



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
November 21, 2019
Village Board Room, 6:00pm

BOARD OF TRUSTEES AGENDA

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

- A.** Public Hearing on Proposed 2020 Annual Budget and establishing the 2019 Tax Levy for Operating the Government and Administration of the Village of Bayside.
1. Public Discussion
 2. Board Discussion

IV. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, October 17, 2019.
2. Summary of Claims for October 5, 2019 through November 8, 2019 in the amount of \$186,343.33.
3. Application for agent change for Otto's Bayside, which has been approved by the Police Department.

V. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

VI. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Discussion/presentation on myBlue Trading Card Program.
- b. Discussion/acceptance of the Certificate of Compliance from the Wisconsin Law Enforcement Accreditation Group, Inc.
- c. Discussion/action on Resolution 19-____, a Resolution approving the adoption of a Comprehensive Emergency Management Plan.

- d. Discussion/action on the October 2019 Police Department Report.
- e. Discussion/action on the October 2019 Communication Center Report.

2. Public Works Committee

- a. Discussion/presentation on Sweetwater Stormwater Champion Award.
- b. Discussion/action on Private Property Infiltration and Inflow Reduction Agreement.
- c. Discussion/action on the October 2019 Department of Public Works Report.
- d. Discussion/action on engineering services agreement for Lake Drive Storm Sewer Project.
- e. Discussion/update on 2019 Capital Projects.

3. Finance and Administration Committee

- a. Discussion/presentation of International City/County Management Association Certificate of Performance Measurement Certificate of Excellence.
- b. Discussion/action on the October 2019 Administrative Services Report.
- c. Discussion/action on the October 2019 Financial Statement and Investment Report.
- d. Discussion/action on the Fourth Amendment to Schlitz Audubon Nature Center Agreement.
- e. Discussion/action on Resolution 19-_____, a resolution amending Resolution 19-21 revising the fee schedule as referenced by the Village of Bayside Municipal Code.
- f. Discussion/action on Resolution 19-_____, a resolution adopting the 2020 annual budget and establishing the 2019 tax levy.
- g. Discussion/action on Resolution 19-_____, a resolution adopting the 2020 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.
- h. Discussion/action on Resolution 19-_____, a resolution adopting the 2020 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.
- i. Discussion/action on 2020 Village Financial Policies.

- j. Discussion/action on 2020 Village goals, performance measure, and fiscal analysis.
- k. Discussion/action on 2020-2026 Capital Improvement Program.
- l. Discussion/action on change of municipal property and liability insurance coverage to Cities and Villages Mutual Insurance Company.
- m. Discussion/action on Ordinance 19-____, an Ordinance to amend Section 29 of the Municipal Code with regard to the establishment of the North Shore Municipal Court as Court for the Village.
- n. Discussion/action on service agreement with Village of Shorewood for Information Technology Services.

4. **Intergovernmental Cooperation Council** – No report.

5. **Board of Zoning Appeals** – No report.

6. **Architectural Review Committee**-No report.

7. **Plan Commission** – No report.

8. **Library Board**

- a. Discussion/action on the October 2019 Library Report.

9. **Community Event Committee**- No report.

10. **North Shore Fire Department** – No report.

11. **Community Development Authority**-No report.

VI. **VILLAGE PRESIDENT'S REPORT**

VII. **VILLAGE MANAGER'S REPORT**

VIII. **VILLAGE ATTORNEY'S REPORT**

IX. **MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

X. **CORRESPONDENCE**

XI. **MOTION TO ADJOURN TO CLOSED SESSION**

- A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement)

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A.** Action on items in closed session.

XIII. ADJOURNMENT

Lynn Galyardt, Administrative Services Director

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
November 21, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA NOTES**

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING

A. **Public Hearing on Proposed 2020 Annual Budget and establishing the 2019 Tax Levy for Operating the Government and Administration of the Village of Bayside.**

1. **Public Discussion**
2. **Board Discussion**

IV. CONSENT AGENDA

A. Approval of:

1. **Board of Trustees meeting minutes, October 17, 2019.**
2. **Summary of Claims for October 5, 2019 through November 8, 2019 in the amount of \$186,343.33.**
3. **Application for agent change for Otto's Bayside, which has been approved by the Police Department.**

Approval is recommended.

V. CITIZENS AND DELEGATIONS

VI. BUSINESS AGENDA

A. **COMMITTEE AND COMMISSION REPORTS**

1. **Public Safety Committee**

a. **Discussion/presentation on myBlue Trading Card Program.**

The simple goal of the program is to enhance the communication and trust placed in the police officers by Bayside families and their children. Every police officer will receive packets of assorted trading cards featuring pictures and biographies. Bayside resident Dave Sobelman, owner of Sobelman's Pub, and Amanda Landowski of Minuteman Press are major contributors to the program. Nothing Bundt Cakes, Baskin Robbins, Lou Malnati's Pizza, and Marriott Courtyard of Brown Deer are prize sponsors. **Approval is recommended.**

b. **Discussion/acceptance of the Certificate of Compliance from the Wisconsin Law Enforcement Accreditation Group, Inc.**

Included in the packet is the Wisconsin Law Enforcement Accreditation Group, Inc. Certificate of Compliance awarded to the Bayside Communications Center. The BCC has fully demonstrated its voluntary commitment to the law enforcement agencies it serves and has exemplified the best professional practices. **Approval is recommended.**

c. Discussion/action on Resolution 19-____, a Resolution approving the adoption of a Comprehensive Emergency Management Plan.

