action on the January 2019 Police Department Report.

Included in your packet is the January 2019 Police Department Report which highlights recent initiatives of the department. Of note, Police Officer Veronika Metanova joined the Department, there were 10,142 miles patrolled, and the Sector Chief Program was presented at the Coffee with the Village Manager event. Acceptance is recommended.

c. Discussion/action on the January 2019 Communication Center Report.

Included in your packet is the January 2019 Communication Center Report which highlights recent

initiatives of the department. Of note, 9-1-1 calls were down 10% in January 2019 in comparison to January 2018, BCC completed training on Flight for Life response, and Director Scharnott will be attending the Wisconsin Active Threat Conference in preparation for a North Shore tabletop training drill. **Acceptance is recommended.**

d. Discussion/action on the 2018 Police Department Annual Report.

Included in your packet is the 2018 Police Department Annual Report which highlights accomplishments from the previous year. Of note,

- Officers Paul Picciolo and Cory Fuller were promoted to Lieutenant.
- Wisconsin Law Enforcement Accreditation Group (WILEAG) CORE accreditation status achieved.
- Averaged 301 miles patrolled per shift.
- 787 hours of training were completed.
- 17,924 calls for service; 1,060 citations; 244 arrests.

Acceptance is recommended.

e. Discussion/update on Police Department Community Engagement program, myBlue, Building the Bond...One Street at a Time.

We are proud to announce the launch of new Police Department community engagement program, myBlue, Building the Bond...One Street at a Time.

myBlue is the tailored delivery of non-urgent advice, resources, and individualized police services to eight neighborhoods within Bayside. myBlue will enhance the community's relationship with the Police, proactively build relationships, identify problems and collaboratively develop solutions, all of which will be foundational to the success of the program and our community.

Initially, each myBlue area will have an officer designated liaison. An officer will touch base with each property, twice, 30 days apart, by July 1. Early efforts will assess neighborhood issues and behaviors, opinions of service by the Village, and fear of crime or threats to lifestyles.

Each myBlue area will also have monthly "mobile meetings" designed to generate two-way dialogue and be responsible for creating a network of neighbors to enhance community communication and share resources as well as concerns.

Each myBlue area will have one sector-wide event or multiple smaller events annually. New this year, the Village will be hosting a National Night Out event on Thursday, August 8 from 6 to 8 pm at Village Hall. Now, let's meet your neighborhood and myBlue liaison!

1. Lieutenant Eric Miller serving the area bounded by County Line Road to the North, Fairy Chasm Road to the south, Port Washington Road to the west, and Union Pacific railroad to the east (includes Bayside Commons and Bayside Woods).
2. Officer David Bunting serving the area bounded by the Ozaukee County line to the North, Fairy Chasm Road to the south, Fairway Drive to the east, and Union Pacific railroad to the west.
3. Officer Chris Janssen serving the area bounded by the Ozaukee County line to the North, Fairy Chasm Road to the south, Regent Road to the west, and Bay Point Road to the east.

4. Officer Phil Nawrocki serving the area bounded by the northern border of Bayside including Ozaukee County line to the North, Fairy Chasm Road to the south, East Bay Point to the west, and Lake Michigan to the east.
5. Lieutenant Paul Piccilo serving the area bounded by Fairy Chasm Road to the North, the southern border of Bayside to the south, Port Washington Road to the west, and Regent Road to the east.
6. Officer Ryan Bowe serving the area bounded by Fairy Chasm Road to the North, the southern border of Bayside and Glencoe Place to the south, Lake Drive to the east, and Regent Road to the west.
7. Officer Sarah Halvorsen serving the area bounded by Fairy Chasm Road to the North, Brown Deer Road to the south, Lake Drive to the west, and Lake Michigan to the east.
8. Officer Mike Klawitter serving the area bounded by Glencoe Place to the North, the southern border of Bayside to the south, Union Pacific railroad to the west, and Lake Drive to the east.

We look forward to enhancing the high level and quality of service the Village provides, enhancing the community's relationship with the Police, proactively building relationships, identifying problems and collaboratively developing solutions. Additional information and resources are available on the Village web site at www.baysidewi.gov. **No action.**

2. Public Works Committee

a. Discussion/action on the January 2019 Department of Public Works Report.

Included in your packet is the January 2019 Department of Public Works Report which highlights recent initiatives of the department. Of note, crews have removed 16 trees in the 2019 removal project, 101 tons of salt were used clearing 26 inches of snow during three (3) major events, and the Bird City USA application was submitted. **Acceptance is recommended.**

b. Discussion/action on the 2018 Public Works Annual Report.

Included in your packet is the 2018 Public Works Annual Report which highlights accomplishments from the previous year. Of note,

- 71 trees were removed, 66 were ash trees impacted by Emerald Ash Borer.
- 47 driveway culverts were replaced and 11,200 feet of stormwater ditching was completed.
- 18,400 feet of sanitary sewer mains were cleaned and 16,146 feet were televised.
- 8,222 piles of yard waste and 2,985 piles of loose leaves were collected.
- Collection hours were down 15% as a whole and yard waste hours were down 29%.
- 37 trees were planted as part of the Adopt-A-Tree Program.

Acceptance is recommended.

c. Discussion/action on Kapur and Associates Engineering Agreement for 2019 Tree Inventory Update.

The Engineering Agreement with Kapur and Associates is for preliminary work necessary for the tree inventory update and loading the updated inventory into the Village's geographic information system (GIS) upon inventory completion. The total cost of the agreement is for \$1,640. The work would be funded through the Urban Forestry Grant. **Approval is recommended.**

d. Discussion/action on Kapur and Associate's Hermitage and Bay Point Lift Station Condition Assessment Report.

The Bay Point and Hermitage lift stations were constructed in 1992, which puts the facilities at nearly 30 years old. The Village has experienced challenges at both lift stations over recent years. During a suspected lightning strike at the Bay Point lift station during a heavy rain event, a sewer back-up occurred due to water inflow and infiltration as well as compatibility challenges between a back-up power source and the lift station. The Hermitage lift station experiences reoccurring alarms due to an aging generator.

Given the age and challenges of the lift stations, the Village retained Kapur and Associates to complete a site inspection and lift station analysis ("Condition Assessment") to determine future improvements to the system. The major findings of the condition assessment include the following recommendations:

- New control building to house new electrical controls and generator at the Bay Point lift station.
- New control building to house new controls at the Hermitage lift station.
- New pressure transducers and SCADA system and upgraded electrical controls for water level monitoring and control at both lift stations.
- Stand pipes installed at both lift stations to allow bypass pumping in case of emergency.
- Replacing back-up generator at Bay Point Lift Station and moving current generator at Bay Point to the Hermitage lift station.

The estimated costs are \$92,800 for the Hermitage lift station and \$162,800 for the Bay Point lift station. The next steps would be to commission the Village Engineer to develop plans and specifications to address the identified issues. **Acceptance is recommended.**

e. Discussion/action on contract award for the 2019 Storm and Sanitary Sewer Rehabilitation Project.

Four (4) contractors bid on 10,480 linear feet of cured-in-place pipe (CIPP) lining for sanitary and storm sewer throughout the Village as well as one (1) sanitary sewer main spot repair on Meadowlark Lane. The recommendation is to award the contract to Visu-Sewer who provided the low base bid of \$295,539.50, which was 7% above the project estimate. Funding is available through the 2018 borrowing. **Approval is recommended.**

f. Discussion/action on contract award for the 2019 Street Improvement Project.

Two (2) contractors bid on resurfacing North Meadowlark Lane and North Tennyson Drive between Fairy Chasm and Hermitage Roads, the Ellsworth Park parking lot, and 50 driveway aprons as part of the 2019 driveway culvert replacement program. The recommendation is to award the contract to Stark Asphalt who provided the low bid of \$226,252, which was approximately 3.5% above the project estimate. Funding is available through the 2018 borrowing. **Approval is recommended.**

g. Discussion/action on contract award for Tree Removal Project.

The Village of Bayside has approximately 135 trees identified for removal in 2019 due to failing condition primarily as a result of the Emerald Ash Borer's (EAB) impact on the ash population. Due to the large scope of work, limited-time bucket truck rental, amount of snow and ice received, and short-staffing in the Department of Public Works, quotes were solicited from private contractors to top off approximately 75 trees.

Removing failing trees in a timely fashion is of critical importance for safety concerns and in preparation for the updated tree inventory to be completed in 2019. Wallace Tree Care has provided a very competitive quote of \$24,500, or \$326.67 per tree, to cut the trees down to a height where Village crews can cut the remainder from the ground. This work will be funded in part through the Urban Forestry Grant and monies available from savings in Department of Public Works personnel due to vacancies. **Approval is recommended.**

- h. **Discussion/action on Intergovernmental Cooperation Agreement between the Milwaukee Metropolitan Sewerage District and Village of Bayside to Recognize Joint TMDL Implementation Initiatives.**

As the Village contributes financially to the Milwaukee Metropolitan Sewerage District (MMSD), the Intergovernmental Cooperation Agreement will allow the Village to count projects completed by MMSD towards achieving Department of Natural Resources stormwater quality requirements. At this time, seven (7) other communities have signed the agreement, including Whitefish Bay. It is anticipated that other North Shore communities will pass the Agreement in the near future. **Approval is recommended.**

3. **Finance and Administration Committee**

- a. **Discussion/action on the December 2018 Financial Statement.**

Included in your packet is the December 2018 Financial Statement and Investment Report. **Acceptance is recommended.**

- b. **Discussion/action on the January 2019 Finance and Administrative Services Report.**

Included in your packet is the January 2019 Finance and Administrative Services Report which highlights recent initiatives of the department. Of note, the final journal entries and invoices were entered for 2018, final 2018 payroll reports for the IRS and State of Wisconsin were completed, and Quarterly General Transportation and Connecting Highway Aids were received. **Acceptance is recommended.**

- c. **Discussion/action on the January 2019 Financial Statement and Investment Report.**

Included in your packet is the January 2019 Financial Statement and Investment Report. **Acceptance is recommended.**

- d. **Discussion/action on 2018 Communications Report.**

Included in your packet is the 2018 Village Communications report, which highlights interaction and engagement statistics over the past year. Of note,

- Facebook likes increased by 13.1% and followers increased 12.5%.
- Twitter impressions increased by 70.4% from 2017.
- Bayside Buzz average open rate was 46.3%, which is 25.3% higher than industry average.
- Website visits increased by 18.6% from 2017.
- 1,186 service requests were submitted through Access Bayside, which is an all-time high and a 16.7% increase from 2017.
- The Village submitted 139 articles through the Village Scene, which averages 11 per month and is a 43.2% article increase from 2017.

Acceptance is recommended.

e. Discussion/action on Resolution 19-____, a resolution supporting levy limit exemptions for consolidated dispatch centers.

The Bayside Communications Center is a consolidated dispatch center which serves over 65,000 north shore residents in the seven north shore communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay. The seven north shore communities have previously worked with the League of Wisconsin Municipalities for a levy limit exemption relating to the North Shore Fire Department.

Consolidating dispatch into the Bayside Communications Center has decreased call processing time by over one minute and is projected to save over \$28 million over a 20 year study period. While the seven north shore communities continue to save money through the consolidation, nonetheless, are now seeing modest year over year costs that the communities cannot incorporate into current levy limits. The recommendation is to craft a narrow exemption for consolidated dispatch centers from levy limits, which would be supported by the passage of this resolution. **Approval is recommended.**

f. Discussion/action on Resolution 19-____, a resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.

This is a 2018 year-end housekeeping item for the Sanitary Sewer Fund. **Approval is recommended.**

g. Discussion/action on Resolution 19-____ a resolution amending resolution 18-29 revising the fee schedule as referenced by the Village of Bayside Municipal Code.

The proposed change to the fee schedule would increase the driveway culvert replacement project fee by \$100 for those within and outside the boundaries of the road project. Due to increased supply and labor costs, the fee for those within the road project would be \$600 and it would be \$1,000 for those outside of the road project boundaries.

Within the driveway culvert replacement program, Village crews remove the old driveway culvert, install a new driveway culvert, complete any necessary stormwater ditching, and restore the landscape. For those within the road project, their driveway apron is repaved as part of the annual street improvement program. For those outside the road project area, the homeowner is responsible for completing or contracting driveway apron resurfacing. **Approval is recommended.**

h. Discussion/action on North Shore Environmental Health Consortium.

The North Shore Environmental Health Consortium (NSEHC) is a program of the North Shore Health Department. The NSEHC conducts inspections and issues licenses for all food establishments, temporary events, farmers' markets, public pools, hotels. The NSEHC also investigates public health-related complaints for these licensed establishments. The NSEHC is a fee-funded program and has not had a fee increase in three years. After review, the NSEHC recommends a 4% increase for all program fees. The increase is designed to help maintain services and cover program costs. **Approval is recommended.**

i. Presentation/discussion of Village Investment portfolio by Joseph Olson of BMO Global Asset management.

Joseph Olson from BMO Global Asset management will be present to provide the annual overview of the Village's Investment portfolio in the BMO Global Asset Management program.

No action.

4. **Intergovernmental Cooperation Council**
5. **Board of Zoning Appeals**
6. **Plan Commission**
7. **Architectural Review Committee**
8. **Library Board**

a. Discussion/update on 2018 North Shore Library 2018 in Review.

Included in your packet is the 2018 North Shore Library's 2018 in Review document. Of note,

- 39,512 checkouts by Bayside residents.
- 126,347 citizens visited the library.
- 927 new library members.
- 239,334 physical items checked out.
- The Library created an e-newsletter to keep patrons informed about programming and services.

North Shore Library Director Susan Draeger-Anderson will be in attendance to present the Year in Review.

9. Community Event Committee

a. Appointment of Margaret Zitzer as Ad Hoc Community Events Committee Chair.

Trustee Zitzer would replace Trustee Rosenfeld as Chair of the Ad Hoc Community Events Committee.

b. Appointment of Erin LeMoine as 2019 Volunteer Committee Chair.

Erin LeMoine would be tasked with coordinating and facilitating volunteer efforts for 2019 community events.

c. Appointment of Dan Rosenfeld and John Krampf as 2019 Fundraiser Committee Co-Chairs.

Trustee Rosenfeld and John Krampf would lead fundraising efforts for the 2019 community events.

10. North Shore Fire Department

a. Discussion/action on Resolution 19-_____, a resolution confirming obligation to contribute to North Shore Fire Department's budget to pay debt service on bonds issued by the Village of Whitefish Bay on behalf of the North Shore Fire Department.

This item is related to the Whitefish Bay fire station remodeling project. The borrowing for the project will be feathered to not increase property taxes for Village debt related to the North Shore Fire Department. Only interest will be paid until current North Shore Fire Department debt

expires in 2022. The North Shore Fire Department Board of Directors will officially consider the action item next Tuesday, February 19, 2019. **Approval is recommended.**

- b. Discussion/action on Resolution 19-_____, a resolution approving the "single or multi-year capital" budget to remodel the Whitefish Bay fire station in 2019.**

This item is related to the Whitefish Bay fire station remodeling project. The borrowing for the project will be feathered to not increase property taxes for Village debt related to the North Shore Fire Department. Only interest will be paid until current North Shore Fire Department debt expires in 2022. The North Shore Fire Department Board of Directors will officially consider the action item next Tuesday, February 19, 2019. **Approval is recommended.**

11. Community Development Authority

- VI. VILLAGE PRESIDENT'S REPORT**
- VII. VILLAGE MANAGER'S REPORT**
- VIII. VILLAGE ATTORNEY'S REPORT**
- IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**
- X. CORRESPONDENCE**
- XI. MOTION TO ADJOURN TO CLOSED SESSION**
 - A. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager Performance Evaluation);**
 - B. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session (Municipal Court Memorandum of Understanding and Library Services Agreement).**
- XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**
 - A. Action on items in closed session.**
- XIII. ADJOURNMENT**



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
January 17, 2019

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Michael Barth
Daniel Muchin-excused
Robb DeGraff
Dan Rosenfeld-excused
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz
Public Safety Committee Member: Mort Swerdlow-excused

Also Present: Police Chief Doug Larsson
Director of Communications Liane Scharnott
Director of Finance and Administration Lynn Galyardt
Assistant Village Manager Jake Meshke
Village Attorney Chris Jaekels
There were six people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, December 13, 2018.
2. Summary of Claims for December 8, 2018 through December 31, 2018 in the amount of \$324,036.49.
3. Humane Officer Appointment Authorization.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the Board of Trustee meeting minutes, December 13, 2018; Summary of Claims for December 8, 2018 through December 31, 2018 in the amount of \$324,036.49; and the Humane Officer Appointment Authorization. Motion carried unanimously with President Dickman recused.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

- A. Introduction of Information Technology Enterprise Manager David Haley, Information Technology Technician Michael Blust, Department of Public Works Interim Operations Superintendent Shane Albers, and Department of Public Works**

Municipal Operator/Service Technician Cary Matzen.

Manager Pederson introduced Interim Operations Superintendent Shane Albers and Municipal Operator/Service Technician Cary Matzen. Manager Pederson introduced Information Technology (IT) Manager Richard Foscatto who introduced IT Enterprise Manager David Haley and IT Technician Michael Blust. President Dickman stated he was impressed by the quality of employees in the Village and that he was very thankful for their service.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on the December 2018 Police Department Report.

Chief Larsson provided an overview of the December 2018 Police Department Report noting Police overtime has decreased due to full staffing, two officers completed field training, and December concluded a good year for the Police Department.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of the December 2018 Police Department Report. Motion carried unanimously.

b. Discussion/action on the December 2018 Communication Center Report.

Director Scharnott provided an overview of the December 2018 Communication Center Report noting one employee was in training and another just hired, 1,200 employment applications have been processed, 50% of Glendale Police Department had less than six years of experience, and new supervisors had been selected. Manager Pederson complimented Chief Larsson and Director Scharnott on their recruitment processes.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, on acceptance of the December 2018 Communication Center Report. Motion carried unanimously.

c. Discussion/action on Resolution 19-____, a resolution approving the Suburban Mutual Assistance Response Teams Agreement.

Manager Pederson stated Agreement serves as an update to an existing agreement to address inconsistencies within the terms and due to changes in the law.

Motion by Trustee DeGraff, seconded by Trustee Barth, to approve Resolution 19-01, a resolution approving the Suburban Mutual Assistant Response Teams Agreement. Motion carried unanimously by roll call vote.

d. Discussion/update on the Sector Chief Program.

Chief Larsson stated the Sector Chief Program would be launched at the end of January and provided an overview of policing history. Chief Larsson stated officers would be provided tools in community relations, but styles would be up to each individual officer. Chief Larsson stated there may be an increase in crimes reported as residents feel more comfortable reporting to their sector chief officer. Trustee DeGraff stated concern that the sector chief officers may get bogged down. Chief Larsson stated emergency calls will be routed to dispatch and sector chief responds to non-emergent issues.

2. Public Works Committee

a. Discussion/action on the December 2018 Department of Public Works Report.

Manager Pederson provided an overview of the December 2018 Department of Public Works Reporting noting the challenge of finding DPW laborers and there are approximately 60 trees to cut down in first wave of 2019 tree removal project, and that Emerald Ash Borer is at its peak per a meeting with the Wisconsin Department of Natural Resources.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of the December 2018 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on Resolution 19-____, a resolution proclaiming the celebration of International Migratory Bird Day in the Village of Bayside.

Manager Pederson stated the celebratory holiday is now known as World Migratory Bird Day, this is an annually reoccurring item which declares the importance of migratory birds to the Village, it is part of the Bird City USA Designation requirements, and World Migratory Bird Day will be held on May 11, 2019.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve resolution 19-02, a resolution proclaiming the celebration of International Migratory Bird Day in the Village of Bayside. Motion carried unanimously by roll call vote.

c. Discussion/action on Resolution 19-____, a resolution proclaiming the celebration of 2019 Arbor Day in the Village of Bayside.

Manager Pederson stated this is an annually reoccurring item which declares the importance of trees to the Village, it is part of the Tree City USA Designation requirements, and Arbor Day will be held on April 26, 2019.

Motion by Trustee Barth, seconded by Trustee DeGraff, to approve resolution 19-03, a resolution proclaiming the celebration of 2019 Arbor Day in the Village of Bayside. Motion carried unanimously by roll call vote.

d. Discussion/action on Resolution 19-____, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant.

Manager Pederson stated this is an annually reoccurring item which dedicates the Village to budgeting funds to meet the cost-share requirements, allows Village staff to submit the grant application and necessary supplemental items, and the Village received the Urban Forestry Grant in 2018 and has \$25,000 of funding available for 2019.

Motion by Trustee DeGraff, seconded by Trustee Barth, to approve resolution 19-04, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant. Motion carried unanimously by roll call vote.

e. Discussion/action on Consulting Services Proposal with Wachtel Tree Science and Service, Inc.

Manager Pederson stated the Proposal would be paid for by the Urban Forestry Grant and used to complete an updated tree inventory. Manager Pederson stated the Village had inventories done in 2010 and 2014 and the updated inventory will serve as the basis for a tree management work plan

for removals and future plantings within the Village's 5% maximum tree specie threshold for diversification purposes. Manager Pederson stated the Proposal was for \$21,750.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the Consulting Services Proposal with Wachtel Tree Science and Service, Inc. Motion carried unanimously.

f. Discussion/action on 621 Brown Deer Road stormwater pond remediation project.

Manager Pederson stated the 621 Brown Deer Road Pond is located next to the fire station, it has been 20 years since its construction, Great Lakes Excavating was the low bid at \$379.50 per truck load, total cost of the project would be approximately \$50,000, and staff was working through permitting requirements with the Wisconsin Department of Natural Resources.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the 621 Brown Deer Road stormwater pond remediation project. Motion carried unanimously.

3. Finance and Administration Committee

a. Discussion/action on the December 2018 Finance and Administrative Services Report.

Director Galyardt provided an overview of the December 2018 Finance and Administrative Services Report noting the prescription drug grant reimbursement was submitted, tax payments were coming in slower due to tax law changes, and year-end reporting was being finalized.

Motion by President Dickman, seconded by Trustee Zitzer, on acceptance of the December 2018 Finance and Administrative Services Report. Motion carried unanimously.

b. Discussion/action on the Preliminary 2018 Financial Statement and Investment Report.

Trustee Barth noted that expenditures and revenues were in line with 2018 fiscal year-to-date.

Motion by Trustee DeGraff, seconded by President Dickman, on acceptance of the Preliminary 2018 Financial Statement and Investment Report. Motion carried unanimously.

c. Discussion/receipt of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Program for 2017.

Trustee Barth stated this was the eighth time receiving the award and congratulated Director Galyardt for her hard work.

Motion by Trustee Zitzer, seconded by Trustee DeGraff, on acceptance of the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Program for 2017. Motion carried unanimously.

d. Discussion/action on personnel policy updates.

Trustee Barth stated the changes relate to Paid Time Off which was implemented five years ago, provides a formal definition of family, and staff is completing a comprehensive update to personnel policy.

Motion by Trustee Zitzer, seconded by Trustee Walny, to approve personnel policy updates.

Motion carried unanimously.

4. **Intergovernmental Cooperation Council**-No report
5. **Board of Zoning Appeals**-No report
6. **Plan Commission**-No report
7. **Architectural Review Committee**-No report
8. **Library Board**-No report
9. **Community Event Committee**-No report
10. **North Shore Fire Department**-No report
11. **Community Development Authority**-No report

VI. **VILLAGE PRESIDENT'S REPORT**-No report

VII. **VILLAGE MANAGER'S REPORT**

Manager Pederson stated efforts were continuing on legislation regarding consolidated dispatch levy limit exemptions.

VIII. **VILLAGE ATTORNEY'S REPORT**-No report

IX. **MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

President Dickman stated Governor Evers presented to the Intergovernmental Cooperation Council on the state imposing on local government and that he is optimistic on future relations with state government.

X. **CORRESPONDENCE**

None.

XI. **MOTION TO ADJOURN TO CLOSED SESSION**

- A. **Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager).**

Motion by Trustee DeGraff, seconded by Trustee Walny, to adjourn to closed session at 6:45pm pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager).

XII. **MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)**

Motion by President Dickman, seconded by Trustee DeGraff, to reconvene in open session at 6:57pm pursuant to Section 19.85 (2). Motion carried unanimously.

A. Action on items in closed session.

None.

XIII. ADJOURNMENT

Motion by Trustee Barth, seconded by Trustee Zitzer, to adjourn the meeting at 7:12pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)

SUMMARY OF CLAIMS**January 11, 2019 through February 8, 2019**

January 11, 2019	\$ 539,801.89
January 18, 2019	\$ 73,468.88
January 24, 2019	\$ 58,357.68
January 25, 2019	\$ 103,488.01
February 1, 2019	\$ 47,181.00
February 2, 2019	\$ 14,822.26
February 8, 2019	\$ 39,596.68

TOTAL	\$876,716.40
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Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
01/11/2019	34756	ACCURATE APPRAISAL LLC	6,400.00
01/11/2019	34757	ARLINGTON COMPUTER PRODUCTS	6,278.00
01/11/2019	34758	AT&T MOBILITY	9.23
01/11/2019	34759	BARGER, WILLIAM	13.44
01/11/2019	34760	BECKER, JASON E	177.76
01/11/2019	34761	BOHLEN, MICHAEL	240.62
01/11/2019	34762	BRUMM, LARRY	192.53
01/11/2019	34763	CDW GOVERNMENT	215.55
01/11/2019	34764	CITY OF MEQUON	1,822.23
01/11/2019	34765	CIVIC SYSTEMS	3,276.00
01/11/2019	34766	CUMMINS NPOWER LLC	158.60
01/11/2019	34767	DAVIS & KUELTHAU S.C.	5,819.50
01/11/2019	34768	DOBSON, AARON	24.48
01/11/2019	34769	DONATELLO, STEVEN	700.49
01/11/2019	34770	FAYERMAN, YAKOV	7,034.43
01/11/2019	34771	GONDEK, PAUL	81.11
01/11/2019	34772	HUMPHREY SERVICE PARTS INC	44.74
01/11/2019	34773	KAPUR & ASSOCIATES	2,725.50
01/11/2019	34774	KOLOWITH, ANDREW	31.68
01/11/2019	34775	LERETA LLC	1,968.88
01/11/2019	34776	LOTMAN, MICHAEL	343.26
01/11/2019	34777	MATHESON TRI-GAS INC DEPT 3028	35.96
01/11/2019	34778	MAX-R RECOVERY	6,700.00
01/11/2019	34779	MCBRIDE, JOSEPH	318.73
01/11/2019	34780	MILW COUNTY ELECTION COMMISS	359.85
01/11/2019	34781	MURPHY, STEPHANIE	12,977.50
01/11/2019	34782	NEUFELD, STEVEN	11,739.84
01/11/2019	34783	NORTH SHORE FIRE DEPT-4401	208,161.00
01/11/2019	34784	OZAUKEE COUNTY CLERK	814.84
01/11/2019	34785	PAYNE & DOLAN	254,520.12
01/11/2019	34786	PTM DOCUMENT SYSTEMS	95.64
01/11/2019	34787	SCRUB-A-DUB	3.00
01/11/2019	34788	SECURIAN FINANCIAL GROUP	602.53
01/11/2019	34789	SISSON, DAVID	248.98
01/11/2019	34790	SWEET WATER	1,300.00
01/11/2019	34791	SZABO, MATTHEW	217.17
01/11/2019	34792	TOMCZUK, NATHAN	118.15
01/11/2019	34793	UNITED WAY OF GREATER MILWAUK	62.75
01/11/2019	34794	VILLAGE OF BROWN DEER	152.00
01/11/2019	34795	WILEAG	350.00
01/11/2019	34796	DIVERSIFIED BENEFIT SERVICES	190.00
01/11/2019	34797	MILW COUNTY TREAS-MUNIC COUR	878.60
01/11/2019	34798	STATE OF WISCONSIN COURT	1,700.13
01/11/2019	999996526	CARTER, JULIE	697.07

Check Issue Date	Check Number	Payee	Amount
Grand Totals:			539,801.89

Report Criteria:

Report type: Summary

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
01/18/2019	34803	AMAZON/SYNCB	907.26
01/18/2019	34804	BAKER TILLY VIRCHOW KRAUSE LLP	3,000.00
01/18/2019	34805	BEAR GRAPHICS	246.64
01/18/2019	34806	CENTURYLINK	20.00
01/18/2019	34807	DAVIS & KUELTHAU S.C.	1,933.19
01/18/2019	34808	DIVERSIFIED BENEFIT SERVICES	445.00
01/18/2019	34809	Level (3)	1,755.96
01/18/2019	34810	Milwaukee Metropolitan Sewerage	62,352.29
01/18/2019	34811	SECURX	53.00
01/18/2019	34812	WATCHMAKER-SCHNEIDER, TRACY	77.19
01/18/2019	34813	WI DEPT OF JUSTICE - TIME	600.00
01/18/2019	34814	YUHAS GRAPHICS	159.00
01/18/2019	34815	ZACKER, RONALD J	1,919.35
Grand Totals:			73,468.88

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
01/24/2019	999996485	ADOBE	38.00
01/24/2019	999996486	ADVANCED DISPOSAL - GERMANT	5,480.10
01/24/2019	999996487	ALADTEC INC	2,723.00
01/24/2019	999996488	ALERTIFY WIRELESS SOLUTIONS	990.00
01/24/2019	999996489	Aramark	1,122.03
01/24/2019	999996490	AT&T-5080	1,258.97
01/24/2019	999996491	BATZNER PEST CONTROL	225.00
01/24/2019	999996492	BOBCAT PLUS	7.97
01/24/2019	999996493	CASPERS TRUCK EQUIPMENT	593.26
01/24/2019	999996494	CDW GOVERNMENT	16,209.29
01/24/2019	999996495	CHICAGO FAUCET SHOPPE	18.20
01/24/2019	999996496	CONCENTRA	177.00
01/24/2019	999996497	EGELHOFF LAWN SERVICE	1,411.74
01/24/2019	999996498	ESIGNS.COM	1,247.61
01/24/2019	999996499	GALLS	199.20
01/24/2019	999996500	GENERAL FIRE EQUIPMENT	187.55
01/24/2019	999996501	GORDIE BOUCHER FORD	96.60
01/24/2019	999996502	HOME DEPOT	19.74
01/24/2019	999996503	LINCOLN CONTRACTORS SUPPLY	4,669.47
01/24/2019	999996504	MENARDS-MILWAUKEE	200.00
01/24/2019	999996505	METCALFE'S MARKET	34.64
01/24/2019	999996506	Newman Chevrolet	75.54
01/24/2019	999996507	Pick N Save	4.29
01/24/2019	999996508	PITNEY BOWES INC	343.50
01/24/2019	999996509	POMP'S TIRE SERVICE INC	8,397.70
01/24/2019	999996510	PROFESSIONAL ID CARDS INC.	142.20
01/24/2019	999996511	RESPECT INC	215.00
01/24/2019	999996512	SEELCLICKFIX INC	700.00
01/24/2019	999996513	SHERWIN INDUSTRIES	445.96
01/24/2019	999996514	SPARKHIRE	441.00
01/24/2019	999996515	SPECTRUM BUSINESS	5,711.66
01/24/2019	999996516	STREICHER'S	803.92
01/24/2019	999996517	TAPCO	136.60
01/24/2019	999996518	U S POSTAL SERVICE	9.70
01/24/2019	999996519	UPS	10.14
01/24/2019	999996520	US BANK	2,002.99
01/24/2019	999996521	UW-MILWAUKEE	345.00
01/24/2019	999996522	VERIZON WIRELESS	910.88
01/24/2019	999996523	VIKING ELECTRIC SUPPLY	437.11
01/24/2019	999996524	WI GOVERNMENT FINANCE OFFICE	25.00
01/24/2019	999996525	WISCONSIN DOCUMENT IMAGING	290.12
Grand Totals:			58,357.68

Report Criteria:

Report type: Summary

Check Detail.Amount = {>} .01

Check Issue Date	Check Number	Payee	Amount
01/25/2019	34818	AMAZON/SYNCB	956.57
01/25/2019	34819	BOND TRUST SERVICES	800.00
01/25/2019	34820	CITY OF MEQUON	1,012.44
01/25/2019	34821	COMMERCE INDUSTRIAL CHEMICA	1,313.75
01/25/2019	34822	COMPASS MINERALS AMERICA INC	6,230.31
01/25/2019	34823	CUMMINS NPOWER LLC	1,020.71
01/25/2019	34824	DETER, BRETT	31.01
01/25/2019	34825	DIVERSIFIED BENEFIT SERVICES	247.40
01/25/2019	34826	FEHR GRAHAM	357.12
01/25/2019	34827	HERBST OIL	4,886.57
01/25/2019	34828	HUMPHREY SERVICE PARTS INC	57.44
01/25/2019	34829	J&H Heating	621.00
01/25/2019	34830	KAPUR & ASSOCIATES	3,517.50
01/25/2019	34831	LECC TRAINING FUND	80.00
01/25/2019	34832	Level (3)	1,755.82
01/25/2019	34833	MADACC	7.00
01/25/2019	34834	METRO MUNICIPAL CLERKS ASSOCI	30.00
01/25/2019	34835	PAUL, BARRY	63.75
01/25/2019	34836	R&R INSURANCE SERVICES	37,705.00
01/25/2019	34837	RESERVE ACCOUNT-PITNEY BOWES	2,200.00
01/25/2019	34838	SAFEBUILT llc	4,253.48
01/25/2019	34839	SODOS, MARSHA	6,786.47
01/25/2019	34840	WCMA	213.00
01/25/2019	34841	WE ENERGIES	7,526.43
01/25/2019	34842	ZIV-EL, SHIMON / BENITA	35.00
01/25/2019	34843	Falk Group	425.00
01/25/2019	34844	FRANK GILLITZER ELECTRIC CO	380.00
01/25/2019	34845	VILLAGE OF FOX POINT	20,242.24
01/25/2019	34846	XYLEM WATER SOLUTIONS USA INC	733.00
Grand Totals:			103,488.01

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
02/01/2019	34854	AMAZON/SYNCB	2,877.69
02/01/2019	34855	CEDARBURG OVERHEAD DOOR C	1,259.00
02/01/2019	34856	DAVIS & KUELTHAU S.C.	5,068.92
02/01/2019	34857	DEER CREEK TECHNOLOGIES LLC	249.00
02/01/2019	34858	EMERGENCY LIGHTING & ELECTRO	22,580.81
02/01/2019	34859	HENRICKSEN	4,317.87
02/01/2019	34860	Humber, Mundie & McClary LLP	475.00
02/01/2019	34861	HUMPHREY SERVICE PARTS INC	35.90
02/01/2019	34862	ICC OF MILWAUKEE COUNTY	350.00
02/01/2019	34863	KENOSHA CIRCUIT COURT	236.00
02/01/2019	34864	Legacy Recycling	190.00
02/01/2019	34865	MADACC	371.71
02/01/2019	34866	MILWAUKEE COUNTY EMS	4,368.00
02/01/2019	34867	MJ GUNSMITHING LLC	806.75
02/01/2019	34868	NORTH SHORE MUNICIPAL COURT -	228.00
02/01/2019	34869	PHOTO CARD SPECIALISTS	118.43
02/01/2019	34870	TKK Electronics LLC	563.00
02/01/2019	34871	WAUKESHA COUNTY TECH COLLEG	17.92
02/01/2019	34872	WEST ALLIS POLICE DEPT	124.00
02/01/2019	34873	WI DEPT OF JUSTICE - TIME	2,754.00
02/01/2019	34874	YUHAS GRAPHICS	189.00
Grand Totals:			47,181.00

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
02/02/2019	999996527	AT&T	1,270.73
02/02/2019	999996528	LEAGUE OF WI MUNICIPALITIES	2,163.69
02/02/2019	999996529	MITEL	1,334.51
02/02/2019	999996530	Pick N Save	49.47
02/02/2019	999996531	SPECTRUM BUSINESS	6,015.68
02/02/2019	999996532	VERIZON WIRELESS	170.13
02/02/2019	999996533	WISCONSIN DOCUMENT IMAGING	281.14
02/02/2019	999996534	BATZNER PEST CONTROL	150.00
02/02/2019	999996535	USA Fire Protection INC	895.00
02/02/2019	999996536	ELGL-ENGAGING LOCAL GOV LEA	30.00
02/02/2019	999996537	GOALSCAPE SOFTWARE	60.00
02/02/2019	999996538	ICMA	1,136.00
02/02/2019	999996539	SCHOOL SPECIALTY	89.45
02/02/2019	999996540	BRIDGEPORT MANUFACTURING	47.81
02/02/2019	999996541	CEDAR CREEK MOTORSPORTS	89.09
02/02/2019	999996542	EGELHOFF LAWN SERVICE	73.70
02/02/2019	999996543	GORDIE BOUCHER FORD	162.79
02/02/2019	999996544	GRAINGER	30.40
02/02/2019	999996545	NAPA	9.69
02/02/2019	999996546	CONCENTRA	325.50
02/02/2019	999996547	NENA NATIONAL EMERGENCY NUM	142.00
02/02/2019	999996548	THOMSON REUTERS - WEST	295.48
Grand Totals:			14,822.26

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
02/08/2019	34875	AMAZON/SYNCB	836.88
02/08/2019	34876	AT&T-5080	179.40
02/08/2019	34877	GORSKI, JEAN A	263.44
02/08/2019	34878	H & R SAFETY SOLUTIONS	162.20
02/08/2019	34879	HOFFMANN, BRANT	239.29
02/08/2019	34880	HUMPHREY SERVICE PARTS INC	159.06
02/08/2019	34881	KATZ PROPERTIES	9.90
02/08/2019	34882	KRAMPF, JOHN	216.60
02/08/2019	34883	MATHESON TRI-GAS INC DEPT 3028	35.96
02/08/2019	34884	MCGARRY, ELIZABETH	189.58
02/08/2019	34885	MID-AMERICAN RESEARCH CHEMI	1,086.75
02/08/2019	34886	MILW COUNTY TREAS-MUNIC COUR	737.60
02/08/2019	34887	NEGRETTE, GINA	293.97
02/08/2019	34888	NORTH SHORE HEALTH DEPARTMEN	7,020.75
02/08/2019	34889	R E INVESTMENT INC, WESTFIELD	2.14
02/08/2019	34890	ROGGA, BRIAN	115.31
02/08/2019	34891	SCHMOLDT, KEVIN	233.13
02/08/2019	34892	STATE OF WISCONSIN COURT	1,036.92
02/08/2019	34893	VILLAGE OF FOX POINT	26,777.80
Grand Totals:			39,596.68

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (this "Agreement") is made as of this 16 day of August, 2018 by and between THE VILLAGE OF BAYSIDE, WISCONSIN ("Licensor"), and James Butz and Bridget Paul ("Licensee"), owners of property at 133 E Fairy Chasm Road, Bayside, WI 53217 ("Licensee Property"), adjacent to the property described in the attached Exhibit A ("Property").

RECITALS:

- A. Licensor is the owner of the Property.
- B. Licensee desires to utilize a portion of the Property containing approximately 1,725 square feet (the "License Area") as described in the attached Exhibit A, for the purposes of maintaining a fence upon the terms and subject to the conditions herein set forth.

AGREEMENT

NOW THEREFORE, in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. License. Subject to and upon all of the terms and conditions set forth in this Agreement, Licensor hereby grants to Licensee, and Licensee hereby accepts from Licensor, exclusive license to occupy and use the License Area during the term hereof for a fence (the "License").

2. Term; Termination of License. The term of this Agreement (the "Term") shall commence on the date hereof and shall expire, as long as the fence is maintained in accordance with Village Code, the longer of thirty (30) years or the duration of years the Licensee or their heirs own the Licensee Property. This License shall automatically renew for nine (9) successive ten (10) year terms unless Licensee or Licensor provides advance written notice of nonrenewal at least ninety (90) days prior to the renewal. Should the Licensee sell the property, the term would automatically renew for a ten (10) year term. The Licensee may terminate this License on ninety (90) days written notice. The Licensor may terminate this License on ninety (90) days written notice with just cause for termination. Upon termination of the License, Licensee shall remove the fence within 90 days, or a mutually agreed upon timetable, and Licensee grants the Licensor the right to remove the fence and all personal property if the Licensee fails to do so as directed at the expense of the Licensee not to exceed the cost charged by the lowest of three solicited quotations.

3. Successors and Assigns. This Agreement shall inure to the benefit of and bind the respective parties hereto and their successors, assigns, heirs and representatives.

4. Insurance. Licensee shall procure and maintain insurance during the Term or cause to be procured and maintained during the Term, without expense to Licensor. Homeowners Insurance providing coverage for bodily injury (including death); and property damage. Such

insurance shall have a combined single limit of not less than Three Hundred Thousand Dollars (\$300,000) per occurrence and Three Hundred Thousand Dollars (\$300,000) in the aggregate for all occurrences within each policy year.

5. Indemnification. Licensee shall indemnify and hold harmless Licensor against and from any claims made or alleged by or on behalf of any person, arising from Licensee's use, occupancy or conduct upon the License Area or Property.

6. Licensor's Access. Licensor and its employees, authorized agents and representatives shall have the right, with reasonable notice (including an approved purpose) to Licensee, to enter upon the License Area during normal daytime business hours.

7. Miscellaneous. This License and Agreement supersedes any prior agreement and embodies the entire agreement between Licensee and Licensor relative to its subject matter, and may not be modified, changed or altered in any way except in writing. This License and Agreement shall be governed and enforced in accordance with the laws of the State of Wisconsin. The invalidity or unenforceability of any provision hereof shall not affect or impair the validity of any other provision. No waiver of any default of Licensee shall be implied from any failure by Licensor to take action with respect to such default. This Agreement may be executed in counterparts, and facsimile and electronic (i.e., ".pdf") signatures shall be binding for all purposes. This Agreement may be recorded at Licensor's option with the Milwaukee County Register of Deeds.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

LICENSOR:

VILLAGE OF BAYSIDE

By: _____
Samuel D. Dickman, President

By: _____
Lynn A. Galyardt, Clerk

LICENSEE:

By: _____
Print Name: James Botz

Exhibit A

That part of the Southeast 1/4 of Section 5, Township 8 North, Range 22 East, Village of Bayside, Milwaukee County, Wisconsin.

