



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz

Also Present: Village Manager Andy Pederson
Assistant Village Manager La'Neka Horton
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Village Attorney Chris Jaekels
Library Director Susan Draeger-Anderson
There were thirty-two people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. **Board of Trustees meeting minutes, September 26, 2019.**
2. **Summary of Claims for September 14, 2019 through October 4, 2019 in the amount of \$533,224.73.**
3. **Application for issuance of operator's license request for Grant Hagen, Otto's Bayside, which has been approved by the Police Department.**
4. **Wisconsin Elections Commission Election Security Subgrant.**

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the Board of Trustees meeting minutes, September 26, 2019; Summary of Claims for September 14, 2019 through October 4, 2019 in the amount of \$533,224.73; Application for issuance of operator's license request for Grant Hagen, Otto's Bayside, which has been approved by the Police Department; Wisconsin Elections Commission Election Security Subgrant. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken.

V. BUSINESS AGENDA

A. Discussion/presentation of the Emotionally Intelligent Sign Contest Winners.

Manager Pederson stated the Village and Heather Klug started working together to combat drivers not slowing down. In 2011 the Village held an Emotionally Intelligent Sign Contest and noted one of the current winners' sisters won in 2011. Manger Pederson noted the Village received 209 submissions with 19,000 votes and 5,300 comments in the 2019 program, stating that Elsa McElfresh sign design received the highest votes. The media will be promoting the signs and noted that Tapco donated the winning signs.

B. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Discussion/action on the September 2019 Police Department Report.

Chief Larsson provided an overview of the September 2019 Police Department report stating September was a fun month with the Village Picnic and painting of the squad cars. Chief Larsson stated officers assisted with an evacuation drill at Bayside Middle School and noted the Police Department is at full staff.

Motion by Trustee Muchin, seconded by Trustee Zitzer, to approve the September 2019 Police Department report. Motion carried unanimously.

b. Discussion/action on the September 2019 Communication Center Report.

Director Scharnott provided an overview of the September 2019 Communication Center report stating dispatch calls are slightly up and staff is working on performance measurements and annual moral training.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the September 2019 Communication Center Report. Motion carried unanimously.

2. Public Works Committee

a. Discussion/action on the September 2019 Department of Public Works Report.

Manager Pederson provided an overview of the September 2019 Department of Public Works report stating the Department of Public Works completed the 2019 stormwater project noting 800 cubic yards of fill was hauled out, and the bioretention projects do work. They were tested with all the rain the Village received this past week.

Trustee DeGraff questioned how the pond in front of Village Hall performed during the last rain event. Manager Pederson stated it worked well, retaining 500 to 750 gallons of water coming from Ellsworth Park. Manger Pederson stated the aesthetics of the area are posing a problem as they cannot get grass to grow in the area.

Trustee Barth questioned if french drains can be used. Manager Pederson stated they are looking at different ideas.

Trustee Zitzer questioned the progress of the Adopt-a-Tree program. Manager Pederson stated 130 trees will be planted between now and next week Tuesday, October 22, 2019.

Trustee Rosenfeld questioned what the salt prices are this year are. Manger Pederson stated salt prices are up six percent.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the September 2019 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on Kapur and Associates Engineering Agreement for Design and Construction Management for 2020 Sanitary Sewer Rehabilitation

c. Discussion/action on Kapur and Associates Engineering Agreement for 2020 Street Improvement Program

Manager Pederson stated these two agreements are for Construction Management for 2020 Sanitary Sewer Rehabilitation which includes rehabilitation of the sanitary sewer lining on public mains and the second agreement with Kapur and Associates for 2020 street improvement is for engineering services that include design and construction management for E. Bay Point, N. Lake Drive, E. Fairy Chasm, Manor Circle and approximately 30 driveway approaches.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Kapur and Associates Engineering Agreement for Design and Construction Management for 2020 Sanitary Sewer Rehabilitation and Kapur and Associates Engineering Agreement for 2020 Street Improvement Program. Motion carried unanimously.

d. Discussion/update on 2019 Capital Projects.

Manager Pederson stated ditching and culvert work is complete on Meadowlark and Tennyson, noting Department of Public Work crew completed the bioretention facilities on private property as well as along the right-of-way on both sides of Tennyson.

Manager Pederson stated road reconstruction has been started and weather dependent, should be completed the coming week of October 21, 2019, with paving secondary.

Manager Pederson stated HVAC is on schedule.

Manager Pederson noted Bay Point and Hermitage lift stations may need easement on private property with some residents wanting the lift station on public land.

e. Discussion/update on Village tree inventory.

Manager Pederson stated Village staff identified 202 public trees to be cut down noting courtesy letters informing residents that trees in or around their property will need to be addressed.

Manager Pederson stated staff continues to work with private contractors to solicit a bulk bid for tree removal.

f. Discussion/update on recycling program contamination.

Manager Pederson provided an update stating on the most recent south route, the Village tagged 98 properties for recycling non-compliance and tagged 100 properties in the north route.

Trustee DeGraff questioned if the residents could be notified before tagging the bin. Manager Pederson stated communication was sent out by various media outlets.

3. Finance and Administration Committee

a. Discussion/action on the September 2019 Administrative Services Report.

Director Galyardt provided an overview of the September 2019 Administrative Services Report stating approximately \$231,000 grant funding submitted for which is \$75,000 more than 2018 and noted staff assisted with the MillerCoors and Sweet Water cleanup that was held in Fish Creek. Also, the annual 5K event and Village Picnic were held.

Trustee Barth commended staff on work done to receive grant money.