This resolution would adopt a Comprehensive Emergency Management Plan for the municipalities of the North Shore. The plan sets strategy and doctrine for how the whole community builds, sustains, and delivers the response core capabilities identified in the National Preparedness Goal. **Approval is recommended.**

d. Discussion/action on the October 2019 Police Department Report.

Included in the packet is the October 2019 Police Department report. Of significant note, Lieutenants are preparing for their new shift assignments by assembling a "duties transfer list" that will be exchanged at the end of the year. The Police Department received a second Wisconsin Department of Transportation (DOT) Equipment grant of \$4,000. **Approval is recommended.**

e. Discussion/action on the October 2019 Communication Center Report.

Included in the packet is the October 2019 Communications Center report. Of significant note, supervisory staff completed performance appraisals for 2019, as well as review of progress on 2019 SMART goals. **Approval is recommended.**

2. Public Works Committee

a. Discussion/presentation on Sweetwater Stormwater Champion Award.

Sweet Water recognizes individuals, communities, and organizations that have made significant efforts in securing healthy and sustainable water resources in the Greater Milwaukee watersheds. The Village of Bayside has been awarded the Watershed Champion award. **Approval is recommended.**

b. Discussion/action on Private Property Infiltration and Inflow Reduction Agreement.

Included in the packet is the Private Property Infiltration and Inflow Reduction Agreement between the Village of Bayside and the Milwaukee Metropolitan Sewerage District. The scope of work included in the agreement includes investigation of the condition of several laterals in the Village, provide design for the private lateral determined for rehabilitation/repair, and rehabilitate laterals of those property owners. **Approval is recommended.**

c. Discussion/action on the October 2019 Department of Public Works Report.

Included in the packet is the October 2019 Public Works Department report. Of significant note, crews have continued tagging properties for contaminated recycling. Last week, 55 properties were tagged for contamination on the North route compared 91 properties when we started. On the most recent collection of the south route, 65 properties were tagged compared to 87 when we started. **Approval is recommended.**

d. Discussion/action on engineering services agreement for Lake Drive Storm Sewer Project.

Included in the packet is the engineering services agreement for the Lake Drive Storm Sewer Project from Kapur & Associates, Inc. The agreement includes final plan, specifications, project manual, and bidding including a final design drawing plan set. Construction management and inspection will include pre-construction meetings and coordination with residents. The total fees for the services will be a lump sum of \$3,950 and time/materials not to exceed \$9,670. **Approval is recommended.**

e. Discussion/update on 2019 Capital Projects.

Road construction and stormwater management project

Ditching and culvert work has been completed on Meadowlark and Tennyson. DPW crew have completed constructing the three primary bioretention facilities on private property as well as along the right-of-way on both sides of Tennyson. Overall, nearly 650 cubic yards of fill was removed for the creation of the bioretention facilities. During excavation, DPW did find a failed underground stormwater conveyance system on Tennyson. Portions of the underground system north towards Manor Circle on Tennyson were removed or abandoned while the portion of the system towards Hermitage was refurbished. Road reconstruction has been completed. Final restoration is yet to be complete pending weather.

Bay Point/Hermitage Lift Station Upgrades

This project involves the replacement of both the Bay Point and Hermitage lift stations as approved by the Village Board. Engineering with detailed plans being developed, and siting of location for the upgraded facilities is completed. The related private property inflow and infiltration study is completed. Staff has begun lists of impacted property owners. We anticipate final plans and recommendations from the Village Engineer will be forthcoming later this year with anticipated work in 2020.

Facility HVAC

The HVAC Renovation project is underway. Demolition of the boilers is complete, and the work crews will be at Village Hall regularly for the next few months.

3. Finance and Administration Committee

a. Discussion/presentation of International City/County Management Association Certificate of Performance Measurement Certificate of Excellence.

ICMA awards certificates each year to recognize programs that instill a culture of performance management, pursue comparative analysis and data-informed decision-making, and promote transparency. The Certificate of Excellence is the highest level of recognition. The Village of Bayside is one of 27 local governments to receive this level of award. **Approval is recommended.**

b. Discussion/action on the October 2019 Administrative Services Report.

Included in the packet is the October 2019 Administrative Services report. Of significant note, the 2020 proposed budget document was completed and distributed. Also, preparation for the 2020 Election has begun. The Badger Book pollbook equipment is being updated and

maintenance is being completed on the voting machines. **Approval is recommended.**

c. Discussion/action on the October 2019 Financial Statement and Investment Report.

Included in the packet is the October 2019 Financial Statement and Investment Report. **Approval is recommended.**

d. Discussion/action on the Fourth Amendment to Schlitz Audubon Nature Center Agreement.

Included in the packet is the Fourth Amendment to the Schlitz Audubon Nature Center Agreement. The new facilities include a welcome booth located on the main entrance road to the Center and a cold storage garage located in the vicinity of the Raptor house and existing garage and maintenance bays. **Approval is recommended.**

e. Discussion/action on Resolution 19-____, a resolution amending Resolution 19-21 revising the fee schedule as referenced by the Village of Bayside Municipal Code.