Police Department January 2019 Report

Activity by the Numbers

- 417 Calls for service
- 143 Building checks were conducted
- 28 Crime prevention notices issued
- 5 Code violation noted
- 37 Assists to Fire Department
- 20 Assists to agencies
- 13 Criminal arrests
- 3 Accidents / Crashes investigated
- 61 Reports written
- 10,142 patrol miles; 49 miles / officer / shift
- 296 Traffic Stops
- 147 Traffic violations:
 - 111 Citations
 - 36 warnings issued
- Court Activity (not aggregated)
 - 95 hearings conducted
 - 108 citations
 - 2 parking tickets
 - Fines levied \$12,639.30
 - Fines paid \$2,939.80
 - Outstanding \$9,699.50

Highlights / Accomplishments

- Police Officer Veronika Metanova has joined the Village
- Two new police vehicles are marked and in service
- Police Officers conducted a lock-down drill at Bayside Middle School
- UWM Police Intern Efrain Sandoval has joined the Village
- Chief attended the annual Chief's Legislator Invitation Day
- Police lockup was inspected and approved by the State
- Activity levels up markedly with increase in staff
- "Sector Officer" program was presented at Coffee with the Manager

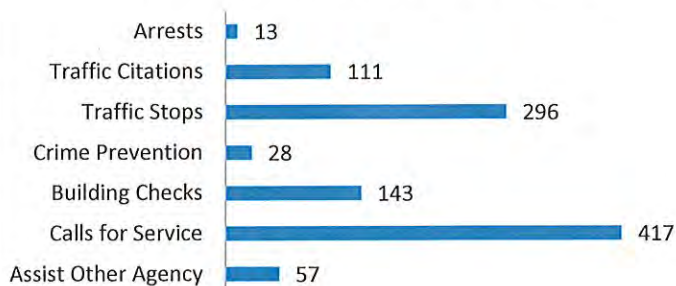


Officer Veronika Metanova

Month Ahead

- Department-Wide meeting
- Preparation of the Police Annual Report
- Develop marketing plan and training for Sector Officer Program
- Identify and hire part-time administrative assistant
- Emotionally Intelligent Sign and Crossing Program

January 2019 Officer Activity



Intern Efrain Sandoval

Communications Center January 2019 Report

Highlights/Accomplishments:

- Supervisor Reed met with NSFD Asst Chief Harris to formalize the fire review process for BCC. Reed will be responsible for all fire reviews and recommendations for fire training protocol/training in the center.
- BCC staff completed training on Flight for Life response and are beginning to prepare for fire scenario training in February.
- Director Scharnott will be attending the Wisconsin Active Threat Conference on Feb 20th & 21st in Oshkosh, WI, in preparation for the North Shore tabletop drill.
- Call of the month came from Brown Deer, where loss prevention called to report a subject concealing towels and socks. Officers made contact with the subject, who was arrested for outstanding warrants and transported to CJF.

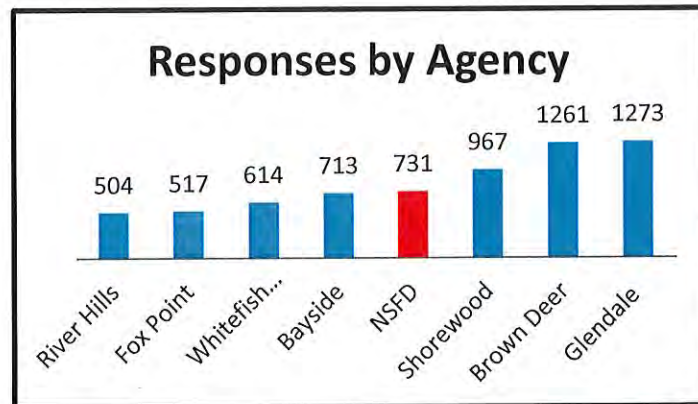
Metrics:

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	27 seconds
Dispatch Call Review	Call Reviews	Pending
Department Accreditation	Departments	In Progress

Call Type	Month	2019 YTD	2018 YTD	YTD Change
911	1,947	1,947	2,187	-10.8%
Non-Emergency	6,539	6,539	6,775	-3.5%
Total	8,486	8,486	8,962	-5.3%

Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. Request for Police
4. 911 hang up
5. Advanced Life Support



Priorities for Next Month:

- Supervisors have reviewed staff SMART goals and will be meeting with employees
- BCC supervisors will be attending training on Smart goals, employee motivation and management techniques
- North Shore agencies will be meeting to discuss adopting a joint emergency management policy



Dispatcher Vanessa Olson

IV A1c

VILLAGE OF BAYSIDE POLICE DEPARTMENT
2018 ANNUAL Report



Douglas R. Larsson, Chief of Police

February 21, 2019

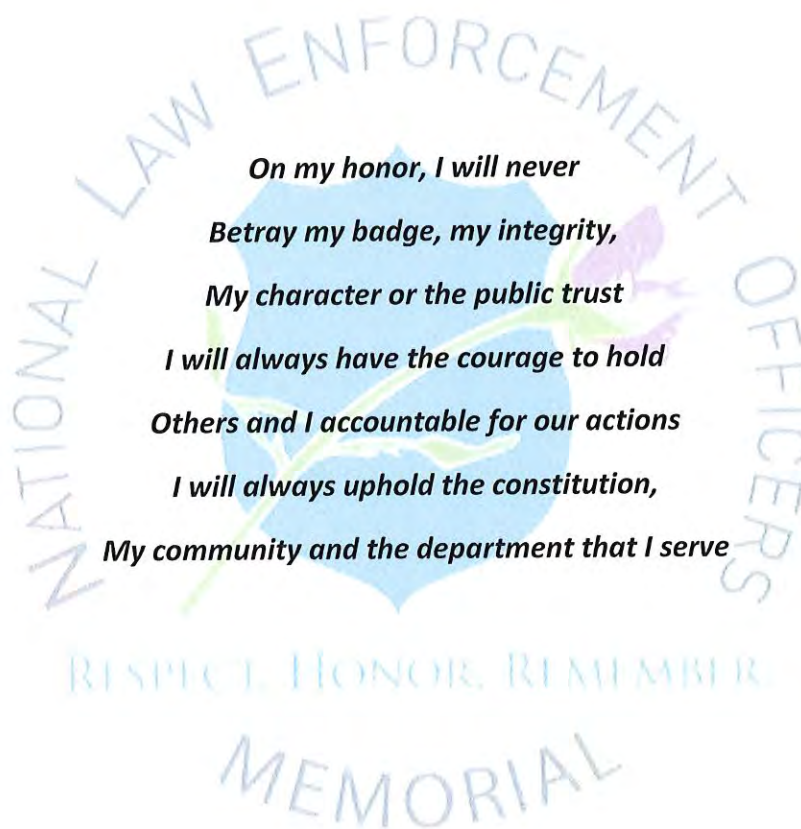
A summary report on the Police Department's activities throughout 2018. It is intended to give the Board and other interested people information about the Department's actions, programs, personality and financial performance.

The information contained herein is verified. The accuracy of all information, regardless of source, is deemed reliable.

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LAW ENFORCEMENT OATH OF HONOR



In 2018, 144 law enforcement officers lost their lives in the performance of their duties. Two officers from Wisconsin died in 2018. As February 14, 2019, fourteen officers have already died.

February 13, 2019

The Honorable Samuel D. Dickman, Village President
and Village Board

The annual report for 2018 is an opportunity to describe what the Police Department has accomplished and reflect upon the investment of trust and revenues made by the Board and by the People of Bayside.

The Department's shared goals and accomplishments would not be possible were it not for the dedication and perseverance of the employees assigned to the Police Department to protect this Village each day. While I am privileged to serve as your Chief of Police and to lead these fine men and women who risk their safety each day, I am mindful that I can take no credit for the admirable job that they have done. It is my sworn duty to protect this community and I will continue to do so with steadfast attention to the Village, the residents, businesses and visitors of Bayside.

In the first half of 2018, the Department endured a lapse in having a full staff, which meant the police officers worked an abundance of overtime to meet the demands of policing the village; they did so willingly and carried more than their normal share of the workload. However, as the year progressed new staff was in training and the Department enjoyed a robust replacement of its aging technology, a restoral of full staffing, a re-engineering of its command structure, and a revitalization of its philosophy to serve the Village in the highest capacity possible.

This report is laid out by function and describes the accomplishments within. The focus is on the people who made the accomplishments a reality. The reader should also get a glimpse of what is in store for 2019 as I lay out the goals and measuring points for the Department at the end of this report.

I am privileged to be a servant of this professional government and am grateful to you as President and the Board for the confidence and support you have given to me.

Douglas R. Larsson
Chief of Police

Executive Summary

In 2018 the Village saw its Police Department change dramatically, if not quietly. It lost four experienced officers due to retirements; it hired three new officers and for the first time in 35 years it hired an outside Chief of Police. At its lowest staffing point the Department was operating with 8 officers; overtime was at a maximum, and yet optimism was high.

During this time of transition, the police officers maintained their high levels of service and commitment to protect and patrol the Village. No public complaints were received, standards were kept high, obligations were met, inspections and audit were passed – nothing failed thanks to the commitment of the police officers' dedication and understanding of what needed to be done. The new Chief listened carefully to what the police officers wanted in a leader and what they needed to do their job to its maximum capability:

- The aging fleet and its in-car technology were replaced and a strategy for incremental replacement was put into play.
- Recruiting and selection was changed to match the potential talent of new officers to the needs of the community.
- Communication between Village Hall and the police officers was enhanced and improved.
- The community saw more of its police officers at special events and invitations.
- Policies were amended to provide more decision-making ability at the "shift level".
- Interior spaces were repurposed to provide greater access and flexibility in use for the officers.
- Training was increased.
- Court Administration was outsourced.
- The Department was restructured with a flat hierarchy of 3 lieutenants reporting to the Chief and the addition of an Administrative Assistant to the Chief and 911 Center Director.
- Lieutenants were given expanded roles with added authority and responsibility.
- A virtual quartermaster service was created and is ready for launch.
- Citations, arrests, and services remained level or increased slightly.
- Traffic crashes and crime levels remained the same; Bayside is the 3rd safest "city" in Wisconsin.
- Development of the *myBlue* micro-section problem solving model

As the Department returned to its normal levels, new officers are actively engaging the community and learning how policing is performed in Bayside. Their mission has not changed – protect the community and reduce the fear of crime.

Mission and Values

A mission is the unique reason that a public agency has for its existence and defines the basic business scope and operations that it has that distinguishes it from similar and dissimilar organizations. In 2018 the mission of the Bayside Police Department changed. Unique and primary to its purpose, the mission is *to protect the rights of all persons, reduce the fear of crime, mitigate threats, identify and solve problems, and provide police services for all residents, businesses and visitors in a manner that will both serve them and promote a safe environment.* (source: 2018 Budget, page 162).

The values of an organization are a public statement that describes its foundation and by which all things performed are measured; it is a set of beliefs that are ascribed to by all employees of the agency and that act as a benchmark for behavior for all that it does. The values of the Bayside Police Department continue to be ethical behavior, competency, and a strong work ethic, which includes professionalism, respect, courtesy, integrity, dignity and accountability.

Scope of Service

In 2018, the Village of Bayside Police Department consisted of thirteen police officers who provided full time continual services to its approximately 4,389 residents. About half of the police officers are Emergency Medical Technician (EMT) certified who train with the North Shore Fire Department.

Legislative oversight is provided through the Village Board and the Public Safety Committee. The Committee meets as needed to provide reviews and recommendations to the Village Board regarding all matters of public safety. The Public Safety Committee consists of Trustee Eido Walny (Chair), Trustee Mike Barth, Trustee Dan Rosenfeld and Committee Member Mort Swerdlow.

Service emphasis is centered on problem recognition and problem solving beyond the typical police archetype. Non-traditional police services include mediation, home maintenance referrals, youth events, welfare and vacation checks, and intra-village assistance. Police officers also routinely enforce the municipal code (e.g. property codes), including traffic and ordinance offenses.

Emergency and routine dispatching services are provided by the Bayside Communications Center (BCC), which serves all seven North Shore communities and the North Shore Fire Department.

Adjunct to the Police Department is a municipal administrative court, which is conducted monthly.

Transitions

At the close of fiscal year 2018, the Department realized the retirement of four senior police officers. Chief Scott McConnell, who served for the Village 32 years was succeeded by Chief Doug Larsson. Sergeant Fran Ehler retired after serving for 25 years, as did Officers Jason Blochowicz and Mike Groh, both of whom served honorably for nearly three decades. Positions were filled by new employees, Officer David Bunting, Officer Randy Santarelli and Officer Veronika Metanova, who was hired just after the new year. In January, the Department outsourced its Court Clerk operation. It hired a part time Administrative Assistant in February 2019.

Chief Scott McConnell
Retired January 12, 2018



Lieutenant Cory Fuller
Promoted September 4, 2018

Officer Mike Groh
Retired January 19, 2018



Lieutenant Paul Picciolo
Promoted September 4, 2018

Sergeant Fran Ehler
Retired July 1, 2018



Officer David Bunting
Hired August 13, 2018

Officer Jason Blochowicz
Retired December 28, 2018



Officer Randy Santarelli
Hired September 10, 2018

Chief Douglas Larsson
Hired April 14, 2018

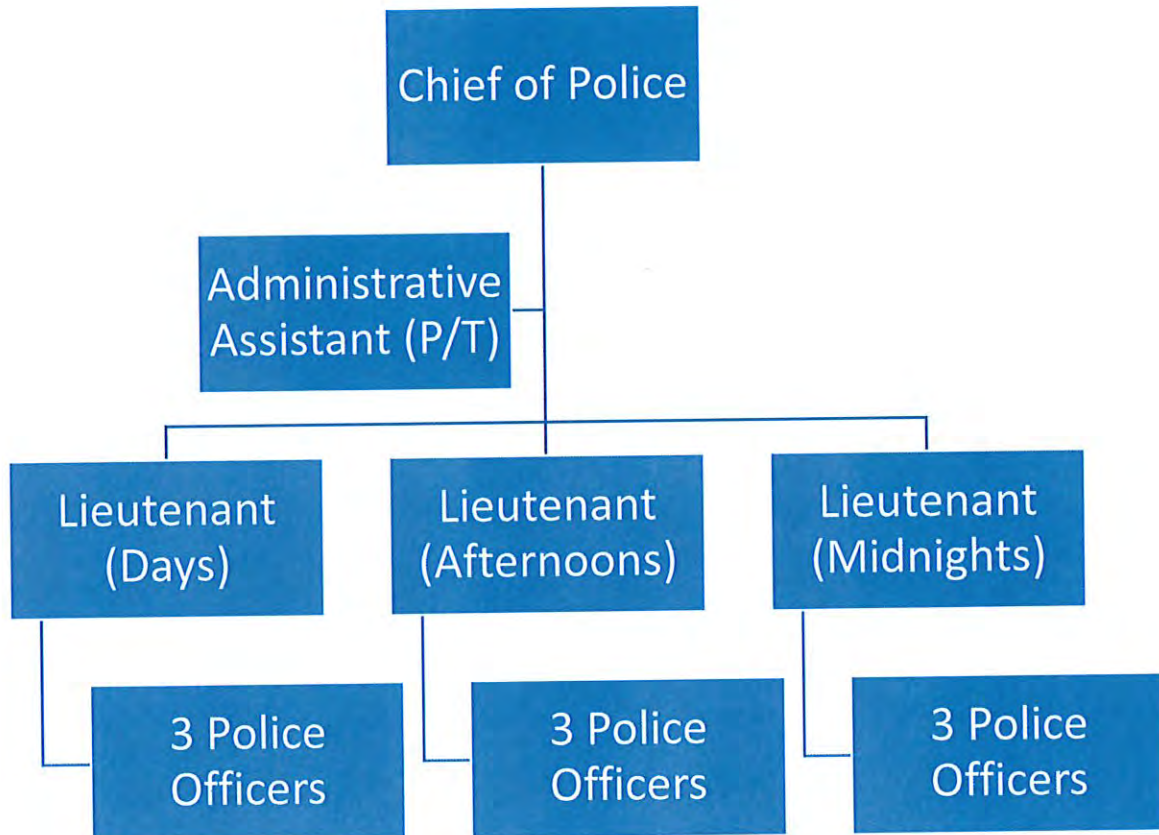


Officer Veronika Metanova
Hired January 28, 2019

Clerk Kellie Minikel
Transferred January 2, 2019



**Bayside Police Department
Chart of the Organization
(January 2019)**



It is the philosophy of the Chief to provide ample opportunity for Bayside's future leaders to develop into fullness. Each lieutenant will be responsible for adjunct duties and to pass on their wisdom to officers within their command.

2018 Goals and Outcomes

In 2017 the previous Police Chief had already formulated five goals for the Department for the new year of 2018. The current Chief, who (started full time in April) and his staff concentrated on enhancing the established goals, some of which needed performance metrics:

1. Maintain low crime through high-visibility enforcement model of 350 miles driven per day.

Crime rate metric attained - The goal of maintaining a low crime rate was realized. Uniform Crime Report¹ data for 2018 is not available at the time of this report, but local records indicate a crime rate identical to previous years (no violent crime; 498 non-violent crimes per 100,000 people).

Visibility metric attained - The actual measure objective of miles driven was 301 miles, due largely to fielding 2 cars per shift (the minimum) rather than the optimal level of three.

2. Personnel Management: hiring due to pending retirement; leadership development, succession planning, and training.

Staffing metric attained – By the end of the year, the Department was at full staff.

Leadership Metric attained – Leadership was expanded with the promotion of two additional lieutenants.

3. Seek additional grant funding for special police training, program, and equipment

Training metric attained – Even though the general State minimum levels of training were realized in 2018, the level of specific technical training was less than desired, due largely to the absence of personnel.

Grant funding metric attained – grants were sought and realized. Two grants for the purchase of body armor (\$2,000.00) and intoxicated driver enforcement (\$7,500.00) was recorded into the fiscal year revenues.

¹ Uniform Crime Report is published by the FBI mid-year. See page 28 of this report.

4. Continue WILEAG (police accreditation) status:

Accreditation metric attained – the current Chief elected to pursue, and the Department did attain CORE accreditation.

5. Participate in select traffic programs (OWI Task Force, Click it or Ticket, Booze and Belts, distracted driving, etc.).

No objectives or metrics were written into the 2018 budget plan by the former chief; however, for 2018 a well described and widely understood set of goals with associated performance steps and metrics were indicated by the current chief, including:

- Assessing current readiness for promotion of sworn personnel to management positions and aligning management and supervisory responsibilities:
 - A competitive process for the position of lieutenant was conducted
 - Candidates were assessed by a credentialed professional organizational psychologist as to their potential and personality
 - Of six interested police officers, all received suitable remarks
 - Two candidates were selected by the Chief of Police
 - The candidates were promoted in September
- Developing an efficient method of recruiting and hiring sworn personnel:
 - The Chief used existing technology (e.g. CivicHR) coupled with traditional outlets (e.g. Wisconsin Law Enforcement Network) coupled with solicitations of local department to create a recruitment database
 - The Chief created and trained a team of in-house subject matter experts to interview and recommend candidates for hiring
 - Three candidates were identified and hired in 2018 and 2019
- Increasing in intra-village and intra-departmental communication:
 - Department officers, including the Chief, participated in every event conducted by non-profit agencies, the Community Events Committee, Schlitz Audubon Center, Bayside Middle School and PTO, the Shul Center, and others

- The Chief, Lieutenants, and other officers worked closely with the Department of Public Works, Finance Department, and Village Administration on village-wide projects, staff meetings, workshops, and events
 - The Chief conducted semi-annual department-wide meetings and conducted labor-management meetings with the police union
 - Special workshops on workplace violence were conducted for employees at the Schlitz Audubon Center
- Creating a culture that recognizes the importance of problem solving and teamwork:
 - The Department recruited police officer candidates who understood the value of problem-solving service and its impact on keeping crime rates low
 - The Department enhanced its training program to follow the legacy model of high-level service to the community
 - Code enforcement complaints and issues were addressed promptly
- Developing strategies to recruit/retain employees, enhance employee satisfaction and staff development:
 - Conversations with large and small groups, individuals and supervisors within the Department were conducted to better understand what the department officers expected of a Chief, what the Chief expected of them, what was holding them back from delivering an even high standard of service, and what a model of excellence would look like in 2019
- Amplifying detection and mitigation of code violations with citizens to resolve quality of life issues and concerns:
 - A police officer was fully trained in code-enforcement and quickly became the resource for additional officers resulted in quick, polite, and firm intervention in code-enforcement and property appearance issues
 - Communication between Village Hall and the code-enforcement officer was not hindered by a traditional hierarchy or “chain of command” thinking

- Maintaining the level of service within a no-growth budget:
 - Police officers are commended for never losing interest, momentum, or results in serving the community even though at the midpoint of 2018 the Department was 2/3 of its size
 - Mandatory overtime never had a negative impact on results
 - No complaints from the residents or businesses were received
- Commencing an internal awards and commendations process:
 - Officers were commended publicly and privately for service above and beyond the Bayside norm.
 - Police officers were commended for successful life-saving efforts
 - Police officers were recognized commended for participation in school and non-profit center events
- Expanding the Department's presence on social media:
 - Authority was given to 2 police officers to release media to the public through official outlets as it pertains to the safety and welfare of the public
 - Weekly social media tips were published from the Department through the Village communications channels
- Examining how effective the current space occupied by the Department is being used:
 - Room use was examined
 - Consolidation of activity was made where appropriate
 - Patrol report writing spaces were expanded
 - A resource room was created with shared equipment installed
 - Basement storage areas were cleaned and reclaimed

Command and Essential Services

The Bayside Police Department is committed to maintaining ethics and integrity within the Department and in interactions with the community, identifying these attributes as part of its core values statement.

The Police Department has an historical strength of 13 full-time police officers.

The Department is a full-service police agency with a 2018 operating budget of approximately 1.9 million dollars and a capital development budget of 110,600 dollars.

Three lieutenants aid the Chief with administrative duties (see table on page 9) as well as acting as the shift commanders for three shifts.

- The two sergeant ranks were dissolved upon the incumbent sergeants' retirement;
- The Department shares the services of one civilian employee with the Village of River Hills for court clerk administration.

The Patrol function is divided into three shifts. The Patrol component assists with activities such as parking enforcement, traffic control and code enforcement violations. Sworn personnel carry other non-patrol duties in parallel with their regular assignments, such as:

- Firearms Instructor
- Field Training Officer
- EMS Coordinator
- Emergency Medical Technician
- Crime Prevention Officer
- Portable Breath Test Device manager
- Forensic Interviewing
- Less Than Lethal Force instructor
- Taser instructor
- Drug Recognition Expert
- Evidence and Property Room Management
- Accreditation Manager
- Fleet Manager
- TraCS² maintenance
- Juvenile Officer
- Victim Child Crimes Investigator
- Safety Officer
- Open Records Officer
- ACADIS Manager
- Court Officer
- Report Approval Officer
- Public Information Officer

For 2018, the Police Officers wrote 1,229 notices to violators:

908 Citations to appear in Court

258 Warnings in lieu of Court

63 Ordinance Violation Notices

² Traffic and Crimes Software

Officers are encouraged to use discretion and employ alternatives to arrest when dealing with non-hazardous and minor offenses. The Department is actively involved in the North Shore Police Chiefs' service cooperative; it is a full member of two mutual aid systems: one is the North Shore cooperative where bordering communities routinely assist each other with calls for service, the other is the larger Suburban Mutual Assistance Response Team (S.M.A.R.T.) where agreements and procedures for calling such a request are set forth in the S.M.A.R.T. binders located in several locations within the Department. There is also the availability of a Northshore Rapid Task Force Team if needed for an active and violent crime that is in progress.

All patrol officers are expected to perform traffic enforcement activities and to respond to traffic crashes. Patrol units are equipped with traffic RADAR and with digital video systems to record data during traffic encounters as well as officer activity. Officers are trained in field sobriety testing techniques and have access to roadside breath alcohol testing devices. Investigation of routine traffic accidents is performed by uniformed patrol officers.

Police officers have the reputation of "going the extra mile" as they deliver service to residents and visitors



Officer Sarah Halverson hosting a Birthday Party with the Police



Officer Randy Santarelli after pushing a motorist's car out of the mud. The driver never said "thanks".



New squad graphics (above) were rolled out mid-year



Old design at left

Administrative Services Lieutenant	Operations Lieutenant	Support Services Lieutenant	Common Lieutenant Responsibilities
Policy Development	ACADIS Liaison	Community Efforts & Education	Report Approval
Training Schedules	Special Events Coordination	Intelligence	Career Monitoring
Schedule Master (Journal)	Permits	• Fusion	Evaluations
Court Liaison	Liquor License Management	• Trends	Compliance w/ Orders
I/T Liaison	Firearms Oversight	Crime Prevention	Nominations
WILEAG (Accreditation)	• Quality Control	FTO Program	Executive Reviews of Conduct
Inspections	• Scheduling	• Evaluations	• Internal Affairs
DOT Liaison	• Equipment	• Orientation	• Complaints Against PD
Fleet Maintenance	Major Crimes	• Future Efforts	Grant Search and Development
Awards	Quartermaster Process	Supply stock	Developing Citizen Participation
Grant Management	Damage Review	Inspections	Prepare Orders and Directives
Recruiting, Formal Efforts	• Crash Review	• Building	Assist w/ Annual Report
Logistics Manager	• Damage to Facility	• Vehicles	Assist w/ Budget
• Equipment	Associate Logistics Manager	Media Relations	• Development
• Supplies	• Equipment	Records Administration	• Monitoring
Evidence and Property Room	• Supplies		Personnel inspections
Special Projects Director	Mobile Field Force Liaison		Community Problem Solving
1 st in Succession	2 nd in Succession	3 rd in Succession	

Police Training

As the Village recognizes the importance of training, the Department continually strives to ensure both sworn and civilian police employees are provided with the knowledge and education to perform their service to the community in a professional and safe manner. All Department personnel have received the annual state mandated training.

Training records are maintained by the lieutenant and other police officers. Remedial training can be requested by any employee or the employee's supervisor to improve job performance. All Department personnel received the State mandated twenty-four hours of continual, job pertinent training in 2018.



Officer Halverson in felony stop training using mock AR-15

For 2019 the emphasis will be skill building and knowledge enhancement for newer officers, advanced technical training for senior officers, and leadership courses for the lieutenants. Courses will include:

- Supervision of Police Personnel
- Customer Focus
- Search and Seizure
- Property and Evidence Management
- Crimes against the Elderly
- Police Community Relations
- Crime Scene Management
- Sex Trafficking
- Victims' Rights and Advocacy
- Emergency Medical Aid
- Cultural Diversity
- Professional Development
 - Supervision
 - Management
 - Interpersonal Communications
 - Conflict Management
- Instructor Schools
 - Field Training Officer
 - Radar Instructor
 - Firearms Instructor

2018 Breakdown by Category

Conflict Management	225 hours
Management / Leadership	134
Legal Updates / In-service	50
Emergency Medical	237
Technical	<u>141</u>
	787 hours

Pre-hire Recruit Training – Training starts before a police officer is deployed to regular duties. All officers attend the State of Wisconsin Department of Training Standards approved basic course which is 720 hours of classroom and practical work. Police candidates are not certified as a police officer until graduation. Over the nearly 20 weeks of academy training, the recruit will cover topics such as Constitutional Law, Ethics, State Law, Defense and Arrest Tactics, Emergency Vehicle Operations, Firearms, and Physical Fitness. Recruits are tested with cumulative written tests and scenario-based training. The recruit must pass all tests and scenarios to pass the academy.

The basic academy is hosted at various technical colleges throughout the state; the two closest to the Village of Bayside are at the Milwaukee Area Technical College and Waukesha County Technical College

In House Training – The Department instructs on firearms, professional communications, vehicle contacts, and standardized field sobriety tests, TASER, and less-than-lethal weapons. In-house trainers receive instructor recertification training every three years. Skill building in information technology and legal updates are part of the regimen

New Officer Training – Once the recruit passes the academy training for the new officer continues at the Bayside Police Department's Field Training Program. Based on a national model, adapted for the Department, the officer will learn the community, local ordinances, and appropriate procedures. During the Field Training Program, the officer will work with three different veteran officers, referred to as Field Training Officers (FTOs). The program is managed by the dayshift Lieutenant.

The new officer will spend a minimum of four weeks or 20 working days with each FTO. During each step the new officer will have an increasingly more diverse and complex workload. The final step in the process is to have the new officer complete a "shadow period" or evaluation period in which the new officer is placed back with his/her first FTO who acts as an observer.

The field training program last approximately four months where the new officer starts as an observer with a veteran officer. At the end of the field training program the veteran officer is the observer with the new officer doing the work.

"Tell me and I forget, teach me and I may remember, involve me and I learn." – Benjamin Franklin

Mandated Officer Training – The State of Wisconsin, Department of Training and Standards requires all officers to complete a minimum of 24 hours of training every year, including a statewide handgun qualification annually. Additional required training is four hours of Vehicle Pursuit training. The Department enhances that requirement based upon Department and community needs

Interagency Training – The Department responds to calls in other communities in the North Shore as part of a cooperative effort. The Bayside Police Department yearly completes Defense and Arrest Tactic training with Fox Point Police Department. In 2018 Bayside Police worked closely with Fox Point Police in school safety, lockdown drills and violent intruders.

Requested Training – Officers can request training for classes offered. In 2018, officers attended various training at the local technical colleges. The Department also employs training from the local FBI Office, Wisconsin High Intensity Drug Trafficking Area (HITDA), Wisconsin Department of Transportation, Wisconsin Department of Justice, and Wisconsin State Patrol.

Technical College Training – Waukesha County Technical College offers regular 24-hour training courses for officers to meet their training requirements.

Classes include legal update, firearms, defense and arrest tactics and other classes that are suggested from the officer's previous year. Cost of these classes are minimal and are reimbursable by the Wisconsin Standards and Training Board.

Career Development – Career development is the lifelong process of managing learning, work, leisure, and transitions in order to move toward a personally determined and evolving preferred future.

Keeping officers engaged and interested in their future means that all personnel will work with their lieutenants to map at career path based on their aptitude and interests in technical and promotional opportunities. This involves understanding:

- Experience within a specific field of interest is needed,
- Success at each stage of development must occur,
- Educational and training attainment is not just up to the Department and must be commensurate with each increment stage,
- The officer must have the capacity to analytically reflect one's suitability for a job within the Department, and
- Understanding that career development is a navigable long-term process

“The best way to predict the future is to create it.”

- Abraham Lincoln

Property and Evidence

The Department has two officers trained as evidence technicians. Both double as property control officers. These personnel are available 24-hours per day and perform their functions in addition to their regular patrol duties. Guidelines developed by the Wisconsin State Crime Laboratory Bureau are used for the collection, preservation, storage and submission of physical evidence. The evidence technician team has access to both film and digital camera systems. All equipment is contained in a vehicle for rapid response as needed.

Accreditation

The Department is recognized by the Wisconsin Law Enforcement Group as an accredited agency. Much like accreditations for hospitals and educational institutions, this process is designed to help public safety agencies:

1. Strengthen crime prevention and control capabilities;
2. Formalize essential management procedures;
3. Establish fair and nondiscriminatory personnel practices;
4. Improve service-delivery;
5. Solidify interagency cooperation and coordination; and
6. Boost citizen and staff confidence in the agency.

Benefits to the Village of Bayside include:

1. Greater accountability within the agency;
2. Reduced risk and liability exposure;
3. Stronger defense against civil lawsuits;
4. Support from area officials in its mission; and
5. Increased community advocacy.

During its three-year accreditation award cycle, the Department must maintain compliance with applicable standards, keep its proofs of compliance up-to-date, and live by the letter and spirit of those standards. To retain its accredited status, the Department is required to submit appropriate accreditation continuation fees, as well as contribute one officer each year to act as an on-site assessor elsewhere. Reaccreditation occurs at the end of the three years, following another successful on-site assessment.

Bayside Police Department was awarded the status of being core-accredited in June 2018; it is the one of the forty-one police agencies holding accredited status in the State.

Staff Biographies

Staff was asked to contribute to their biography; and therefore, they vary in length and content.



LIEUTENANT ERIC MILLER – Lieutenant Eric Miller has over 20 years of law enforcement experience serving the Village of Bayside. Lieutenant Miller is a certified Firearms Instructor, Taser Instructor and Less than Lethal Instructor. As an officer, Eric Miller setup the Department's Refund Intercept Program, is responsible for calibrating the Department's preliminary breath test machines and served as a field training officer. In 2014 Eric was promoted to the position as Lieutenant. As a Lieutenant, he is responsible for department training, shift supervision, software programs the department uses, and open records.



LIEUTENANT PAUL PICCILO – Lieutenant Picciolo has been with the Village for seven years and works the Afternoon rotation as the shift Lieutenant; he was promoted in September 2018. He is responsible for maintaining and submitting training records to the State through their system as an administrator. He also maintains and calibrates the portable breath test devices for the department and serves as a Less Than Lethal instructor and TASER instructor. He assists the Chief of Police with a variety of administrative tasks, including managing the online quartermaster system.



LIEUTENANT CORY FULLER – Officer Fuller has been a police officer with the Village since January 2012. He was promoted to Lieutenant in September 2018 and is the commander of the Midnight shift. Lieutenant Fuller also as a Field Training Officer and is the main contributor of the internal weekly and monthly police department "highlights" report that is used by the Chief for his reports. He is also certified as an Emergency Medical Technician and enjoys summer baseball in the Door County Baseball league. He is fluent in Spanish and French and majored in International Business at St. Norbert College.



OFFICER RYAN BOWE – Officer Ryan Bowe has been with the Village for 13 years and is currently assigned to the Dayshift rotation as a patrol officer. He has been a Field Training Officer for 6 years and trained eight Police Officers in that time. For seven years he has been a Drug Recognition Expert (DRE) and instructor in impaired driver detection and apprehension. He has taught at the Milwaukee Police Academy and other Departments in the area. Officer Bowe wrote the court tested template for Bayside Police OWI reports. He is the senior and most experienced of four DRE officers in the North Shore. Officer Bowe is the only North Shore police officer working with the *Internet Crimes Against Children* Task Force Program, which is a national network of 61 coordinated task forces representing over 4,500 federal, state, and local law enforcement and prosecutorial agencies. He created the digital evidence manual and drug trend manual for the Department, which includes resources for digital evidence collection and how to conduct investigations that have a digital or online element. Ryan plays golf and speaks German.



OFFICER GINA KLEEBA – Officer Kleebe has been with the Bayside Police Department since 2005 beginning her career as a dispatcher for Bayside Police Department as well as dispatching Fox Point and River Hills Police Departments. In 2012, she transitioned into the position of Police Officer and is currently assigned to the patrol team on the Midnight shift. She acts as the Property and Evidence Room manager, responsible for the storage, handling, and auditing of all found, recovered and illicit items brought into the Department. As a property manager, she also oversees the Drug Drop Box program.

Officer Kleebe is the administrator and co-author of the Department Facebook page and fills the role of Digital Records Administrator where she corrects and verifies the accuracy of police reports. As Digital Records Administrator, she is responsible for the “E-Referral Program” which electronically sends in reports to the Milwaukee County District Attorney's Office for review/charging.

Officer Kleebe generates and transmits monthly crime reports to the Department of Justice in her role as the National Incident Based Reporting officer. She developed the “Crime Prevention Alert” cards issued on the late shift, which alerts the residents and business that they may be a target.



OFFICER CHRIS JANSSEN – Officer Janssen has been with the Village since November 2010; his current assignment is working the day shift on the Patrol team. His ancillary duties include liquor license checks and validations, as well as fingerprint verification and submissions to the State. Officer Janssen manages the evidence and property room and serves as vehicle instructor. He is also the Department's Accreditation Manager.



OFFICER MICHAEL KLAWITTER – Officer Klawitter has been with the Village as a police officer for three years. His current assignment is to work the Afternoon Shift on the Patrol team. In conjunction with his regular duties he serves as a fleet and in-car systems manager, digital information technician and Village code enforcement specialist. Officer Klawitter is a certified SCUBA diver and is recently engaged, with a wedding planned for the Spring of 2019.



OFFICER SARAH HALVERSON – Officer Halverson has been a police officer with the Village since 2017. Her assignment to work on the Afternoon shift in the Patrol Team as needed. Officer Halverson is a code-enforcement specialist and is the liaison to the Village Hall for such matters.



OFFICER PHILIP NAWROCKI – Officer Nawrocki started his career with the Bayside Police Department in on 1/2/2018. Officer Nawrocki graduated from MATC Police Academy as the president of his class and was a former Bayside resident from 1994-2001. Officer Nawrocki owned and operated a successful business prior to his career change and understands the value of good "customer service". Officer Nawrocki graduated Lake Forest College and University of Wisconsin-Milwaukee. As a coach, Officer Nawrocki coached 2004-2007 with the Shorewood Soccer Club and he has worked with Nicolet High School soccer since 2007 where he continued to coach as the Nicolet Boys Assistant Varsity Soccer Coach until 2015. Officer Nawrocki holds his USSF "D" State license for coaching.



OFFICER RANDY SANTARELLI – Officer Santarelli is a resident of Hales Corners and former police officer with the Wisconsin State Fair Park Police. He is a certified Wisconsin Police Officer having graduated from the Gateway Technical College Basic Law Enforcement Program in 2016. Randy earned his Baccalaureate Degree in Sociology (2016) from University of Wisconsin - Whitewater. Randy applied for the position in Bayside because he wants to work in a smaller agency "to make a difference that is observable".



OFFICER DAVID BUNTING – Officer Bunting is 25 years old and resides in West Allis. David graduated from the Milwaukee Area Technical College Basic Police Academy in May 2017. He holds a second-degree black belt in karate and volunteers at the West Allis Senior Center. David enjoys spending time with family and friends as well as coaching martial arts students of all ages. He was employed as an archive specialist for C.H. Coakley in Milwaukee prior to joining the Police Department.



OFFICER VERONIKA METANOVA – Officer Metanova of Milwaukee is the latest police officer to be hired by the Village; bringing the Police Department to full staff. Officer Metanova is a graduate of Concordia University and holds a baccalaureate degree in Criminal Justice and Public policy as well as a master's degree in Organizational Leadership and Administration. She graduated basic police academy training at MATC in 2017.

Veronika is fluent in Bulgarian and Spanish and has an extensive volunteer experience with her church. Veronika is an avid hockey player and recently played in the International Ice Hockey Women's Series in South Africa.



MS. KELLIE MINIKEL – Ms. Minikel has been with the Village of Bayside since July 2000. In her first position, she dispatched until 2005 and then transitioned to the Municipal Court Clerk for both Bayside and River Hills while acting as the Administrative Assistant for Bayside. She recently made a transition to the Village Hills as full-time clerk and in those duties assists the Village of Bayside.

As Court Clerk, she assists the public with court procedures and questions, prepare cases for court, process citations, prepare letters, maintain court records, file documents, report statistical information, collect and deposit money for the court and police departments.

Administrative Reviews of Conduct

The Department is keenly aware that complaints against the agency or employees are to be taken seriously. All complaints, including those that are anonymous, are investigated and are described in published general orders (e.g. General Order 3105, 3106, 6102).

All investigations are conducted in accordance with the Wisconsin Law Enforcement Bill of Rights³, which outlines procedures to be followed and officers' rights during investigations. Informal investigations for minor complaints are handled by supervisors. Allegations of more serious offenses will be formally investigated by a supervisor Assigned by the Chief of Police.

For 2018, the Department made the complaint process easier to access and readily available to the public by placing pamphlets in the lobby and posting the process on the Department's website. These pamphlets and the website will also describe the method of complimenting employees.

The Chief of Police is responsible for the review of personnel conduct and maintains all records related to these investigations. The way a citizen can make a complaint against a police officer is well described in policy and is in accordance with State law⁴. Complaints have been minimal:

2014	One administrative review, properly investigated, discipline imposed
2015	No complaints received
2016	Three administrative reviews, properly investigated, two unfounded and one referred to the proper agency (complaint misdirected)
2017	No complaints received
2018	No complaints received

³ §164.01 et seq, (Law Enforcement Bill of Rights) Wisconsin Statutes

⁴ §66.312(3) Wisconsin Statutes

Financial Responsibility and Intergovernmental Cooperation

The Police Department met or exceeded all required mandates and conditions for fiscal accountability as described by the Wisconsin Law Enforcement Accreditation Group, the State of Wisconsin Law Enforcement Training Standards Board⁵, and the Governmental Accounting Standards Board. It is assisted in its financial responsibility by the Village Finance Director.

The Chief of Police has the authority and responsibility to carry out the budget for the Police Department. The budget process is properly described and provides for functional recommendations to be made by the rank and file members of the Department⁶. Purchasing and requisition procedures are properly described and fully implemented. Cash transactions were properly recorded. An independent audit was conducted with no findings; one recommendation for cash management was made and is in place.

Police Department property is inventoried and properly accounted. All equipment is operationally ready. Surplus equipment was properly auctioned.

Electronic data storage is sufficient. File maintenance was problematic; however, these issues have been addressed in part using SharePoint collaborative platform that integrates with Microsoft Office as well as moving files from a local server to a virtual server (cloud technology). It is primarily used as a highly configurable document management and storage system. File purges occurred in 2018 and will continue in 2019.

The Police Department participates in The Wisconsin Department of Revenue (DOR) Tax Refund Intercept Program (TRIP). Under Wisconsin State Statute DOR is authorized to intercept, or set off, refunds, refundable credits, and lottery prizes against any debts, such as unpaid citations, owed to the Village of Bayside.

The budget (\$1.915M) was properly administered. Of interest is:

- Personnel costs exceeded the budget forecast in the categories of overtime and shift differential pay however the overage was offset by a decrease in paid-out salaries;
- Overtime expenses were diminished as the year progressed by hiring and training new officers.
- No defense legal fees were expended;
- Contract services were less than expected;
- The set aside to meet the GASB45 obligation is fully funded and will carry over to 2019.
- Citation revenue was below predictions for the first 3 quarters but showed an uptick in the last of the fourth quarter; there is no mandated enforcement performance directive.

⁵ § 165.85(5)(b), Wis. Stats. Ch. LES 5, Wis. Admin. Code

⁶ Source: Section 12 of the 2018 Village Budget

Capital Expenditures

The presumed capital equipment plan was amended. Rather than purchase two police vehicles and no other equipment, the fund was used to lease three vehicles, equip all five vehicles in the fleet with new computers and video systems, equip each officer with new body-worn cameras, and deploy ten computers and monitors throughout the facility, thereby solving the problem of aging and failing information technology.

This successful result of this method will lead to a strategic decision to lease in the future. With five cars in its fleet (down from ten cars just eight years ago) the Police Department will lease one new vehicle in 2019, one in 2021 and one each subsequent year. The life of the in-car video and computer system is expected to exceed the current 5-year capital replacement plan.

2017 Satisfaction Survey

- Of 623 respondents to a survey of resident views, 100% “agreed” or “strongly agreed” that they felt safe during the day; 66% felt safe at night.
- For the retail and commercial area, 97% “agreed” or “strongly agreed” that they felt safe during the day;
- 94% felt safe at night.
- 87 to 92% of respondents felt safe walking and riding a bicycle during the day, 72 to 77% felt safe at night.

It's different in Bayside

“...(nationally) only 45% of violent crimes tracked by BJS were reported to police. And in the much more common category of property crime, only about a third (36%) were reported. There are a variety of reasons crime might not be reported, including a feeling that police “would not or could not do anything to help” or that the crime is “a personal issue or too trivial to report,”

- Federal Bureau of Justice Statistics

Watching national trends for 2019 ⁷

Watching what will come into focus on a national level will help Bayside Police understand what may be confronting its budget, the police officers, and the community. Here are some ones to watch:

- Focus on Community Oriented Policing – Community oriented policing is, of course, not a new concept or practice. However, in the wake of recent high-profile fatalities and the resulting public outrage and distrust, it is considered by many in the field to be more relevant and necessary than ever before.