Motion by Trustee Walny, seconded by Trustee Zitzer, to approve the September 2019 Administrative Services Report. Motion carried unanimously.

b. Discussion/action on the September 2019 Financial Statement and Investment Report.

Trustee Barth stated revenues and expenditures are on track in all funds and investments interest earnings continues.

Motion by Trustee Walny, seconded by Trustee Zitzer, to approve the September 2019 Financial Statement and Investment Report. Motion carried unanimously.

c. Discussion/action on Resolution 19-____, a resolution to amend the 2019 Budget to reflect changes in revenues and expenditures.

Trustee Barth stated this resolution is due to our contaminated recycling resulting in \$15,000 increase in tipping fees for the recycling that has been considered garbage, noting the proposed resolution is to transfer funds from the contingency fund to tipping fees.

Motion by Trustee Rosenfeld, seconded by Trustee DeGraff, to approve Resolution 19-23, a resolution to amend the 2019 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

d. Discussion/action on the Government Finance Officers Associations 2019 Distinguished Budget Award.

Trustee Barth stated the Village received the Government Finance Officers Associations Distinguished Budget Presentation Award for 2019 noting the Village has received this award for 12 consecutive years.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to accept the Government Finance Officers Associations 2019 Distinguished Budget Award. Motion carried unanimously.

4. **Intergovernmental Cooperation Council** – No report.
5. **Board of Zoning Appeals** – No report.
6. **Architectural Review Committee**
 - a. **Discussion/action on Schlitz Audubon Nature Center Garage-72 feet by 50 feet.**

Manger Pederson stated the Architectural Review Committee recommended approval for the Schlitz Audubon Nature Center garage noting the development agreement requires the approval of the Board.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the 72 feet by 50 feet Schlitz Audubon Nature Center Garage. Motion carried unanimously.

7. **Plan Commission**
 - a. **Discussion/action on Amended Conditional Use Permit for 877 W Glencoe Place to replace and upgrade equipment on existing cell tower.**

Motion by Trustee Muchin, seconded by Trustee Walny, to approve an Amended Conditional Use Permit for 877 W Glencoe Place to replace and upgrade equipment on existing cell tower. Motion carried unanimously.

8. **Library Board**
 - a. **Discussion/action on the September 2019 Library Report.**

Director Susan Draeger-Anderson stated Youth Services and Adult Services staff started fall programs and Friends of the Library donated \$20,000 - \$30,000 back to the library. Director Draeger-Anderson noted the Library Board approved the agreement to remain in the Milwaukee Federal Library Association.

9. **Community Event Committee**
 - a. **Discussion/Update on 2019 Clean Up day.**

Trustee Zitzer stated the Clean Up Day was successful and stated a special thank you to all 35 volunteers and Village staff who helped make this Clean Up Day run smoothly.

10. **North Shore Fire Department**
 - a. **Discussion/action on Resolution 19-____, a resolution approving the 2020 North Shore Fire Department Fees for Service Schedule.**

Motion by Trustee Muchin, seconded by Trustee Walny, to approve Resolution 19-24, a resolution approving the 2020 North Shore Fire Department Fees for Service Schedule. Motion carried unanimously by roll call vote.

b. Discussion/action on Resolution 19-_____, a resolution in the matter of authorizing an exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

Motion by Trustee Rosenfeld, seconded by Trustee Walny, to approve Resolution 19-25, a resolution approving the matter of authorizing an exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484. Motion carried unanimously by roll call vote.

c. Discussion/action on Resolution 19-_____, a resolution approving a "Single or Multi-Year Capital" budget for remodel of the Shorewood Fire Station in 2020.

President Dickman stated remodel bid came in under budget.

Motion by Trustee Muchin, seconded by Trustee Walny, to approve Resolution 19-26 a resolution approving the "Single or Multi-Year Capital" budget for remodel of the Shorewood Fire Station in 2020. Motion carried unanimously by roll call vote.

d. Discussion/action on Resolution 19-_____, a resolution confirming obligation to contribute to North Shore Fire Department's budget to pay debt service on bonds issued by the Village of Whitefish Bay on behalf of the North Shore Fire Department.

President Dickman stated the Village is required to contribute to their portion according to the agreement.

Motion by Trustee Barth, seconded by Trustee Walny, to approve Resolution 19-27 a resolution confirming obligation to contribute to North Shore Fire Department's budget to pay debt service on bonds issued by the Village of Whitefish Bay on behalf of the North Shore Fire Department. Motion carried unanimously by roll call vote.

11. Community Development Authority-No report.

VI. VILLAGE PRESIDENT'S REPORT-No report.

VII. VILLAGE MANAGER'S REPORT-No report.

VIII. VILLAGE ATTORNEY'S REPORT-No report.

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

None.

X. CORRESPONDENCE

None.

XI. MOTION TO ADJOURN TO CLOSED SESSION

A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement)

Motion by President Dickman, seconded by Trustee Rosenfeld, to adjourn to closed session at 6:40pm pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement). Motion carried unanimously by roll call vote.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee Barth, to reconvene in open session at 6:55pm pursuant to Section 19.85 (2). Motion carried unanimously by roll call vote.

A. Action on items in closed session.

Motion to approve Resolution 2019-____, a resolution to support the renovation of the North Shore Library in its current location and plans to financially support the building project once the North Shore Library Foundation has reached its goal of raising \$1,000,000 for the project.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Library Services Agreement, Motion carried unanimously by roll call vote.

XIII. ADJOURNMENT

Motion by President Dickman, seconded by Trustee DeGraff, to adjourn the meeting at 6:58pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director