This resolution would adopt the proposed fee schedule for 2020. The fees must be reviewed to ensure cost effectiveness. Fees that would be increasing include garbage cart purchase and rental, up-the-drive garbage and recycling collection service, false alarm penalties, among others. **Approval is recommended.**

f. Discussion/action on Resolution 19-____, a resolution adopting the 2020 annual budget and establishing the 2019 tax levy.

This resolution would adopt the proposed 2020 Budget and set the tax levy to be \$4,604,840. This item was reviewed and recommended by the Finance and Administration, Department of Public Works, and Public Safety Committee at its budget workshop on November 19. **Approval is recommended.**

g. Discussion/action on Resolution 19-____, a resolution adopting the 2020 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates.

The resolution would adopt the proposed 2020 Sanitary Sewer Enterprise Budget and set the 2020 Residential Sewer User Fee to be \$490 and the 2020 Commercial Sewer Rate to be \$4.18 per 1,000 gallons used. This item was reviewed and recommended by the Finance and Administration, Department of Public Works, and Public Safety Committee at its budget workshop on November 19. **Approval is recommended.**

h. Discussion/action on Resolution 19-____, a resolution adopting the 2020 stormwater revenue fund budget and establishing the Equivalent Runoff Unit rate.

The resolution would adopt the proposed 2020 Stormwater Budget and set the 2020 Annual Stormwater Equivalent Runoff Unit fee at \$238. The item was review and recommended by the Finance and Administration, Department of Public Works, and Public Safety Committee at its budget workshop on November 19. **Approval is recommended.**

i. Discussion/action on 2020 Village Financial Policies.

Included in the packet is a track changes version of the Village Financial Policies. The Village Financial Policies provide guidance for department operations. The primary change being proposed within the update would change the general fund balance threshold to between 25% and 30% of budgeted general fund appropriations from not less than 25%. This item was reviewed and recommended by the Finance and Administration, Department of Public Works, and Public Safety Committee at its budget workshop on November 19. **Approval is recommended.**

j. Discussion/action on 2020 Village goals, performance measure, and fiscal analysis.

The Village has established four strategic values, four goals within each value, and twelve objectives within each goal. This method of goal development links the budget allocation within each strategic value to achieve the outcomes the community expects. **Approval is recommended.**

k. Discussion/action on 2020-2026 Capital Improvement Program.

The proposed 2020-2026 Capital Improvement Program includes capital projects the Village plans to complete such as the continuation of resurfacing roads, new equipment for various departments, and vehicles for increased efficiency. **Approval is recommended.**

l. Discussion/action on change of municipal property and liability insurance coverage to Cities and Villages Mutual Insurance Company.

The North Shore communities have been engaged in discussion with Cities and Village Mutual Insurance Company (CVMIC) regarding insurance services. CVMIC is mutually owned by approximately 50 municipalities. Whitefish Bay, Shorewood, and Glendale have all been long term members. CVMIC has decided to selectively expand, with the North Shore being a focus. We have received proposals from CVMIC and our current provider, the League of Municipalities (LWM). CVMIC proposal is very competitive, with price being lower, enhanced services particularly supplemental services such as training/customer service/risk management/technology, and very similar if not greater coverages.

m. Discussion/action on Ordinance 19-____, an Ordinance to amend Section 29 of the Municipal Code with regard to the establishment of the North Shore Municipal Court as Court for the Village.

The Municipal Court is designated as the North Shore Municipal Court, consisting of and serving the City of Glendale, the Village of Brown Deer, and the Village of Bayside, presided over by a Municipal Judge. The Court Administrative Committee shall be comprised of one representative of each Member Municipality and shall have general control over the operation of the Municipal Court. **Approval is recommended.**

n. Discussion/action on service agreement with Village of Shorewood for Information Technology Services.

The Village of Shorewood staff have informed the Village of Bayside that we are the

recommended alternative to provide IT services to Shorewood beginning January 1, 2020. This would be a 3-year contract worth approximately \$125,000. The Shorewood Village Board will consider the agreement this month. **Approval is recommended.**

4. Intergovernmental Cooperation Council – **No report.**
5. Board of Zoning Appeals – **No report.**
6. Architectural Review Committee – **No report.**
7. Plan Commission – **No report.**
8. Library Board

a. Discussion/action on the October 2019 Library Report.

Included in the packet is the October 2019 North Shore Library report. Of significant note, a new Head of Adult Services was interviewed and hired. Staff attended the annual Wisconsin Library Association Conference where the Library was presented with the Innovative Programming Award for our Memory Connection Center and the Programming offered for caregivers of those suffering with dementia. **Approval is recommended.**

9. Community Event Committee – **No report.**
10. North Shore Fire Department – **No report.**
11. Community Development Authority – **No report.**

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A.** Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement)

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A.** Action on items in closed session.