⁷ As described by University of San Diego - 2018

- Social media – will be used more and more frequently and with greater sophistication and adoption to gather and disseminate information, as well as engage the community.
- Body cameras – will be required at many agencies as they have been shown to decrease the number of complaints due to police force, offering greater transparency and making it less likely that citizens fabricate incidences. However, issues such as cost, privacy, data retention, public disclosure and overall effectiveness will be areas of contentious debate.
- Facial recognition – has great potential and is being used more widely in surveillance as its accuracy and sophistication increases. Biometric privacy laws will be a hot topic as this type of technology becomes more mainstream.
- Predictive policing – is a fundamental shift in how police operate, moving from reactive policing to proactive policing. This is made possible through advanced analytics and intervention models.
- GPS applications – are being used by law enforcement to track and locate suspects and parolees faster. GPS bullets for example can be shot into a vehicle in order to remotely track its movements or GPS tracking devices can be used on repeat offenders to monitor their location.
- Next generation 911 – future systems will be able to receive text messages, videos and photographs. The technology is currently available, but the transition will take time as agencies work on implementation in an effort to better serve 21st century citizens who rely on wireless technology.
- Drones – Similarly, the use of drone technology is also on the rise, especially for surveillance, as departments find new uses for unmanned aerial vehicles fitted with optical, zoom and/or thermal cameras. Search and rescue, active shooter situations and crowd monitoring are among notable examples.
- Expanding Opportunities for Women in Law Enforcement - Women have traditionally made up a very small percentage of police officers, but those numbers are gradually growing (11.6% nationally, up from just 3% in the 1970s). In addition, the need to recruit, train and promote more female officers is receiving far more attention than ever before
- The Fast-Growing Threat of Cyber Crime - Municipal police departments across the nation are often not equipped with the specialized knowledge needed to address high-tech crime, which poses an increasing risk to individuals as well as corporations and government agencies. In the most recent annual report on internet crime from the Federal Bureau of Investigation's Internet Crime Complaint Center (IC3), it was reported that in 2016 financial loss from cybercrime exceeded \$1.3 billion in the U.S.

- Promoting a New Generation into Leadership Roles - As baby boomers retire from police careers, many leadership positions are opening up. However, as candidates are promoted through the ranks they may not have the opportunity to develop the broad range of leadership and management skills required to effectively run a team or department.

Crime Rates and Careful Reporting

The FBI's Uniform Crime Reporting (UCR) Program is a nationwide, cooperative statistical effort of nearly 18,000 city, university and college, county, state, tribal, and federal law enforcement agencies voluntarily reporting data on crimes brought to their attention. Since 1930, the FBI has administered the UCR Program and continued to assess and monitor the nature and type of crime in the Nation. The program's primary objective is to generate reliable information for use in law enforcement administration, operation, and management; however, its data have over the years become one of the country's leading social indicators. Criminologists, sociologists, legislators, municipal planners, the media, and other students of criminal justice use the data for varied research and planning purposes.

The FBI annually publishes its findings in a preliminary release in the spring of the following calendar year, followed by a detailed annual report, *Crime in the United States*, issued in the fall. In addition to crime counts and trends, this report includes data on crimes cleared, persons arrested (age, sex, and race), law enforcement personnel, and the characteristics of homicides (including age, sex, and race of victims and offenders; victim-offender relationships; weapons used; and circumstances surrounding the homicides). Other periodic reports are also available from the UCR Program.

Some points to help understand the data:

- The term "index crime" refers to one of the eight classes of offense or crimes reported annually by the U.S. Federal Bureau of Investigation in the Uniform Crime Report. An index crime is also known as an index offense. The eight classes of crimes that are reported include: murder and non-negligent homicide, rape, robbery, aggravated assault, burglary, larceny-theft, arson, and auto theft.
- The Uniform Crime Reporting (UCR) Program is a nationwide, cooperative statistical effort of nearly 17,000 city, county, and state law enforcement agencies voluntarily reporting data on crimes brought to their attention. Index Crime statistics are collected as part of the Uniform Crime Reporting Program and are considered representative of

the most serious crimes. The 8 index crimes are split into 2 major subcategories, violent and property.

- Violent index (Part I) crimes are those committed directly against a person (i.e. Murder, Forcible Rape, Robbery, and Aggravated Assault/Battery).
- Property index (Part II) crimes are those in which there is no direct threat or harm to a person (i.e. Burglary, Theft, Motor Vehicle Theft, and Arson, Non-weapon Assault).
- Bayside transmits its crime data to the FBI; reports of crimes dropped in 2018. There were no violent crimes reported. Index 1 crimes are more serious and have been transmitted to the FBI as follows:

<u>2017</u>	<u>2018</u>	<u>Change</u>
– 6 Burglaries	- 3 Burglaries	down 50%
– 38 Theft	- 19 Thefts	down 50%
– 2 Vehicle Thefts	- 3 Vehicle Thefts	up 50%
– 3 Non-weapon Assaults	- 3 Non-weapon Assaults	none

- Index 2 crimes are less serious. There were 164 crimes recorded in 2018, up 8.6% in 2017, which recorded 151 crimes (see tables on next page).
- The crime clearance (case closed) rates for Bayside are reported to the Wisconsin Department of Justice. The clearance rate decreased by 6.4% in 2018. That number is expected to improve as cases marked “unknown status” are being audited at the time of this report.
- Table 1 (next page) illustrates an overview of the annual crime reported in Bayside in 2017 (the FBI does not release current data until mid-year). These figures on reported criminal activity in Bayside, based on a reported crime per 100,000 citizens, is shown to compare these rates across disparate categories. The reader should note that the crimes collected here, for comparison purposes, have been separated between violent crimes and those involving or threatening property.

Table 1 - Comparisons

Reporting Period: 01/01/2018 - 12/29/2018

Village of Bayside

2018		Total	Closed	Open	Suspended	Unknown Status
Part I	05-Burglary	3	1	1	0	1
	06-Theft	19	9	5	0	5
	07-Motor Vehicle Theft	3	1	2	0	0
	09-Simple Assault/Other Assaults	3	3	0	0	0
	Total	28	14	8	0	6
Part II	10-Forgery/Counterfeiting	4	1	1	1	1
	11-Fraud	14	2	2	2	8
	14-Vandalism	5	1	0	0	4
	15-Weapons	3	3	0	0	0
	17-Sex Offenses	1	1	0	0	0
	18-Narcotic Law Violations	32	24	0	1	7
	21-Drunken Driving	44	36	0	0	8
	22-Liquor Laws	5	4	0	0	1
	24-Disorderly Conduct	8	6	0	0	2
	26-All Other Offenses	20	10	1	1	8
	Total	136	88	4	5	39
Grand Total		164	102	12	5	45

Reporting Period: 01/06/2017 - 12/28/2017

Village of Bayside

2017		Total	Closed	Open	Suspended	Unknown Status
Part I	05-Burglary	6	0	3	3	0
	06-Theft	38	17	13	8	0
	07-Motor Vehicle Theft	2	1	1	0	0
	09-Simple Assault/Other Assaults	3	3	0	0	0
	Total	49	21	17	11	0
Part II	10-Forgery/Counterfeiting	2	1	0	0	1
	11-Fraud	19	11	4	4	0
	13-Stolen Property	1	1	0	0	0
	14-Vandalism	3	3	0	0	0
	15-Weapons	1	1	0	0	0
	17-Sex Offenses	1	1	0	0	0
	18-Narcotic Law Violations	8	8	0	0	0
	21-Drunken Driving	43	43	0	0	0
	22-Liquor Laws	1	1	0	0	0
	24-Disorderly Conduct	9	8	1	0	0
	26-All Other Offenses	14	10	0	4	0
	Total	102	88	5	8	1
Grand Total		151	109	22	19	1

Unknown Status refers to data submitted awaiting reclassification.

General Activity

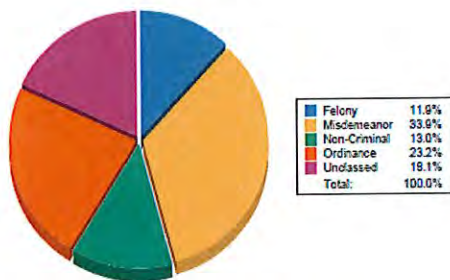
There were 6832 “activities and events” recorded in 2018. These include traffic stops, general assistance calls, crime responses, and crash investigations. Not all calls for service required a case to be opened and a report written. Of the 6832 activities and events, 966 required a report to be written.

Calls for service has generally have stayed level for 2018 (right) when compared to 2017 (left).

Arrests and adult ordinance enforcement have increased by almost 38%.

2017

Arrests

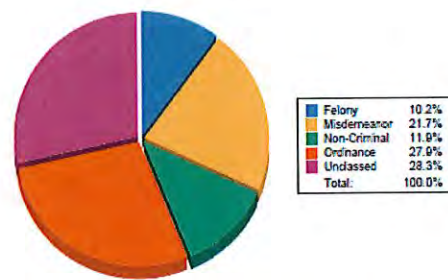


Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under EACH charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Arrests	Total	177	105	23	49
	Felony	21	12	5	4
	Misdemeanor	60	40	5	15
	Non-Criminal	23	18	1	4
	Ordinance	41	22	8	11
	Unclassified	32	13	4	15

2018

Arrests



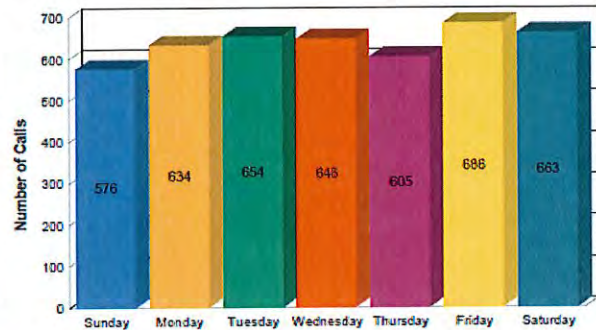
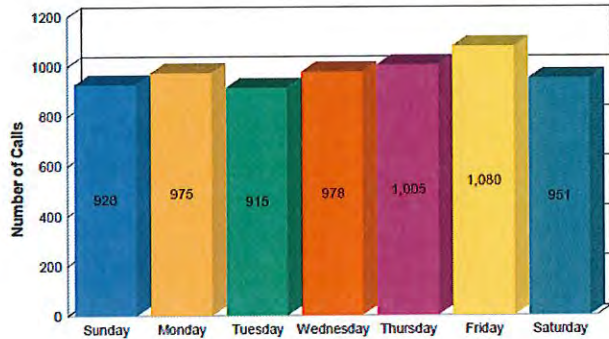
Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under EACH charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Arrests	Total	244	135	19	90
	Felony	25	12	1	12
	Misdemeanor	53	26	5	22
	Non-Criminal	29	19	2	8
	Ordinance	68	43	3	22
	Unclassified	69	35	8	26

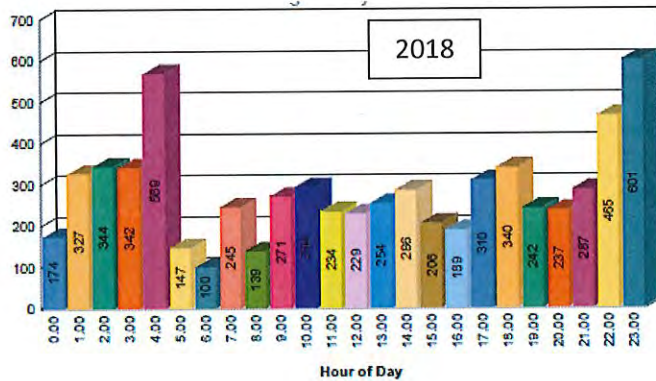
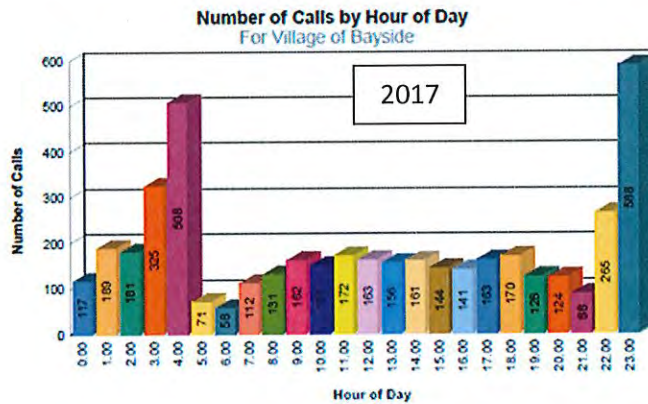
2018

2018

Number of Calls for Service by Day of Week



Number/Percentage of Calls by Day of Week



	Calls	Percentage
	6,832	100.00%
Sunday	928	13.58%
Monday	975	14.27%
Tuesday	915	13.39%
Wednesday	978	14.31%
Thursday	1005	14.71%
Friday	1080	15.81%
Saturday	951	13.92%

Crime Tables

Table 2, below, illustrates comparative annual Bayside crime data (source: Wisconsin DOJ).

Table 2	2013	2014	2015	2016	2017	2016-2017 % change
Homicide	0	0	0	0	0	
Rape - prior to 2017	0	0	0	0	0	
Rape - 2017	0	0	0	0	0	
Robbery	0	1	0	0	0	
Aggravated Assault	1	0	0	0	0	
Simple Assault	4	3	1	3	4	33%
Burglary	3	5	0	1	6	500%
Larceny Theft	32	31	16	18	37	106%
Motor Vehicle Theft	1	0	0	3	2	-33%
Arson	0	0	0	0	0	

- Bayside is rated the third safest "city" in Wisconsin (source Safewise.com)
- When looking at violent crimes, Bayside has 100% lower violent crime rate than Wisconsin average, while remaining 100% lower than the national average.

Did You Know?

The overall crime rate in Bayside is 62% lower than the national average.

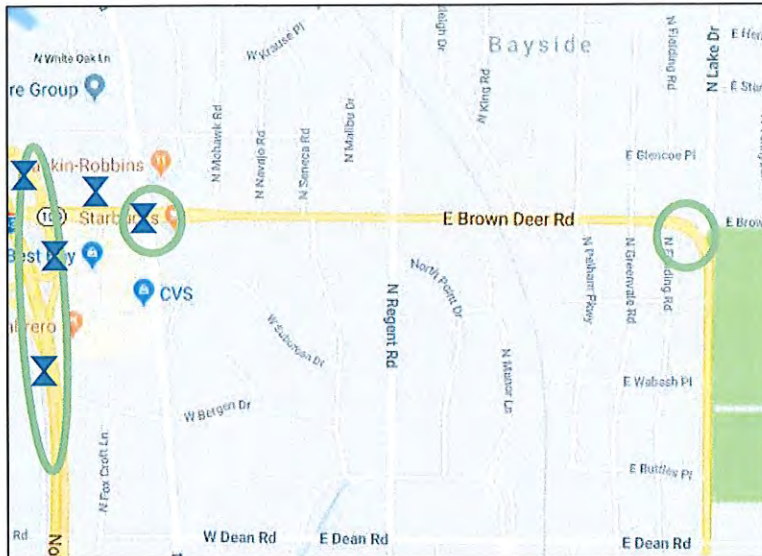
For every 1,000 people, there are .002 daily crimes that occur in Bayside.

Bayside is safer than 96% of the cities in the United States.

In Bayside you have a 1 in 96 chance of becoming a victim of any crime.

Traffic Enforcement and Accident Interpretation

Police officers investigated ninety-two vehicle crashes, five of which were classified as “injury to occupant” collisions (marked X). Seven crashes were with a fixed object. In 2018, police officers issued 1,229 citations and 258 warning notices to motorists. Forty citations were for Operating Under the Influence, 129 were for Operating a Vehicle After Suspension.

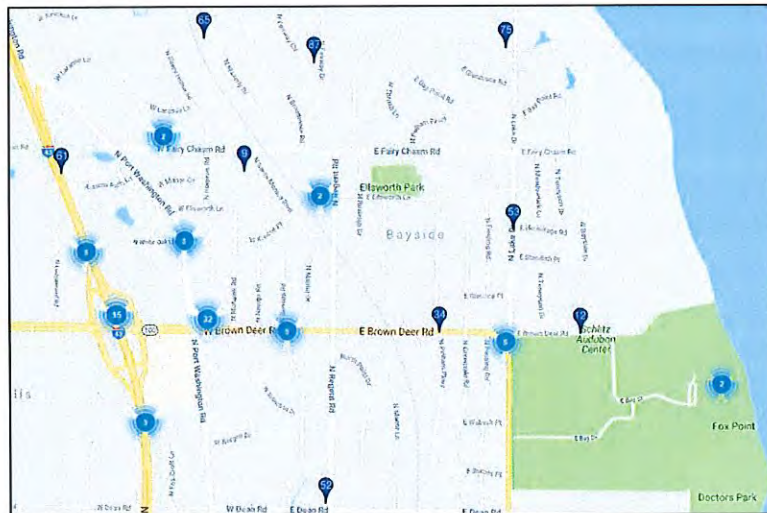


CRASH DATA **TOP LOCATIONS**

1-43 (7)

*Brown Deer &
Port Washington* 

Brown Deer & Lake 6



WHEN DO THEY OCCUR?

Friday is the most eventful day

8:00 AM to 9:00 AM and
1:00 PM to 3:00 PM are the most
likely time to become involved in a
collision!

Of 1,229 citations issued, 63 were classified as “adult ordinances”⁸, 908 were classified as traffic violations, and 258 were classified as warnings to drivers.

Several times each year the Department participates in an area-wide OWI⁹ enforcement campaign. A task force of North Shore police officers, sheriff’s deputies and State patrol officers combine to create the Milwaukee County Northeast OWI Enforcement Task Force, including River Hills, Bayside and Fox Point police departments.

2018 TOP OFFENSES IN BAYSIDE

Registration related	499
Speed related	82
Driving when license is suspended	129
Driving while intoxicated	78
Turning and Stopping violations	74

WisDOT uses dedicated federal funds to help coordinate 24 OWI task forces across Wisconsin that combine multiple law enforcement agencies to conduct high-visibility enforcement efforts.

Task force activities occur year-round, are typically announced ahead of time, and often involve roadside signage and vests on officers informing the public that intensified enforcement of impaired driving laws is underway.



⁸ An Adult Ordinance is any offense committed by an adult that is prosecuted by a municipal prosecutor rather than the District Attorney’s office.

⁹ Operating While Intoxicated

Noteworthy Events and Accomplishments

- New Chief hired
- Retirements of 3 senior police officers (January 2018 through December 2018)
- Promotion of 2 new lieutenants (September 2018)
- Full staffing realized (January 2019)
- Dramatic increase in police equipment (squad cars, computers, video systems)
- Passed two full inspections from the State of Wisconsin Department of Justice
- Development of the small neighborhood policing endeavor (aka Sector Officer)
- Increased participation at Village events
- Expedited interview, selection and hiring process involving members of staff
- Focused code-enforcement and mentoring officers
- Recognition and awards for meaningful accomplishments
- Repurposed room spaces with the facility; painting, carpeting and remodeling
- Overtime tracking to create projections and predict need
- All personnel are current with State mandated training
- Enhanced lockdown drills for schools and pre-schools
- Life saved by officers who administered Narcan for overdose
- Worked closely with school and PTO for pedestrian and bicycle safety event
- Managed traffic at Harley Anniversary and runner safety at Lakefront Marathon events
- Attended and demonstrated equipment at Mark Travel Family Night
- Managed safety at Friendship Circle Walk and Independence Day Parade
- Three officers participated in the Coffee with a Cop event at Starbucks
- New Police Squad Car design
- Emergency Operations Plan reviewed
- Provided tours and birthday parties to numerous families and visitors



New Lieutenants and family



Village Picnic Police Display

- Conducted workshops for all Village management staff
- Consolidated all printing and copying into one room
- Evidence and Property room certified
- Conversion to new radio system
- Revised payment options for those wanting to pay fines and bail bonds
- Member agency in new Mobile Field Force for North Shore agencies
- Created a virtual store and quartermaster system for police uniforms
- Police attended 5 block parties
- Staff co-authoring a regional major-incident callout drill

A Look Ahead –

Beyond being a good steward with what the community has entrusted the Chief, mentoring new lieutenants is the priority project for him. Creating succession is the perpetual outcome that will make the Bayside Police Department's ability to adapt to its community's environment a certainty. Career development of all police officers is a second priority; one that will be passed to the new lieutenants. Keeping a young workforce in place is difficult and yet the Chief believes that with an expanded role which meets the officers' interest and skills the young officer will remain and grow and serve in powerful ways. One specific enhancement may be the creation of cyber-crime specialists and "big brother / sister" relationships with kids who may benefit from an adult's friendship.

The "Sector Officer Program" and the expansion of community outreach is also a foundation block for the Chief. Building on the excellent work of past Chiefs and officers, police officers will better understand the needs of young families, tap into elder wisdom, and work through issues that are yet to be discovered. A deeper understanding of what the communities are seeing will lead to growth in every way for Bayside. The department will identify as many "communities of interest" as exist and learn how best to serve them (e.g. elder justice and reduction of fear).

The Chief expects to create a planned but informal police family event this summer. As the Department brings on new officers and employees, a time to relax and enjoy a moment of camaraderie will benefit the Department and the community.

Finally, expand the new police internship program will be a focus as will way to engage "safety" volunteers for events.

myBlue

Building the Bond...One Street at a Time

We are proud to announce the launch of new Police Department community engagement program, myBlue, Building the Bond...One Street at a Time.

myBlue is the tailored delivery of non-urgent advice, resources, and individualized police services to eight neighborhoods within Bayside. myBlue will enhance the community's relationship with the Police, proactively build relationships, identify problems and collaboratively develop solutions, all of which will be foundational to the success of the program and our community.

Initially, each myBlue area will have an officer designated liaison. An officer will touch base with each property, twice, 30 days apart, by July 1. Early efforts will assess neighborhood issues and behaviors, opinions of service by the Village, and fear of crime or threats to lifestyles.

Each myBlue area will also have monthly "mobile meetings" designed to generate two-way dialogue and be responsible for creating a network of neighbors to enhance community communication and share resources as well as concerns.

Each myBlue area will have one sector-wide event or multiple smaller events annually. New this year, the Village will be hosting a National Night Out event on Thursday, August 8 from 6 to 8 pm at Village Hall. Now, let's meet your neighborhood and myBlue liaison!



1. Lieutenant Eric Miller serving the area bounded by County Line Road to the North, Fairy Chasm Road to the south, Port Washington Road to the west, and Union Pacific railroad to the east (includes Bayside Commons and Bayside Woods).
2. Officer David Bunting serving the area bounded by the Ozaukee County line to the North, Fairy Chasm Road to the south, Fairway Drive to the east, and Union Pacific railroad to the west.
3. Officer Chris Janssen serving the area bounded by the Ozaukee County line to the North, Fairy Chasm Road to the south, Regent Road to the west, and Bay Point Road to the east.
4. Officer Phil Nawrocki serving the area bounded by the northern border of Bayside including Ozaukee County line to the North, Fairy Chasm Road to the south, East Bay Point to the west, and Lake Michigan to the east.

5. Lieutenant Paul Piccilo serving the area bounded by Fairy Chasm Road to the North, the southern border of Bayside to the south, Port Washington Road to the west, and Regent Road to the east.
6. Officer Ryan Bowe serving the area bounded by Fairy Chasm Road to the North, the southern border of Bayside and Glencoe Place to the south, Lake Drive to the east, and Regent Road to the west.
7. Officer Sarah Halvorsen serving the area bounded by Fairy Chasm Road to the North, Brown Deer Road to the south, Lake Drive to the west, and Lake Michigan to the east.
8. Officer Mike Klawitter serving the area bounded by Glencoe Place to the North, the southern border of Bayside to the south, Union Pacific railroad to the west, and Lake Drive to the east.

We look forward to enhancing the high level and quality of service the Village provides, enhancing the community's relationship with the Police, proactively building relationships, identifying problems and collaboratively developing solutions. Additional information and resources are available on the Village web site at www.baysidewi.gov.

myBlue



1 inch = 1,543 feet

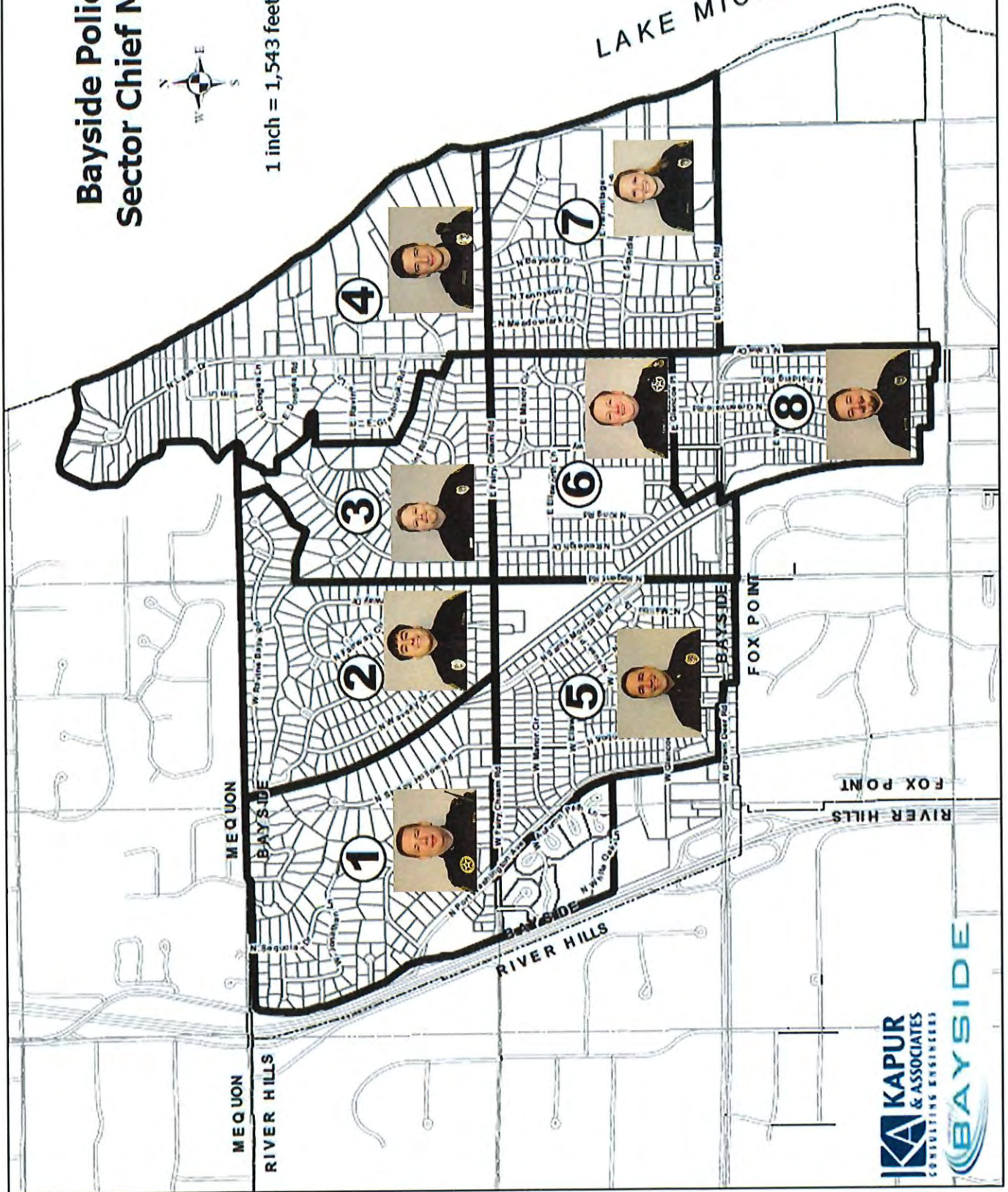


Bayside Police Sector Chief Map



1 inch = 1,543 feet

LAKE MICHIGAN



Department of Public Works January 2019 Report

Activity by the Numbers

- Crews removed 16 trees as part of the 2019 tree removal project. 118 trees are left for removal.
- Crews used 101 tons of salt while removing approximately 26 inches of snow during three (3) plow events.
- 36 service requests were received through Access Bayside.
 - 15 Facility Maintenance
 - 7 Special Pick-Ups
 - 3 Do Not Solicit List
 - 3 Mailbox Damage

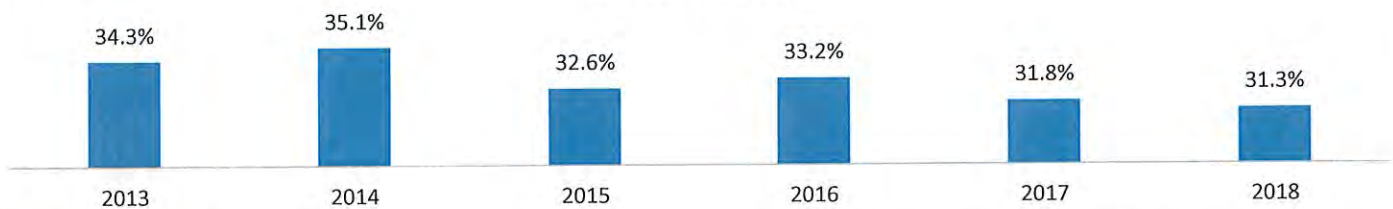
Highlights/Accomplishments

- North Shore East cul-de-sac tree and landscape removal was completed. Planting will be completed in Spring as weather permits.
- Trees for removal in the 2019 project were marked and letters were mailed to impacted residents.
- Sewer jetter hose was replaced.
- The block heater for the Lake Drive lift station generator was replaced.
- Decontamination sink in the Police Department was repaired and cabinets were moved for BCC.
- Bird City USA application was submitted.

Stat of the Month

The **diversion rate** is the percentage recycling tonnage comprises of the total amount of garbage and recycling tons collected. It is the amount *diverted* from the landfill for reuse. As the types of recycled materials (newspaper/magazines to shipping boxes) change, recycling tonnage and diversion rates have decreased in recent years. The Village will continue to encourage recycling and monitor this trend going forward.

Diversion Rate



Month Ahead

- Continue 2019 tree removal project.
- Remove snow and ice from 46.3 street lane miles and 14,500 feet of sidewalks.
- Explore and identify pedestrian safety options for Brown Deer Road crosswalks at Pelham Parkway and Regent Road.
- Fill two (2) vacant positions within the department.
- Submit annual Tier II hazardous chemical report.

Picture of the Month



Snow Plow Operation



Department of Public Works

2018 Annual Report



Shane Albers, Interim Operations Superintendent/Fleet Mechanic

Bryan Herbst, Technician

Scott Matusewic, Technician

Dave Steger, Technician

Dennis Miliacca, Limited Term Employee

Executive Summary

The Department of Public Works (DPW) is comprised of seven (7) employees – an operations superintendent/mechanic, five (5) municipal operators/service technicians, and a limited-term employee. This team is dedicated to providing many of the core services Village residents expect and appreciate. The notable service areas of public works include:

- Stormwater Management
- Sanitary Sewer Maintenance
- Snowplowing
- Bulk Item Pick-Up
- Forestry and Landscaping
- Parks and Recreation
- Road Repair
- Mulch Delivery
- Garbage and Recycling Collection
- Leaf and Yard Waste Collection

The DPW crew takes pride in caring for over seven (7) acres of Ellsworth park, four (4) tennis/pickleball courts, baseball diamond, and pavilion. Crews maintain 46.3 lane miles and 14,500 feet of sidewalks throughout the year.

Maintaining critical infrastructure in the sanitary sewer and stormwater systems are a top priority. DPW oversees the operation of three (3) lift stations, 135,000 feet of sanitary sewer lines, and 602 manholes. In 2018, crews cleaned over 18,000 feet of sanitary sewer lines, oversaw the televising of over 16,000 feet of sewer lines, completed monthly maintenance at each lift station, and rehabilitated three (3) manholes.

The ditch and culvert system in the Village is responsible for storing and draining stormwater to Indian Creek, Fish Creek, and/or Lake Michigan. Key pieces of infrastructure include the 621 Brown Deer Road pond, Ellsworth Park pond, and nearly 100 cross-culverts. The DPW crew replaced 47 driveway culverts and regraded 11,200 feet of stormwater ditch in 2018 as part of a continual improvement process of the stormwater system.

A core service of the department is to collect garbage, recycling, yard waste, and loose leaves throughout the Village. In 2018, DPW collected 1,186 tons of garbage, 541 tons of recycling, 8,222 piles of yard waste, and 2,985 piles of loose leaves. Additionally, 885 residents participated in the 2018 Clean-Up and Drop-Off Days.

This report provides a glimpse into the Department of Public Works accomplishments and outlines the goals that have been set for 2019.

2018 Fast Facts

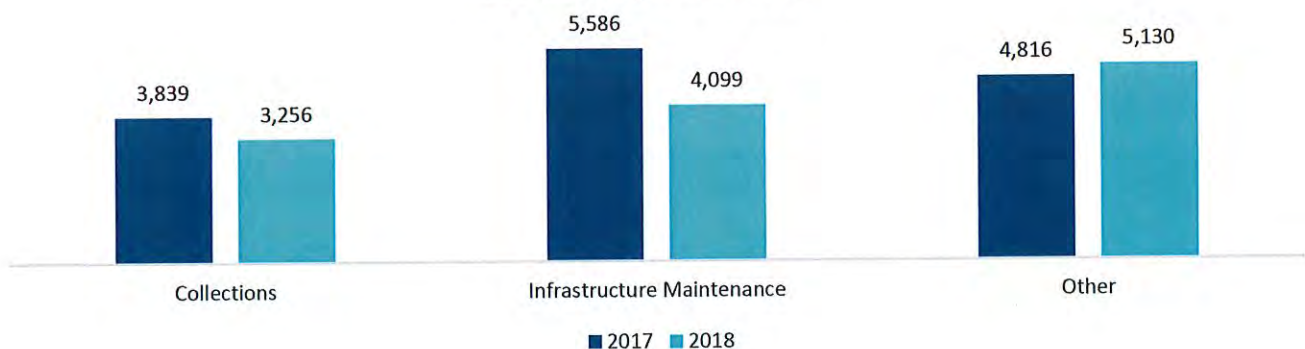
Projects Completed by the DPW crew:

- Removed 71 trees, with 66 being Ash trees, based on the 2014 tree inventory.
- Collaborated with the Schlitz Audubon Nature Center and Village of Fox Point to remove 48 trees and hazardous limbs from an additional 17 trees along Lake Drive.
- Replaced 47 culverts and completed approximately 11,200 feet of stormwater ditching.
- Completed crack sealing on roads throughout the Village.
- Completed monthly sewer lift station maintenance.
- Rehabilitated three (3) manholes.
- Handled set up and take down for Elections, Clean-Up Days, Village Picnic, Bayside 5k, and 4th of July events.
- Completed 122 special pick-ups and 58 mulch deliveries, generating \$15,042 in revenue.
- Cleaned 18,400 feet of sanitary sewer mains.
- 885 participants attended 2018 Clean-Up and Drop-Off Days.
- Collected 8,222 piles of yard waste and 2,985 piles of loose leaves.
- Collected 1,186 tons of garbage and 541 tons of recycling.

Projects Overseen by Department:

- 37 trees were planted on Village property and rights-of-way.
- Street resurfacing project on three (3) streets in the Village.
- Fund for Lake Michigan Grant Stormwater Project to engage resident of Pelham-Heath, provide stormwater education materials, and create outdoor classroom comprised of three (3) stormwater ditch designs.
- Continued integration of SeeClickFix service requests and work orders into operations.
- 16,146 feet of sanitary sewer televising.
- Purchased pavement line striper to complete future projects in-house.
- Received Tree and Bird City Designations.

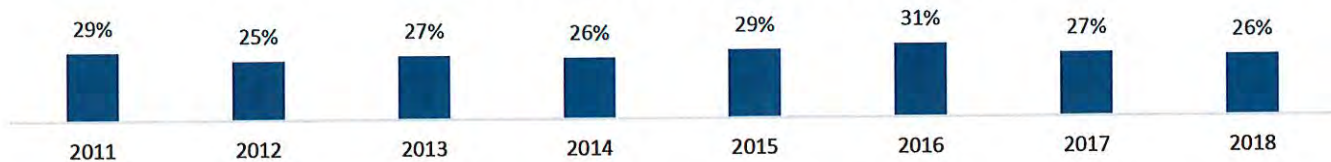
Hours by Function



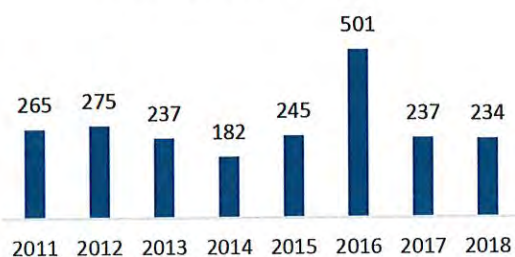
Collections

Collection hours are comprised of garbage and recycling collection, up-the-drive service, yard waste, leaf vacuum, brush chipping, and special pick-ups. The largest decrease in collection hours was yard waste at 29%. As a percentage of total hours, collections made up 26% of the crew's time.

Collection Hours vs. Total Hours

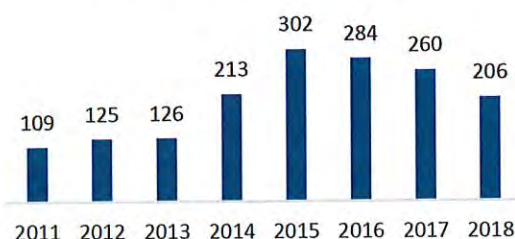


Leaf Collection Hours



Leaf vacuum hours decreased by three (3) hours, or 1%, between 2017 and 2018. However, 234 hours represents the second lowest number of hours dedicated to loose-leaf collection over the last eight (8) years. By having a back-up collection system in place and taking advantage of on-demand, request-based collections, the Village will continue to see highly-efficient leaf collections.

Special Pick-Up Hours



The Department of Public Works crew completed 122 special-picks up in 2018, which is a 27 pick-up decrease from 2017. While the number of pick-ups completed decreased by 18%, the time spent on completing special pick-ups decreased by nearly 21%. In 2019, the Village will explore offering special pick-ups on a bi-weekly basis during slower times of the year for impact on number of special pick-ups and time spent on collection.

Yard Waste Hours

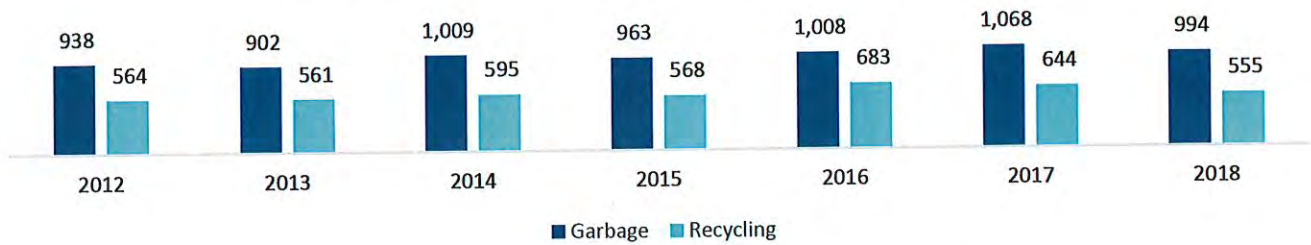


16 yard waste collection weeks were completed in 2016, which included 10 regular collections and six (6) bagged collections. Yard waste hours decreased by 29% between 2017 and 2018. Contributing factors to this accomplishment were completing bagged yard waste collections in three (3) days and continuing to experiment with on-demand, request-based, collections.

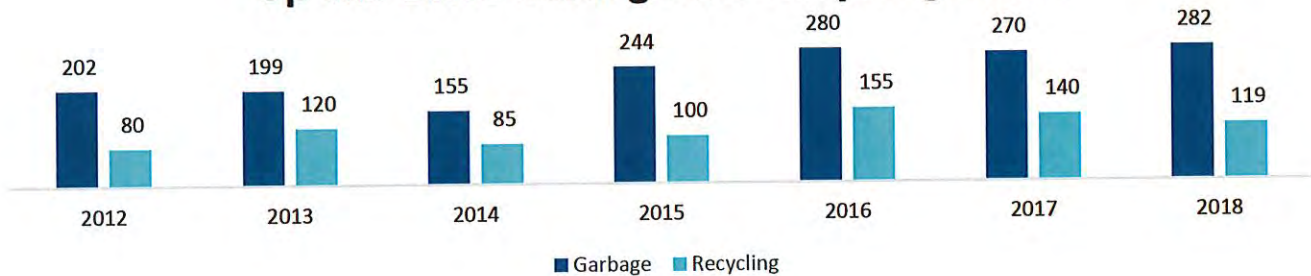
Collections

The graphs below depict the hours spent on automated and up-the drive garbage and recycling service. There was a notable decrease in both automated and up-the-drive garbage and recycling numbers. In total, automated collection hours decreased by 9.5% and up-the-drive collection time decreased by 2%.