XIII. ADJOURNMENT

Lynn Galyardt, Administrative Services Director

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)

Notice is hereby given that the Village Board will hold a Public Hearing on the Proposed 2020 Budget at the Village Hall, 9075 N Regent Road at 6:00pm, November 21, 2019. All interested parties are invited to attend and participate in discussion. The proposed budget is available for inspection at Village Hall, 9075 N Regent Road from 7:30am to 4:00pm Monday through Friday. The following is the proposed 2020 Budget:

Revenues	Actual 2018	Budget 2019	Amended 2019	Estimated 2019	Budget 2020	% Change 19/20
General Fund	3,775,676	4,270,296	4,270,296	4,432,498	4,384,768	2.7%
Sewer	921,468	949,050	949,050	913,848	1,086,368	14.5%
Stormwater	1,040,343	527,522	527,522	546,570	543,965	3.1%
Public Safety Communications	2,352,323	2,361,618	2,361,618	2,411,809	2,612,851	10.6%
Consolidated Services	1,065,398	-	-	-	-	0.0%
Long Term Financial	1,281,181	1,085,148	1,085,148	1,085,148	1,105,144	1.8%
Capital Improvements	1,605,253	591,329	624,358	610,748	563,885	-9.7%
Total	\$ 12,041,643	\$ 9,784,962	\$ 9,817,991	\$ 10,000,620	\$10,296,980	

Expenditures	Actual 2018	Budget 2019	Amended 2019	Estimated 2019	Budget 2020	% Change 19/20
General Fund	3,607,823	4,270,196	4,523,288	4,384,880	4,384,768	-3.1%
Sewer	923,750	1,182,930	1,241,658	1,251,501	1,571,048	26.5%
Stormwater	912,953	529,887	527,522	532,091	543,965	3.1%
Public Safety Communications	2,347,413	2,394,003	2,394,003	2,291,060	2,612,851	9.1%
Consolidated Services	1,052,838	-	-	-	-	0.0%
Long Term Financial	1,290,362	1,085,149	1,085,149	1,085,150	1,036,780	-4.5%
Capital Improvements	497,374	843,849	1,118,516	1,322,578	647,069	-42.1%
Total	\$10,632,512	\$10,306,013	\$10,890,135	\$10,867,260	\$10,796,481	-0.9%
Revenues - Expenditures	\$1,409,131	-\$521,051.39	-\$1,072,144	-\$866,640	-\$499,501	

General Fund Revenues	Actual 2018	Budget 2019	Amended 2019	Estimated 2019	Budget 2020	% Change 19/20
Taxes	2,474,504	3,159,767	3,159,767	3,160,763	3,242,588	2.6%
State Aids	604,764	600,467	600,467	583,718	600,894	0.1%
Intergovernmental	147,920	99,697	99,697	103,277	101,551	1.9%
Inspection	86,151	54,580	54,580	83,500	67,000	22.8%
License and Permits	31,321	16,470	16,470	32,675	23,960	45.5%
Service Fees	161,714	166,255	166,255	191,599	165,275	-0.6%
Interest/Misc	269,301	173,060	173,060	276,966	183,500	6.0%
Total	\$3,775,676	\$4,270,296	\$4,270,296	\$4,432,498	\$4,384,768	

General Fund Expenditures	Actual 2018	Budget 2019	Amended 2019	Estimated 2019	Budget 2020	% Change 19/20
General Government	421,584	425,080	658,580	653,077	446,552	-32.2%
Public Safety	1,780,371	1,685,879	1,689,176	1,567,360	1,700,149	0.6%
Health Department	-	28,083	28,083	28,083	28,645	2.0%
Library	-	155,663	155,663	155,663	177,555	14.1%
Fire Department	-	832,645	832,645	832,645	853,689	2.5%
Public Works	803,189	835,697	835,696	832,884	870,908	4.2%
Recreation and Leisure	7,413	7,848	7,848	7,848	7,348	-6.4%
Building Inspections	67,797	63,650	63,650	63,650	55,750	-12.4%
Insurance	107,283	174,649	154,649	124,649	175,556	13.5%
Legal Fees	60,740	61,003	61,003	60,503	68,616	12.5%
Other Uses	359,447	-	36,296	36,296	-	-100.0%
Total	\$3,607,823	\$4,270,196	\$4,523,288	\$4,362,657	\$4,384,768	-3.1%

Tax Levy	2018	2019	2020
General Fund	2,419,137	3,105,389	3,184,461
Public Safety Communications	281,484	286,523	292,175
Health Department	27,697	-	-
Library	174,149	-	-
Fire Department	842,575	-	-
Long Term Financial	737,894	761,415	792,089
Capital Improvements	20,777	379,620	336,115
Total	\$4,503,713	\$4,532,947	\$4,604,840

Assessed Valuation	2017	2018	2019
Milwaukee County	606,646,700	623,588,000	635,053,650
Ozaukee County	25,457,500	25,683,700	27,005,400
Assessed Valuation	632,104,200	649,271,700	662,059,050
Property Tax Mill Rate	\$7.12	\$6.98	\$6.96

Net New Construction	2018	2019	2020
Percentage increase	0.232%	0.281%	0.232%
Increase allowed	\$10,331	\$12,655	\$10,516
Less Personal Property Aid	-	-\$1,738	-\$1,738
NSFD Joint Fire Dept Adjustment	\$19,371	\$18,376	\$21,449
Debt Service Allowable	\$28,666	\$20,942	\$50,913



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting Minutes
October 17, 2019

I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Mike Barth
Daniel Muchin
Robb DeGraff
Dan Rosenfeld
Eido Walny
Margaret Zitzer

Public Works Committee Member: JoAnn Lutz

Also Present: Village Manager Andy Pederson
Assistant Village Manager La'Neka Horton
Police Chief Doug Larsson
Administrative Services Director Lynn Galyardt
Communications Center Director Liane Scharnott
Village Attorney Chris Jaekels
Library Director Susan Draeger-Anderson
There were thirty-two people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustees meeting minutes, September 26, 2019.
2. Summary of Claims for September 14, 2019 through October 4, 2019 in the amount of \$533,224.73.
3. Application for issuance of operator's license request for Grant Hagen, Otto's Bayside, which has been approved by the Police Department.
4. Wisconsin Elections Commission Election Security Subgrant.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the Board of Trustees meeting minutes, September 26, 2019; Summary of Claims for September 14, 2019 through October 4, 2019 in the amount of \$533,224.73; Application for issuance of operator's license request for Grant Hagen, Otto's Bayside, which has been approved by the Police Department; Wisconsin Elections Commission Election Security Subgrant. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken.

Trustee Barth questioned if french drains can be used. Manager Pederson stated they are looking at different ideas.

Trustee Zitzer questioned the progress of the Adopt-a-Tree program. Manager Pederson stated 130 trees will be planted between now and next week Tuesday, October 22, 2019.

Trustee Rosenfeld questioned what the salt prices are this year are. Manger Pederson stated salt prices are up six percent.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the September 2019 Department of Public Works Report. Motion carried unanimously.

- b. Discussion/action on Kapur and Associates Engineering Agreement for Design and Construction Management for 2020 Sanitary Sewer Rehabilitation**
- c. Discussion/action on Kapur and Associates Engineering Agreement for 2020 Street Improvement Program**

Manager Pederson stated these two agreements are for Construction Management for 2020 Sanitary Sewer Rehabilitation which includes rehabilitation of the sanitary sewer lining on public mains and the second agreement with Kapur and Associates for 2020 street improvement is for engineering services that include design and construction management for E. Bay Point, N. Lake Drive, E. Fairy Chasm, Manor Circle and approximately 30 driveway approaches.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Kapur and Associates Engineering Agreement for Design and Construction Management for 2020 Sanitary Sewer Rehabilitation and Kapur and Associates Engineering Agreement for 2020 Street Improvement Program. Motion carried unanimously.

d. Discussion/update on 2019 Capital Projects.

Manager Pederson stated ditching and culvert work is complete on Meadowlark and Tennyson, noting Department of Public Work crew completed the bioretention facilities on private property as well as along the right-of-way on both sides of Tennyson.

Manager Pederson stated road reconstruction has been started and weather dependent, should be completed the coming week of October 21, 2019, with paving secondary.

Manager Pederson stated HVAC is on schedule.

Manager Pederson noted Bay Point and Hermitage lift stations may need easement on private property with some residents wanting the lift station on public land.

e. Discussion/update on Village tree inventory.

Manager Pederson stated Village staff identified 202 public trees to be cut down noting courtesy letters informing residents that trees in or around their property will need to be addressed.

Manager Pederson stated staff continues to work with private contractors to solicit a bulk bid for tree removal.

4. **Intergovernmental Cooperation Council** – No report.
5. **Board of Zoning Appeals** – No report.
6. **Architectural Review Committee**
 - a. **Discussion/action on Schlitz Audubon Nature Center Garage-72 feet by 50 feet.**

Manger Pederson stated the Architectural Review Committee recommended approval for the Schlitz Audubon Nature Center garage noting the development agreement requires the approval of the Board.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the 72 feet by 50 feet Schlitz Audubon Nature Center Garage. Motion carried unanimously.

7. **Plan Commission**
 - a. **Discussion/action on Amended Conditional Use Permit for 877 W Glencoe Place to replace and upgrade equipment on existing cell tower.**

Motion by Trustee Muchin, seconded by Trustee Walny, to approve an Amended Conditional Use Permit for 877 W Glencoe Place to replace and upgrade equipment on existing cell tower. Motion carried unanimously.

8. **Library Board**
 - a. **Discussion/action on the September 2019 Library Report.**

Director Susan Draeger-Anderson stated Youth Services and Adult Services staff started fall programs and Friends of the Library donated \$20,000 - \$30,000 back to the library. Director Draeger-Anderson noted the Library Board approved the agreement to remain in the Milwaukee Federal Library Association.

9. **Community Event Committee**
 - a. **Discussion/Update on 2019 Clean Up day.**

Trustee Zitzer stated the Clean Up Day was successful and stated a special thank you to all 35 volunteers and Village staff who helped make this Clean Up Day run smoothly.

10. **North Shore Fire Department**
 - a. **Discussion/action on Resolution 19-____, a resolution approving the 2020 North Shore Fire Department Fees for Service Schedule.**

Motion by Trustee Muchin, seconded by Trustee Walny, to approve Resolution 19-24, a resolution approving the 2020 North Shore Fire Department Fees for Service Schedule. Motion carried unanimously by roll call vote.

A. Pursuant to Section 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement)

Motion by President Dickman, seconded by Trustee Rosenfeld, to adjourn to closed session at 6:40pm pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons allow a Closed Session, (Library Services Agreement). Motion carried unanimously by roll call vote.

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

Motion by President Dickman, seconded by Trustee Barth, to reconvene in open session at 6:55pm pursuant to Section 19.85 (2). Motion carried unanimously by roll call vote.