Automated Garbage and Recycling Hours

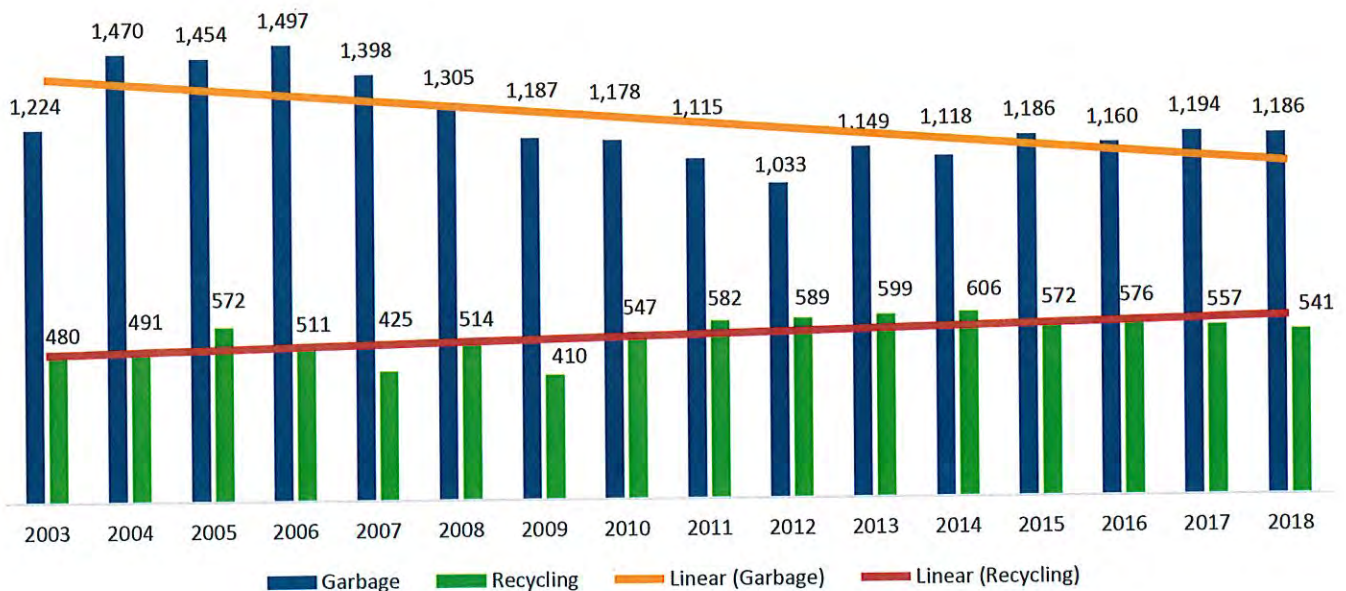


Up-the-Drive Garbage and Recycling Hours

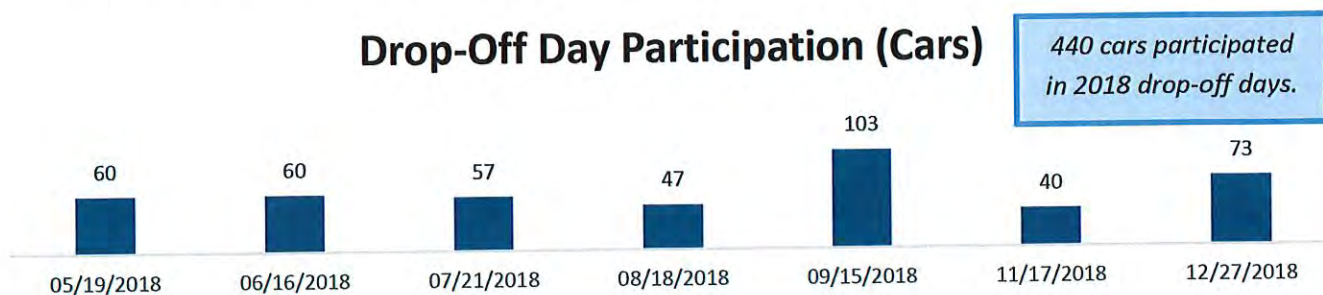


Garbage and recycling tonnage were both down in 2018 in comparison to 2017. Changing trends in recyclable items (e.g. lighter shipping boxes from online shopping and plastic bottles as opposed to newspaper and magazines) may partly explain the continuing downward trend in recycling.

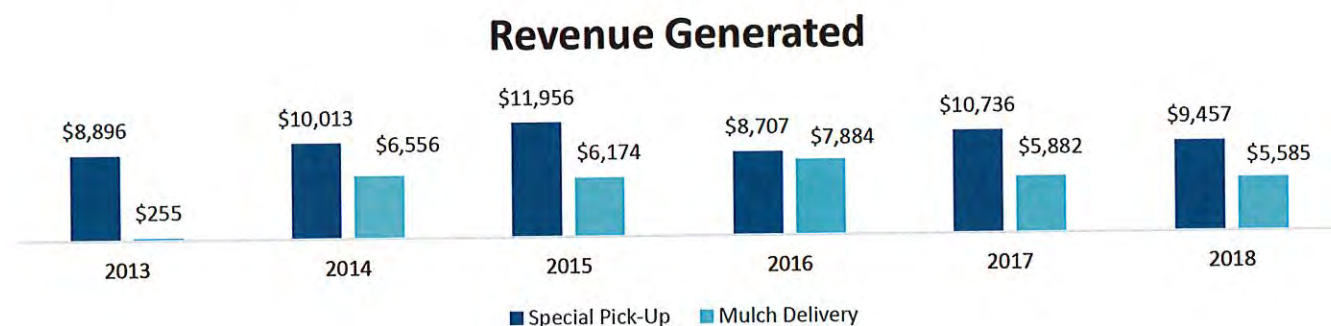
Recycling and Garbage Tonnage Collected



In 2018, there were seven (7) drop-off days held with 440 cars participating. On average, 63 cars came to each event. In 2017, 8 drop-off days were held with an average of 68 cars coming to each event.



In addition to the Clean-Up and Drop-Off Days, residents having the ability to schedule a fee-based special pick-up. Public Works completed 122 special pick-ups in 2018, which generated \$9,457 in revenue. Between special pick-ups and mulch deliveries, the Village received \$15,042 in revenue last year.



Look Ahead: The Department of Public Works is going to experiment with two (2) changes in collections in 2019. Special pick-ups will be offered on the first and third Thursday for the months of January, February, March, April, November and December. These have been historically slower times in the year and should allow DPW more time to focus on other activities and projects. The Department will also offer three (3) on-demand yard waste collections which must be requested through the Village website or Access Bayside mobile app. By moving to a request-based on-demand system, collections can be done more efficiently – saving staff time, vehicle mileage, and wear and tear on equipment.

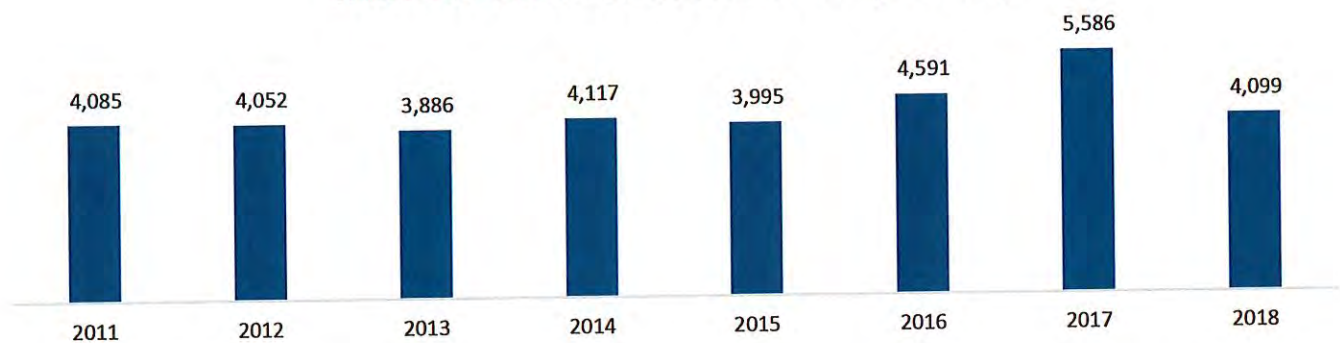
The Village will offer five (5) Recycling Days for recycling, yard waste, scrap metal, and electronics as well as two (2) larger Clean-Up Days in 2019. These events will be advertised in the Bayside Buzz, Village Scene, and on social media.

Infrastructure Maintenance

Infrastructure maintenance hours consist of road repair, stormwater, equipment/vehicle maintenance, and sewer. Infrastructure maintenance hours resulted in:

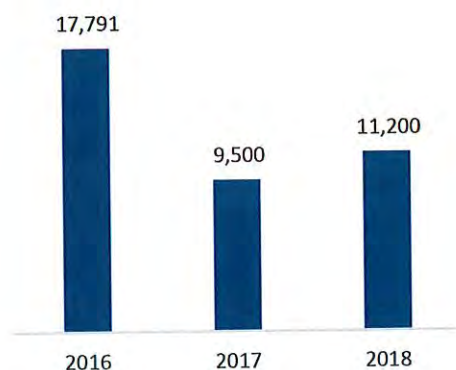
- Cleaning over 18,000 feet of sanitary sewer main
- Replacing 47 driveway culverts and completing 11,200 feet of ditching in the culvert replacement program
- Rehabilitating three (3) manholes

Infrastructure Maintenance (Hours)

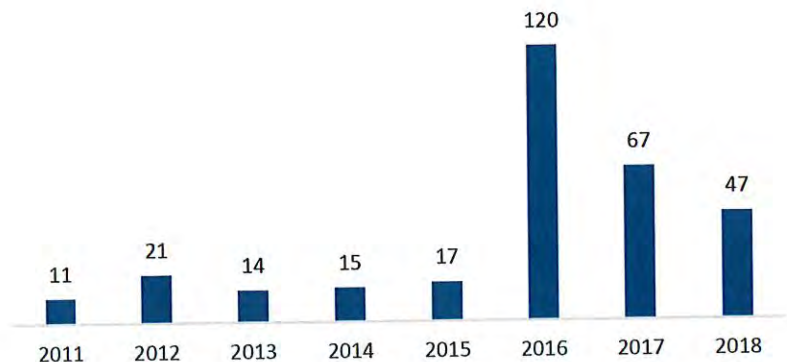


Since the start of the culvert replacement program in 2016, crews have replaced 234 driveway culverts and completed over 38,000 feet of stormwater ditch re-grading. This approach maximizes the storage capacity of the ditch system, ensures proper pitch to move stormwater to outlet points, and installs new culverts to prevent blockages or back-ups in the stormwater system.

Feet of Ditching



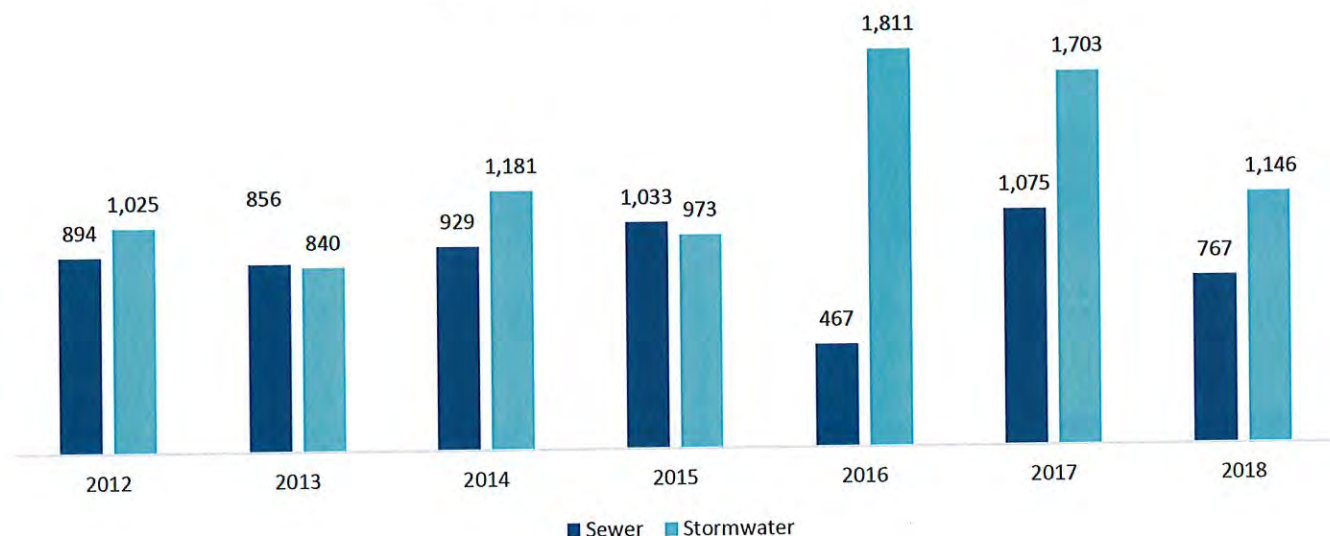
Culverts Replaced



Infrastructure Maintenance

Sewer and stormwater hours are spent maintaining critical pieces of Village infrastructure. Crews completed monthly lift station maintenance at the Village's three (3) lift stations and cleaned over 18,000 linear feet of sanitary sewer main. Stormwater hours are spent on the annual culvert replacement program, maintaining the ponds at Ellsworth Park and 621 Brown Deer Road, and completing other projects on an as-needed basis.

Sewer and Stormwater Hours



Look Ahead: The Department of Public Works will work towards the annual sanitary sewer main line cleaning goal of 26,200 linear feet in 2019. Approximately 29,000 linear feet of sanitary sewer main line will be televised in the east and southeast portions of the Village. 10,224 linear feet of sanitary sewer main line will be rehabilitated in 2019 with the majority of the work to be cured-in-place pipe (CIPP) lining. Sanitary sewer manholes will be rehabilitated on an as-needed basis with the emphasis being on those in the road project area.

It is estimated that 40 driveway culverts will be replaced and over 6,000 feet of stormwater ditching will be re-graded in the culvert replacement project, which will primarily occur within the 2019 road project boundaries (North Meadowlark Lane and North Tennyson Drive).

Due to retirement and employee turnover, total Public Works hours were down 1,756 hours, or 12%. For comparison, infrastructure maintenance hours were down 1,487 hours, or 27%. Unfortunately, infrastructure maintenance can be one of the first areas to see a decrease in hours during times of short-staffing due to service necessity as well as crew capacity and capability. As Public Works fills two (2) vacant positions in 2019, infrastructure maintenance hours between sanitary sewer and stormwater are anticipated to increase from 2018.

Facilities/Seasonal/Misc.

This category includes building maintenance, elections, grass/weed removal, tree planting/removal, recreation, and snow/ice removal.

DPW responded to 617 service requests over the course of 2018 through Access Bayside, the Village's online platform and mobile application.

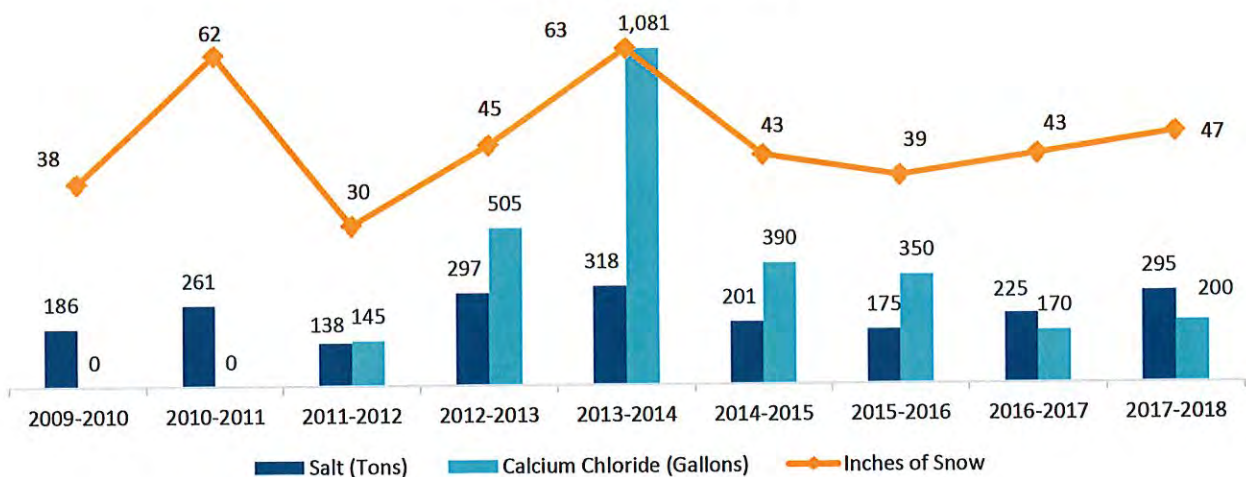
Service Requests by Type



Crews planted, mulched, and watered 37 trees through the Village's Adopt-A-Tree Program in 2018. The program allows the Village to replenish the urban forest with diverse tree species while creating tree-lined roadways and continuing a tree-care partnership with residents. The Adopt-A-Tree Program is the Village's primary tool in maintaining a resilient urban forest as the Emerald Ash Borer (EAB) continues to decimate the ash tree population. As a result of the Emerald Ash Borer, the Village removed 66 ash trees in 2018. Ash trees account for 93% of the 71 trees that the Village removed in 2018.

The Department of Public Works crew removes snow from 46.3 lane miles of roadway and 14,500 feet of sidewalks. To accomplish this task, the Village has available three (3) plow trucks, two (2) one-ton trucks, a pick-up truck, and a skid steer with a snowblower attachment.

Winter Operations



2019 Top Goals

- Rehabilitate manholes in the 2019 road project areas to repair the structure and reduce inflow and infiltration.
- Replace stormwater culverts and cross culverts in the 2019 road project areas as well as ditch regrading efforts to ensure adequate stormwater flow.
- Fund for Lake Michigan Stormwater Grant Project to create and implement shared public and private property stormwater management projects.
- Fill two (2) vacant positions.
- Avoid down time with the Village fleet to ensure services are being provided in the most efficient and effective manner.
- Engage in tree removal efforts to maintain aesthetically-pleasing and safe rights-of-way.
- Meet the annual goal of 26,200 feet of sanitary sewer jetting.
- Continue in-house crack-sealing efforts and line-stripping.
- Conduct monthly sewer lift station maintenance.
- Finalize North Shore East cul-de-sac project to include stormwater improvements and landscape restoration.
- Oversee the 2019 road project, sewer rehabilitation project, and sewer televising project.
- Oversee 621 Brown Deer Road pond dredging and sediment removal.





we listen. we innovate. we turn your vision into reality.

**ENGINEERING AGREEMENT BETWEEN
VILLAGE OF BAYSIDE, WISCONSIN AND KAPUR & ASSOCIATES, INC.
2019 TREE INVENTORY UPDATE**

We are pleased that the Village of Bayside has selected Kapur & Associates, Inc. to submit this proposal to perform the professional engineering services for the referenced project.

The following is the scope of work and time estimates:

PRILIMINARY PHASE: Data collection and map creation to provide per Wachtel request. (2 Hrs)

PHASE 1: Data Quality Control

- Comparison of file schemas between old and new Tree Inventory data from Wachtel (3 Hrs)
 - Ensure data field integrity, i.e., new or differently named attribute fields
 - Check for and symbolize any new tree species since 2014 Tree Inventory

PHASE 2: Data Entry into Geodatabase

- Data entry of 2019 Tree Inventory data from Watchel raw data into Village Tree Inventory database.
 - Archival of 2014 Tree Inventory (2 Hrs)
 - Loading of raw Wachtel tree data into Tree Inventory database (4 Hrs)
 - Check symbology and attributes of trees to ensure integrity of data loading (2 Hrs)

PHASE 3: Update of Tree Inventory on Village of Bayside GIS website

- Republish the Tree Inventory web service on Village of Bayside site in ArcGIS Server (1 Hr)
- Quality control for Tree Inventory web service
 - Checks of field & attribute web displays for queries and pop-up windows in GeoCortex Essentials. (2 Hrs)
 - Confirmation of functionality for Add, Update, and Remove Tree Inventory workflows on the website (2 Hrs)

PHASE 4: Creation of Right-of-Way and Right-of-Way Dimensions layer

- Download of Milwaukee County cadastral layer Server (1 Hr)
- Reprojection into State Plane NAD 83 Milwaukee County coordinates
- Clip of Right-of-Way layer and Right-of-way Dimensions layer to Bayside village limits
- Create and configure web service for Right-of-Way layer and add to village GIS website (1 Hr)

The cost for Tree Inventory Database and Website updates and associated creation of Right of Way layer is a lump sum fee of \$1,640.00.

Receipt of a signed copy of this document will constitute an executed agreement.

For Kapur & Associates, Inc.,

By: _____

Yuriy Amekhan, P.E.,
Associate / Project Manager

Date: _____

01-16-2019

For the Village of Bayside,

By: _____

Andrew K. Pederson,
Village Manager

Date: _____

VA 2d

**HERMITAGE AND
BAYPOINT LIFT
STATION CONDITION
ASSESSMENT REPORT**

**Village of Bayside
Wisconsin**

Prepared for:

**Village of Bayside
9075 North Regent Road
Bayside, WI 53217**

Prepared By:

**Kapur & Associates, Inc.
Consulting Engineers
7711 N. Port Washington Rd.
Milwaukee, Wisconsin 53217
Phone: (414) 751-7200**

February 2019



DATE: 1/18/2019

TO: Village of Bayside – Shane Albers, Andy Pederson

FROM: Kapur & Associates, Inc.

SUBJECT: Hermitage and Baypoint Lift Station Condition Assessment Report

1. EXECUTIVE SUMMARY

Kapur & Associates, Inc. has been retained by the Village of Bayside to inspect and prepare a condition assessment for two aging lift stations: Hermitage and Baypoint. This assessment will be used in the planning of the anticipated lift station improvements. In general, the scope of services for the condition assessment is to perform a site inspection and lift station analysis to determine future improvements to the system.

Based on the site inspection and lift station analysis, Kapur recommends that pressure transducers be installed in both wet wells, a SCADA system installed at each lift station and the electrical controls be upgraded for both lift stations. Inverted “J” tubes are not required but recommended for both lift station valve vaults to supply fresh air to the structure. Standpipes should be installed at the wet well and valve vault to allow bypass pumping in the event of an emergency. The city owned portable pump can utilize these connections.

Additional recommendations for the lift stations include replacing the backup generator at the Baypoint Lift Station with a new generator and moving the existing Baypoint Lift Station generator to the Hermitage Lift Station to replace the existing generator. A new control building to house the new generator and new controls should be built at the Baypoint Lift Station. A new control building to only house the controls should be constructed at the Hermitage Lift Station. An infiltration and inflow (I&I) study should be conducted in both service areas to identify locations of I&I into the system.

2. SITE INVESTIGATION AND RECOMMENDATIONS

Site investigations were conducted by Kapur & Associates, Inc. on December 4, 2018 from 9:00 am to 10:00 am at the Hermitage and Baypoint Lift Stations.

- Hermitage lift station is located at 1440 E. Hermitage Rd.
- Baypoint lift station is located at 1460 E. Bay Point Rd.

2.1 Hermitage Lift Station

Hermitage Lift Station Condition Assessment			
Lift Station Components		Condition (Good or Poor)	Comments
Site Components	Parking for Maintenance Vehicles	Good	Shared driveway
	Site Drainage Away from Structure	Good	No known Issues at this site
	Surrounding Foliage (Trees, bushes, shrubs)	Good	No obstructs to access equipment
	Site and Structure Security	Poor	Install unlawful entry alarm
	By-Pass Availability	None	By pass is not required
Structural Components	Condition of Valve Vault	Good	Permanent concrete structure should last over 60 years
	Condition of Wet Well	Good	Permanent concrete structure should last over 60 years
	Valve Vault Ventilation	None	Ventilation is not required, inverted "J" tube is recommended
	Pump Removal	Good	Structure has a hatch for pump maintenance
Mechanical Components	Pump Condition	Good	Repairs on an as needed basis
	Motor Condition	Good	Repairs on an as needed basis
	Valve Condition	Good	Repairs on an as needed basis
	Pipe Condition	Good	Repairs on an as needed basis
Electrical Components	On-Site Generator	Poor	Recommended to be replaced because of age
	Motor Starters	Good	No known issues
	Controls	Poor	Recommend Updating Controls
	SCADA System	Poor	Recommend new system
	Exterior Conduits	Good	No known issues
	Interior Conduits	Good	No known issues
	Flow Meter	None	Not recommended for small lift stations
	Level Sensor	Poor	Recommend replacing floats with pressure transducers

Site Components

Parking at Hermitage Lift Station consists of a residential driveway to reach the lift station easement (Figure 1). Maintenance vehicles have an adequate amount of space to park at this location. There were no signs of drainage issues at the site and access to the valve vault, wet well, control building and generator are not blocked by dense foliage. The control building is kept locked when not in use. Additional site security, such as an entry alarm, is recommended.



Figure 1: Hermitage Lift Station Site

Structural Components

The Hermitage Lift Station was constructed in 1992. The concrete valve vault and wet well at the Hermitage Lift Station are in good condition. The concrete wet well and valve vaults are permanent structures and should last over 60 years. A hatch is available for pump removal. The wet well has an inverted "J" tube for ventilation. Valve vaults can be vented with a portable ventilator when maintenance is required. An inverted "J" tube is not required for this type of structure, but one is recommended to provide continuous fresh air.

Mechanical Components

The mechanical components in the wet well includes two 80 gallons per minute (gpm) Flygt pumps with 2.7 HP motors. The pumps provide a TDH (total dynamic head) of 26 feet. Kapur does not recommend replacing the pumps as they are still working as designed.

The mechanical components in the valve vault includes four plug valves, two swing check valves and ductile iron piping. The piping and valves are in good condition and replacement is not recommended.

It is unknown if there is excessive infiltration and inflow (I&I) entering the lift station. Kapur recommends an I&I investigation at this location to identify if I&I is entering the system.

A pump bypass is not available for this lift station and is not required. Kapur recommends that standpipes should be installed and connected to the wet well to provide a bypass if the pumps were out of service for an extended length of time. When the pumps are not working in an emergency, stand pipes will allow for easy and fast connections to the city owned portable pump. The nearest manhole for discharge to with a hose is about 360 feet away. Discharging to this manhole with a hose is not recommended.

Electrical Components

The existing control operating system has reached the end of its useful life. Kapur recommends that the control system should be updated. New controls will provide a screen that will display the condition of the lift station in real time. A new SCADA monitoring system should be installed with the new controls. The SCADA system will record and store operational information about the lift station that can be accessed by the owner on a secure website. The system would also provide immediate alarm notification via text and email. Kapur recommends an Antx Aquavx Scout cellular alarm dialer as a cost-effective system.

Floats are currently being used in the wet well as a level sensor. Kapur recommends replacement of the floats with a pressure transducer. Pressure transducers provide an accurate reading and are easy to install. The floats can be used as a backup system for a high-level alarm.

The generator at the Hermitage Lift Station is 25 years old and has reached the end of its useful life (Figure 2). Kapur recommends that the generator should be replaced. The generator located at the Baypoint Lift Station is in good condition and should be moved to this site to save replacement costs.

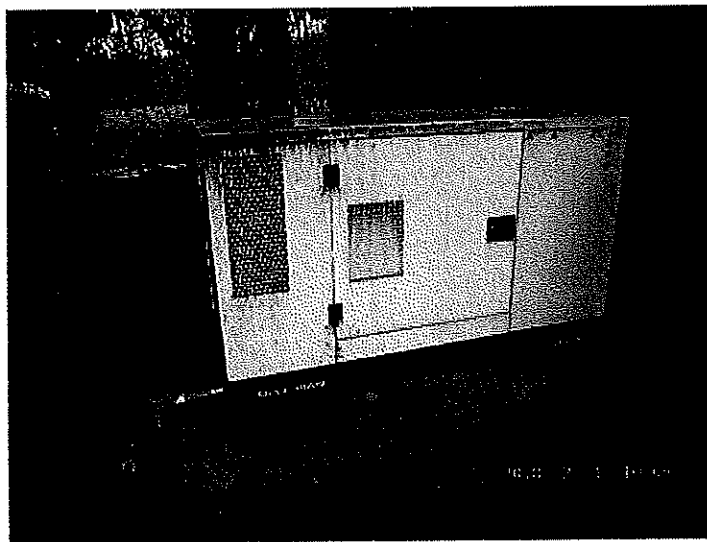


Figure 2: Hermitage Lift Station Generator

Kapur recommends that the existing control building (Figure 3) be replaced with a similar structure that is easier to access for maintenance. The existing entry to the control building is short and requires operators to crouch to enter the control building. The roof on the existing structure also needs repairs. Significant upgrades to the relocated generator would be required to store it in the

control building. Since the recommended control building does not need to house the generator, the building would have a similar footprint as the existing.



Figure 3: Hermitage Lift Station Control Building

Generators should continue to be run weekly. During discussions with the operators, it was brought to Kapur's attention that, during backup generator testing when the pumps are running, the pumps do not turn on after the testing is complete. This causes the high-level alarm to activate at the lift station. With new controls and a new generator, this issue will be alleviated.

2.2 Baypoint Lift Station

Baypoint Lift Station Condition Assessment			
Lift Station Components		Condition (Good or Poor)	Comments
Site Components	Parking for Maintenance Vehicles	Good	Shared driveway
	Site Drainage Away from Structure	Poor	Control building has been known to flood during heavy rain events
	Surrounding Foliage (Trees, bushes, shrubs)	Good	No obstructs to access equipment
	Site and Structure Security	Poor	Install unlawful entry alarm
	By-Pass Available	None	By pass is not required
Structural Components	Condition of Valve Vault	Good	Permanent concrete structure should last over 60 years
	Condition of Wet Well	Good	Permanent concrete structure should last over 60 years
	Valve Vault Ventilation	None	Ventilation is not required, inverted "J" tube is recommended
	Pump Removal	Good	Structure has a hatch for pump maintenance
Mechanical Components	Pump Condition	Good	Repairs on an as needed basis
	Motor Condition	Good	Repairs on an as needed basis
	Valve Condition	Good	Repairs on an as needed basis
	Pipe Condition	Good	Repairs on an as needed basis
Electrical Components	On-Site Generator	Good	Recommend relocating and constructing new enclosed structure for a new generator
	Motor Starters	Good	No known issues
	Controls	Poor	Recommend updating controls
	SCADA System	Poor	Recommend new system
	Exterior Conduits	Good	No known issues
	Interior Conduits	Good	No known issues
	Flow Meter	None	Not recommended for small lift stations
	Level Sensor	Poor	Recommend replacing floats with pressure transducers

Site Components

Parking at Baypoint Lift Station consists of a street parking to reach the lift station easement (Figure 4). Maintenance vehicles have an adequate amount of space to park at this location. The control building has been known to flood at this location. Access to the valve vault, wet well, control building and generator are not blocked by dense foliage. The control building is kept locked when not in use. Additional site security, such as an entry alarm, is recommended.



Figure 4: Baypoint Lift Station Site

Structural Components

The Baypoint Lift Station was constructed in 1992. The concrete valve vault and wet well at the Baypoint Lift Station are in good condition. The concrete wet well and valve vaults are permanent structures and should last over 60 years. A hatch is available for pump removal. The wet well has an inverted "J" tube for ventilation. Valve vaults can be vented with a portable ventilator when maintenance is required. An inverted "J" tube is not required for this type of structure, but one is recommended to provide continuous fresh air.

Mechanical Components

The mechanical components in the wet well includes two 80 gallons per minute (gpm) Flygt pumps with 2.7 HP motors. The pumps provide a TDH (total dynamic head) of 22.5 feet. Kapur does not recommend replacing the pumps as they are still working as designed.

The mechanical components in the valve vault includes four plug valves, two swing check valves and ductile iron piping. The piping and valves are in good condition and replacement is not recommended.

Infiltration and Inflow (I&I) is expected to be a major cause of large flows at this lift station. During the beginning of rainfall events, flows at the lift station tend to increase drastically. Kapur recommends an I&I investigation at this location to identify how I&I is entering the system.

A pump bypass is not available for this lift station and is not required. Kapur recommends that standpipes should be installed and connected to the wet well to provide a bypass if the pumps were out of service for an extended length of time. When the pumps are not working in an emergency, stand pipes will allow for easy and fast connections to the city owned portable pump. The nearest manhole for discharge to with a hose is about 880 feet away. Discharging to this manhole with a hose is not recommended.

Electrical Components

The existing control operating system has reached the end of its useful life. Kapur recommends that the control system should be updated. New controls will provide a screen that will display the condition of the lift station in real time. A new SCADA monitoring system should be installed with the new controls. The SCADA system will record and store operational information about the lift station that can be accessed by the owner on a secure website. The system would also provide immediate alarm notification via text and email. Kapur recommends an Antx Aquavx Scout cellular alarm dialer as a cost-effective system.

Floats are currently being used in the wet well as a level sensor. Kapur recommends replacement of the floats with a pressure transducer. Pressure transducers provide an accurate reading and are easy to install. The floats can be used as a backup system for high level alarm.

The generator at the Baypoint Lift Station is 10-12 years old and continues to run as intended (Figure 5). Outside generators typically last around 20 years before they should be replaced. The Baypoint generator has an estimated 8-10 years left before replacement would be recommended. Kapur recommends that this generator should be moved to the Hermitage Lift Station and a new indoor generator be purchased for this site. A new control building is recommended at this site and a newly purchased generator should be put in this new building. Generators should continue to be run weekly.



Figure 5: Baypoint Lift Station Generator

Kapur recommends that a new heated control building should be constructed to replace the existing structure (Figure 6). The new building would house the control equipment and the new generator, like the Lake Drive Lift Station. The enclosed structure will extend the life of the generator by providing protection from the elements. The structure will be located above the floodplain to prevent flooding in the control building. This has been a problem at the site in the past. Existing easements will need to be analyzed during design to ensure adequate space is available for a new structure. If space is not available, easement discussion with local property owners would be required to increase the size of the existing easement for a new building. The control building will be designed to be above flood level to eliminate the existing flooding issue at this location.



Figure 6: Baypoint Lift Station Control Building

3. CONCLUSION

Possible recommendations for the Bayside lift stations are listed in Table 1. Costs per recommendation are provided.

Table 1: Possible Recommendations for Bayside Lift Stations

Recommendation	Cost
New control building (to house controls and generator)	\$85,000
New control building (to house controls only)	\$45,000
Replace generator	\$35,000
New controls with pressure transducers	\$25,000
New SCADA	\$6,000
I&I investigation	\$6,000
Relocated generator	\$5,000
New standpipe	\$5,000
Inverted "J" tube for ventilation	\$800

Hermitage Lift Station:

Kapur recommendations are listed in Table 2 for the Hermitage Lift Station. The lift station does not require a new generator if the Bay Point Lift Station is relocated to this site. A new control building is recommended for the new controls but is not required to house the generator. These options alleviate the most issues and increase the life of the new equipment while decreasing maintenance costs to the equipment. An I&I investigation at this location should be conducted to identify how I&I is entering the system.

Table 2: Hermitage Lift Station Recommendations

Recommendation	Cost
New control building (to house controls only)	\$45,000
New controls with pressure transducers	\$25,000
New SCADA	\$6,000
I&I investigation	\$6,000
Relocated generator	\$5,000
New standpipe	\$5,000
Inverted "J" tube for ventilation	\$800
Total:	\$92,800

Bay Point Lift Station:

Kapur recommendations are listed in Table 3 for the Baypoint Lift Station. The current generator at this site should be relocated to the Hermitage Lift Station site and a new generator purchased. The generator and new controls should be housed in a new control building to be constructed at this site. These options alleviate the most issues and increase the life of the new equipment while decreasing maintenance costs to the equipment. An I&I investigation at this location should be conducted to identify how I&I is entering the system.

Table 3: Baypoint Lift Station Recommendations

Recommendation	Cost
New control building (to house controls and generator)	\$85,000
Replace generator	\$35,000
New controls with pressure transducers	\$25,000
New SCADA	\$6,000
I&I investigation	\$6,000
New standpipe	\$5,000
Inverted "J" tube for ventilation	\$800
Total:	\$162,800

IZAZe



KAPUR & ASSOCIATES, INC.
CONSULTING ENGINEERS

we listen. we innovate. we turn your vision into reality.

February 11, 2019

Mr. Andrew K. Pederson
Village Manager
Village of Bayside
9075 North Regent Road
Bayside, Wisconsin 53217-1800

Re: 2019 Sanitary and Storm Sewer Rehabilitation Project
Village of Bayside

Dear Mr. Pederson:

Bids were received from four (4) General Contractors to complete 2019 Sanitary and Storm Sewer Rehabilitation Project as detailed in the plans and specifications prepared by our office.

After reviewing of the bids, it was determined that Visu-Sewer, Inc. is the apparent low bidder with the following total bid amounts:

- Total Base Bid is \$295,539.50
- Alternate Bid 1 is \$49,920.

Visu-Sewer, Inc. has performed this type of work on previous their projects and the firm is qualified to complete the items under this contract.

Kapur & Associates, Inc. recommends the award of the Base Bid in amount of \$295,539.50 and re-bid Alternate Bid 1 for the 10-inch storm sewer pipe bursting in vicinity of 845 & 857 Glenbrook Road.

I have included a bid tabulation of all bidders for your records.

Should you have any comments or need additional information, please call me at (414) 751-7285.

Sincerely,

KAPUR & ASSOCIATES, INC.

Yuriy Amelyan, P.E.
Senior Project Manager

Cc: Jake Meshke, Assistant Village Manager, Public Works Director

**2019 SANITARY AND STORM SEWER
REHABILITATION PROJECT
VILLAGE OF BAYSIDE, WI**

BID OPENING: 10:00 a.m. Wednesday, February 6, 2019

ITEM NO.	ITEM	QTY	UNIT	Visu-Sewer	Michels Corporation	Terra Engineering Const.	Insituform Technologies
				W230 N4855 Betker Dr	817 W. Main St.	2409 Vondron Road	17988 Edison Avenue
				Pewaukee, WI 53072	Brownsville, WI 53006	Madison, WI 53718	Chesterfield, MO 63005
				P: 262-695-2340	P: 920-583-3132	P: 608-221-3501	P: 636-530-8000
				F: 262-695-2359	F: 920-583-3429	F: 608-221-4075	F: 636-530-8701
				UNIT \$	UNIT \$	UNIT \$	UNIT \$
				TOTAL	TOTAL	TOTAL	TOTAL

A. BASE BID - 2019 Sanitary and Storm Sewer CIPP Lining:

1	Sanitary Sewer 8-inch CIPP Lining	6,750	L.F.	\$ 23.00	\$ 155,250.00	\$ 23.50	\$ 158,625.00	\$ 25.00	\$ 168,750.00	\$ 32.90	\$ 222,075.00
2	Sanitary Sewer 10-inch CIPP Lining	2,365	L.F.	\$ 25.50	\$ 60,307.50	\$ 26.00	\$ 61,490.00	\$ 27.00	\$ 63,855.00	\$ 33.70	\$ 79,700.50
3	Sanitary Sewer 15-inch CIPP Lining	1,030	L.F.	\$ 42.90	\$ 44,187.00	\$ 34.00	\$ 35,020.00	\$ 55.00	\$ 56,650.00	\$ 50.60	\$ 52,118.00
4	Storm Sewer 15-inch CIPP Lining	300	L.F.	\$ 42.90	\$ 12,870.00	\$ 50.00	\$ 15,000.00	\$ 59.00	\$ 17,700.00	\$ 49.00	\$ 14,700.00
5	Storm Sewer Cross Culvert 18-inch CIPP Lining	35	L.F.	\$ 180.00	\$ 6,300.00	\$ 265.00	\$ 9,275.00	\$ 247.00	\$ 8,645.00	\$ 261.80	\$ 9,163.00
6	Sanitary Sewer 8-inch Spot Repair (Open Cut)	1	Each	\$ 13,125.00	\$ 13,125.00	\$ 18,878.00	\$ 18,878.00	\$ 11,300.00	\$ 11,300.00	\$ 23,272.50	\$ 23,272.50
7	Traffic Control	1	L.S.	\$ 3,500.00	\$ 3,500.00	\$ 9,960.00	\$ 9,960.00	\$ 9,000.00	\$ 9,000.00	\$ 3,487.20	\$ 3,487.20
	Total Base Bid:				\$ 295,539.50		\$ 308,248.00		\$ 335,900.00		\$ 404,516.20

B. ALTERNATE BID 1:

1	10-Inch Storm Sewer Pipe Bursting (Vicinity of 845 & 857 Glenbrook Road)	260	L.F.	\$ 192.00	\$ 49,920.00	\$ 179.00	\$ 46,540.00	\$ 320.00	\$ 83,200.00	\$ -	\$ -
	Total Alternate Bid 1:				\$ 49,920.00		\$ 46,540.00		\$ 83,200.00		\$ -

VIAZ F



we listen. we innovate. we turn your vision into reality.

February 11, 2019

Mr. Andrew K. Pederson
Village Manager
Village of Bayside
9075 North Regent Road
Bayside, Wisconsin 53217-1800

Re: 2019 Street Improvement Program
Village of Bayside

Dear Mr. Pederson:

Bids were received from two (2) General Contractors: Stark Asphalt, Inc. and Payne & Dolan, Inc. to complete the 2019 Street Improvement Program as detailed in the plans and specifications prepared by our office.

After reviewing of the bids, it was determined that Stark Asphalt, Inc. is the apparent low bidder with the total base bid amount of \$ 226,252.00.

Kapur & Associates, Inc. recommends the award of this contract to Stark Asphalt, Inc.

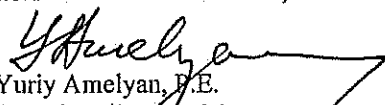
Stark Asphalt, Inc. has performed this type of work on previous projects and the firm is qualified to complete the items under this contract.

I have included a bid tabulation of all bidders for your records.

Should you have any comments or need additional information, please call me at (414) 751-7285.

Sincerely,

KAPUR & ASSOCIATES, INC.