A. Action on items in closed session.

Motion to approve Resolution 2019-____, a resolution to support the renovation of the North Shore Library in its current location and plans to financially support the building project once the North Shore Library Foundation has reached its goal of raising \$1,000,000 for the project.

Motion by Trustee Barth, seconded by Trustee Zitzer, to approve the Library Services Agreement, Motion carried unanimously by roll call vote.

XIII. ADJOURNMENT

Motion by President Dickman, seconded by Trustee DeGraff, to adjourn the meeting at 6:58pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Administrative Services Director

SUMMARY OF CLAIMS

October 5, 2019 through November 1, 2019

October 22, 2019	\$168,177.08
November 1, 2019	\$18,166.25
 TOTAL	 \$186,343.33

Report Criteria:

Report type: Summary

Check Detail.Amount = {>}0

Check Issue Date	Check Number	Payee	Amount
11/01/2019	35548	BIRCHLINE PLANNING LLC	2,287.92
11/01/2019	35549	BOND TRUST SERVICES	400.00
11/01/2019	35550	DAVIS & KUELTHAU S.C.	2,082.85
11/01/2019	35551	RACE DAY EVENTS LLC	952.50
11/01/2019	35552	STUDEBAKER NURSERIES	10,074.25
11/01/2019	35553	MILW COUNTY TREAS-MUNIC COUR	480.00
11/01/2019	35554	STATE OF WISCONSIN COURT	1,838.30
11/01/2019	999996903	BATTERIES PLUS BULBS	50.43
Grand Totals:			18,166.25

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
10/18/2019	35508	AMAZON/SYNCB	1,215.07
10/18/2019	35509	ARLINGTON COMPUTER PRODUCTS	18,071.28
10/18/2019	35510	AT&T	1,478.83
10/18/2019	35511	BAKER TILLY VIRCHOW KRAUSE LLP	1,250.00
10/18/2019	35512	BAYCOM c/o OwnersEdge Inc	228.75
10/18/2019	35513	BROWN DEER POLICE DEPARTMENT	313.00
10/18/2019	35514	CITY OF MEQUON	1,011.48
10/18/2019	35515	CTS Group	89,765.00
10/18/2019	35516	DIVERSIFIED BENEFIT SERVICES	95.00
10/18/2019	35517	EGGERS IMPRINTS	30.00
10/18/2019	35518	FRANK GILLITZER ELECTRIC CO	166.52
10/18/2019	35519	HERBST OIL	5,409.68
10/18/2019	35520	HOLLOWAY, CHUCKSON	100.00
10/18/2019	35521	HUMPHREY SERVICE PARTS INC	55.32
10/18/2019	35522	KAPUR & ASSOCIATES	4,084.00
10/18/2019	35523	KLIESMET, CHRISTOPHER	500.00
10/18/2019	35524	LANNON STONE PRODUCTS	16,655.23
10/18/2019	35525	MATHESON TRI-GAS INC DEPT 3028	50.35
10/21/2019	35526	MILW COUNTY TREAS-MUNIC COUR	.00
10/18/2019	35527	MUNICIPAL CODE CORPORATION	1,462.00
10/18/2019	35528	NORTH SHORE HEALTH DEPARTMEN	7,020.75
10/18/2019	35529	PTM DOCUMENT SYSTEMS	66.51
10/18/2019	35530	RONALD MCDONALD HOUSE CHA	573.95
10/18/2019	35531	SAFEBUILT IIC	4,462.10
10/18/2019	35532	SECURIAN FINANCIAL GROUP	614.44
10/18/2019	35533	STATE OF WISCONSIN COURT	1,255.25
10/18/2019	35534	UNEMPLOYMENT INSURANCE	158.07
10/18/2019	35535	VILLAGE OF FOX POINT	5,390.63
10/18/2019	35536	VILLAGE OF RIVER HILLS	3,267.20
10/18/2019	35537	WESTERN CULVERT & SUPPLY	170.60
10/18/2019	35538	WI DEPT OF JUSTICE - TIME	2,154.00
10/18/2019	35539	ROSENFELD, DANIEL	35.00
10/18/2019	35540	MILW COUNTY TREAS-MUNIC COUR	370.00
10/18/2019	999996873	CARTER, JULIE	697.07
Grand Totals:			168,177.08



Wisconsin Law Enforcement Accreditation Group, Inc.

Challenging Wisconsin's Law Enforcement Agencies to Achieve Excellence

Be it hereby known that the

BAYSIDE COMMUNICATIONS

Has fully demonstrated its voluntary commitment to the law enforcement agencies it serves by compliance with WILEAG Chapter 9 standards deemed essential to the following departments and their mission of providing public safety to their communities;

And has exemplified the best professional practices in the conduct of its responsibilities and therefore;

Is hereby, upon the recommendation of the members of the Governing Board of the Wisconsin Law Enforcement Accreditation Group; awarded this

Certificate of Compliance

Effective the 30th day of September, 2019

And is recognized as a Wisconsin accredited Communication Center
For a period of three years

A handwritten signature in black ink, appearing to read "Mark Ferguson".

Mark Ferguson
President, WILEAG

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO. 19- _____

**Resolution Approving the Adoption of a
Comprehensive Emergency Management Plan**

WHEREAS, the United States of America Government has identified a National Preparedness Goal of “A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that post the greatest risk”.

WHEREAS, the United States of America’s Federal Emergency Management Agency has published the National Response Framework, a document that sets strategy and doctrine for how the whole community builds, sustains, and delivers the response core capabilities identified in the National Preparedness Goal in an integrated manner with other mission areas.

WHEREAS, the National Response Framework is built upon the premise that incidents are typically managed at the lowest jurisdictional level thereby often requiring the action of local municipal government.

WHEREAS, the State of Wisconsin Statute 323.14 requires governing bodies of each city, village or town of the State of Wisconsin to develop and adopt an emergency management plan and program that is compatible with the state plan of emergency management.

WHEREAS, the City of Glendale and Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood and Whitefish Bay make-up Zone A, a geographic region, as part of the Milwaukee County Comprehensive Emergency Management Plan and provide many joint services and cooperate daily on provision of other services.

WHEREAS, a Comprehensive Emergency Management Plan, meeting requirements of Wisconsin Statutes 323.14 for the seven municipalities has been developed to assist in ensuring a coordinated response to emergencies.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Bayside that the Village of Bayside hereby adopt the Comprehensive Emergency Management Plan for The Municipalities of the North Shore as its municipal emergency management plan.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside, this _____ day of November, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

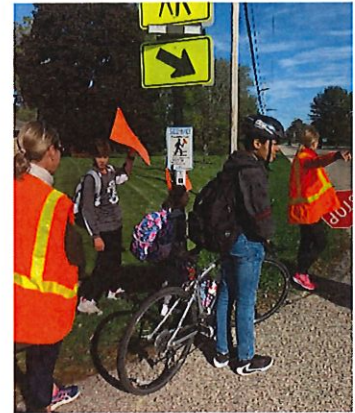
Attest

Lynn A. Galyardt, Administrative Services
Director/Clerk/Treasurer

Police Department October 2019 Report

Highlights / Accomplishments

- Highpoints – Lieutenants are preparing for their new shift assignments by assembling a “duties transfer list” that will be exchanged at the end of the year. Officers have also picked their new shifts for 2020. Police administration is preparing its personnel for the new Bayside Municipal Court in Glendale. The first court date will be January 13, 2020. The Department is sending an automated weekly journal of calls for service to any media outlet that requests it; it is also sending it to the Village Manager.
- Police Training – Lieutenant Picciolo completed week two of a three-week leadership series; the final North Shore In-Service for 2019 concluded, allowing all officers to meet minimum requirements. Training also included a mandatory firearms training day, and preparatory workshops for the coming DNC.
- Community Interaction – Officer Bowe and Chief Larsson joined Fox Point Police Department in the Coffee with a Cop program at Starbucks on October 2nd. Turnout was moderate. Coffee with a Cop is a national good-will event that connects police to their community. The annual “Ped N Pedal” Event at Bayside Middle School was held on October 3. Chief Larsson, Lieutenants Miller and Fuller along with Officers Bowe, Janssen Santarelli and Metanova assisted. The Lakefront Marathon traversed through the Village on Sunday, October 6. Officer Janssen, Officer Kleebe, Officer Dills, and Lieutenant Miller assisted with traffic control. There were no incidents.
- By the Numbers – Police Officers patrolled 9488 miles in September, an average of 53 miles per officer each per shift. The Municipal Court Clerk reports \$117, 425.00 in fines have been assessed by the judge since January 1; of that, \$55,964.00 has been paid. The Police Department received a second Wisconsin Department of Transportation (DOT) Equipment grant of \$4000.00.
- The family of Retired Officer Michael Groh thanked all the people who attended his funeral on October 5th. Approximately 250 people came to celebrate the life of Michael.



Teachers monitor traffic during Ped n' Pedal

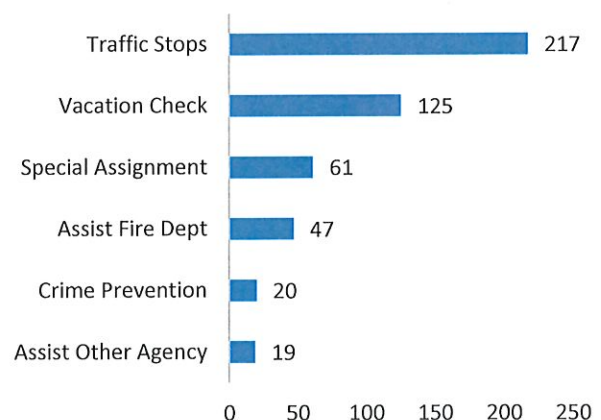
myBlue

- Sector Eight Officer Kadulski responded to a house in her sector for a subject who had fainted. When she the resident greeted her by name. The resident was reassured since the officer was a familiar face.
- 65% of the Village has been covered by sector officers in personal visits to homes.