Yuriy Amelyan, P.E.
Associate / Project Manager

Cc: Jake Meshke, Assistant Village Manager, Public Works Director

**2019 Street Improvement Project
VILLAGE OF BAYSIDE, WISCONSIN**

BID OPENING: 10:30 A.M. Wednesday, February 6, 2019

Stark Pavement Corp.
12845 W. Burleigh Road
Brookfield, WI 53005
PH: 414-466-0644
FAX: 414-784-6841

Payne & Dolan, Inc.
N173 W21120 NW Passage
Jackson, Wisconsin 53037
PH: 262-677-5520
FAX: 262-677-5530

BASE BID			
1. Meadowlark Lane (from Hermitage to Fairy Chasm)			
ITEM NO.	ITEM	QTY.	UNIT
1	Mill and Remove of Approximately 4-Inch of Material and Regrade Base Course	2,540	SY
2	HMA Pavement (Roadway)	650	TON
3	Tack Coat	115	GAL
4	Undercutting (EBS of Soft/Yielding Areas)	130	CY
5	Crushed Aggregate ¾-Inch Shouldering Material	60	TON
6	Breaker Run	360	TON
7	Geogrid Reinforcement, Tensar BX1200	385	SY
8	Landscaping Restoration (Topsoil, Hydroseed, Mulch and Fertilizer)	550	SY
9	Traffic Control	1	LS
Subtotal for Meadowlark:			

UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
\$ 3.95	\$ 10,033.00	\$ 3.32	\$ 8,432.80
\$ 66.50	\$ 43,225.00	\$ 65.28	\$ 42,432.00
\$ 2.05	\$ 235.75	\$ 2.14	\$ 246.10
\$ 26.30	\$ 3,419.00	\$ 21.00	\$ 2,730.00
\$ 42.00	\$ 2,520.00	\$ 55.00	\$ 3,300.00
\$ 16.50	\$ 5,940.00	\$ 23.00	\$ 8,280.00
\$ 2.00	\$ 770.00	\$ 3.00	\$ 1,155.00
\$ 7.45	\$ 4,097.50	\$ 7.45	\$ 4,097.50
\$ 700.00	\$ 700.00	\$ 400.00	\$ 400.00
	\$ 70,940.25		\$ 71,073.40

2. Tennyson Drive (from Hermitage to Fairy Chasm)			
ITEM NO.	ITEM	QTY.	UNIT
1	Mill and Remove of Approximately 4-Inch of Material and Regrade Base Course	2,650	SY
2	HMA Pavement (Roadway)	680	TON
3	Tack Coat	120	GAL
4	Undercutting (EBS of Soft/Yielding Areas)	130	CY
5	Crushed Aggregate ¾-Inch Shouldering Material	62	TON
6	Breaker Run	360	TON
7	Geogrid Reinforcement, Tensar BX1200	395	SY
8	Landscaping Restoration (Topsoil, Hydroseed, Mulch and Fertilizer)	570	SY
9	Traffic Control	1	LS
Subtotal for North Tennyson Road:			

UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
\$ 3.95	\$ 10,467.50	\$ 3.32	\$ 8,798.00
\$ 66.50	\$ 45,220.00	\$ 65.28	\$ 44,390.40
\$ 2.05	\$ 246.00	\$ 2.14	\$ 256.80
\$ 26.30	\$ 3,419.00	\$ 21.00	\$ 2,730.00
\$ 42.00	\$ 2,604.00	\$ 55.00	\$ 3,410.00
\$ 16.50	\$ 5,940.00	\$ 23.00	\$ 8,280.00
\$ 2.00	\$ 790.00	\$ 3.00	\$ 1,185.00
\$ 7.45	\$ 4,246.50	\$ 7.45	\$ 4,246.50
\$ 700.00	\$ 700.00	\$ 400.00	\$ 400.00
	\$ 73,633.00		\$ 73,696.70

3. Ellsworth Parking Lot Resurfacing			
ITEM NO.	ITEM	QTY.	UNIT
1	Mill and Remove of Approximately 4-Inch of Material and Regrade Base Course	1,860	SY
2	HMA Pavement (Roadway)	480	TON
3	Tack Coat	85	GAL
4	Undercutting (EBS of Soft/Yielding Areas)	125	CY
5	Crushed Aggregate ¾-Inch Shouldering Material	30	TON
6	Breaker Run	250	TON
7	Geogrid Reinforcement, Tensar BX1200	280	SY
8	Landscaping Restoration (Topsoil, Hydroseed, Mulch and Fertilizer)	400	SY
9	Traffic Control	1	LS
Subtotal for Ellsworth Parking Lot Resurfacing:			

UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
\$ 3.95	\$ 7,347.00	\$ 3.81	\$ 7,086.60
\$ 66.50	\$ 31,920.00	\$ 67.91	\$ 32,596.80
\$ 2.05	\$ 174.25	\$ 2.14	\$ 181.90
\$ 26.30	\$ 3,287.50	\$ 21.00	\$ 2,625.00
\$ 42.00	\$ 1,260.00	\$ 55.00	\$ 1,650.00
\$ 16.50	\$ 4,125.00	\$ 23.00	\$ 5,750.00
\$ 2.00	\$ 560.00	\$ 3.00	\$ 840.00
\$ 7.45	\$ 2,980.00	\$ 7.45	\$ 2,980.00
\$ 700.00	\$ 700.00	\$ 400.00	\$ 400.00
	\$ 52,353.75		\$ 54,110.30

4. Driveway Approaches Repair			
ITEM NO.	ITEM	QTY.	UNIT
1	HMA Driveway Pavement (assuming 50 driveways)	300	TON
Subtotal for Driveway Approaches Repair:			

UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
\$ 97.75	\$ 29,325.00	\$ 115.00	\$ 34,500.00
	\$ 29,325.00		\$ 34,500.00

TOTAL BASE BID - 2019 STREET IMPROVEMENT PROJECT:

\$ 226,252.00	\$ 233,380.40
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VLA2g

Wallace Tree and Landscape, Inc.

6115 N. Flint Road
Glendale, WI 53209

Estimate

Date	Estimate #
2/8/2019	1

Name / Address
Village of Bayside Jake Meshke



			Project
Description	Qty	Rate	Total
Remove approximately 75 Ash trees along city streets. Trees are all on a spread sheet provided by the Village. The branches will be chipped and the logs taken to the Bayside DPW Center		24,500.00	24,500.00
		Total	\$24,500.00

**Intergovernmental Cooperation Agreement
between the Milwaukee Metropolitan Sewerage District and the
City/Village/Town
to Recognize Joint TMDL Implementation Initiatives**

1. Parties

This Intergovernmental Cooperation Agreement (Agreement) is between the Milwaukee Metropolitan Sewerage District (District), acting through its Executive Director, and each signatory City/Village/Town (Municipality), acting through its chief executive, each as authorized by his or her respective governing body.

2. Purpose

The purpose of this Agreement is to establish a policy of collaboration between the District and the Municipality in their joint efforts to meet the requirements and goals of their respective permits and the recently completed Milwaukee Total Maximum Daily Load (TMDL) analysis for the District's jurisdictional streams. The District, pursuant to its WPDES Permit, and the Municipality, pursuant to its MS4 permit, enter into this agreement to, *inter alia*, move towards making progress on the TMDL requirements for local waterways as soon as possible. Each such effort shall be implemented through treatment plant, conveyance, watercourse, green infrastructure and watershed management projects (Projects). In order to document progress towards applicable TMDL reduction, the District and the Municipality hereby implement this Agreement, as approved by the District Commission, pursuant to the terms herein.

3. Basis for this Agreement

- A. Municipality has the ability to petition the Wisconsin Department of Natural Resources (DNR) to count towards regulatory compliance the District projects for which they, as a contributing member of the District, provide financial contribution; and
- B. Municipality has the ability to petition the DNR to count other Municipal projects where another Municipality has signed onto this Agreement as contributing towards as steps towards regulatory compliance; and
- C. The District and municipalities work collaboratively to address requirements from the Environmental Protection Agency (EPA) and DNR to improve the health of tributary watersheds while providing wastewater treatment and reclamation services, reducing overall pollutant loads, reducing flooding, and making progress toward general pollution reduction; and
- D. Recognizing watershed health, through biological and chemical indicators, is a reliable indicator of TMDL compliance progress and is less influenced by short-term variables than other commonly used water quality indicators; and

- E. The Municipality funds watershed work (via property tax for Member Communities or a capital charge in lieu of a property tax for Non-Member Communities); and
- F. Because overall reduction of watershed impairments and pollutant loads, and improved watershed biological health and biodiversity, is a result of certain treatment plant, conveyance, watercourse flood management and green infrastructure projects; and
- G. This Agreement will spell out the duties and obligations of the District and Municipality to collaboratively work together to implement water quality improvements that help the region meet water quality goals; and
- H. The District understands that the work the Municipality is implementing will assist in reducing surface flooding and reducing the pollutant loads to the rivers; and
- I. The Municipality understands that the work the District is implementing will assist them in reducing surface flooding and reducing the pollutant runoff loads to the rivers; and
- J. The Municipality is a party to this agreement with the District and wishes to count the work implemented by the District towards attaining compliance with its regulatory requirements; and
- K. Due to watercourse credits and green infrastructure credits, each municipality provides different levels of financial contributions to the District; and
- L. Nothing in this Agreement replaces or supersedes any independent obligation of the parties to reduce their respective contribution of pollutant loading to receiving waters prescribed under the TMDLs and improve overall watershed health and biodiversity. This Agreement merely acts as a supplement to, not a replacement of, those efforts and obligations.

4. District Responsibilities

The District will:

- A. continue to implement improvements to the Metropolitan Interceptor Sewer system, the Water Reclamation Facilities, and jurisdictional streams through flood management projects (including green infrastructure), and provide funding to municipalities who elect to participate in and implement stormwater management through green infrastructure and inflow reduction through private property inflow and infiltration; and
- B. provide each Municipality with a summary of projects implemented that year that impact water quality and achieve steps towards compliance with the TMDLs and

improved water quality. As part of the report, the District will identify each municipality's financial participation towards each project.

5. City/Village/Town Responsibilities

- A. The Municipality must be a contributing member of the District to count the work of the District as part of its regulatory compliance; and
- B. If the Municipality receives a watercourse credit, it cannot count the District's work in the credited watershed as part of its regulatory compliance regimen; and
- C. If the Municipality receives a green infrastructure credit, it cannot count other municipality or the District's work implementing green infrastructure as part of its regulatory compliance.

6. Effective Dates

This Agreement becomes effective on the date all parties have executed and shall remain in effect until it is terminated by either party, pursuant to Paragraph 12, or until any party advises the other, in writing, that it has achieved TMDL compliance.

7. Notices

- A. The District will provide notices to:

Municipality's Department of Public Works or Municipal Engineer

- B. The Municipality will provide notices to:

Susan Coyle, Hydraulic Modeler & Analyst
Milwaukee Metropolitan Sewerage District
260 West Seeboth Street
Milwaukee, Wisconsin 53204-1446
scoyle@mmsd.com
414-225- 2086

- C. The District will provide executed copies of the notices electronically to:

Benjamin Benninghoff, NR Basin Supervisor
Wisconsin Department of Natural Resources
2300 N. Dr. Martin Luther King Jr. Drive
Milwaukee, Wisconsin 53212
benjamin.benninghoff@wisconsin.gov
414-263-8576

8. Modifying this Agreement

Any modification to this Agreement will be in writing and signed by all Parties.

9. Severability

If a court finds any part of this Agreement unenforceable, then the remainder of this Agreement continues in effect.

10. Applicable Law

The laws of the State of Wisconsin apply to this Agreement.

11. Resolving Disputes

If a dispute arises under this Agreement, the Parties agree to use their best efforts to cooperatively resolve any disputes. In the event the Parties are at impasse, either Party may terminate the Agreement in accordance with Paragraph 12 herein.

12. Termination

Either Party may terminate this Agreement at any time. To terminate this Agreement, a Party will provide written notice to the other Party. This notice will indicate the effective date of termination and the reasons for termination. A party opting out of the Agreement may, with the consent of both parties, opt back in.

13. Independence of the Parties

This Agreement does not create a partnership. Neither Party may enter into contracts on behalf of the other Party.

14. Authority of Signatories

Each person signing this Agreement certifies that the person is properly authorized by the Party's governing body to execute this Agreement.

15. Indemnification

The District and the Municipality will be liable for their own negligent acts, errors, and omissions. If litigation requires one Party to respond for the acts, errors, or omissions of the other Party, then the other Party will hold the responding Party harmless for any losses, damages, costs, or expenses, including, but not limited to, reasonable attorney's fees and litigation expenses.

**MILWAUKEE METROPOLITAN
SEWERAGE DISTRICT**

By: _____

Kevin L. Shafer, P.E.
Executive Director

Date: _____

5/22/18

Approved as to form

Attorney for the District

CITY/VILLAGE/TOWN/COUNTY

By: _____

Samuel Dickman
Village President
Village of Bayside

Date: _____

Approved as to form

Attorney for the Village of Bayside

By: _____

Steve Ponto
Mayor
City of Brookfield

Date: _____

Approved as to form

Attorney for the City of Brookfield

By: _____

Carl Krueger
Village President
Village of Brown Deer

Date: _____

Approved as to form

Attorney for the Village of Brown Deer

By: _____
Patricia Tiarks
Village President
Village of Butler

Date: _____

Approved as to form

Attorney for the Village of Butler

By: _____
Jim Dobbs
Village President
Village of Caledonia

Date: _____

Approved as to form

Attorney for the Village of Caledonia

By: _____
John Hoenfeldt
Mayor
City of Cudahy

Date: _____

Approved as to form

Attorney for the City of Cudahy

By: _____
Neil Palmer
Village President
Village of Elm Grove

Date: _____

Approved as to form

Attorney for the Village of Elm Grove

By: _____
Douglas Frazer
Village President
Village of Fox Point

Date: _____

Approved as to form

Attorney for the Village of Fox Point

By: _____
Steve Olson
Mayor
City of Franklin

Date: _____

Approved as to form

Attorney for the City of Franklin

By: _____
Dean Wolter
Village President
Village of Germantown

Date: _____

Approved as to form

Attorney for the Village of Germantown

By: _____
Bryan Kennedy
Mayor
City of Glendale

Date: _____

Approved as to form

Attorney for the City of Glendale

By: _____
Jim Birmingham
Village President
Village of Greendale

Date: _____

Approved as to form

Attorney for the Village of Greendale

By: _____
Michael Neitzke
Mayor
City of Greenfield

Date: _____

Approved as to form

Attorney for the City of Greenfield

By: _____
Dan Besson
Village President
Village of Hales Corners

Date: _____

Approved as to form

Attorney for the Village of Hales Corners

By: _____
Dave Glasgow
Village President
Village of Menomonee Falls

Date: _____

Approved as to form

Attorney for the Village of Menomonee Falls

By: _____
Dan Abendroth
Mayor
City of Mequon

Date: _____

Approved as to form

Attorney for the City of Mequon

By: _____
Tom Barrett
Mayor
City of Milwaukee

Date: _____

Approved as to form

Attorney for the City of Milwaukee

By: _____
Kathy Chiaverotti
Mayor
City of Muskego

Date: _____

Approved as to form

Attorney for the City of Muskego

By: _____
Dave Ament
Mayor
City of New Berlin

Date: _____

Approved as to form

Attorney for the City of New Berlin

By: _____
Daniel Bukiewicz
Mayor
City of Oak Creek

Date: _____

Approved as to form

Attorney for the City of Oak Creek

By: _____
J. Stephen Anderson
Village President
Village of River Hills

Date: _____

Approved as to form

Attorney for the Village of River Hills

By: _____
Ken Tutaj
Mayor
City of St. Francis

Date: _____

Approved as to form

Attorney for the City of St. Francis

By: _____
Allison Rozek
Village President
Village of Shorewood

Date: _____

Approved as to form

Attorney for the Village of Shorewood

By: _____
Van Mobley
Village President
Village of Thiensville

Date: _____

Approved as to form

Attorney for the Village of Thiensville

By: _____
Kathy Ehley
Mayor
City of Wauwatosa

Date: _____

Approved as to form

Attorney for the City of Wauwatosa

By: _____
Dan Devine
Mayor
City of West Allis

Date: _____

Approved as to form

Attorney for the City of West Allis

By: _____
John Stalewski
Village President
Village of West Milwaukee

Date: _____

Approved as to form

Attorney for the Village of West Milwaukee

By: _____
Julie Siegel
Village President
Village of Whitefish Bay

Date: _____

Approved as to form

Attorney for the Village of Whitefish Bay

VA3a



DECEMBER 2018

FINANCIAL STATEMENT

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	.00	2,419,136.75	2,419,136.00	.75-	100.0
10-41300 INTEREST ON DELINQUENT TAXES	.00	13,001.28	12,000.00	1,001.28-	108.3
10-41500 PAYMENT IN LIEU OF TAXES	10,528.90	42,366.46	42,366.00	.46-	100.0
TOTAL TAXES	10,528.90	2,474,504.49	2,473,502.00	1,002.49-	100.0
<u>INTERGOVERNMENTAL</u>					
10-43210 COMMUNITY DEVELOPMENT BLOC	5,522.45	11,040.45	5,598.00	5,442.45-	197.2
10-43220 COURT REVENUE	.00	42,945.00	42,945.00	.00	100.0
10-43225 PUBLIC SAFETY COMMUNICATION	.00	92,435.00	92,435.00	.00	100.0
10-43410 STATE SHARED REVENUES	.00	60,321.50	60,324.00	2.50	100.0
10-43510 RECYCLING GRANT	.00	25,633.94	25,645.00	11.06	100.0
10-43530 EXEMPT COMPUTER AID	.00	14,801.43	14,801.00	.43-	100.0
10-43540 STATE TRANSPORTATION AIDS	.00	398,822.94	402,837.00	4,014.06	99.0
10-43545 ST 32 HIGHWAY AIDS	.00	16,872.36	16,873.00	.64	100.0
10-43555 INTERGOVERNMENTAL GRANT	.00	1,500.00	.00	1,500.00-	.0
10-43600 EXPENDITURE RESTRAINT	.00	88,312.04	88,308.00	4.04-	100.0
TOTAL INTERGOVERNMENTAL	5,522.45	752,684.66	749,766.00	2,918.66-	100.4
<u>LICENSES & PERMITS</u>					
10-44100 OPERATORS LICENSE	.00	1,265.00	1,300.00	35.00	97.3
10-44120 LIQUOR LICENSE	.00	3,000.00	2,400.00	600.00-	125.0
10-44140 CIGARETTE LICENSE	.00	300.00	300.00	.00	100.0
10-44220 ANIMAL LICENSES	876.36	2,221.19	1,500.00	721.19-	148.1
10-44300 CABLE FRANCHISE FEES	.00	75,810.35	72,000.00	3,810.35-	105.3
10-44415 ARC APPLICATION FEES	60.00	2,700.00	2,580.00	120.00-	104.7
10-44420 OCCUPANCY PERMITS	.00	240.00	.00	240.00-	.0
10-44425 ADMINISTRATIVE FEE	.00	5,479.25	19,400.00	13,920.75	28.2
10-44435 TRANSIENT MERCHANT PERMIT	.00	170.00	300.00	130.00	56.7
10-44460 BUILDING PERMITS	6,229.60	77,471.51	48,500.00	28,971.51-	159.7
10-44480 VACANT PROPERTY FEE	.00	500.00	.00	500.00-	.0
10-44495 EXCAVATION/RIGHT OF WAY/PRIVL	800.00	17,700.00	8,500.00	9,200.00-	208.2
10-44525 FILL PERMIT	.00	670.00	.00	670.00-	.0
10-44530 RUMMAGE SALE PERMITS	.00	160.00	220.00	60.00	72.7
10-44535 DUMPSTER PERMITS	.00	60.00	.00	60.00-	.0
10-44540 SIGN PERMITS	370.00	925.00	700.00	225.00-	132.1
10-44550 CONDITIONAL USE APPLICATION	.00	600.00	300.00	300.00-	200.0
10-44555 BOARD OF ZONING APPEALS FEES	500.00	3,060.00	.00	3,060.00-	.0
10-44560 TREE PROGRAM	.00	3,700.00	.00	3,700.00-	.0
10-44570 SPECIAL EVENT PERMITS	500.00	950.00	1,200.00	250.00	79.2
TOTAL LICENSES & PERMITS	9,335.96	196,982.30	159,200.00	37,782.30-	123.7

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	(128.96)	46,757.55	60,000.00	13,242.45	77.9
10-45120 COURT SERVICE FEE	25.00	375.00	625.00	250.00	60.0
10-45125 MISC SERVICE FEE-NOTARY/FINGER	.50	1,052.25	650.00	402.25-	161.9
10-45600 COURT CASE RE-OPENING FEES	.00	75.00	75.00	.00	100.0
TOTAL FINES & FORFEITURES	(103.46)	48,259.80	61,350.00	13,090.20	78.7
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	80.00	4,760.00	2,000.00	2,760.00-	238.0
10-46120 PUBLICATION FEES	.00	175.00	175.00	.00	100.0
10-46130 DATA SALES	128.00	469.00	500.00	31.00	93.8
10-46135 POLICE UNIFORMS	.00	89.00	100.00	11.00	89.0
10-46310 SPECIAL PICKUPS	780.00	9,457.00	8,000.00	1,457.00-	118.2
10-46315 MULCH DELIVERIES	.00	5,585.50	5,500.00	85.50-	101.6
10-46320 GARBAGE & RECYCLING	170.00	2,619.40	2,500.00	119.40-	104.8
10-46330 WELL PERMIT/ABANDONMENT FEES	.00	50.00	250.00	200.00	20.0
10-46400 EQUIPMENT RENTAL- SEWER FUND	.00	15,000.00	15,000.00	.00	100.0
10-46415 EQUIPMENT RENTAL- STORMWATER	.00	10,000.00	10,000.00	.00	100.0
10-46710 PARK FACILITY RENTAL & PROGRA	.00	1,076.00	700.00	376.00-	153.7
10-46715 PUBLIC WORKS SERVICE REVENUE	172.00	5,480.00	500.00	4,980.00-	1096.0
TOTAL PUBLIC CHARGES FOR SERVI	1,330.00	54,760.90	45,225.00	9,535.90-	121.1
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	17,518.39	170,320.91	48,466.00	121,854.91-	351.4
10-48110 UNREALIZED GAIN/LOSS	17,327.57	(13,514.77)	.00	13,514.77	.0
10-48120 REALIZED GAIN/LOSS	1,628.81	11,160.30	.00	11,160.30-	.0
10-48200 MISCELLANEOUS REVENUE	2,245.14	5,005.95	500.00	4,505.95-	1001.2
10-48210 COPIES	205.14	1,233.38	500.00	733.38-	246.7
10-48220 FALSE ALARM FEES	675.00	2,950.00	1,200.00	1,750.00-	245.8
10-48230 RECYCLING PROCEEDS	428.40	2,369.65	2,000.00	369.65-	118.5
10-48260 INSURANCE AWARDS/DIVIDENDS	.00	50,667.55	.00	50,667.55-	.0
10-48310 EQUIPMENT SALE PROCEEDS	14,252.38	18,181.94	11,000.00	7,181.94-	165.3
TOTAL MISCELLANEOUS REVENUE	54,280.83	248,374.91	63,666.00	184,708.91-	390.1
TOTAL FUND REVENUE	80,894.68	3,775,567.06	3,552,709.00	222,858.06-	106.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-109 SALARIES	29,785.00	236,640.68	232,514.00	-4,126.68	101.8
10-51000-112 SALARIES PT	153.81	1,728.49	4,000.00	2,271.51	43.2
10-51000-117 HEALTH INSURANCE BUYOUT	245.84	2,095.91	2,096.00	.09	100.0
10-51000-119 DENTAL INSURANCE BUYOUT	24.32	194.52	195.00	.48	99.8
10-51000-120 TRUSTEE WAGES	700.00	8,400.00	8,400.00	.00	100.0
10-51000-125 ELECTION WAGES	76.88	5,983.64	5,400.00	-583.64	110.8
10-51000-130 ELECTIONS SUPPLIES	672.71	3,873.81	4,803.00	929.19	80.7
10-51000-150 WISCONSIN RETIREMENT SYSTEM	1,006.76	15,544.24	18,191.00	2,646.76	85.5
10-51000-151 SOCIAL SECURITY	1,737.27	19,102.96	21,492.00	2,389.04	88.9
10-51000-152 LIFE INSURANCE	.00	998.11	999.00	.89	99.9
10-51000-153 HEALTH INSURANCE	.00	20,247.76	36,846.00	16,598.24	55.0
10-51000-154 DENTAL INSURANCE	.00	250.63	865.00	614.37	29.0
10-51000-180 RECRUITMENT	.00	247.85	.00	-247.85	.0
10-51000-208 LEGAL SERVICES-MISC	236.00	1,843.00	2,000.00	157.00	92.2
10-51000-210 CONTRACTUAL SERVICES	166.85	6,863.89	12,625.00	5,761.11	54.4
10-51000-211 LEGAL COUNSEL - CONTRACTED	14,511.84	58,896.94	58,897.00	.06	100.0
10-51000-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
10-51000-214 AUDIT SERVICES	2,826.00	18,063.00	18,063.00	.00	100.0
10-51000-219 ASSESSOR SERVICES	.00	32,000.00	32,000.00	.00	100.0
10-51000-221 TELECOMMUNICATIONS	375.68	1,899.89	3,340.00	1,440.11	56.9
10-51000-223 VHALL COMPUTER SUPPORT	.00	660.00	1,000.00	340.00	66.0
10-51000-226 BENEFIT ADMINISTRATIVE FEES	186.00	1,628.27	1,695.00	66.73	96.1
10-51000-229 BANKING FEES	419.56	8,743.52	8,744.00	.48	100.0
10-51000-230 MATERIALS & SUPPLIES	366.36	1,939.99	2,000.00	60.01	97.0
10-51000-300 ADMINISTRATIVE	.00	.00	800.00	800.00	.0
10-51000-310 OFFICE SUPPLIES	1,203.48	4,066.53	4,082.00	15.47	99.6
10-51000-311 POSTAGE	51.06	2,693.74	2,700.00	6.26	99.8
10-51000-321 DUES & SUBSCRIPTIONS	264.46	2,883.74	3,918.00	1,034.26	73.6
10-51000-322 TRAINING, SAFETY & CERTS	14.78	9,202.44	9,600.00	397.56	95.9
10-51000-323 WELLNESS	200.00	712.00	1,000.00	288.00	71.2
10-51000-324 PUBLICATIONS/PRINTING	.00	53.14	100.00	46.86	53.1
10-51000-350 EQUIPMENT REPLACEMENT	.00	2,465.00	.00	-2,465.00	.0
10-51000-500 CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
10-51000-509 POLLUTION LIABILITY	.00	.00	904.00	904.00	.0
10-51000-510 GENERAL LIABILITY	.00	18,932.18	20,370.00	1,437.82	92.9
10-51000-511 AUTO LIABILITY	.00	16,505.06	19,096.00	2,590.94	86.4
10-51000-512 BOILER INSURANCE	.00	669.00	779.00	110.00	85.9
10-51000-513 WORKERS COMPENSATION	.00	50,439.00	53,305.40	2,866.40	94.6
10-51000-515 COMMERCIAL CRIME POLICY	.00	1,467.46	1,865.00	397.54	78.7
10-51000-516 PROPERTY INSURANCE	.00	6,780.81	7,817.00	1,036.19	86.7
10-51000-517 PUBLIC OFFICIAL BONDS	.00	12,489.09	14,334.00	1,844.91	87.1
10-51000-591 MUNICIPAL CODE	1,495.00	5,700.44	8,250.00	2,549.56	69.1
TOTAL GENERAL GOVERNMENT	56,719.66	582,906.73	656,085.40	73,178.67	88.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-110 WAGES FT	5,812.71	51,426.33	51,555.00	128.67	99.8
10-51200-113 JUDGE FEES	900.00	3,600.00	3,600.00	.00	100.0
10-51200-150 WRS EMPLOYER	389.44	3,445.47	3,454.00	8.53	99.8
10-51200-151 SOCIAL SECURITY	501.33	3,720.10	3,944.00	223.90	94.3
10-51200-152 LIFE INSURANCE	.00	56.60	72.00	15.40	78.6
10-51200-153 HEALTH INSURANCE	.00	26,309.04	26,309.00	-.04	100.0
10-51200-154 DENTAL INSURANCE	.00	435.60	436.00	.40	99.9
10-51200-208 SPECIAL PROSECUTORIAL SERVICES	.00	2,491.00	5,000.00	2,509.00	49.8
10-51200-210 CONTRACTUAL SERVICES	.00	5,679.29	5,679.00	-.29	100.0
10-51200-211 LEGAL COUNSEL-CONTRACTED	.00	21,265.09	22,989.00	1,723.91	92.5
10-51200-310 OFFICE SUPPLIES	66.66	212.59	441.00	228.41	48.2
10-51200-311 POSTAGE	.00	500.00	500.00	.00	100.0
10-51200-321 DUES & SUBSCRIPTIONS	.00	362.14	200.00	-162.14	181.1
10-51200-322 TRAINING, SAFETY & CERTS	.00	109.87	230.00	120.13	47.8
10-51200-325 JUDICIAL EDUCATION	.00	700.00	899.00	199.00	77.9
10-51200-350 EQUIPMENT REPLACEMENT	6,278.00	6,278.00	6,278.00	.00	100.0
10-51200-513 WORKERS COMP	.00	120.00	120.00	.00	100.0
TOTAL MUNICIPAL COURT	13,948.14	126,711.12	131,706.00	4,994.88	96.2

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>POLICE</u>					
10-52100-110 WAGES FT	132,876.41	926,581.55	929,033.02	2,451.47	99.7
10-52100-111 OVERTIME	5,115.50	98,029.65	100,000.00	1,970.35	98.0
10-52100-116 HOLIDAY PAY	25,609.05	27,947.61	34,066.75	6,119.14	82.0
10-52100-117 HEALTH INSURANCE BUYOUT	3,000.00	7,366.67	7,366.67	.00	100.0
10-52100-118 SHIFT DIFFERENTIAL PAY	1,982.88	4,411.63	7,000.00	2,588.37	63.0
10-52100-119 DENTAL INSURANCE BUYOUT	72.60	72.60	87.00	14.40	83.5
10-52100-150 WISCONSIN RETIREMENT SYSTEM	15,657.51	104,183.91	121,680.00	17,496.09	85.6
10-52100-151 SOCIAL SECURITY	12,713.70	79,500.58	85,898.00	6,397.42	92.6
10-52100-152 LIFE INSURANCE	12.24	1,245.38	2,267.00	1,021.62	54.9
10-52100-153 HEALTH INSURANCE	.00	154,565.16	237,078.83	82,513.67	65.2
10-52100-154 DENTAL INSURANCE	.00	2,131.55	3,758.00	1,626.45	56.7
10-52100-180 RECRUITMENT	800.50	22,562.73	22,563.23	.50	100.0
10-52100-209 HOUSE OF CORRECTION FEES	571.65	1,712.82	1,722.00	9.18	99.5
10-52100-210 CONTRACTUAL SERVICES	6,920.34	40,340.18	41,070.88	730.70	98.2
10-52100-213 LEGAL COUNSEL-PERSONNEL	.00	6,892.00	6,892.00	.00	100.0
10-52100-215 MADACC	.00	1,133.76	1,160.00	26.24	97.7
10-52100-221 TELECOMMUNICATIONS	971.07	5,249.12	5,445.00	195.88	96.4
10-52100-225 COMPUTER SUPPORT SERVICES	.00	3,910.69	5,400.00	1,489.31	72.4
10-52100-230 MATERIALS & SUPPLIES	5,046.45	13,055.57	13,069.00	13.43	99.9
10-52100-231 FLEET MAINTENANCE	859.40	7,576.70	8,000.00	423.30	94.7
10-52100-310 OFFICE SUPPLIES	794.48	1,728.14	1,632.00	-96.14	105.9
10-52100-311 POSTAGE	.00	499.65	500.00	.35	99.9
10-52100-321 DUES & SUBSCRIPTIONS	104.47	996.61	1,352.00	355.39	73.7
10-52100-322 TRAINING, SAFETY & CERTIFICATI	17.92	3,500.20	3,675.00	174.80	95.2
10-52100-323 AMMUNITION	806.75	1,496.73	1,500.00	3.27	99.8
10-52100-330 UNIFORM SUPPLIES	955.92	10,440.78	11,065.00	624.22	94.4
10-52100-333 MEDICAL SUPPLIES	.00	318.41	399.00	80.59	79.8
10-52100-340 FUEL MAINTENANCE	1,498.34	22,807.49	23,988.12	1,180.63	95.1
10-52100-350 EQUIPMENT REPLACEMENT	29,312.93	75,847.08	104,100.00	28,252.92	72.9
10-52100-518 POLICE PROFESSIONAL LIABILITY	.00	13,709.82	15,862.00	2,152.18	86.4
10-52100-519 GASB 45 OBLIGATIONS	.00	25.00	25.00	.00	100.0
10-52100-521 GASB-OPEB STUDY	3,000.00	3,000.00	3,000.00	.00	100.0
TOTAL POLICE	248,700.11	1,642,839.77	1,800,655.50	157,815.73	91.2
<u>BUILDING INSPECTION</u>					
10-52400-110 WAGES FT	.00	20,000.00	20,000.00	.00	100.0
10-52400-250 BUILDING INSPECTIONS	11,700.97	47,796.81	50,203.60	2,406.79	95.2
TOTAL BUILDING INSPECTION	11,700.97	67,796.81	70,203.60	2,406.79	96.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110 WAGES FT	30,226.66	331,813.48	327,782.00	-4,031.48	101.2
10-53000-111 OVERTIME	1,115.21	3,329.19	5,006.00	1,676.81	66.5
10-53000-112 WAGES PT	2,739.03	17,006.56	17,556.00	549.44	96.9
10-53000-117 HEALTH INSURANCE BUYOUT	.00	.00	1,450.00	1,450.00	.0
10-53000-119 DENTAL INSURANCE BUYOUT	.00	163.35	164.00	.65	99.6
10-53000-150 WISCONSIN RETIREMENT SYSTEM	2,209.54	20,593.26	21,304.00	710.74	96.7
10-53000-151 SOCIAL SECURITY	2,560.02	24,284.56	25,727.00	1,442.44	94.4
10-53000-152 LIFE INSURANCE	18.39	769.91	789.00	19.09	97.6
10-53000-153 HEALTH INSURANCE	.00	89,652.44	93,840.94	4,188.50	95.5
10-53000-154 DENTAL INSURANCE	.00	1,360.60	1,803.00	442.40	75.5
10-53000-200 FACILITY MAINTENANCE & SUPPLIE	2,626.59	22,335.59	22,337.00	1.41	100.0
10-53000-201 CLEANING & JANITORIAL SERVICES	805.80	12,507.69	11,500.00	-1,007.69	108.8
10-53000-202 HVAC MAINTENANCE	1,813.50	4,238.82	4,240.00	1.18	100.0
10-53000-210 CONTRACTUAL SERVICES	3,610.82	32,245.59	32,304.00	58.41	99.8
10-53000-220 UTILITIES	7,892.75	42,827.46	62,000.00	19,172.54	69.1
10-53000-221 TELECOMMUNICATIONS	304.73	3,283.15	3,252.00	-31.15	101.0
10-53000-230 MATERIALS & SUPPLIES	165.36	5,305.34	5,306.00	.66	100.0
10-53000-231 FLEET MAINTENANCE	860.43	34,154.00	35,600.00	1,446.00	95.9
10-53000-233 TOOLS	399.00	2,519.82	2,520.00	.18	100.0
10-53000-310 OFFICE SUPPLIES	21.48	170.80	171.00	.20	99.9
10-53000-321 DUES & SUBSCRIPTIONS	119.47	855.61	1,035.00	179.39	82.7
10-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	3,709.51	4,000.00	290.49	92.7
10-53000-330 UNIFORM SUPPLIES	49.95	2,268.79	2,400.00	131.21	94.5
10-53000-334 WINTER OPERATIONS	21,659.84	38,008.77	38,324.06	315.29	99.2
10-53000-340 FUEL MAINTENANCE	9,203.75	30,290.86	31,786.00	1,495.14	95.3
10-53000-360 EQUIPMENT RENTAL	.00	2,756.00	3,600.00	844.00	76.6
10-53000-370 TIPPING FEES	11,523.62	59,844.96	65,000.00	5,155.04	92.1
10-53000-377 YARD WASTE TUB GRINDING	.00	.00	7,000.00	7,000.00	.0
10-53000-400 STREET MAINTENANCE	.00	532.46	1,700.00	1,167.54	31.3
10-53000-401 CRACK SEALING & STRIPING	1,726.16	5,485.11	5,600.00	114.89	98.0
10-53000-450 SIGNAGE	1,247.61	1,587.89	2,000.00	412.11	79.4
10-53000-460 FORESTRY & LANDSCAPING	.00	6,874.06	5,000.00	-1,874.06	137.5
10-53000-465 TREE DISEASE MITIGATION	512.60	4,802.60	25,000.00	20,197.40	19.2
10-53000-590 ANIMAL MANAGEMENT PROGRAM	.00	.00	1,200.00	1,200.00	.0
TOTAL DEPARTMENT OF PUBLIC WO	103,375.53	805,578.23	868,297.00	62,718.77	92.8
<u>PARKS</u>					
10-55200-110 WAGES FT	600.00	4,800.00	5,200.00	400.00	92.3
10-55200-151 SOCIAL SECURITY	45.90	367.20	398.00	30.80	92.3
10-55200-230 MATERIALS & SUPPLIES	359.92	1,489.64	2,000.00	510.36	74.5
10-55200-235 COMMUNITY EVENTS	.00	649.20	.00	-649.20	.0
10-55200-435 BASEBALL FIELD	76.84	106.83	250.00	143.17	42.7
TOTAL PARKS	1,082.66	7,412.87	7,848.00	435.13	94.5

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 59223</u>					
10-59223-900 TRANSFER OUT	.00	20,000.00	20,000.00	.00	100.0
TOTAL DEPARTMENT 59223	.00	20,000.00	20,000.00	.00	100.0
<u>DEPARTMENT 59242</u>					
10-59242-900 TRANSFER OUT	.00	339,446.72	339,446.72	.00	100.0
TOTAL DEPARTMENT 59242	.00	339,446.72	339,446.72	.00	100.0
TOTAL FUND EXPENDITURES	435,527.07	3,592,692.25	3,894,242.22	301,549.97	92.3
NET REVENUE OVER EXPENDITURES	354,632.39-	182,874.81	341,533.22-	-524,408.03	53.6

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
20-43210 INTERGOVERNMENTAL GRANTS	5,861.71	5,861.71	.00	-5,861.71	.0
TOTAL INTERGOVERNMENTAL	5,861.71	5,861.71	.00	-5,861.71	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46210 INTERGOVERNMENTAL GRANTS	.00	.00	75,000.00	75,000.00	.0
20-46410 RESIDENTIAL SEWER	.00	767,520.00	770,880.00	3,360.00	99.6
20-46420 COMMERCIAL SEWER	27,209.01	133,254.00	141,418.00	8,164.00	94.2
20-46430 SEWER CONNECTION FEE	.00	7,500.00	.00	-7,500.00	.0
20-46450 SEWER INTERGOVERNMENTAL REV	4,500.00	4,500.00	.00	-4,500.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	31,709.01	912,774.00	987,298.00	74,524.00	92.5
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	126.19	1,086.36	.00	-1,086.36	.0
20-48260 INSURANCE AWARDS/DIVIDENDS	.00	1,746.38	.00	-1,746.38	.0
TOTAL MISCELLANEOUS REVENUE	126.19	2,832.74	.00	-2,832.74	.0
TOTAL FUND REVENUE	37,696.91	921,468.45	987,298.00	65,829.55	93.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110 WAGES FT	9,781.91	124,024.48	136,884.00	12,859.52	90.6
20-51000-111 OVERTIME	.00	399.86	400.00	.14	100.0
20-51000-117 HEALTH INSURANCE BUYOUT	.00	350.00	350.00	.00	100.0
20-51000-119 DENTAL INSURANCE BUYOUT	.00	40.00	40.00	.00	100.0
20-51000-150 WISCONSIN RETIREMENT SYSTEM	628.75	6,566.05	9,232.00	2,665.95	71.1
20-51000-151 SOCIAL SECURITY	594.67	7,089.27	10,322.00	3,232.73	68.7
20-51000-152 LIFE INSURANCE	.00	209.78	248.00	38.22	84.6
20-51000-153 HEALTH INSURANCE	.00	15,738.64	15,746.00	7.36	100.0
20-51000-154 DENTAL INSURANCE	.00	259.42	587.00	327.58	44.2
20-51000-210 CONTRACTUAL SERVICES	62,352.29	259,716.69	241,534.00	-18,182.69	107.5
20-51000-212 CONTRACT SERVICES	475.00	4,335.98	5,846.00	1,510.02	74.2
20-51000-214 AUDIT SERVICES	174.00	3,674.00	3,674.00	.00	100.0
20-51000-216 ENGINEERING	2,149.42	42,921.47	56,459.00	13,537.53	76.0
20-51000-220 UTILITIES	958.03	5,410.88	7,000.00	1,589.12	77.3
20-51000-221 TELECOMMUNICATIONS	94.97	333.53	750.00	416.47	44.5
20-51000-226 BENEFIT ADMINISTRATIVE FEES	39.00	243.93	245.00	1.07	99.6
20-51000-230 MATERIALS & SUPPLIES	.00	8,631.25	8,631.25	.00	100.0
20-51000-232 LIFT STATION MAINTENANCE	6,360.81	22,714.97	21,707.00	-1,007.97	104.6
20-51000-233 TOOLS	.00	832.80	1,000.00	167.20	83.3
20-51000-311 POSTAGE	.00	400.00	400.00	.00	100.0
20-51000-322 TRAINING, SAFETY & CERTIFICATI	1,649.04	2,571.52	3,000.00	428.48	85.7
20-51000-340 FUEL MAINTENANCE	.00	3,200.00	3,200.00	.00	100.0
20-51000-350 EQUIPMENT REPLACEMENT	.00	66,229.82	67,803.00	1,573.18	97.7
20-51000-360 EQUIPMENT RENTAL-GENENERAL FU	.00	15,000.00	15,000.00	.00	100.0
20-51000-510 GENERAL LIABILITY INSURANCE	.00	2,896.07	3,351.00	454.93	86.4
20-51000-513 WORKERS COMPENSATION	.00	1,916.00	1,916.00	.00	100.0
20-51000-515 COMMERCIAL CRIME POLICY	.00	108.87	144.00	35.13	75.6
20-51000-516 PROPERTY INSURANCE	.00	2,744.39	3,071.00	326.61	89.4
20-51000-813 INFRASTRUCTURE & REPAIRS	.00	48,901.65	117,120.75	68,219.10	41.8
TOTAL GENERAL SEWER	85,257.89	647,461.32	735,661.00	88,199.68	88.0
<u>DEPRECIATION</u>					
20-53000-700 DEPRECIATION	.00	.00	5,341.00	5,341.00	.0
TOTAL DEPRECIATION	.00	.00	5,341.00	5,341.00	.0
<u>DEBT</u>					
20-58100-617 PRINCIPAL REDEMPTION - CWFL	.00	.00	75,334.00	75,334.00	.0
20-58100-618 PRINCIPAL REDEMPTION - BOND	.00	.00	213,686.00	213,686.00	.0
20-58100-621 INTEREST - BOND	7,050.00	34,261.96	34,262.00	.04	100.0
20-58100-626 INTEREST-CLEAN WATER FUND LOA	.00	12,501.21	12,501.00	-.21	100.0
TOTAL DEBT	7,050.00	46,763.17	335,783.00	289,019.83	13.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>AMORTIZATION OF DEBT</u>					
20-58291-226 BOND ISSUANCE FEES	.00	27,001.46	27,001.00	-.46	100.0
TOTAL AMORTIZATION OF DEBT	.00	27,001.46	27,001.00	-.46	100.0
<u>DEPARTMENT 59240</u>					
20-59240-900 TRANSFER OUT	.00	131,458.00	131,458.00	.00	100.0
TOTAL DEPARTMENT 59240	.00	131,458.00	131,458.00	.00	100.0
TOTAL FUND EXPENDITURES	92,307.89	852,683.95	1,235,244.00	382,560.05	69.0
NET REVENUE OVER EXPENDITURES	54,610.98-	68,784.50	247,946.00-	-316,730.50	27.7

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<hr/>					
22-43210 INTERGOVERNMENTAL GRANTS	.00	80,000.00	80,000.00	.00	100.0
TOTAL SOURCE 43	.00	80,000.00	80,000.00	.00	100.0
<hr/>					
PUBLIC CHARGES FOR SERVICES					
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22-46405 RESIDENTIAL STORMWATER	.00	353,789.00	353,567.00	-222.00	100.1
22-46425 COMMERCIAL STORMWATER	34,548.37	136,593.45	139,442.00	2,848.55	98.0
22-46430 RIGHT-OF-WAY MANAGEMENT	.00	22,580.00	23,480.00	900.00	96.2
22-46435 STORMWATER MANAGEMENT	.00	200.00	.00	-200.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	34,548.37	513,162.45	516,489.00	3,326.55	99.4
<hr/>					
SOURCE 48					
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22-48260 INSURANCE AWARDS/DIVIDENDS	10,176.00-	10,176.00-	.00	10,176.00	.0
TOTAL SOURCE 48	10,176.00-	10,176.00-	.00	10,176.00	.0
<hr/>					
OTHER FINANCING SOURCES					
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22-49100 PROCEEDS OF LONG-TERM DEBT	.00	455,000.00	455,000.00	.00	100.0
22-49120 PROCEEDS OF PREMIUM	.00	2,356.70	2,357.00	.30	100.0
TOTAL OTHER FINANCING SOURCES	.00	457,356.70	457,357.00	.30	100.0
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TOTAL FUND REVENUE	24,372.37	1,040,343.15	1,053,846.00	13,502.85	98.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	4,195.58	54,547.16	53,768.00	-779.16	101.5
22-53000-111 OVERTIME	.00	84.18	750.00	665.82	11.2
22-53000-112 WAGES PT	.00	9,073.15	9,400.00	326.85	96.5
22-53000-117 HEALTH INSURANCE BUYOUT	.00	300.00	300.00	.00	100.0
22-53000-119 DENTAL INSURANCE BUYOUT	.00	33.00	33.00	.00	100.0
22-53000-150 WISCONSIN RETIREMENT SYSTEM	279.65	3,042.29	4,293.00	1,250.71	70.9
22-53000-151 SOCIAL SECURITY	312.25	3,832.56	4,927.00	1,094.44	77.8
22-53000-152 LIFE INSURANCE	.00	113.20	125.00	11.80	90.6
22-53000-153 HEALTH INSURANCE	.00	9,747.25	22,431.00	12,683.75	43.5
22-53000-154 DENTAL INSURANCE	.00	161.12	380.00	218.88	42.4
22-53000-210 CONTRACTUAL SERVICES	1,020.71	2,153.82	2,155.00	1.18	100.0
22-53000-214 AUDIT SERVICES	.00	1,594.00	1,594.00	.00	100.0
22-53000-216 ENGINEERING	20,074.26	47,529.56	51,008.00	3,478.44	93.2
22-53000-220 UTILITY EXPENSES	204.86	2,203.53	2,400.00	196.47	91.8
22-53000-221 TELECOMMUNICATIONS	94.97	401.99	500.00	98.01	80.4
22-53000-226 BENEFIT ADMINISTRATIVE FEES	39.00	12,288.69	12,290.00	1.31	100.0
22-53000-230 MATERIALS & SUPPLIES	805.91	4,115.12	4,284.00	168.88	96.1
22-53000-327 CULVERT MATERIALS	.00	16,319.56	16,319.56	.00	100.0
22-53000-328 LANDSCAPING MATERIALS	3,154.00	7,214.86	7,602.00	387.14	94.9
22-53000-329 EXCAVATION AND DISPOSAL	.00	1,974.36	20,392.00	18,417.64	9.7
22-53000-340 FUEL MAINTENANCE	.00	2,500.00	2,500.00	.00	100.0
22-53000-342 CONSTRUCTION MATERIALS	36,259.64	74,287.35	98,173.00	23,885.65	75.7
22-53000-350 EQUIPMENT REPLACEMENT	355.35	19,082.22	28,230.00	9,147.78	67.6
22-53000-360 EQUIPMENT RENTAL	.00	10,000.00	10,000.00	.00	100.0
22-53000-410 STORMWATER MANAGEMENT	76,423.82	76,423.82	245,756.00	169,332.18	31.1
22-53000-801 CAPITAL PROJECTS	.00	209,905.93	.00	-209,905.93	.0
TOTAL DEPARTMENT 53000	143,220.00	568,928.72	599,610.56	30,681.84	94.9
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	.00	250,064.00	250,064.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	250,064.00	250,064.00	.00	100.0
TOTAL FUND EXPENDITURES	143,220.00	818,992.72	849,674.56	30,681.84	96.4
NET REVENUE OVER EXPENDITURES	118,847.63	221,350.43	204,171.44	-17,178.99	108.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-48200 MISCELLANEOUS REVENUE	.00	25,000.00	25,000.00	.00	100.0
23-48210 PROJECT FEES	22,085.00	47,085.00	25,000.00	-22,085.00	188.3
TOTAL SOURCE 48	22,085.00	72,085.00	50,000.00	-22,085.00	144.2
SOURCE 49					
23-49210 TRANSFER FROM GENERAL FUND	.00	20,000.00	20,000.00	.00	100.0
TOTAL SOURCE 49	.00	20,000.00	20,000.00	.00	100.0
TOTAL FUND REVENUE	22,085.00	92,085.00	70,000.00	-22,085.00	131.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-51000-230 PROFESSIONAL SERVICES	3,446.00	69,404.59	75,000.00	5,595.41	92.5
TOTAL DEPARTMENT 51000	3,446.00	69,404.59	75,000.00	5,595.41	92.5
TOTAL FUND EXPENDITURES	3,446.00	69,404.59	75,000.00	5,595.41	92.5
NET REVENUE OVER EXPENDITURES	18,639.00	22,680.41	5,000.00-	-27,680.41	453.6

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
26-41100 PROPERTY TAXES	.00	281,484.00	281,484.00	.00	100.0
TOTAL TAXES	.00	281,484.00	281,484.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>					
26-47130 CONTRACT REVENUE	.00	1,970,149.00	1,970,149.00	.00	100.0
26-47135 RECORDS MANAGEMENT ADMINIST	.00	16,428.12	.00	-16,428.12	.0
TOTAL INTERGOVERNMENT REVENUE	.00	1,986,577.12	1,970,149.00	-16,428.12	100.8
<u>MISCELLANEOUS REVENUE</u>					
26-48100 CONSOLIDATED SERVICE BILLINGS	10,407.51	88,912.48	65,977.00	-22,935.48	134.8
TOTAL MISCELLANEOUS REVENUE	10,407.51	88,912.48	65,977.00	-22,935.48	134.8
TOTAL FUND REVENUE	10,407.51	2,356,973.60	2,317,610.00	-39,363.60	101.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC SAFETY COMMUNICATIONS</u>					
26-51000-110 WAGES FT	131,785.31	1,092,789.59	1,191,555.50	98,765.91	91.7
26-51000-111 OVERTIME	12,974.24	108,473.58	95,277.00	-13,196.58	113.9
26-51000-116 HOLIDAY PAY	21,654.11	29,856.94	29,816.00	-40.94	100.1
26-51000-117 HEALTH INSURANCE BUYOUT	624.99	7,416.60	12,000.00	4,583.40	61.8
26-51000-119 DENTAL INSURANCE BUYOUT	29.04	511.83	1,394.00	882.17	36.7
26-51000-150 WISCONSIN RETIREMENT SYSTEM	10,764.43	78,668.11	88,436.00	9,767.89	89.0
26-51000-151 SOCIAL SECURITY	12,339.76	91,025.71	101,999.00	10,973.29	89.2
26-51000-152 LIFE INSURANCE	127.64	1,416.16	1,896.00	479.84	74.7
26-51000-153 HEALTH INSURANCE	.00	236,776.57	266,740.00	29,963.43	88.8
26-51000-154 DENTAL INSURANCE	18.15	3,458.25	3,877.00	418.75	89.2
26-51000-180 RECRUITMENT	.00	1,990.29	2,252.00	261.71	88.4
26-51000-200 FACILITY MAINTENANCE & SUPPLIE	6,588.71	15,043.13	15,047.00	3.87	100.0
26-51000-201 CLEANING & JANITORIAL SERVICES	561.00	7,753.67	7,754.00	.33	100.0
26-51000-210 CONTRACTUAL SERVICES	8,370.61	12,528.74	23,572.00	11,043.26	53.2
26-51000-213 LEGAL COUNSEL-PERSONNEL	.00	1,445.50	1,446.00	.50	100.0
26-51000-214 AUDIT SERVICES	.00	1,594.00	1,594.00	.00	100.0
26-51000-216 LICENSING & MAINTENANCE	1,421.35	130,831.05	134,421.00	3,589.95	97.3
26-51000-220 UTILITIES	3,785.38	22,607.99	28,000.00	5,392.01	80.7
26-51000-221 TELECOMMUNICATIONS	12,636.92	108,891.76	114,388.00	5,496.24	95.2
26-51000-225 COMPUTER SUPPORT SERVICES	336.00	45,086.95	46,593.00	1,506.05	96.8
26-51000-226 BENEFIT ADMINISTRATIVE FEES	91.00	794.15	1,700.00	905.85	46.7
26-51000-230 MATERIALS & SUPPLIES	1,805.46	7,120.35	9,400.00	2,279.65	75.8
26-51000-310 OFFICE SUPPLIES	1,199.90	1,886.05	1,800.00	-86.05	104.8
26-51000-311 POSTAGE	.00	406.70	500.00	93.30	81.3
26-51000-321 DUES & SUBSCRIPTIONS	104.48	249.61	500.00	250.39	49.9
26-51000-322 TRAINING, SAFETY & CERTIFICATI	.00	5,612.84	6,103.00	490.16	92.0
26-51000-350 EQUIPMENT REPLACEMENT	106.51	4,515.01	4,700.00	184.99	96.1
26-51000-351 MAINTENANCE CONTRACTS	58,248.00	196,847.61	213,425.00	16,577.39	92.2
26-51000-500 CONTINGENCY	.00	.00	5,000.00	5,000.00	.0
26-51000-510 GENERAL LIABILITY	.00	5,432.53	6,585.00	1,152.47	82.5
26-51000-513 WORKERS COMPENSATION	.00	2,896.00	2,896.00	.00	100.0
26-51000-515 COMMERCIAL CRIME POLICY	.00	791.67	1,049.00	257.33	75.5
26-51000-516 PROPERTY INSURANCE	.00	3,212.80	3,621.00	408.20	88.7
 TOTAL PUBLIC SAFETY COMMUNIC	 282,438.71	 2,227,931.74	 2,425,336.50	 197,404.76	 91.9
 <u>TRANSFER TO OTHER FUND</u>					
26-59217-900 ADMINISTRATIVE/TRANSFER TO	.00	92,435.00	92,435.00	.00	100.0
 TOTAL TRANSFER TO OTHER FUND	 .00	 92,435.00	 92,435.00	 .00	 100.0
 TOTAL FUND EXPENDITURES	 282,438.71	 2,320,366.74	 2,517,771.50	 197,404.76	 92.2
 NET REVENUE OVER EXPENDITURES	 272,031.20	 36,606.86	 200,161.50	 -236,768.36	 18.3

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
28-41110 PROPERTY TAX NORTH SHORE HLTH	.00	27,697.00	27,697.00	.00	100.0
28-41120 PROPERTY TAX NORTH SHORE LIBRA	.00	174,149.00	174,149.00	.00	100.0
28-41130 PROPERTY TAX NORTH SHORE FIRE	.00	842,575.00	842,575.00	.00	100.0
TOTAL TAXES	.00	1,044,421.00	1,044,421.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
28-43520 STATE FIRE INSURANCE	.00	20,977.46	20,948.00	-29.46	100.1
TOTAL INTERGOVERNMENTAL	.00	20,977.46	20,948.00	-29.46	100.1
TOTAL FUND REVENUE	.00	1,065,398.46	1,065,369.00	-29.46	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>HEALTH DEPARTMENT</u>					
28-51000-217 PUBLIC HEALTH SERVICES	.00	27,697.00	27,697.00	.00	100.0
TOTAL HEALTH DEPARTMENT	.00	27,697.00	27,697.00	.00	100.0
<u>NORTH SHORE FIRE & RESCUE</u>					
28-52200-224 NORTH SHORE FIRE DEPT	.00	804,796.00	804,794.00	-2.00	100.0
28-52200-228 NORTH SHORE FIRE CAPITAL	.00	37,782.00	37,781.00	-1.00	100.0
28-52200-376 FIRE INSURANCE DUES	.00	20,977.46	20,948.00	-29.46	100.1
TOTAL NORTH SHORE FIRE & RESCU	.00	863,555.46	863,523.00	-32.46	100.0
<u>LIBRARY</u>					
28-55100-225 CAPITAL	.00	8,223.02	20,787.00	12,563.98	39.6
28-55100-227 NORTH SHORE LIBRARY	25,611.63	153,362.37	153,362.37	.00	100.0
TOTAL LIBRARY	25,611.63	161,585.39	174,149.37	12,563.98	92.8
TOTAL FUND EXPENDITURES	25,611.63	1,052,837.85	1,065,369.37	12,531.52	98.8
NET REVENUE OVER EXPENDITURES	25,611.63-	12,560.61	.37-	-12,560.98	339475

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100 PROPERTY TAXES	.00	737,894.00	737,894.00	.00	100.0
TOTAL TAXES	.00	737,894.00	737,894.00	.00	100.0
<u>LICENSES & PERMITS</u>					
30-44350 CELL TOWER FEES	3,838.48	22,947.80	21,716.00	-1,231.80	105.7
TOTAL LICENSES & PERMITS	3,838.48	22,947.80	21,716.00	-1,231.80	105.7
<u>INTERGOVERNMENT REVENUE</u>					
30-47100 RIVER HILLS REVENUE-DISPATCH	18,126.25	21,252.50	21,253.00	.50	100.0
30-47111 FOX POINT REVENUE	12,727.50	15,455.00	15,455.00	.00	100.0
30-47115 B SERIES ADMIN FEE	.00	18,792.00	18,792.00	.00	100.0
TOTAL INTERGOVERNMENT REVENUE	30,853.75	55,499.50	55,500.00	.50	100.0
<u>MISCELLANEOUS REVENUE</u>					
30-48300 NSFD	.00	178,195.00	178,195.00	.00	100.0
TOTAL MISCELLANEOUS REVENUE	.00	178,195.00	178,195.00	.00	100.0
<u>OTHER FINANCING SOURCES</u>					
30-49120 PROCEEDS OF PREMIUM	.00	36,580.47	.00	-36,580.47	.0
30-49250 TRANSFER FROM STORMWATER FUN	.00	250,064.00	250,064.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	286,644.47	250,064.00	-36,580.47	114.6
TOTAL FUND REVENUE	34,692.23	1,281,180.77	1,243,369.00	-37,811.77	103.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	2,583.18	2,583.00	-.18	100.0
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	1,100.00	700.00	-400.00	157.1
30-58100-611 NSFD STATION #5	.00	160,000.00	160,000.00	.00	100.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	30,853.75	36,707.50	36,708.00	.50	100.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	20,000.00	20,000.00	.00	100.0
30-58100-618 PRINCIPAL- 2014 BOND	700,000.00	856,314.00	856,314.00	.00	100.0
30-58100-621 INTEREST ON BOND	62,552.50	205,831.81	205,832.00	.19	100.0
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	7,825.55	7,826.00	.45	100.0
TOTAL DEBT	793,406.25	1,290,362.04	1,289,963.00	-399.04	100.0
TOTAL FUND EXPENDITURES	793,406.25	1,290,362.04	1,289,963.00	-399.04	100.0
NET REVENUE OVER EXPENDITURES	758,714.02-	9,181.27-	46,594.00-	-37,412.73	(19.7)

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
40-43210 INTERGOVERNMENTAL GRANTS	.00	377.50	.00	-377.50	.0
40-43215 POLICE REVENUE	.00	5,000.00	.00	-5,000.00	.0
TOTAL INTERGOVERNMENTAL	.00	5,377.50	.00	-5,377.50	.0
<u>OTHER FINANCING SOURCES</u>					
40-49220 TRANSFER FROM SEWER FUND	.00	131,458.00	131,458.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	131,458.00	131,458.00	.00	100.0
TOTAL FUND REVENUE	.00	136,835.50	131,458.00	-5,377.50	104.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-804 DPS - CAPITAL EQUIPMENT	1,358.00	97,516.50	165,242.00	67,725.50	59.0
TOTAL CAPITAL PROJECTS	1,358.00	97,516.50	165,242.00	67,725.50	59.0
TOTAL FUND EXPENDITURES	1,358.00	97,516.50	165,242.00	67,725.50	59.0
NET REVENUE OVER EXPENDITURES	1,358.00-	39,319.00	33,784.00-	-73,103.00	116.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100 PROPERTY TAXES	.00	2,780.00	2,780.00	.00	100.0
TOTAL TAXES	.00	2,780.00	2,780.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540 STATE TRANSPORTATION AID	.00	64,440.00	64,440.00	.00	100.0
41-43545 STH 32 CONNECTING HIGHWAY AI	.00	93.00	93.00	.00	100.0
TOTAL INTERGOVERNMENTAL	.00	64,533.00	64,533.00	.00	100.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320 GARBAGE CONTAINER & FEES	9,686.96	10,326.96	.00	-10,326.96	.0
TOTAL PUBLIC CHARGES FOR SERVI	9,686.96	10,326.96	.00	-10,326.96	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100 INTEREST	.02	.20	.00	-.20	.0
41-48260 INSURANCE AWARDS/DIVIDENDS	.00	22,365.00	.00	-22,365.00	.0
TOTAL MISCELLANEOUS REVENUE	.02	22,365.20	.00	-22,365.20	.0
<u>OTHER FINANCING SOURCES</u>					
41-49100 PROCEEDS OF LONG-TERM DEBT	.00	965,000.00	965,000.00	.00	100.0
41-49120 PROCEEDS OF PREMIUM	.00	2,028.75	2,029.00	.25	100.0
TOTAL OTHER FINANCING SOURCES	.00	967,028.75	967,029.00	.25	100.0
TOTAL FUND REVENUE	9,686.98	1,067,033.91	1,034,342.00	-32,691.91	103.2

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-226 BENEFIT ADMINISTRATIVE FEES	.00	25,545.51	25,546.00	.49	100.0
41-91000-803 CAPITAL EQUIPMENT	3,457.95	39,829.00	330,117.00	290,288.00	12.1
41-91000-813 ROAD CONSTRUCTION/PAVING	261,786.12	273,218.38	344,193.00	70,974.62	79.4
TOTAL CAPITAL PROJECTS	265,244.07	338,592.89	699,856.00	361,263.11	48.4
TOTAL FUND EXPENDITURES	265,244.07	338,592.89	699,856.00	361,263.11	48.4
NET REVENUE OVER EXPENDITURES	255,557.09-	728,441.02	334,486.00	-393,955.02	217.8

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	.00	23,994.00	10,000.00	-13,994.00	239.9
TOTAL SOURCE 46	.00	23,994.00	10,000.00	-13,994.00	239.9
<u>OTHER FINANCING SOURCES</u>					
42-49210 TRANSFER FROM GENERAL FUND	.00	339,446.72	339,446.72	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	339,446.72	339,446.72	.00	100.0
TOTAL FUND REVENUE	.00	363,440.72	349,446.72	-13,994.00	104.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	473.24	21,686.84	22,337.00	650.16	97.1
42-91000-519 GASB 45 OBLIGATIONS	6,437.05	113,150.15	66,180.00	-46,970.15	171.0
42-91000-824 CAPITAL EQUIPMENT	.00	1,000.00	8,200.00	7,200.00	12.2
TOTAL CAPITAL PROJECTS	6,910.29	135,836.99	96,717.00	-39,119.99	140.5
TOTAL FUND EXPENDITURES	6,910.29	135,836.99	96,717.00	-39,119.99	140.5
NET REVENUE OVER EXPENDITURES	6,910.29	227,603.73	252,729.72	25,125.99	90.1

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMM CAPITAL

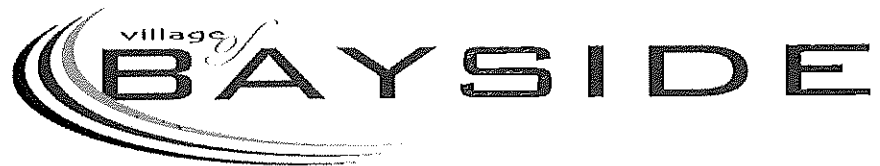
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100 PROPERTY TAXES	.00	17,997.00	17,997.00	.00	100.0
TOTAL SOURCE 41	.00	17,997.00	17,997.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110 CONTRACT REVENUE	.00	125,965.51	125,966.00	.49	100.0
TOTAL INTERGOVERNMENTAL REVE	.00	125,965.51	125,966.00	.49	100.0
TOTAL FUND REVENUE	.00	143,962.51	143,963.00	.49	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-815 DISPATCH CAPITAL TECHNOLOGY	2,037.00	4,475.45	205,500.00	201,024.55	2.2
TOTAL DEPARTMENT 91000	2,037.00	4,475.45	205,500.00	201,024.55	2.2
TOTAL FUND EXPENDITURES	2,037.00	4,475.45	205,500.00	201,024.55	2.2
NET REVENUE OVER EXPENDITURES	2,037.00-	139,487.06	61,537.00-	-201,024.06	226.7

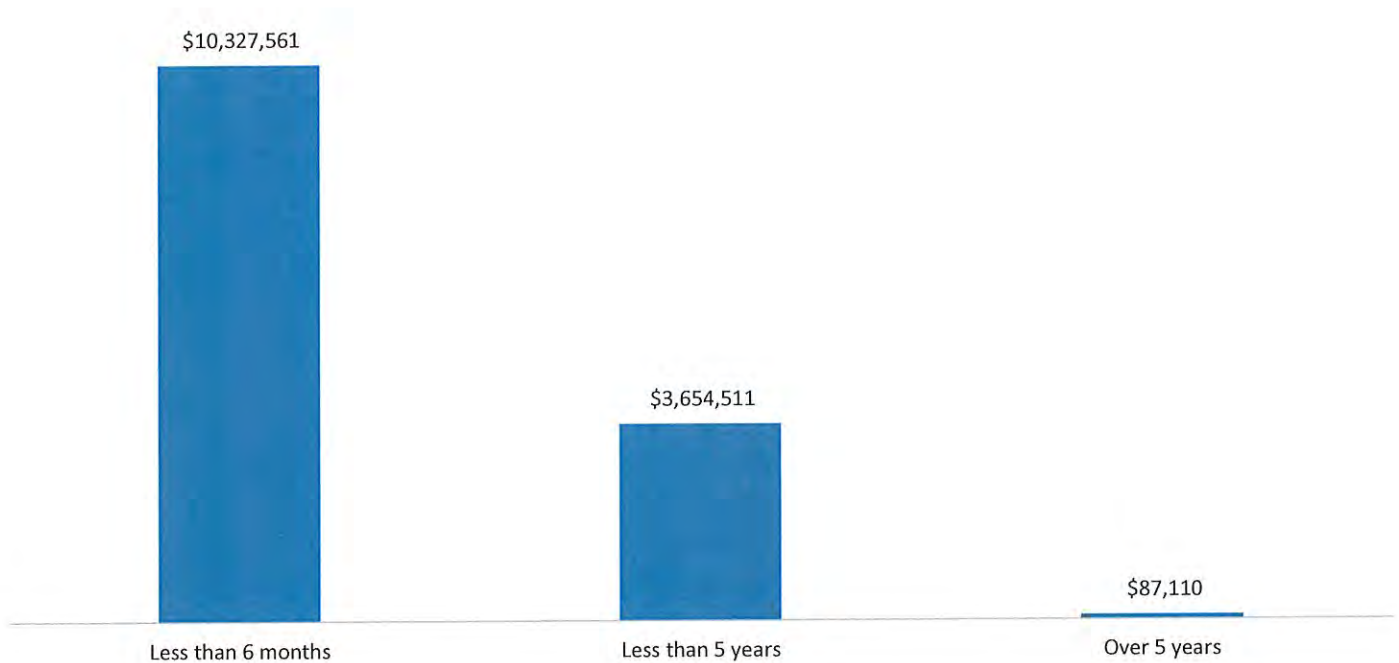
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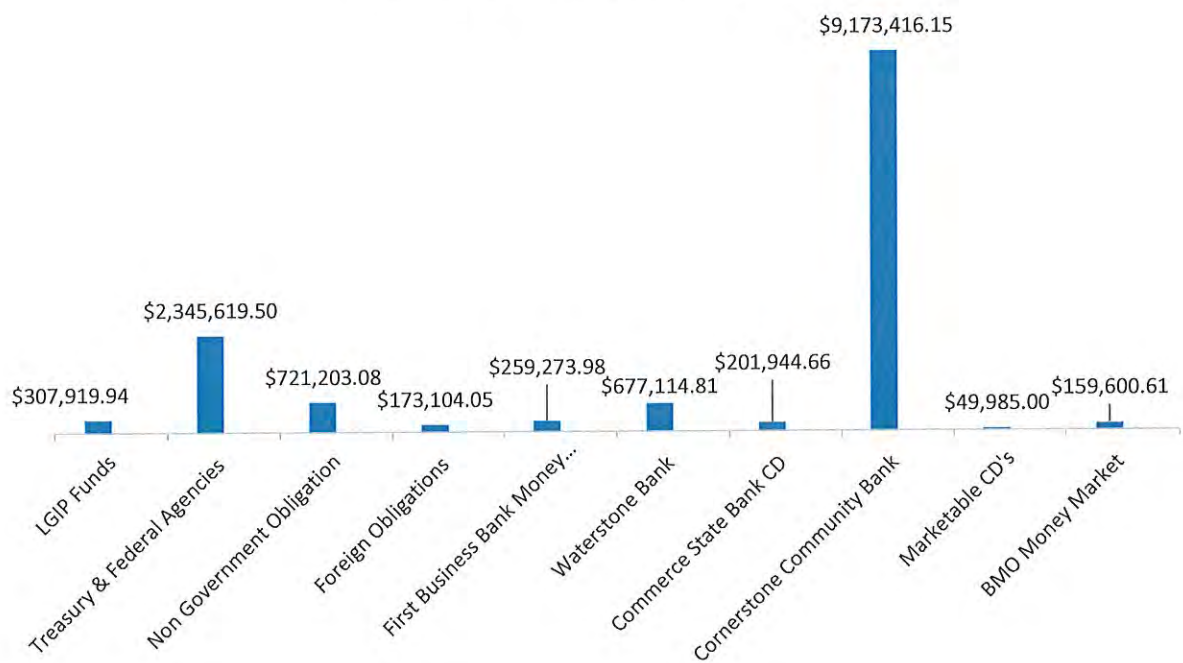
JANUARY 2019

**FINANCIAL STATEMENT
and
INVESTMENT REPORT**

Investment Portfolio by Maturity Date



Summary of Investment Types



Village of Bayside
Monthly investment returns

2019

Investment	January EOM Balance	Interest Income	Interest Rate
Cornerstone Community Bank	709,749.68		0.00%
CWFL Reserve	31,952.54	67.70	2.50%
Money Market	131,191.47	277.97	2.50%
Investment Portfolio	8,300,522.46	20,729.61	2.50%
Fees	-		
First Business Bank	259,273.98	263.98	0.88%
Fees		-	
Waterstone Bank			
Fees		-	
Municipal Checking	417,324.14	30.33	0.10%
Money Market	10,026.03	0.85	0.10%
CD-23 month	249,764.64	522.86	2.25%
Commerce State Bank CD	201,944.66		2.11%
LGIP General	307,905.60	644.76	2.47%
LGIP Sewer	4.34	0.01	2.47%
LGIP Road Reserve	10.00	0.02	2.47%
Trust Investment	3,449,512.24	6,015.59	1.91%
Fees		(417.95)	
Non Cash Asset Transaction fee		(229.81)	
Total investment portfolio	\$ 14,069,181.78	\$ 27,905.92	1.88%

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	989,466.80	989,466.80	3,105,289.00	2,115,822.20	31.9
10-41300 INTEREST ON DELINQUENT TAXES	.00	.00	12,000.00	12,000.00	.0
10-41500 PAYMENT IN LIEU OF TAXES	.00	.00	42,378.00	42,378.00	.0
TOTAL TAXES	989,466.80	989,466.80	3,159,667.00	2,170,200.20	31.3
<u>INTERGOVERNMENTAL</u>					
10-43210 COMMUNITY DEVELOPMENT BLOC	.00	.00	5,598.00	5,598.00	.0
10-43225 PUBLIC SAFETY COMMUNICATION	.00	.00	94,099.00	94,099.00	.0
10-43410 STATE SHARED REVENUES	.00	.00	60,324.00	60,324.00	.0
10-43510 RECYCLING GRANT	.00	.00	25,634.00	25,634.00	.0
10-43530 EXEMPT COMPUTER AID	.00	.00	14,801.00	14,801.00	.0
10-43540 STATE TRANSPORTATION AIDS	108,103.73	108,103.73	402,837.00	294,733.27	26.8
10-43545 ST 32 HIGHWAY AIDS	4,238.43	4,238.43	16,873.00	12,634.57	25.1
10-43600 EXPENDITURE RESTRAINT	.00	.00	79,998.00	79,998.00	.0
TOTAL INTERGOVERNMENTAL	112,342.16	112,342.16	700,164.00	587,821.84	16.1
<u>LICENSES & PERMITS</u>					
10-44100 OPERATORS LICENSE	.00	.00	1,000.00	1,000.00	.0
10-44120 LIQUOR LICENSE	.00	.00	3,000.00	3,000.00	.0
10-44140 CIGARETTE LICENSE	.00	.00	300.00	300.00	.0
10-44220 ANIMAL LICENSES	520.37	520.37	1,500.00	979.63	34.7
10-44300 CABLE FRANCHISE FEES	5,822.91	5,822.91	74,000.00	68,177.09	7.9
10-44415 ARC APPLICATION FEES	.00	.00	2,580.00	2,580.00	.0
10-44420 OCCUPANCY PERMITS	.00	.00	140.00	140.00	.0
10-44435 TRANSIENT MERCHANT PERMIT	.00	.00	300.00	300.00	.0
10-44460 BUILDING PERMITS	7,056.94	7,056.94	52,000.00	44,943.06	13.6
10-44495 EXCAVATION/RIGHT OF WAY/PRIVL	550.00	550.00	8,700.00	8,150.00	6.3
10-44530 RUMMAGE SALE PERMITS	.00	.00	220.00	220.00	.0
10-44535 DUMPSTER PERMITS	.00	.00	60.00	60.00	.0
10-44540 SIGN PERMITS	35.00	35.00	700.00	665.00	5.0
10-44550 CONDITIONAL USE APPLICATION	.00	.00	300.00	300.00	.0
10-44560 TREE PROGRAM	100.00	100.00	5,000.00	4,900.00	2.0
10-44570 SPECIAL EVENT PERMITS	.00	.00	250.00	250.00	.0
TOTAL LICENSES & PERMITS	14,085.22	14,085.22	150,050.00	135,964.78	9.4
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	4,081.21	4,081.21	65,000.00	60,918.79	6.3
10-45125 MISC SERVICE FEE-NOTARY/FINGER	.00	.00	625.00	625.00	.0
TOTAL FINES & FORFEITURES	4,081.21	4,081.21	65,625.00	61,543.79	6.2

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	480.00	480.00	2,000.00	1,520.00	24.0
10-46120 PUBLICATION FEES	.00	.00	175.00	175.00	.0
10-46130 DATA SALES	63.00	63.00	500.00	437.00	12.6
10-46310 SPECIAL PICKUPS	490.00	490.00	8,000.00	7,510.00	6.1
10-46315 MULCH DELIVERIES	.00	.00	5,500.00	5,500.00	.0
10-46320 GARBAGE & RECYCLING	80.00	80.00	2,600.00	2,520.00	3.1
10-46400 EQUIPMENT RENTAL- SEWER FUND	.00	.00	17,500.00	17,500.00	.0
10-46415 EQUIPMENT RENTAL- STORMWATER	.00	.00	17,500.00	17,500.00	.0
10-46710 PARK FACILITY RENTAL & PROGRA	.00	.00	770.00	770.00	.0
10-46715 PUBLIC WORKS SERVICE REVENUE	.00	.00	285.00	285.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	1,113.00	1,113.00	54,830.00	53,717.00	2.0
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	28,422.18	28,422.18	130,000.00	101,577.82	21.9
10-48110 UNREALIZED GAIN/LOSS	5,850.21	5,850.21	.00	5,850.21-	.0
10-48120 REALIZED GAIN/LOSS	833.14	833.14	.00	833.14-	.0
10-48200 MISCELLANEOUS REVENUE	486.25	486.25	500.00	13.75	97.3
10-48210 COPIES	129.57	129.57	600.00	470.43	21.6
10-48220 FALSE ALARM FEES	75.00	75.00	1,200.00	1,125.00	6.3
10-48230 RECYCLING PROCEEDS	695.10	695.10	2,060.00	1,364.90	33.7
10-48310 EQUIPMENT SALE PROCEEDS	38.50	38.50	5,500.00	5,461.50	.7
TOTAL MISCELLANEOUS REVENUE	36,529.95	36,529.95	139,860.00	103,330.05	26.1
TOTAL FUND REVENUE	1,157,618.34	1,157,618.34	4,270,196.00	3,112,577.66	27.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-110 WAGES FT	17,308.91	17,308.91	238,225.00	220,916.09	7.3
10-51000-117 HEALTH INSURANCE BUYOUT	245.84	245.84	2,400.00	2,154.16	10.2
10-51000-119 DENTAL INSURANCE BUYOUT	24.32	24.32	109.00	84.68	22.3
10-51000-120 TRUSTEE WAGES	700.00	700.00	8,400.00	7,700.00	8.3
10-51000-125 ELECTION WAGES	.00	.00	4,000.00	4,000.00	.0
10-51000-130 ELECTIONS SUPPLIES	814.84	814.84	4,200.00	3,385.16	19.4
10-51000-150 WISCONSIN RETIREMENT SYSTEM	1,091.62	1,091.62	15,571.00	14,479.38	7.0
10-51000-151 SOCIAL SECURITY	1,275.81	1,275.81	20,589.00	19,313.19	6.2
10-51000-152 LIFE INSURANCE	193.17	193.17	1,049.00	855.83	18.4
10-51000-153 HEALTH INSURANCE	2,891.76	2,891.76	25,781.00	22,889.24	11.2
10-51000-154 DENTAL INSURANCE	56.75	56.75	1,033.00	976.25	5.5
10-51000-208 LEGAL SERVICES-MISC	.00	.00	2,000.00	2,000.00	.0
10-51000-210 CONTRACTUAL SERVICES	1,719.57	1,719.57	13,000.00	11,280.43	13.2
10-51000-211 LEGAL COUNSEL - CONTRACTED	.00	.00	58,003.00	58,003.00	.0
10-51000-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
10-51000-214 AUDIT SERVICES	.00	.00	18,063.00	18,063.00	.0
10-51000-217 PUBLIC HEALTH SERVICES	.00	.00	28,083.00	28,083.00	.0
10-51000-219 ASSESSOR SERVICES	6,400.00	6,400.00	32,000.00	25,600.00	20.0
10-51000-221 TELECOMMUNICATIONS	217.84	217.84	3,000.00	2,782.16	7.3
10-51000-225 POLICE COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
10-51000-226 BENEFIT ADMINISTRATIVE FEES	378.96	378.96	1,360.00	981.04	27.9
10-51000-229 BANKING FEES	417.95	417.95	4,200.00	3,782.05	10.0
10-51000-230 MATERIALS & SUPPLIES	109.47	109.47	2,000.00	1,890.53	5.5
10-51000-238 FINANCIAL ADVISING SERVICES	.00	.00	6,000.00	6,000.00	.0
10-51000-300 ADMINISTRATIVE	215.00	215.00	800.00	585.00	26.9
10-51000-310 OFFICE SUPPLIES	352.91	352.91	4,000.00	3,647.09	8.8
10-51000-311 POSTAGE	1,000.00	1,000.00	2,700.00	1,700.00	37.0
10-51000-321 DUES & SUBSCRIPTIONS	1,719.00	1,719.00	4,000.00	2,281.00	43.0
10-51000-322 TRAINING, SAFETY & CERTS	387.99	387.99	6,500.00	6,112.01	6.0
10-51000-323 WELLNESS	.00	.00	1,000.00	1,000.00	.0
10-51000-324 PUBLICATIONS/PRINTING	.00	.00	100.00	100.00	.0
10-51000-500 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
10-51000-509 POLLUTION LIABILITY	.00	.00	904.00	904.00	.0
10-51000-510 GENERAL LIABILITY	6,619.99	6,619.99	21,562.00	14,942.01	30.7
10-51000-511 AUTO LIABILITY	3,946.65	3,946.65	19,096.00	15,149.35	20.7
10-51000-512 BOILER INSURANCE	669.00	669.00	779.00	110.00	85.9
10-51000-513 WORKERS COMPENSATION	14,879.58	14,879.58	59,859.00	44,979.42	24.9
10-51000-515 COMMERCIAL CRIME POLICY	1,031.00	1,031.00	1,865.00	834.00	55.3
10-51000-516 PROPERTY INSURANCE	485.85	485.85	8,130.00	7,644.15	6.0
10-51000-517 PUBLIC OFFICIAL BONDS	2,573.92	2,573.92	12,454.00	9,880.08	20.7
10-51000-591 MUNICIPAL CODE	.00	.00	4,000.00	4,000.00	.0
TOTAL GENERAL GOVERNMENT	67,727.70	67,727.70	688,815.00	621,087.30	9.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-113 JUDGE FEES	.00	.00	3,600.00	3,600.00	.0
10-51200-208 SPECIAL PROSECUTORIAL SERVICES	.00	.00	5,000.00	5,000.00	.0
10-51200-210 CONTRACTUAL SERVICES	.00	.00	35,679.00	35,679.00	.0
10-51200-211 LEGAL COUNSEL-CONTRACTED	.00	.00	23,660.00	23,660.00	.0
10-51200-325 JUDICIAL EDUCATION	.00	.00	700.00	700.00	.0
TOTAL MUNICIPAL COURT	.00	.00	68,639.00	68,639.00	.0
<u>POLICE</u>					
10-52100-110 WAGES FT	65,154.30	65,154.30	976,352.00	911,197.70	6.7
10-52100-111 OVERTIME	1,795.04	1,795.04	40,000.00	38,204.96	4.5
10-52100-116 HOLIDAY PAY	.00	.00	29,310.00	29,310.00	.0
10-52100-117 HEALTH INSURANCE BUYOUT	.00	.00	3,000.00	3,000.00	.0
10-52100-118 SHIFT DIFFERENTIAL PAY	275.00	275.00	2,000.00	1,725.00	13.8
10-52100-119 DENTAL INSURANCE BUYOUT	72.60	72.60	91.00	18.40	79.8
10-52100-150 WISCONSIN RETIREMENT SYSTEM	6,130.79	6,130.79	98,182.00	92,051.21	6.2
10-52100-151 SOCIAL SECURITY	5,053.80	5,053.80	80,880.00	75,826.20	6.3
10-52100-152 LIFE INSURANCE	93.06	93.06	817.00	723.94	11.4
10-52100-153 HEALTH INSURANCE	21,535.04	21,535.04	195,421.00	173,885.96	11.0
10-52100-154 DENTAL INSURANCE	310.73	310.73	3,888.00	3,577.27	8.0
10-52100-209 HOUSE OF CORRECTION FEES	.00	.00	360.00	360.00	.0
10-52100-210 CONTRACTUAL SERVICES	4,324.59	4,324.59	41,902.00	37,577.41	10.3
10-52100-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
10-52100-215 MADACC	371.71	371.71	1,160.00	788.29	32.0
10-52100-221 TELECOMMUNICATIONS	393.86	393.86	5,196.00	4,802.14	7.6
10-52100-225 COMPUTER SUPPORT SERVICES	.00	.00	5,000.00	5,000.00	.0
10-52100-230 MATERIALS & SUPPLIES	.00	.00	8,700.00	8,700.00	.0
10-52100-231 FLEET MAINTENANCE	200.56	200.56	8,000.00	7,799.44	2.5
10-52100-310 OFFICE SUPPLIES	.00	.00	1,200.00	1,200.00	.0
10-52100-311 POSTAGE	400.00	400.00	500.00	100.00	80.0
10-52100-321 DUES & SUBSCRIPTIONS	599.00	599.00	1,230.00	631.00	48.7
10-52100-322 TRAINING, SAFETY & CERTIFICATI	64.16	64.16	9,625.00	9,560.84	.7
10-52100-323 AMMUNITION	.00	.00	1,560.00	1,560.00	.0
10-52100-330 UNIFORM SUPPLIES	.00	.00	7,150.00	7,150.00	.0
10-52100-333 MEDICAL SUPPLIES	.00	.00	350.00	350.00	.0
10-52100-340 FUEL MAINTENANCE	1,731.43	1,731.43	24,000.00	22,268.57	7.2
10-52100-350 EQUIPMENT REPLACEMENT	.00	.00	1,500.00	1,500.00	.0
10-52100-390 EMPLOYEE RECOGNITION	.00	.00	100.00	100.00	.0
10-52100-518 POLICE PROFESSIONAL LIABILITY	3,278.26	3,278.26	15,862.00	12,583.74	20.7
10-52100-519 GASB 45 OBLIGATIONS	.00	.00	52,904.00	52,904.00	.0
TOTAL POLICE	111,783.93	111,783.93	1,617,240.00	1,505,456.07	6.9
<u>DEPARTMENT 52200</u>					
10-52200-224 NORTH SHORE FIRE DEPARTMENT	205,634.00	205,634.00	832,645.00	627,011.00	24.7
TOTAL DEPARTMENT 52200	205,634.00	205,634.00	832,645.00	627,011.00	24.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
	<u>BUILDING INSPECTION</u>					
10-52400-110	WAGES FT	.00	.00	20,000.00	20,000.00	.0
10-52400-250	BUILDING INSPECTIONS	.00	.00	43,650.00	43,650.00	.0
	TOTAL BUILDING INSPECTION	.00	.00	63,650.00	63,650.00	.0

DEPARTMENT OF PUBLIC WORKS

10-53000-110	WAGES FT	22,146.83	22,146.83	272,965.00	250,818.17	8.1
10-53000-111	OVERTIME	1,941.86	1,941.86	5,006.00	3,064.14	38.8
10-53000-112	WAGES PT	1,860.13	1,860.13	51,669.00	49,808.87	3.6
10-53000-117	HEALTH INSURANCE BUYOUT	.00	.00	1,400.00	1,400.00	.0
10-53000-119	DENTAL INSURANCE BUYOUT	.00	.00	152.00	152.00	.0
10-53000-150	WISCONSIN RETIREMENT SYSTEM	1,691.75	1,691.75	20,455.00	18,763.25	8.3
10-53000-151	SOCIAL SECURITY	1,928.45	1,928.45	25,275.00	23,346.55	7.6
10-53000-152	LIFE INSURANCE	100.79	100.79	575.00	474.21	17.5
10-53000-153	HEALTH INSURANCE	13,560.96	13,560.96	82,050.00	68,489.04	16.5
10-53000-154	DENTAL INSURANCE	269.54	269.54	1,631.00	1,361.46	16.5
10-53000-200	FACILITY MAINTENANCE & SUPPLIE	139.45	139.45	24,000.00	23,860.55	.6
10-53000-201	CLEANING & JANITORIAL SERVICES	821.92	821.92	11,500.00	10,678.08	7.2
10-53000-202	HVAC MAINTENANCE	.00	.00	4,200.00	4,200.00	.0
10-53000-210	CONTRACTUAL SERVICES	689.40	689.40	33,933.00	33,243.60	2.0
10-53000-220	UTILITIES	5,033.42	5,033.42	62,000.00	56,966.58	8.1
10-53000-221	TELECOMMUNICATIONS	160.68	160.68	3,749.00	3,588.32	4.3
10-53000-230	MATERIALS & SUPPLIES	109.53	109.53	5,150.00	5,040.47	2.1
10-53000-231	FLEET MAINTENANCE	222.68	222.68	35,600.00	35,377.32	.6
10-53000-233	TOOLS	29.00	29.00	2,500.00	2,471.00	1.2
10-53000-310	OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
10-53000-321	DUES & SUBSCRIPTIONS	.00	.00	1,035.00	1,035.00	.0
10-53000-322	TRAINING, SAFETY & CERTIFICATI	.00	.00	4,000.00	4,000.00	.0
10-53000-330	UNIFORM SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-53000-334	WINTER OPERATIONS	.00	.00	33,966.00	33,966.00	.0
10-53000-340	FUEL MAINTENANCE	1,731.43	1,731.43	27,000.00	28,731.43	(6.4)
10-53000-350	EQUIPMENT REPLACEMENT	.00	.00	2,935.00	2,935.00	.0
10-53000-360	EQUIPMENT RENTAL	.00	.00	6,700.00	6,700.00	.0
10-53000-370	TIPPING FEES	.00	.00	57,000.00	57,000.00	.0
10-53000-377	YARD WASTE TUB GRINDING	.00	.00	7,400.00	7,400.00	.0
10-53000-400	STREET MAINTENANCE	.00	.00	7,700.00	7,700.00	.0
10-53000-450	SIGNAGE	.00	.00	2,000.00	2,000.00	.0
10-53000-460	FORESTRY & LANDSCAPING	.00	.00	10,000.00	10,000.00	.0
10-53000-465	TREE DISEASE MITIGATION	290.89	290.89	30,000.00	29,709.11	1.0
	TOTAL DEPARTMENT OF PUBLIC WO	49,265.85	49,265.85	835,696.00	786,430.15	5.9

DEPARTMENT 55100

10-55100-227	NORTH SHORE LIBRARY	20,242.24	20,242.24	155,663.00	135,420.76	13.0
	TOTAL DEPARTMENT 55100	20,242.24	20,242.24	155,663.00	135,420.76	13.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS</u>					
10-55200-110 WAGES FT	400.00	400.00	5,200.00	4,800.00	7.7
10-55200-151 SOCIAL SECURITY	30.60	30.60	398.00	367.40	7.7
10-55200-230 MATERIALS & SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-55200-435 BASEBALL FIELD	.00	.00	250.00	250.00	.0
TOTAL PARKS	430.60	430.60	7,848.00	7,417.40	5.5
TOTAL FUND EXPENDITURES	455,084.32	455,084.32	4,270,196.00	3,815,111.68	10.7
NET REVENUE OVER EXPENDITURES	702,534.02	702,534.02	.00	-702,534.02	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46410 RESIDENTIAL SEWER	558,502.00	558,502.00	776,820.00	218,318.00	71.9
20-46420 COMMERCIAL SEWER	.00	.00	138,000.00	138,000.00	.0
20-46425 POLICE LEASE REVENUE	.00	.00	34,230.00	34,230.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	558,502.00	558,502.00	949,050.00	390,548.00	58.9
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	131.48	131.48	.00	-131.48	.0
TOTAL MISCELLANEOUS REVENUE	131.48	131.48	.00	-131.48	.0
TOTAL FUND REVENUE	558,633.48	558,633.48	949,050.00	390,416.52	58.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110 WAGES FT	5,336.03	5,336.03	143,021.00	137,684.97	3.7
20-51000-111 OVERTIME	.00	.00	244.00	244.00	.0
20-51000-117 HEALTH INSURANCE BUYOUT	.00	.00	850.00	850.00	.0
20-51000-119 DENTAL INSURANCE BUYOUT	.00	.00	47.00	47.00	.0
20-51000-150 WISCONSIN RETIREMENT SYSTEM	349.31	349.31	9,427.00	9,077.69	3.7
20-51000-151 SOCIAL SECURITY	394.30	394.30	11,078.00	10,683.70	3.6
20-51000-152 LIFE INSURANCE	26.28	26.28	279.00	252.72	9.4
20-51000-153 HEALTH INSURANCE	1,685.67	1,685.67	22,083.00	20,397.33	7.6
20-51000-154 DENTAL INSURANCE	33.26	33.26	616.00	582.74	5.4
20-51000-210 CONTRACTUAL SERVICES	755.54	755.54	262,540.00	261,784.46	.3
20-51000-214 AUDIT SERVICES	.00	.00	3,500.00	3,500.00	.0
20-51000-216 ENGINEERING	997.50	997.50	25,000.00	24,002.50	4.0
20-51000-220 UTILITIES	382.49	382.49	7,000.00	6,617.51	5.5
20-51000-221 TELECOMMUNICATIONS	.00	.00	360.00	360.00	.0
20-51000-226 BENEFIT ADMINISTRATIVE FEES	12.37	12.37	170.00	157.63	7.3
20-51000-230 MATERIALS & SUPPLIES	17.95	17.95	3,000.00	2,982.05	.6
20-51000-231 FLEET MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
20-51000-232 LIFT STATION MAINTENANCE	.00	.00	14,550.00	14,550.00	.0
20-51000-233 TOOLS	.00	.00	3,500.00	3,500.00	.0
20-51000-234 DIGGERS HOTLINE	.00	.00	2,130.00	2,130.00	.0
20-51000-311 POSTAGE	400.00	400.00	400.00	.00	100.0
20-51000-322 TRAINING, SAFETY & CERTIFICATI	.00	.00	3,000.00	3,000.00	.0
20-51000-340 FUEL MAINTENANCE	.00	.00	3,200.00	3,200.00	.0
20-51000-350 EQUIPMENT REPLACEMENT	.00	.00	8,123.00	8,123.00	.0
20-51000-360 EQUIPMENT RENTAL-GENENERAL FU	.00	.00	17,500.00	17,500.00	.0
20-51000-510 GENERAL LIABILITY INSURANCE	578.69	578.69	2,800.00	2,221.31	20.7
20-51000-513 WORKERS COMPENSATION	476.27	476.27	1,916.00	1,439.73	24.9
20-51000-515 COMMERCIAL CRIME POLICY	144.00	144.00	144.00	.00	100.0
20-51000-516 PROPERTY INSURANCE	216.39	216.39	3,194.00	2,977.61	6.8
20-51000-801 CAPITAL PROJECTS	.00	.00	318,500.00	318,500.00	.0
 TOTAL GENERAL SEWER	 11,806.05	 11,806.05	 869,172.00	 857,365.95	 1.4
<u>DEPRECIATION</u>					
20-53000-700 DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
 TOTAL DEPRECIATION	 .00	 .00	 3,138.00	 3,138.00	 .0
<u>DEBT</u>					
20-58100-617 PRINCIPAL REDEMPTION - CWFL	.00	.00	77,115.00	77,115.00	.0
20-58100-618 PRINCIPAL REDEMPTION - BOND	.00	.00	153,750.00	153,750.00	.0
20-58100-621 INTEREST - BOND	.00	.00	69,056.00	69,056.00	.0
20-58100-626 INTEREST-CLEAN WATER FUND LOA	.00	.00	10,699.00	10,699.00	.0
 TOTAL DEBT	 .00	 .00	 310,620.00	 310,620.00	 .0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

SANITARY SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
TOTAL FUND EXPENDITURES	<u>11,806.05</u>	<u>11,806.05</u>	<u>1,182,930.00</u>	<u>1,171,123.95</u>	<u>1.0</u>
NET REVENUE OVER EXPENDITURES	<u>546,827.43</u>	<u>546,827.43</u>	<u>233,880.00-</u>	<u>-780,707.43</u>	<u>233.8</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

STORMWATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	261,953.10	261,953.10	363,080.00	101,126.90	72.2
22-46425 COMMERCIAL STORMWATER	.00	.00	139,442.00	139,442.00	.0
22-46430 RIGHT-OF-WAY MANAGEMENT	.00	.00	25,000.00	25,000.00	.0
22-46435 STORMWATER MANAGEMENT	577.50	577.50	.00	-577.50	.0
TOTAL PUBLIC CHARGES FOR SERVI	<u>262,530.60</u>	<u>262,530.60</u>	<u>527,522.00</u>	<u>264,991.40</u>	<u>49.8</u>
 TOTAL FUND REVENUE	 <u>262,530.60</u>	 <u>262,530.60</u>	 <u>527,522.00</u>	 <u>264,991.40</u>	 <u>49.8</u>

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	2,910.90	2,910.90	143,023.00	140,112.10	2.0
22-53000-111 OVERTIME	.00	.00	750.00	750.00	.0
22-53000-117 HEALTH INSURANCE BUYOUT	.00	.00	850.00	850.00	.0
22-53000-119 DENTAL INSURANCE BUYOUT	.00	.00	47.00	47.00	.0
22-53000-150 WISCONSIN RETIREMENT SYSTEM	190.41	190.41	9,427.00	9,236.59	2.0
22-53000-151 SOCIAL SECURITY	216.08	216.08	11,078.00	10,861.92	2.0
22-53000-152 LIFE INSURANCE	8.54	8.54	279.00	270.46	3.1
22-53000-153 HEALTH INSURANCE	1,816.79	1,816.79	22,083.00	20,266.21	8.2
22-53000-154 DENTAL INSURANCE	36.10	36.10	616.00	579.90	5.9
22-53000-210 CONTRACTUAL SERVICES	227.97	227.97	1,123.00	895.03	20.3
22-53000-214 AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
22-53000-216 ENGINEERING	997.50	997.50	32,651.00	31,653.50	3.1
22-53000-220 UTILITY EXPENSES	92.48	92.48	2,400.00	2,307.52	3.9
22-53000-221 TELECOMMUNICATIONS	.00	.00	250.00	250.00	.0
22-53000-226 BENEFIT ADMINISTRATIVE FEES	12.37	12.37	170.00	157.63	7.3
22-53000-230 MATERIALS & SUPPLIES	.00	.00	3,500.00	3,500.00	.0
22-53000-232 LIFT STATION MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
22-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	.00	2,000.00	2,000.00	.0
22-53000-327 CULVERT MATERIALS	.00	.00	38,000.00	38,000.00	.0
22-53000-328 LANDSCAPING MATERIALS	.00	.00	35,119.00	35,119.00	.0
22-53000-340 FUEL MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
22-53000-342 CONSTRUCTION MATERIALS	.00	.00	72,495.00	72,495.00	.0
22-53000-350 EQUIPMENT REPLACEMENT	.00	.00	2,000.00	2,000.00	.0
22-53000-360 EQUIPMENT RENTAL	.00	.00	17,500.00	17,500.00	.0
22-53000-510 GENERAL LIABILITY INSURANCE	692.56	692.56	3,351.00	2,658.44	20.7
22-53000-513 WORKERS COMPENSATION	476.27	476.27	1,916.00	1,439.73	24.9
22-53000-515 COMMERCIAL CRIME POLICY	144.00	144.00	144.00	.00	100.0
22-53000-516 PROPERTY INSURANCE	190.88	190.88	3,194.00	3,003.12	6.0
22-53000-801 CAPITAL PROJECTS	.00	.00	45,500.00	45,500.00	.0
TOTAL DEPARTMENT 53000	8,012.85	8,012.85	456,060.00	448,047.15	1.8
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	.00	.00	71,462.00	71,462.00	.0
TOTAL TRANSFER TO OTHER FUND	.00	.00	71,462.00	71,462.00	.0
TOTAL FUND EXPENDITURES	8,012.85	8,012.85	527,522.00	519,509.15	1.5
NET REVENUE OVER EXPENDITURES	254,517.75	254,517.75	.00	-254,517.75	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

PUBLIC SAFETY COMMUNICATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
	<u>TAXES</u>					
26-41100	PROPERTY TAXES	286,523.00	286,523.00	286,523.00	.00	100.0
	TOTAL TAXES	286,523.00	286,523.00	286,523.00	.00	100.0
	<u>INTERGOVERNMENT REVENUE</u>					
26-47130	CONTRACT REVENUE	399,699.78	399,699.78	2,005,662.00	1,605,962.22	19.9
26-47135	RECORDS MANAGEMENT ADMINIST	.00	.00	16,757.00	16,757.00	.0
	TOTAL INTERGOVERNMENT REVENUE	399,699.78	399,699.78	2,022,419.00	1,622,719.22	19.8
	<u>MISCELLANEOUS REVENUE</u>					
26-48100	CONSOLIDATED SERVICE BILLINGS	.00	.00	52,676.00	52,676.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	52,676.00	52,676.00	.0
	TOTAL FUND REVENUE	686,222.78	686,222.78	2,361,618.00	1,675,395.22	29.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC SAFETY COMMUNICATIONS</u>					
26-51000-110 WAGES FT	78,261.06	78,261.06	1,261,839.00	1,183,577.94	6.2
26-51000-111 OVERTIME	5,398.92	5,398.92	46,000.00	40,601.08	11.7
26-51000-116 HOLIDAY PAY	881.80	881.80	29,543.00	28,661.20	3.0
26-51000-117 HEALTH INSURANCE BUYOUT	541.66	541.66	7,500.00	6,958.34	7.2
26-51000-119 DENTAL INSURANCE BUYOUT	21.78	21.78	1,223.00	1,201.22	1.8
26-51000-150 WISCONSIN RETIREMENT SYSTEM	5,256.09	5,256.09	86,668.00	81,411.91	6.1
26-51000-151 SOCIAL SECURITY	6,235.96	6,235.96	102,821.00	96,585.04	6.1
26-51000-152 LIFE INSURANCE	239.68	239.68	1,821.00	1,581.32	13.2
26-51000-153 HEALTH INSURANCE	36,726.96	36,726.96	291,871.00	255,144.04	12.6
26-51000-154 DENTAL INSURANCE	486.02	486.02	4,349.00	3,862.98	11.2
26-51000-180 RECRUITMENT	.00	.00	1,000.00	1,000.00	.0
26-51000-200 FACILITY MAINTENANCE & SUPPLIE	54.24	54.24	22,023.00	21,968.76	.3
26-51000-201 CLEANING & JANITORIAL SERVICES	572.22	572.22	7,889.00	7,316.78	7.3
26-51000-210 CONTRACTUAL SERVICES	15.83	15.83	14,081.00	14,065.17	.1
26-51000-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
26-51000-214 AUDIT SERVICES	.00	.00	1,594.00	1,594.00	.0
26-51000-216 LICENSING & MAINTENANCE	600.00	600.00	.00	600.00	.0
26-51000-220 UTILITIES	2,018.04	2,018.04	24,240.00	22,221.96	8.3
26-51000-221 TELECOMMUNICATIONS	9,543.98	9,543.98	128,258.00	118,714.02	7.4
26-51000-225 COMPUTER SUPPORT SERVICES	.00	.00	8,543.00	8,543.00	.0
26-51000-226 BENEFIT ADMINISTRATIVE FEES	123.70	123.70	1,700.00	1,576.30	7.3
26-51000-230 MATERIALS & SUPPLIES	200.00	200.00	5,000.00	4,800.00	4.0
26-51000-236 LICENSING & MAINTENANCE	16,534.90	16,534.90	148,836.00	132,301.10	11.1
26-51000-310 OFFICE SUPPLIES	14.78	14.78	1,800.00	1,785.22	.8
26-51000-311 POSTAGE	400.00	400.00	500.00	100.00	80.0
26-51000-321 DUES & SUBSCRIPTIONS	.00	.00	2,552.00	2,552.00	.0
26-51000-322 TRAINING, SAFETY & CERTIFICATI	80.00	80.00	5,000.00	4,920.00	1.6
26-51000-351 MAINTENANCE CONTRACTS	.00	.00	77,302.00	77,302.00	.0
26-51000-390 EMPLOYEE RECOGNITION	.00	.00	100.00	100.00	.0
26-51000-510 GENERAL LIABILITY	1,505.62	1,505.62	7,285.00	5,779.38	20.7
26-51000-513 WORKERS COMPENSATION	719.88	719.88	2,896.00	2,176.12	24.9
26-51000-515 COMMERCIAL CRIME POLICY	1,049.00	1,049.00	1,049.00	.00	100.0
26-51000-516 PROPERTY INSURANCE	190.88	190.88	3,621.00	3,430.12	5.3
TOTAL PUBLIC SAFETY COMMUNIC	166,473.00	166,473.00	2,299,904.00	2,133,431.00	7.2
<u>TRANSFER TO OTHER FUND</u>					
26-59217-900 ADMINISTRATIVE/TRANSFER TO	.00	.00	94,099.00	94,099.00	.0
TOTAL TRANSFER TO OTHER FUND	.00	.00	94,099.00	94,099.00	.0
TOTAL FUND EXPENDITURES	166,473.00	166,473.00	2,394,003.00	2,227,530.00	7.0
NET REVENUE OVER EXPENDITURES	519,749.78	519,749.78	32,385.00	-552,134.78	1604.9

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100 PROPERTY TAXES	761,415.00	761,415.00	761,415.00	.00	100.0
TOTAL TAXES	761,415.00	761,415.00	761,415.00	.00	100.0
<u>LICENSES & PERMITS</u>					
30-44350 CELL TOWER FEES	1,919.24	1,919.24	23,031.00	21,111.76	8.3
TOTAL LICENSES & PERMITS	1,919.24	1,919.24	23,031.00	21,111.76	8.3
<u>INTERGOVERNMENT REVENUE</u>					
30-47100 RIVER HILLS REVENUE-DISPATCH	.00	.00	20,878.00	20,878.00	.0
30-47111 FOX POINT REVENUE	.00	.00	15,205.00	15,205.00	.0
30-47115 B SERIES ADMIN FEE	.00	.00	17,203.00	17,203.00	.0
TOTAL INTERGOVERNMENT REVENUE	.00	.00	53,286.00	53,286.00	.0
<u>OTHER FINANCING SOURCES</u>					
30-49250 TRANSFER FROM STORMWATER FUN	.00	.00	71,462.00	71,462.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	71,462.00	71,462.00	.0
TOTAL FUND REVENUE	763,334.24	763,334.24	909,194.00	145,859.76	84.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	.00	2,583.00	2,583.00	.0
30-58100-226 BENEFIT ADMINISTRATIVE FEES	800.00	800.00	1,400.00	600.00	57.1
30-58100-611 NSFD STATION #5	.00	.00	160,000.00	160,000.00	.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	.00	.00	36,083.00	36,083.00	.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	.00	21,000.00	21,000.00	.0
30-58100-616 2011 GENERAL OBLIGATION	.00	.00	76,250.00	76,250.00	.0
30-58100-618 PRINCIPAL- 2014 BOND	.00	.00	330,000.00	330,000.00	.0
30-58100-619 2016 GENERAL OBLIGATION	.00	.00	120,000.00	120,000.00	.0
30-58100-620 2018 GENERAL OBLIGATION	.00	.00	90,000.00	90,000.00	.0
30-58100-621 INTEREST ON BOND	.00	.00	241,058.00	241,058.00	.0
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	.00	6,776.00	6,776.00	.0
TOTAL DEBT	800.00	800.00	1,085,150.00	1,084,350.00	.1
TOTAL FUND EXPENDITURES	800.00	800.00	1,085,150.00	1,084,350.00	.1
NET REVENUE OVER EXPENDITURES	762,534.24	762,534.24	175,956.00-	-938,490.24	433.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
40-41100 PROPERTY TAXES	89,749.00	89,749.00	89,749.00	.00	100.0
40-41130 FIRE & RESCUE PROPERTY TAXES	.00	.00	28,305.00	28,305.00	.0
TOTAL TAXES	89,749.00	89,749.00	118,054.00	28,305.00	76.0
<u>INTERGOVERNMENTAL</u>					
40-43210 INTERGOVERNMENTAL GRANTS	.00	.00	600.00	600.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	600.00	600.00	.0
TOTAL FUND REVENUE	89,749.00	89,749.00	118,654.00	28,905.00	75.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-801 CAPITAL PROJECTS	2,527.00	2,527.00	28,305.00	25,778.00	8.9
40-91000-802 CAPITAL LEASE	.00	.00	34,230.00	34,230.00	.0
40-91000-803 CAPITAL EQUIPMENT	.00	.00	60,786.00	60,786.00	.0
TOTAL CAPITAL PROJECTS	2,527.00	2,527.00	123,321.00	120,794.00	2.1
TOTAL FUND EXPENDITURES	2,527.00	2,527.00	123,321.00	120,794.00	2.1
NET REVENUE OVER EXPENDITURES	87,222.00	87,222.00	4,667.00-	-91,889.00	1868.9

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100 PROPERTY TAXES	111,900.00	111,900.00	111,900.00	.00	100.0
TOTAL TAXES	111,900.00	111,900.00	111,900.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540 STATE TRANSPORTATION AID	.00	.00	46,731.00	46,731.00	.0
41-43545 STH 32 CONNECTING HIGHWAY AI	.00	.00	81.00	81.00	.0
TOTAL INTERGOVERNMENTAL	.00	.00	46,812.00	46,812.00	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320 GARBAGE CONTAINER & FEES	605.00	605.00	.00	-605.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	605.00	605.00	.00	-605.00	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100 INTEREST	.02	.02	.00	-.02	.0
41-48310 EQUIPMENT SALES	.00	.00	30,000.00	30,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.02	.02	30,000.00	29,999.98	.0
TOTAL FUND REVENUE	112,505.02	112,505.02	188,712.00	76,206.98	59.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-801 CAPITAL PROJECTS	945.00	945.00	307,826.00	306,881.00	.3
41-91000-803 CAPITAL EQUIPMENT	.00	.00	16,900.00	16,900.00	.0
TOTAL CAPITAL PROJECTS	945.00	945.00	324,726.00	323,781.00	.3
TOTAL FUND EXPENDITURES	945.00	945.00	324,726.00	323,781.00	.3
NET REVENUE OVER EXPENDITURES	111,560.02	111,560.02	136,014.00-	-247,574.02	82.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
42-41100 PROPERTY TAXES	130,000.00	130,000.00	130,000.00	.00	100.0
TOTAL SOURCE 41	130,000.00	130,000.00	130,000.00	.00	100.0
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	.00	.00	10,000.00	10,000.00	.0
TOTAL SOURCE 46	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND REVENUE	130,000.00	130,000.00	140,000.00	10,000.00	92.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	.00	.00	15,000.00	15,000.00	.0
42-91000-519 GASB 45 OBLIGATIONS	15,120.21	15,120.21	164,552.00	149,431.79	9.2
TOTAL CAPITAL PROJECTS	15,120.21	15,120.21	179,552.00	164,431.79	8.4
TOTAL FUND EXPENDITURES	15,120.21	15,120.21	179,552.00	164,431.79	8.4
NET REVENUE OVER EXPENDITURES	114,879.79	114,879.79	39,552.00	-154,431.79	290.5

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100 PROPERTY TAXES	19,666.00	19,666.00	19,666.00	.00	100.0
TOTAL SOURCE 41	19,666.00	19,666.00	19,666.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110 CONTRACT REVENUE	109,735.07	109,735.07	157,326.00	47,590.93	69.8
TOTAL INTERGOVERNMENTAL REVE	109,735.07	109,735.07	157,326.00	47,590.93	69.8
TOTAL FUND REVENUE	129,401.07	129,401.07	176,992.00	47,590.93	73.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2019

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-803 CAPITAL EQUIPMENT	.00	.00	147,250.00	147,250.00	.0
TOTAL DEPARTMENT 91000	.00	.00	147,250.00	147,250.00	.0
TOTAL FUND EXPENDITURES	.00	.00	147,250.00	147,250.00	.0
NET REVENUE OVER EXPENDITURES	129,401.07	129,401.07	29,742.00	-99,659.07	435.1

Finance and Administration January 2019 Report

Activity by the Numbers

- The Quarterly General Transportation and Connecting Highway Aids in the amount of \$112,342.16 were received.
- No absentee ballot requests have been received for the February 19 Spring Primary Election.
- Tax collection breakdown:
2018 Ozaukee County YTD: 71.09 % (2017 YTD: 77.30%)
2018 Milwaukee County YTD: 76.05% (2017 YTD: 77.42%)

Finance and Administration Highlights

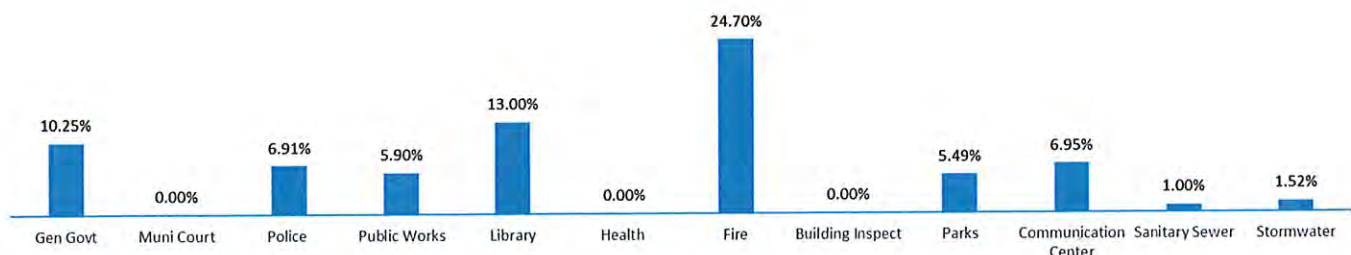
- Staff is preparing for the Spring Primary Election for Ozaukee County. The equipment has been pretested, ballots have been received and pollworkers are schedule. State Statute requires that there be three poll workers at the polling location at all times. The polls will be open from 7:00am to 8:00pm on February 19.
- The finally journal entries and invoices were entered for 2018. The auditors will be at Village Hall the week of March 11 to complete the 2018 audit.
- Final 2018 payroll reports for the IRS and the State of Wisconsin were completed.

Month Ahead

- Continued property tax collection.
- Set up NEOGov online employment portal.

Revenues						
	2019 YTD	2018 YTD		2019 vs. 2018	2019 Budget	Trending
General Fund	\$1,157,618.34	\$567,212.16		104.1%	\$4,270,196	27%
Sanitary Sewer	\$558,633.48	\$681,600.00		-18.0%	\$949,050	59%
Stormwater	\$262,530.60	\$313,984.34		-16.4%	\$527,522	50%
Consolidated Dispatch	\$686,222.78	\$619,539.50		10.8%	\$2,361,618	29%
Expenditures						
	2019 YTD	2018 YTD		2019 vs. 2018	2019 Budget	Trending
General Fund	\$455,084.32	\$532,674.03		-14.6%	\$4,270,196	11%
Sanitary Sewer	\$11,806.05	\$10,000.69		18.1%	\$1,182,930	1%
Stormwater	\$8,012.85	\$2,449.26		227.2%	\$527,522	2%
Consolidated Dispatch	\$166,473.00	\$125,265.99		32.9%	\$2,394,003	7%

Percentage of 2019 Budget Spent





Village Communications

2018 Annual Report



Executive Summary

The focus of the Communications Annual Report is on interaction and engagement statistics through Facebook, Twitter, Bayside Buzz, Village website, Access Bayside and Village Scene. These digital and print communication methods and tools allow the Village to reach users through print, social media platforms, mobile application, email, and web browsing. Through the use of these diverse communication methods, the Village made 396,850 unique interactions in 2018.

The Village primarily uses two social media platforms – Facebook and Twitter. Facebook likes increased by 13.1%, Facebook followers were up 12.5% and Twitter followers fluctuated over the year with a net gain of 1% in 2018. In 2018, the Village:

- reached 160,230 Facebook users.
- made 55,427 impressions on Twitter, an increase of 70.4% from 2017.

The Bayside Buzz is the Village's weekly e-newsletter which is delivered by email and made available on the Village website. Total contacts decreased by 160, or -7.3%, as the Village purged inactive accounts. The Village sent out a total of 55 e-newsletters, which resulted in approximately 113,763 emails being sent. Further, the Buzz in 2018

- averaged a 46.3% open rate, which is 25.3% higher than the industry average of 21%.
- averaged 9,481 sent emails per month.
- most opened title was "12 Days of Strays" at 63%.

The Village website allows user access to both static and dynamic information. Newsflashes provide more current information with revolving content. Of note,

- 47,236 site visits, an increase of 18.6% from 2017.
- 124,282 page views, an increase of 18.3% from 2017.
- 5,212 site searches, an increase of 16.7% from 2017.

Access Bayside, available online or as a mobile application, allows residents to submit service requests and engage with Village staff. Over the past year,

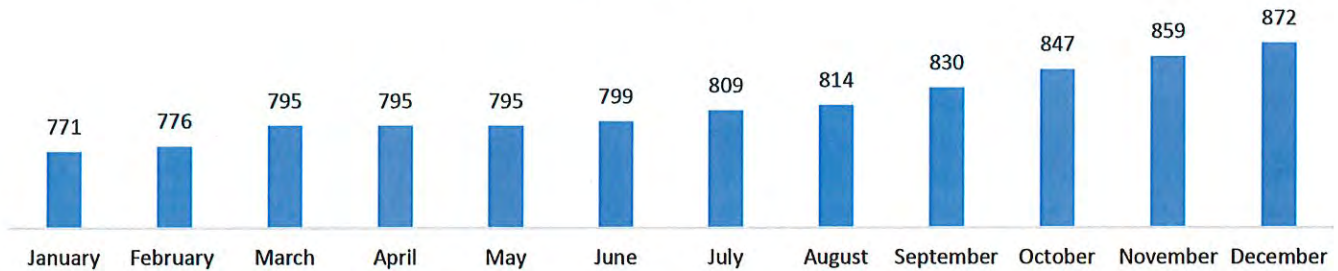
- 1,186 service requests were submitted, a 16.7% increase from 2017.
- 227 users have downloaded and use the Access Bayside mobile app.
- Do Not Solicit List was the most common request at 205.

The Village Scene, a monthly printed newsletter, was mailed to 1,584 homes monthly in 2018 for a total of 19,008 copies. The Village submitted 139 articles over the course of the year, which averages to over 11 articles per month and a 43.2% article increase from 2017.

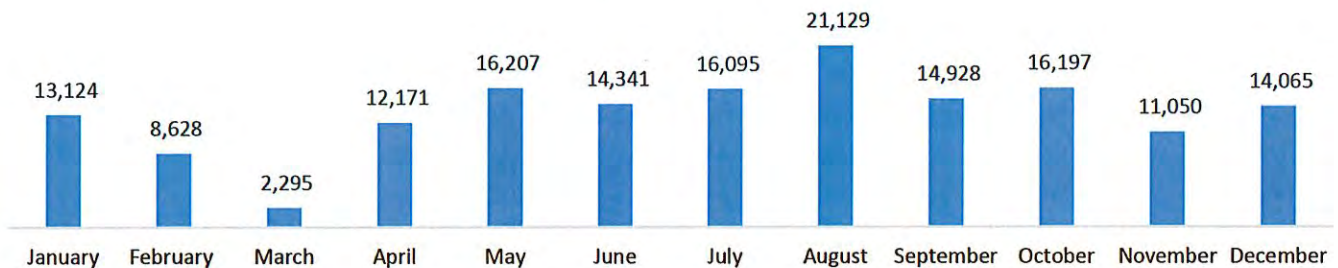
This report provides a snapshot of statistics about engagement and communication patterns from 2018. The Village continually strives to improve content and align with optimal posting frequency and timing. We hope you enjoyed our communications this year and look forward to improving in the year to come.

Facebook

Number of Likes



Total Reach



Top Posts

1. The Bayside 5k Run/2 Mile Walk will be held on Friday, September 7, at 6:30pm. Start/finish line will be at Ellsworth Park, 600 E Ellsworth Lane. Register by this Friday, August 3, to guarantee a t-shirt and take advantage of early bird registration pricing! Stick around after for a post-race beverage of your choice, snacks, movie in the park, and a bonfire. Proceeds will benefit the MACC Fund (link). Sign up today (link). **Reach of 2,038 with 110 engagements.**

2. Join the North Shore Library (link) at the Sprecher Brewery (link) on August 16 at 4:00pm for Books and Brews. Enjoy the brewery tour followed by appetizers and beverages available for purchase. The tour costs \$8 per person. Please register in advance by calling (414) 351-3461. Meet at Sprecher Brewery (link). **Reach of 1,472 with 22 engagements.**

3. The Village is in early discussions with the developer of the proposed OneNorth development and look forward to including our residents in the conversation. The developer's proposal considers constructing a luxury apartment building for families and active seniors, and providing amenities such as restaurants, boutique stores, green space, a splash pad for kids, outdoor patios and other community gathering areas. The development feature new offices for existing and new businesses. **Reach of 1,436 with 110 engagements.**

Top Events

1. Village Picnic
Reach of 3,200

2. November Drop-Off Day
Reach of 702

3. Fall General Election
Reach of 453

4. August Drop-Off Day
Reach of 341

5. September Drop-Off Day
Reach of 316

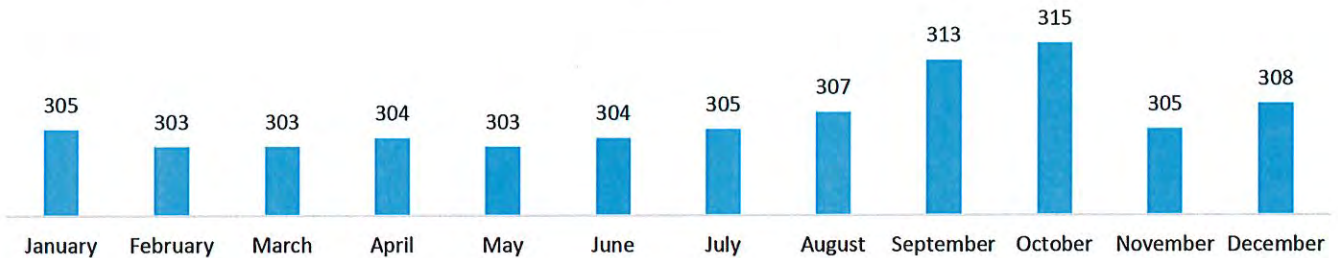
Gained
101
new likes

Average
daily
reach:
439

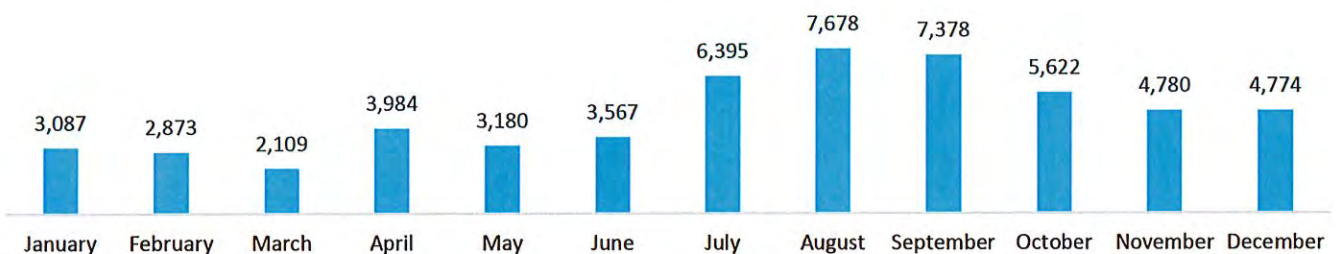
Ended the
year with
868
followers

Twitter

Followers



Impressions



Top Tweets

1. Stay safe around pools this summer – actively supervise children, educate kids about swimming safety, don't rely on swimming aids, and learn CPR. – **Impressions of 3,287 with 17 Engagements.**

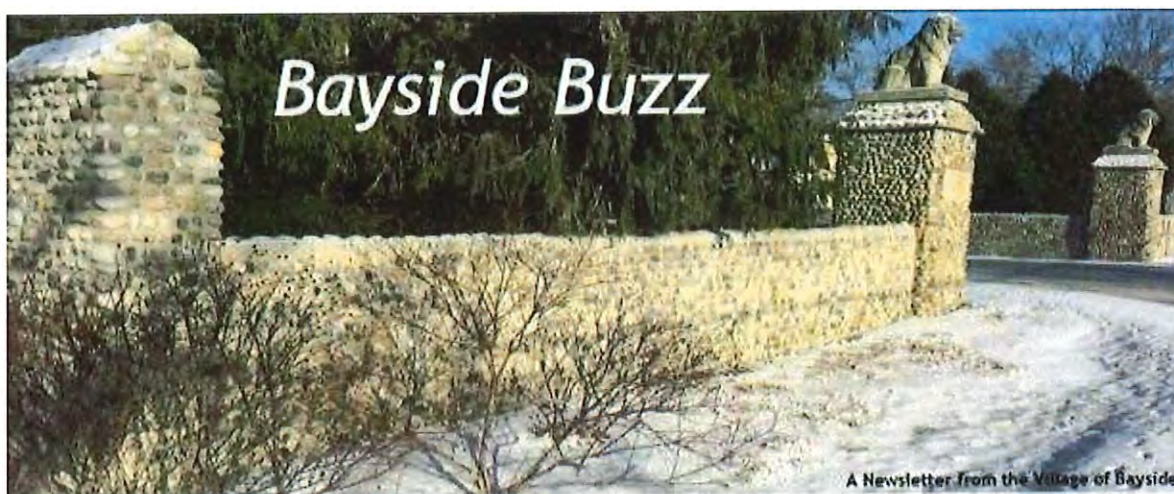
2. Bayside has been recognized as the 3rd safest community in Wisconsin and the 5th best suburb in Milwaukee! – **Impressions of 1,292 with 18 Engagements.**

3. NEW PICNIC LOCATION:
Join your family, friends, and neighbors at the annual Village Picnic today from 2:00 - 7:00pm....Due to recent rain events, additional forecasted rain yet this week, and a very saturated Ellsworth Park, the Picnic will be held on the Village Hall grounds. – **Impressions of 806 with 2 Engagements.**

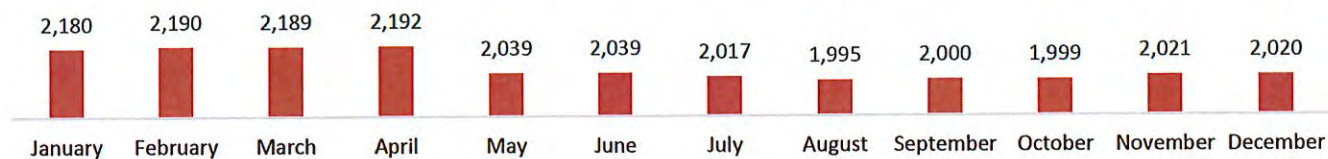
Gained
3
new followers

Averaged
4,619
Impressions
per month

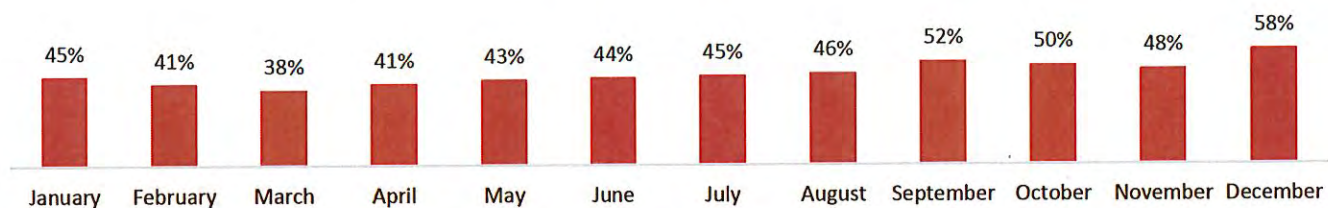
Averaged
91 Profile
Visits
per month



Contacts



Average Open Rate by Month Industry Average: 21%



Most Opened Titles

1. 12 Days of Strays... **63% Open Rate**
2. December 27, 3 pm to 5 pm... **62% Open Rate**
3. One More Time in 2018... **59% Open Rate**
4. License Fido and Fluffy Today... **58% Open Rate**
5. New Do Not Solicit List Registration Now Open... **56% Open Rate**
6. Rain, Rain, and More Rain = New Picnic Location on Saturday... **55% Open Rate**

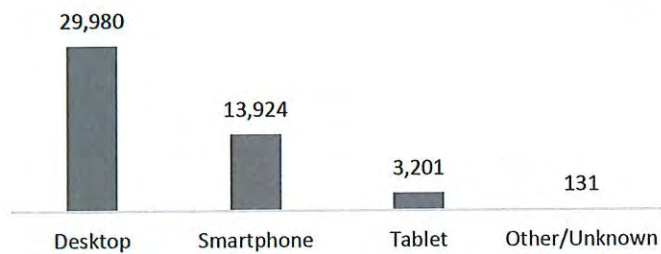
Average Open Rate
46.3%

Sent
55
e-newsletters

Approximately
113,763
emails sent



Website Visits by Device



Top 5 Site Searches

Keyword	Searches
Do Not Solicit	67
Yard Waste	46
Taxes	41
Water	33
Garbage-Recycling	28

124,282
total page
views

94,788
total unique
page views

47,236
total visits

5,212
total site
searches

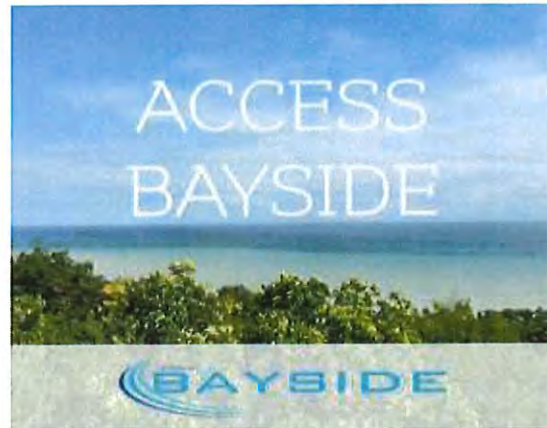
2:28
average visit
duration

Top 5 Pages Visited

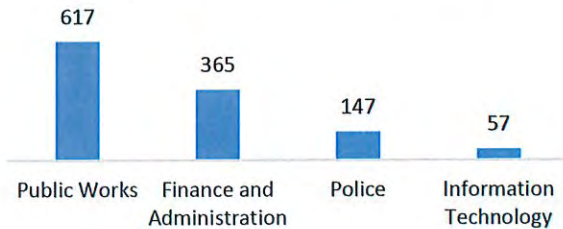
Page	Page Views	Unique Page Views
Garbage and Recycling	4,381	3,648
Voting and Elections	4,151	3,133
Tax Information	4,130	2,812
Service Requests	3,708	2,183
Police	3,426	2,795

Access Bayside

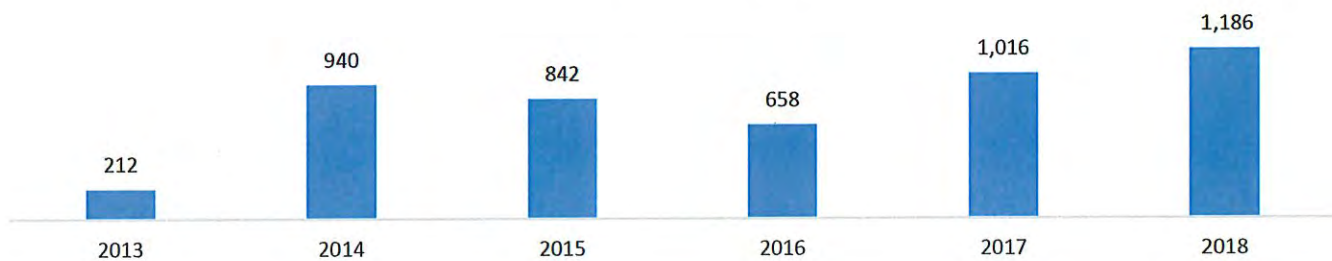
Service request and resident engagement platform available online and as a mobile application.



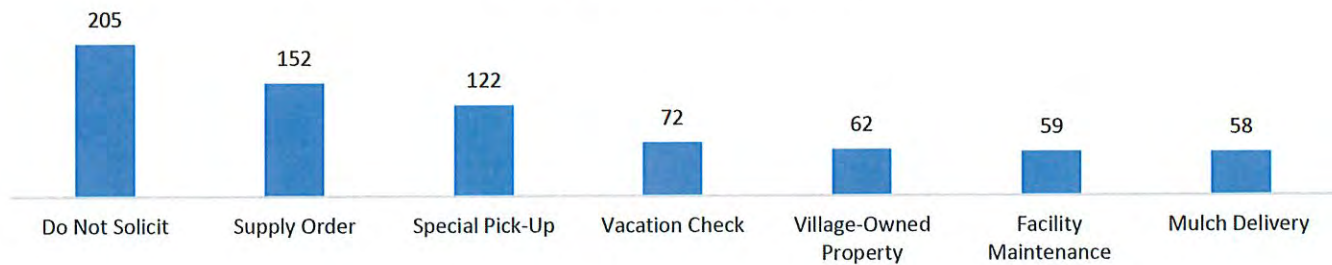
2018 Requests by Department



Service Requests by Year



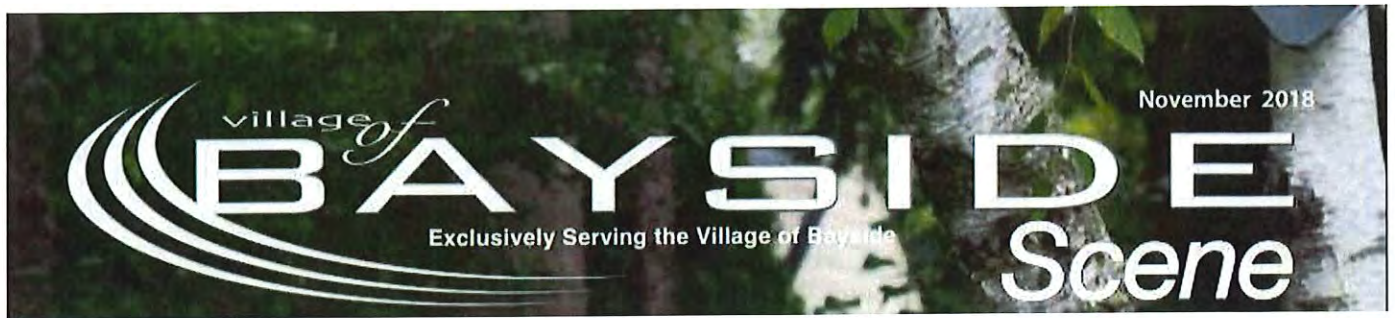
Most Common Requests



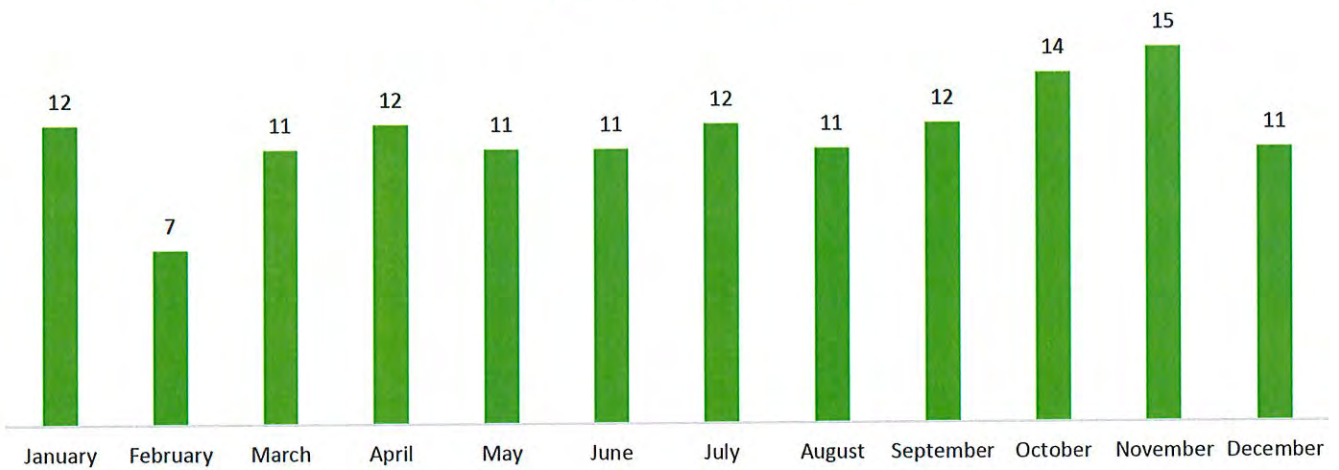
227
mobile app
users

Average
28.8
hours to
acknowledge a
request

66%
of requests
closed within
service level
agreement (SLA)



Village Articles by Month



Village Scene
mailed to
1,584
homes

19,008
copies of the
Village Scene
mailed in 2018

87.1%
rate the Village
Scene as
Excellent/Good

139
Village articles
submitted

82.4%
of recipients
read the
Village Scene

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 19-___

**A Resolution Supporting State of Wisconsin Levy
Limit Exemptions for Consolidated Dispatch Centers**

WHEREAS, the seven north shore communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay in Milwaukee County were successful in establishing a levy limit exemption for joint fire services in 2006; and

WHEREAS, in 2011, the seven north shore communities and North Shore Fire Department have also consolidated emergency dispatch services in the Bayside Communications Center; and

WHEREAS, through consolidation, the Bayside Communications Center has reduced emergency dispatch call processing time by one minute, twenty-eight seconds enhancing the safety of 65,000 north shore residents; and

WHEREAS, consolidation of dispatch services saves all governmental entities on both operating and capital costs; and

WHEREAS, year over year consolidated dispatch center costs are being realized that the seven communities cannot incorporate into the current levy limits;

THEREFORE, BE IT RESOLVED, that Samuel Dickman, Village President, and the Village Board of Trustees support the following proposed State of Wisconsin levy limit exemption language:

The limit otherwise applicable under this section does not apply to the amount that a city, village, or town levies in that year to pay for charges assessed by a joint emergency dispatch center, but only to the extent that the amount levied to pay for such charges would cause the city, village, or town to exceed the limit that is otherwise applicable under this section.

The exception to the limit that is described under subdivision 1 applies only if all of the following apply:

- The total charges assessed by the joint emergency dispatch center for the current year increase, relative to the total charges assessed by the joint emergency dispatch center for the previous year, by a percentage that is less than or equal to the percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on September 30 of the year of the levy, plus 2 percent.
- The governing body of each city, village, and town that is served by the joint emergency dispatch center adopts a resolution in favor of exceeding the limit as described in subdivision 1.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ____ day of February, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and
Administration, Village Clerk/Treasurer

KASf

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 19-_____

A Resolution to amend the 2018 Budget to reflect changes in revenues and expenditures.

WHEREAS, Resolution 17-21, a resolution adopting the 2018 annual budget and establishing the 2017 tax levy, was adopted on November 16, 2017;

WHEREAS, the Village of Bayside finds it necessary to amend the Sanitary Sewer Utility Fund;

General Fund				
Account Name	Account Number	Budgeted Amount	Amended Budget	Increase/Decrease
Contractual Services	20-51000-210	\$241,534.00	\$259,717.00	\$18,183
Use of fund balance	20-34000		\$18,183	-\$18,183

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES, that it hereby amends the Sanitary Sewer Utility Fund;

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of February, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman,
Village President

Attest:

Lynn Galyardt
Director of Finance and Admin/Clerk/Treasurer

IV A 3g

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 19-_____

**A Resolution Amending Resolution 18-29 revising the fee schedule as
referenced by the Village of Bayside Municipal Code**

WHEREAS, the adopted Municipal Code makes reference to fees charged by the verbiage "shall be in such amount as established by the Village Board from time to time by ordinance or resolution"; and

WHEREAS, it is prudent that the fees be reviewed for cost effectiveness; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, that the following fee schedule, as referenced by the Village of Bayside Municipal Code, be approved as defined in the attached schedule.

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of February, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman
Village President

Lynn A. Galyardt, Village Director of Finance &
Admin/Clerk/Treasurer

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-

	Minimum
ARCHITECTURAL REVIEW COMMITTEE APPLICATION	\$60
RESIDENTIAL BUILDING PERMITS	
▪ ACCESSORY STRUCTURES (INCLUDES SHEDS AND DECKS), (REQUIRES ARC APPROVAL)	\$125
▪ ADDITIONS (\$0.32/SQ. FT) (REQUIRES ARC APPROVAL)	\$125
▪ ELECTRICAL PERMIT (\$12/\$1,000)	\$60
▪ FOUNDATION REPAIR (\$12/\$1,000)	\$125
▪ HVAC PERMIT (\$12/\$1,000)	\$60
▪ PLUMBING PERMIT (\$12/\$1,000)	\$60
▪ NEW STRUCTURE (\$0.32/SQ. FT)	\$85
▪ REMODELING (\$12/\$1,000)	\$85
▪ REROOFING (\$12/\$1,000)	\$85
▪ WINDOWS – IF ARC CONSIDERED	\$60
▪ CERTIFICATE OF COMPLIANCE	
○ BASIC PACKAGE – INITIAL INSPECTION	\$150
○ TWO-FOR PACKAGE – INITIAL INSPECTION AND ONE FOLLOW-UP INSPECTION	\$200
○ ALL-INCLUSIVE PACKAGE – INITIAL INSPECTION, FOLLOW-UP INSPECTION, AND TWO FOLLOW-UP INSPECTIONS	\$275
○ RE-INSPECTION FEE	\$100 per inspection
▪ OCCUPANCY PERMIT, RESIDENTIAL	\$50
▪ RAZING, RESIDENTIAL (.12/SQ. FT.)	\$85
▪ PERMIT RENEWAL	50% of permit, not less than minimum
▪ NEW HOME PLAN REVIEW	\$200
▪ ADDITIONAL PLAN REVIEW	\$100
▪ ALTERATION/REPAIR PLAN REVIEW*(PLAN REVIEWER MAY WAIVE FEES FOR ALTERNATIONS DEEMED MINOR IN SCOPE)	\$50
▪ EARLY START (FOOTINGS AND FOUNDATION	\$175
▪ WATER LATERAL - OUTSIDE	\$60
▪ SEWER LATERAL- OUTSIDE	\$60
COMMERCIAL BUILDING PERMITS	
▪ ELECTRICAL PERMIT (\$12/\$1,000)	\$75
▪ PLUMBING PERMIT (\$12/\$1,000)	\$75
▪ HVAC PERMIT (\$12/\$1,000)	\$75
▪ NEW STRUCTURES, ADDITIONS (\$0.34/SQ. FT)	\$150
▪ REPLACEMENT & MISC ITEMS	\$75
▪ OCCUPANCY PERMIT, COMMERCIAL	\$100
▪ OCCUPANCY, TEMPORARY	\$100/30 days
▪ PERMIT RENEWAL	50% of permit, not less than minimum
▪ RAZING, COMMERCIAL (.12/SQ. FT.)	\$85
▪ NEW CONSTRUCTION PLAN REVIEW	\$300 + \$25/unit

VILLAGE OF BAYSIDE

FEE SCHEDULE

RESOLUTION # 19-_____

▪ ADDITIONAL PLAN REVIEW	\$150
▪ ALTERATION/REPAIR PLAN REVIEW*(PLAN REVIEWER MAY WAIVE FEES FOR ALTERNATIONS DEEMED MINOR IN SCOPE)	\$150
▪ EARLY START (FOOTINGS AND FOUNDATION	\$275
▪ WATER LATERAL - OUTSIDE	\$60
▪ SEWER LATERAL- OUTSIDE	\$60
▪ BUILDING/HVAC/FIRE SYSTEMS PLAN REVIEW FEES	Per SPS Table 302.31-2
▪ PLUMBING PLAN REVIEW FEES	Per SPS table 302.64 & SPS table 302.64-1

	Minimum
BUILDING	
▪ ANNUAL VACANT PREMISES REGISTRATION FEE	\$250
▪ ANNUAL VACANT PREMISES FEE	\$500
▪ BUILDING PERMIT REFUND	Amount over minimum fee
▪ EROSION CONTROL, RESIDENTIAL	\$150
▪ EROSION CONTROL, COMMERCIAL	\$200 for first acre \$100 per acre thereafter
▪ FAILURE TO CALL FOR INSPECTION	\$50
▪ FENCES	\$60
▪ RE-INSPECTION FEE	\$40
▪ RELEASE AND INDEMNIFICATION WAIVER	\$500
▪ SPECIAL OCCUPANCIES: OUTDOOR POOLS, TOWERS, TENTS	\$100
▪ STATE SEAL	\$50
▪ SWIMMING POOLS (\$11.50/\$1,000)	\$110
▪ TRANSFER OF SOLID FILL	\$250 plus: \$15 per Single Axle Truck - \$30 per Multi Axle Truck
▪ WORK WITHOUT PERMIT	Double Normal Fees
▪ ROAD BOND FOR NEW HOME CONSTRUCTION	\$10,000

	Minimum
ADMINISTRATION	
▪ COPIES - STANDARD SHEET OF PAPER, BLACK & WHITE	\$0.25/page
▪ COPIES - STANDARD SHEET OF PAPER, COLOR	\$0.50/page
▪ DELINQUENT INVOICE PENALTY CHARGE	1.5%/month
▪ ELECTRONIC TAX ROLL	\$50
▪ DUBBING AN AUDIO TAPE/CD	\$35
▪ NON-SUFFICIENT CHECKS	\$50
▪ NOTARIZING DOCUMENTS	\$0.50
▪ LEGAL PUBLICATION	\$35.00
▪ MUNICIPAL COURT MOTION FEE	Not less than \$5, no more than \$200
▪ STOP PAYMENT OF CHECK	\$50
▪ TAX ROLL - ALPHA OR STREET	\$25 + \$0.25/page

VILLAGE OF BAYSIDE

FEE SCHEDULE

RESOLUTION # 19-_____

▪ VOTED POLL LIST	\$25 + \$5/1,000 voters + \$0.25/page
▪ VOTER - ABSENTEE LISTING	\$50 + \$5/1,000 voters + \$0.25/page
▪ VOTER REGISTRATION LIST – ALPHA AND STREET	\$25 + \$5/1,000 voters
ALCOHOLIC BEVERAGES	
▪ CLASS "A" FERMENTED	\$100
▪ CLASS "B" FERMENTED	\$100
▪ CLASS "A" INTOXICATING	\$500
▪ CLASS "B" INTOXICATING	\$500
▪ OPERATOR'S LICENSE - INITIAL	\$55
▪ OPERATOR'S LICENSE - RENEWAL	\$55
ANIMALS	
▪ ANIMAL FANCIER PERMIT	\$25
▪ DOG & CAT LICENSES - 5 MONTHS OF AGE AFTER JULY 1- ALTERED	\$6
▪ DOG & CAT LICENSES – 5 MONTHS OF AGE AFTER JULY 1-UNALTERED	\$12
▪ DOG & CAT LICENSES - NEUTERED OR SPAYED	\$12
▪ DOG & CAT LICENSES - UNALTERED	\$24
▪ DOG & CAT LICENSES – PAID AFTER 3/31-ALTERED	\$18
▪ DOG & CAT LICENSES – PAID AFTER 3/31-UNALTERED	\$36
▪ GROOMING ESTABLISHMENTS	\$100
▪ KENNEL PERMIT	\$100
▪ PET SHOPS	\$100
BUSINESSES	
▪ CIGARETTE AND TOBACCO PRODUCTS RETAILER LICENSE	\$100
▪ PRECIOUS METALS, ETC.	\$100
PUBLIC WORKS	
	Minimum
▪ ADDITIONAL GARBAGE CONTAINER PERMIT - ANNUAL	\$55
▪ CALLBACKS FOR GARBAGE AND RECYCLING	\$40
▪ CULVERT REPLACEMENT (WITHIN ROAD PROJECT)	\$600\$500
▪ CULVERT REPLACEMENT (NOT WITHIN ROAD PROJECT)	\$1,000\$900
▪ DRIVEWAY/CULVERT/IMPERVIOUS SURFACE PERMIT	\$100
▪ SECTION 104-9 DISCHARGE COMPLIANCE – EXPOSED STONE FINISH	
o 12 INCHES DEEP (FOUR FEET WIDE - \$40/LINEAR FOOT)	\$400
o 18 INCHES DEEP (FOUR FEET WIDE - \$50/LINEAR FOOT)	\$500
o 24 INCHES DEEP (FOUR FEET WIDE - \$60/LINEAR FOOT)	\$600
▪ SECTION 104-9 DISCHARGE COMPLIANCE – TOP DRESSED FINISH	
o 12 INCHES DEEP (FOUR FEET WIDE - \$60/LINEAR FOOT)	\$600
o 18 INCHES DEEP (FOUR FEET WIDE - \$70/LINEAR FOOT)	\$700
o 24 INCHES DEEP (FOUR FEET WIDE - \$80/LINEAR FOOT)	\$800
▪ GARBAGE OR RECYCLING CART	\$65
▪ GARBAGE OR RECYCLING CART RENTAL (PER WEEK)	
o FIRST CART PER WEEK	\$25
o EACH ADDITIONAL CART PER WEEK	\$5
▪ CUTTING OF GRASS/DPW LABOR SERVICES RATE	\$81/first hour, \$23/15 minutes thereafter

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-_____

▪ MULCH DELIVERY FEE (WITHIN VILLAGE)	
○ 5 YARDS	\$90
○ 10 YARDS	\$165
○ 15 YARDS	\$240
○ 20 YARDS	\$300
○ 25 YARDS	\$350
▪ MULCH DELIVERY FEE 5 MILE RADIUS OUTSIDE OF VILLAGE-LABOR AND EQUIPMENT	\$180/5 yards
▪ LOADING FEE	\$40
▪ NO PARKING SIGNS	\$25
▪ ONE TIME UP THE DRIVE PICKUP COLLECTION FEE	\$40
▪ RAIN BARRELS	\$45 each, three for \$125
▪ RIGHT OF WAY PERMIT	
○ EXCAVATION FEE	\$200
○ RIGHT OF WAY FEE	\$100
▪ SANITARY SEWER USER CHARGE	\$484
▪ SEWER CONNECTION CHARGE	\$2,500
▪ SPECIAL EVENT PERMIT (INCLUDES UP TO 4 BARRICADES)	\$50
▪ SPECIAL PICKUP (2 PERSON CREW, 20 MINUTES) ADDITIONAL TIME BEYOND 20 MINUTESBILLED AT DPW LABOR SERVICES RATE THEREAFTER	\$75
▪ STORMWATER MANAGEMENT REVIEW	\$200 + actual costs
▪ STORMWATER USER CHARGE	\$229
▪ STREET CUTTING	
○ LESS THAN 100 SQ. FT.	\$200
○ BOND FOR STREET CUTTING - \$1,000	
○ 100 – 500 SQ. FT.	\$300
○ BOND FOR STREET CUTTING - \$3,000	
○ OVER 500 SQ. FT.	\$500
○ BOND FOR STREET CUTTING - \$5,000	
▪ TV RECYCLING FEE	\$40
▪ MONITORS AND OTHER DISPLAY ITEMS	\$20
▪ UNENCLOSED STORAGE PERMIT (DUMPSTERS, PODS, ETC)	\$30/First container per 21 Days; \$50/Two containers per 21 days
▪ UP-THE-DRIVE GARBAGE AND RECYCLING COLLECTION SERVICE	\$1,018.37
▪ WELL OPERATION FEE	\$25/ every five years

EMERGENCY SERVICES

▪ FALSE SECURITY ALARM PENALTIES (BURGLAR)	Minimum
○ ONE AND TWO FAMILY, FIRST FALSE SECURITY ALARM	Warning
○ ONE AND TWO FAMILY, SECOND FALSE SECURITY ALARMS	\$50.00
○ ONE AND TWO FAMILY, THIRD FALSE SECURITY ALARMS	\$75.00
○ ONE AND TWO FAMILY, FOURTH FALSE SECURITY ALARMS	\$100.00

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-_____

○ ONE AND TWO FAMILY, FIFTH AND SUBSEQUENT FALSE SECURITY ALARMS	\$200.00
○ ALL OTHER PROPERTIES, FIRST FALSE SECURITY ALARM	Warning
○ ALL OTHER PROPERTIES, SECOND FALSE SECURITY ALARMS	\$300.00
○ ALL OTHER PROPERTIES, THIRD FALSE SECURITY ALARMS	\$350.00
○ ALL OTHER PROPERTIES, FOURTH FALSE SECURITY ALARMS	\$400.00
○ ALL OTHER PROPERTIES, FIFTH AND SUBSEQUENT FALSE SECURITY ALARMS	\$500.00
▪ FALSE FIRE ALARM PENALTIES	
○ ONE AND TWO FAMILY, FIRST FALSE FIRE ALARM	Warning
○ ONE AND TWO FAMILY, SECOND FALSE FIRE ALARM	\$50.00
○ ONE AND TWO FAMILY, THIRD FALSE FIRE ALARMS	\$75.00
○ ONE AND TWO FAMILY, FOURTH FALSE FIRE ALARMS	\$100.00
○ ONE AND TWO FAMILY, FIFTH AND SUBSEQUENT FALSE FIRE ALARMS	\$200.00
○ ALL OTHER PROPERTIES, FIRST FALSE FIRE ALARM	Warning
○ ALL OTHER PROPERTIES, SECOND FALSE FIRE ALARMS	\$300.00
○ ALL OTHER PROPERTIES, THIRD FALSE FIRE ALARMS	\$350.00
○ ALL OTHER PROPERTIES, FOURTH FALSE FIRE ALARMS	\$400.00
○ ALL OTHER PROPERTIES, FIFTH AND SUBSEQUENT FALSE FIRE ALARMS	\$500.00

OFFENSES & MISC. PROVISIONS

	Minimum
▪ CONTRIBUTING TO TRUANCY	Not less than \$50, no more than \$500
▪ FINDINGS & DISPOSITIONS 2 ND VIOLATION	\$100 + costs
▪ SUBSEQUENT VIOLATIONS COMMITTED WITHIN 12 MONTHS OF A PREVIOUS VIOLATION	\$500
▪ TRANSIENT MERCHANT INVESTIGATION FEE	\$150
○ EVERY PERSON THEREAFTER	\$20

POLICE

▪ ACCIDENT REPORT	\$6.50
▪ COMPUTER REPORT	\$2
▪ DATA 911 DVD/AUDIO	\$15
▪ DATA 911 DVD/VEHICLE VIDEO	\$35
▪ FINGERPRINTING	\$20
▪ PHOTO	\$2
▪ SPEED TRAILER RENTAL	\$100/day

VILLAGE OF BAYSIDE FEE SCHEDULE

		RESOLUTION # 19-_____
▪ POLICE SPECIAL EVENTS - COORDINATION AND ATTENDANCE		\$95/hour
SECONDHAND GOODS		
▪ RUMMAGE SALE		\$10
SIGNS		
▪ FINE		\$60
▪ SIGN PERMIT - UP TO 25 SQUARE FEET		\$200
▪ SIGN PERMIT 25 - 100 SQUARE FEET		\$300
▪ SIGN PERMIT - TEMPORARY SIGNS		\$35
▪ SIGN PERMIT - VARIANCES		\$100
ELLSWORTH PARK		
▪ BALL DIAMOND RENTAL		\$35 + \$200 Deposit
▪ PARK PAVILION RENTAL		\$35 + \$35 Deposit
▪ TENNIS COURT RENTAL		\$3/hr per Resident \$6/hr per Non-Resident
TRAFFIC AND VEHICLES		
▪ BICYCLE REGISTRATION		\$10
▪ VEHICLE STORAGE		\$10
ZONING		Minimum
▪ BOARD OF ZONING APPLICATION		\$500
▪ BROWN DEER ROAD OVERLAY		\$300
▪ COMMUNITY-BASED RESIDENTIAL FACILITIES CONDITIONAL USE		\$300
▪ CONDITIONAL USE PERMIT APPLICATION		\$300
▪ LAND DIVISIONS		\$250
▪ HOME OCCUPATIONS		\$40
▪ OVERLAY USE "D" BUSINESS DISTRICT		\$250
▪ PLANNED RESIDENTIAL DEVELOPMENT		\$250
▪ PLANNED UNIT COMMERCIAL DEVELOPMENT DISTRICT PETITION		\$500/acre plus cost incurred by Village



NORTH SHORE
ENVIRONMENTAL HEALTH CONSORTIUM
A Licensing and Inspection Program of the North Shore Health Department

4800 W. Green Brook Dr.
Brown Deer, WI 53223-2496
(414) 371-2980
fax (414) 371-2988
nshealthdept.org

VA3h

MEMORANDUM

February 13th, 2019

To: Andrew Pederson, Village of Bayside, Manager
Rachel Safstrom, City of Glendale, City Administrator
Scott Botcher, Village of Fox Point, Manager
Tammy LaBorde, Village of River Hills, Manager
Rebecca Ewald, Village of Shorewood, Manager
Paul Boening, Village of Whitefish Bay, Manager

From: Ann Christiansen, Health Director/Health Officer
Brad Simerly, Senior Environmental Health Specialist
Michael Hall, Village of Brown Deer, Manager

RE: North Shore Environmental Health Consortium Fee Increase

The North Shore Environmental Health Consortium (NSEHC) is a program of the North Shore Health Department. The NSEHC conducts inspections and issues licenses for all food establishments, temporary events, farmers' markets, public pools, hotels. The NSEHC also investigates public health-related complaints for these licensed establishments. The NSEHC is a fee-funded program and has not had a fee increase in three years. After review, the NSEHC recommends a 4% increase for all program fees. The increase is designed to help maintain services and cover program costs. Please see the attached graphs for comparison with other local agencies.

Please call the North Shore Health Department at (414) 371-2980 if you have questions before the meeting.



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18-19 license/permit Fee Proposals for North Shore Environmental Health Consortium								
		Permit Fees						
		Annual		Preinspection	Reinspection	Plan review	Consultation	Late fee
Restaurant								
	Simple	\$329.00		\$164.00	\$159.00	\$164.00	\$132.00	\$65.00
	Moderate	\$463.00		\$232.00	\$159.00	\$241.00	\$132.00	\$93.00
	Complex	\$664.00		\$332.00	\$159.00	\$345.00	\$132.00	\$133.00
	Limited	\$165.00		\$83.00	\$159.00	\$86.00	\$132.00	\$34.00
	Additional Prep Area	\$173.00		\$85.00	\$159.00	\$88.00	\$132.00	\$34.00
	Mobile Restuarant	\$313.00		\$119.00	\$159.00	\$119.00	\$132.00	\$62.00
	Mobile Service Base-Simple	\$329.00		\$164.00	\$159.00	\$164.00	\$132.00	\$66.00
	Mobile Service Base-Moderate	\$463.00		\$232.00	\$159.00	\$232.00	\$132.00	\$93.00
	Mobile Service Base-Complex	\$664.00		\$332.00	\$159.00	\$332.00	\$132.00	\$133.00
	Temporary Food License	\$130.00						
	Short Term Temporary	\$64.00						
	Farmers Market No Processing	\$38.00						
	Farmers Market w/Processing	\$80.00						
School Kitchen								
	Satellite	\$162.00		\$81.00	\$159.00	\$81.00	\$132.00	\$32.00
	Full Service	\$329.00		\$164.00	\$159.00	\$164.00	\$132.00	\$66.00
Retail Food								
	No Food Processing	\$86.00		\$38.00	\$159.00	\$38.00	\$132.00	\$17.00
	Sales Under \$25K w/Processing	\$86.00		\$43.00	\$159.00	\$43.00	\$132.00	\$17.00
	Sales > \$25K, Non-Hazardous	\$355.00		\$178.00	\$159.00	\$178.00	\$132.00	\$71.00
	Sales \$25K-\$1mil, Hazardous	\$496.00		\$249.00	\$159.00	\$249.00	\$132.00	\$99.00
	Sales > \$1 mil, Hazardous	\$1,275.00		\$639.00	\$159.00	\$639.00	\$132.00	\$255.00
	Temporary Food License	\$130.00						
	Farmers Market No Processing	\$38.00						
	Farmers Market w/Processing	\$80.00						
Hotels								
	5-30 rooms	\$450.00		\$224.00	\$159.00	\$225.00	\$132.00	\$90.00
	31-99 rooms	\$526.00		\$263.00	\$159.00	\$263.00	\$132.00	\$105.00
	100-199 rooms	\$604.00		\$303.00	\$159.00	\$303.00	\$132.00	\$121.00
	200 or more rooms	\$890.00		\$445.00	\$159.00	\$445.00	\$132.00	\$178.00
Bed and Break.								
		\$232.00		\$111.00	\$159.00	\$111.00	\$132.00	\$45.00
Pools								
	Public Pool	\$261.00		\$131.00	\$131.00	\$131.00	\$132.00	\$52.00
	Water Attraction w/2 Slides	\$261.00		\$131.00	\$131.00	\$131.00	\$132.00	\$52.00
	Water Attraction	\$261.00		\$131.00	\$131.00	\$131.00	\$132.00	\$52.00
All Licenses								
	Duplicate license	\$17.00						
	Operating without a lic	\$835.00						
	No certified operator	\$186.00						

Serving the Wisconsin communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood and Whitefish Bay



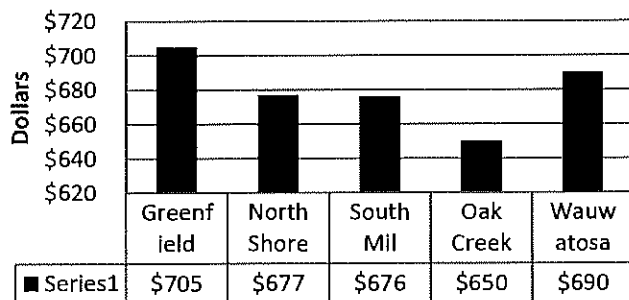
NORTH SHORE

ENVIRONMENTAL HEALTH CONSORTIUM

A Licensing and Inspection Program of the North Shore Health Department

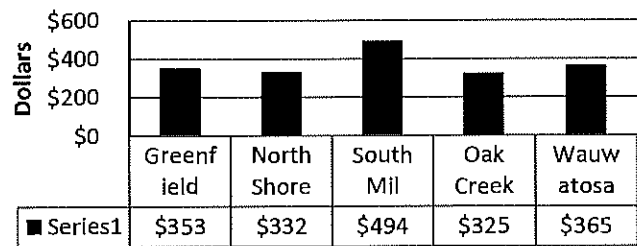
4800 W. Green Brook Dr.
Brown Deer, WI 53223-2496
(414) 371-2980
fax (414) 371-2988
nshealthdept.org

Complex Restaurant



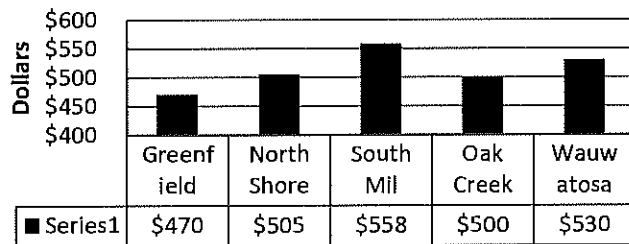
*Currently \$638.00

Complex Rest. Pre-Inspection Fee



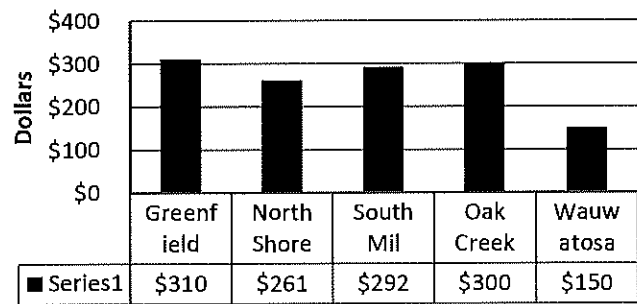
*Currently \$319.00

Moderate Restaurant License



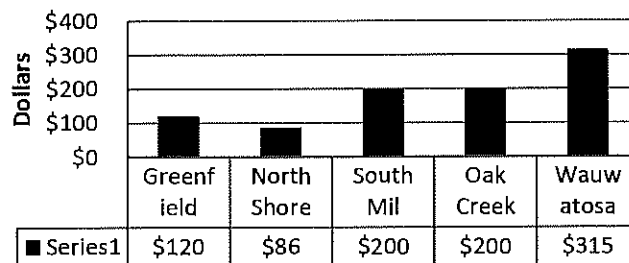
*Currently \$445.00

Pool License



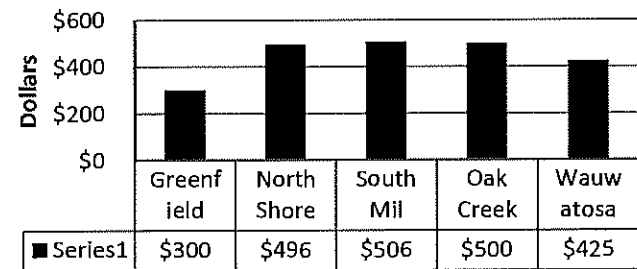
*Currently \$251.00

Retail Sales under \$25K Food License



*Currently \$82

Retail Sales \$25K - \$1 Mil, Potentially Hazardous



*Currently \$477.00



North Shore Library 2018 in Review

Activity by the Numbers

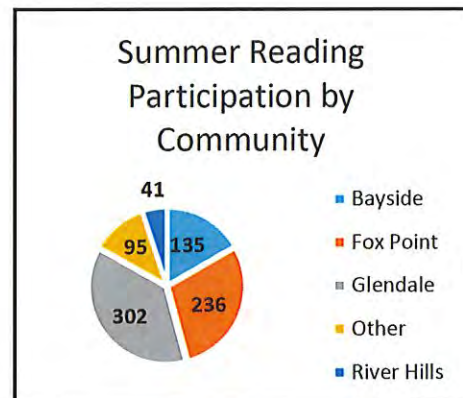
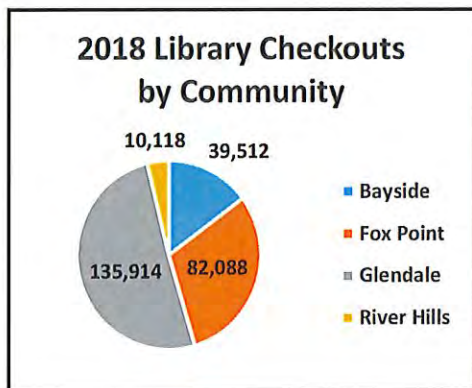
- 126,347 Citizens visited the North Shore Library
- 927 New Library Members
- 239,334 Physical Items checked out
- 32,140 E-items checked out by NSL citizens
- 54,368 Items sent to other Libraries for checkout
- 29,968 WiFi Sessions
- 17,930 Public Computer Sessions



HGA Re-imagines the Library Entry

Classes

- 245 Children's Classes with 5,578 Participants
- 59 Teen Events with 266 Participants
- 10 Family Programs with 644 Participants
- 909 Kids and Teen Summer Reading Program Participants
- 145 Adult Classes with 1,896 Participants
- 90 Drop-in Activities with 2,063 Participants



Highlights/Accomplishments

- HGA Architects and Engineering worked with the Library Board and Staff to complete the Preliminary Architectural and Engineering Study in preparation for the Library Remodel Project.
- Barbara Alvarez, Head of Adult Services, served as Chair of the Milwaukee County Federated Library System's Adult and Reference Committee.
- North Shore Library is the first and only library in Milwaukee County to record a monthly Podcast. Under the leadership of Barbara Alvarez, staff recorded nine episodes of Book Chat in 2018. You can listen at: <http://www.mcfls.org/northshorelibrary> The River Hills Foundation generously donated funding for the equipment needed to record the podcast.

Highlights/Accomplishments

- The Library created a monthly e-newsletter in 2018 to help keep patrons informed about programming and services. You can subscribe at the link above.
- 20 Library Staff completed *Hands only CPR* training at the December Professional Development Day
- Sam Molzahn, Reference Librarian, did a presentation on *Technology Training* at the Wisconsin Association of Public Library Conference. Sam also taught a session for UW-M Library Graduate Students on *Technology Training in Public Libraries*.
- The Library offered Outreach Services including storytimes at the Farmer's Market and events at area Beer Gardens, Sprecher's Brewery, Bavarian Bierhaus, Laurel Oaks and Mark Travel Group. The library also had a booth at the Bayside Picnic, River Hills Arbor Day Event, Glendale RootBeer Fest, Fox Point Day, Music in the Glen and National Night Out. Staff did presentations at Glen Hills Summer Camp, Jewish Community Center, St. John's, St. Eugene's, Bayside Middle School, Maple Dale, Indian Hills, Glen Hills Information Day and Parkway Library Summer Hours Events.
- The Youth Services Department added the following new programs this year: Library Maker's Program which focuses on STEM activities, Homeschool Storytime, Teen Movie Night, Teen Book Club, After Dark for Teens and the Intergenerational Library Pen Pal Program.
- The Adult Services Department has added the following new classes and services for adults this year: Trivia and Bingo Nights, VHS to DVD Conversion Equipment and Instructions and Scanning of Slides, Photos and Document Equipment and Instruction. The following technology classes were new in 2018: I-Phones for Seniors, Learn with Gale Courses, Google Calendar Basics, Garage Band Basics, Hashtag tutorial, Instagram for Beginners, Smart Internet Searching, Resume Building and Genealogy Databases. A new program called Appy Hour focuses on helping patrons set up library apps on their devices and Book-a-Librarian offers one on one training on apps and mobile devices. Classes were offered on Navigating Senior Living as well as Dementia Support Classes for Caregivers. A monthly drop-in craft program was popular. A new Friday Afternoon Movie program is available for adults.
- The Library added a new video crafting database called Creativebug.
- \$5.4M – the 2018 value provided to the North Shore Citizens who borrowed items from the library rather than purchasing them.



Bubble Fun



Lego Club



Crazy Candy House Creation

V A10a

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 19-__

**A Resolution Confirming Obligation to Contribute to North Shore Fire Department's
Budget to Pay Debt Service on Bonds Issued by the Village of Whitefish Bay
on behalf of the North Shore Fire Department.**

WHEREAS, the Village of Bayside, the Village of Brown Deer, the Village of Fox Point, the City of Glendale, the Village of River Hills, the Village of Shorewood, and the Village of Whitefish Bay (the communities listed hereinabove shall be referred to individually as a "Municipality" and collectively as the "Municipalities") are parties to an Amended and Restated North Shore Fire Services Agreement (the "Agreement"); and

WHEREAS, the Agreement provides for a jointly operated fire and emergency services department known as the North Shore Fire Department (the "Department") to serve the Municipalities; and

WHEREAS, the Board of Directors of the Department has recommended joint financing by the Municipalities for the remodeling of the Whitefish Bay Fire Station for the North Shore Fire Department (the "Project") for the benefit of the Department to more adequately serve the needs of the residents of the Municipalities; and

WHEREAS, the Village of Whitefish Bay intends to issue approximately \$710,000 general obligation bonds (the "Bonds") to finance the Project on behalf of the Department; and

WHEREAS, the Agreement provides a financing formula (the "Formula") for determining each Municipality's annual financial contribution to the Department's operating, maintenance and capital budgets; and

WHEREAS, the Municipalities intend that each Municipality pay a share of the debt service on the Bonds in accordance with the Formula; and

WHEREAS, in consideration of the benefits to be received by the Municipality as a result of the Project and the issuance of the Bonds, the Bayside Village Board of Trustees of the Municipality (the "Governing Body") hereby deems it necessary and in the best interest of the Municipality to confirm its commitment to pay its share of debt service on the Bonds (determined in accordance with the Formula) and provide for the issuance of a general obligation bond or promissory note to the Village of Whitefish Bay to evidence that obligation.

THEREFORE, BE IT RESOLVED, that Samuel Dickman, Village President, and the Village Board of Trustees confirm:

1. This Municipality shall pay, as part of its annual financial contribution to the Department, its share of the debt service on the Bonds.

The amount of the debt service contribution by the Municipality each year shall be determined as described in Section 17 of the Agreement, and such contribution shall be payable upon the terms provided for in Section 17 of the Agreement; provided that upon termination, expulsion or withdrawal of the Municipality under the Agreement, the Municipality's share of the cost of the Project, to the extent not charged to and paid by the Municipality, shall be considered in applying the provisions of Section 21 of the Agreement regarding distribution of assets and shall be an offset against the amount the Municipality is to receive pursuant to Section 21 of the Agreement.

2. Municipality shall issue to the Village of Whitefish Bay a general obligation bond or promissory note pursuant to Chapter 67, Wisconsin Statutes (the "Obligation") for the purpose of paying the Municipality's share of the cost of the Project. The share of Project costs for which each Municipality is responsible shall be determined based on the proportion of the Department's operating, maintenance and capital budgets for which the Municipality is responsible in the year in which the Obligation is issued. The interest rate, payment dates and other details with respect to the Obligation shall be determined by subsequent resolution of the Municipality.

3. The Municipality acknowledges that the Village of Whitefish Bay, in issuing the Bonds, is relying on the representations and covenants made by the Municipality in this resolution and may take action to enforce the representations and covenants of the Municipality made hereunder.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ____ day of February, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and
Administration, Village Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 19-__

**A Resolution Approving the "Single or Multi-Year Capital" Budget
to Remodel the Whitefish Bay Fire Station in 2019.**

WHEREAS, the Board of Directors of the North Shore Fire Department unanimously adopted Resolution No. 19-03, on February 19, 2019 (the "NSFD Budget Resolution"). The NSFD Budget Resolution (a copy is attached hereto and made part of this Resolution), adopts the "Single or Multi-Year Capital" Budget for 2019 (the "capital contribution budget") for the remodel of the fire station in Whitefish Bay and further unanimously recommends the capital contribution budget for approval by each of the member municipalities by adoption of this Resolution; and

WHEREAS, a "Single or Multi-Year Capital" Budget must be submitted to the governing bodies of the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood and Whitefish Bay and the City of Glendale for approval by each of the seven (7) municipalities; and

THEREFORE, BE IT RESOLVED, that Samuel Dickman, Village President, and the Village Board of Trustees hereby approves the "Single or Multi-Year Capital Budget" for the remodel of the fire station in Whitefish Bay and agrees to payments to the NSFD in accordance with the provisions of the Financing Formula of the Agreement (with the estimated payments and due dates as outlined in the NSFD Budget Resolution) within 30 days of receipt of a statement from the NSFD and further directs the Village Clerk to provide a certified copy of this Resolution to the NSFD.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ____ day of February, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and
Administration, Village Clerk/Treasurer