Month Ahead

- Police Department Annual Meeting to discuss the new performance appraisal system
- Budget, SMART goals, and objectives discussions to be conducted with staff
- Evaluations and Problematic Employee Workshop for Managers
- myBlue Trading Card Program for children commences

Top Five Police Activities and Traffic Enforcement



Communications Center October 2019 Report

Highlights/Accomplishments:

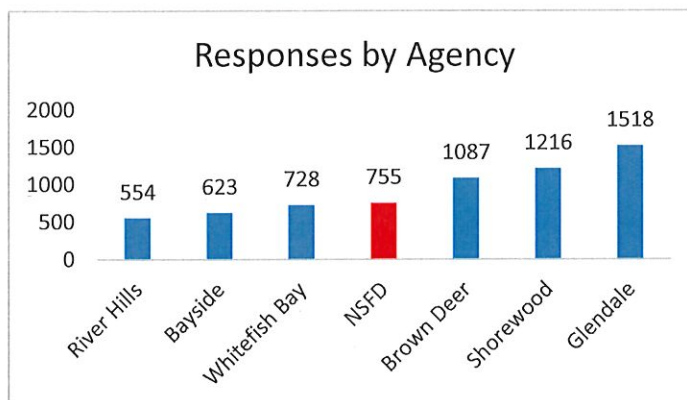
- Training Coordinator Krantz is working with staff to ensure training hours are met as we close out 2019. All dispatchers are required to have 24 hours of training, supervisors need 48.
- Dispatchers have completed 2020 vacation picks, which is currently being approved and placed on the schedule.
- Supervisory staff are currently completed performance appraisals for 2019, as well as review of progress on 2019 SMART goals.
- Supervisors attended a training session on how to conduct performance appraisals in preparation for the roll out of the new performance appraisal process to staff at November meetings.
- Call of the month was a report of a rooster crowing in Glendale near Lexington and Mohawk. Officers responded and were unable to locate the rooster.

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	27 seconds
Dispatch Call Review	Call Reviews	In progress
Department Accreditation	Departments	100%

Call Type	Month	2019 YTD	2018 YTD	YTD Change
911	2,071	21,650	21,481	+.8%
Non-Emergency	8,625	70,444	70,066	+.5%
Outbound	2,055	18,503	16,695	+10.8%
Total	10,696	92,094	91,547	+.6%

Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. 911 hang up
4. Suspicious Activity
5. Advanced Life Support



Priorities for Next Month:

- Training Coordinator Krantz /Director Scharnott will be attending a meeting with North Shore agencies regarding drug overdoses in the communities.
- 911 Sub Committee meets in Bayside on November 19th
- IT Staff will be completing Pro Phoenix server migration on November 21st from 5am-6am
- BCC staff will be attending meetings on the new performance appraisal process that begins in 2020.



Dispatcher Bamberg

DRAFT

Funding Agreement

Private Property Infiltration and Inflow Reduction Agreement

This Agreement is made between the Milwaukee Metropolitan Sewerage District (District) with its principal place of business at 260 West Seeboth Street, Milwaukee, Wisconsin 53204-1446 and the Village of Bayside (Municipality), with its municipal offices at 9075 N. Regent Road, Bayside, Wisconsin 53217.

WHEREAS, Wisconsin law, through Section 66.0301 Stats., authorizes any municipality to enter into an intergovernmental cooperation agreement with another municipality for the furnishing of services; and

WHEREAS, the District is responsible for collecting and treating wastewater from the Municipality's locally owned collection system; and

WHEREAS, the Municipality's sewers collect wastewater from lateral sewers located on private property and owned by private property owners; and

WHEREAS, during wet weather events stormwater enters lateral sewers through defective pipes and leaky joints and connections ("infiltration") and stormwater also enters lateral sewers from foundation drains, improper connections and other sources ("inflow"); infiltration and inflow increases the amount of wastewater that the District must collect and treat; and

WHEREAS, during wet weather events infiltration and inflow ("I/I") into privately owned sewers contributes to the risk of sewer overflows; and

WHEREAS, the District wishes to fund measures to reduce I/I from private property.

Now, therefore, for the consideration of the mutual promises made by the parties to this Agreement, the parties agree as follows:

1. Date of Agreement

This Agreement becomes effective immediately upon signature by both parties and shall end when the Municipality receives final payment from the District; or when this Agreement is otherwise terminated as set forth herein.

2. District Funding

The District shall reimburse the Municipality for \$165,000 in costs for the private property I/I control work described in Attachment A ("the Work"). The District funding shall be provided as quarterly progress payments for reimbursement of work. Beyond the financial support for the Work, the District shall have no involvement in ownership, construction, maintenance or operation of the Work. The Municipality shall identify the District as a funder in informational literature and signage.

3. Procedure for Payment

Upon completion of the Work, the Municipality shall submit the required Deliverables identified in Attachment A. Together with the Deliverables, the Municipality shall submit an invoice to the District for the amount to be reimbursed. The invoice should include a documentation of all costs to be reimbursed. Invoices from consultants shall provide the hourly billing rates, if applicable, the hours worked by individuals, and a summary of the tasks accomplished.

Reports and invoices shall be submitted to:

Jerome Flogel, P.E.
Senior Project Manager
Milwaukee Metropolitan Sewerage District
260 West Seeboth Street
Milwaukee, WI 53204 – 1446

Final reimbursement will not be provided until the project is complete and the Deliverables have been received.

4. Changes in Work and Modifications to the Agreement

Any changes to the Work must be approved by the District, in writing, in advance. The District may not reimburse for work that is not included in Attachment A unless prior written approval from the District is obtained.

This Agreement may be modified only by a writing signed by both parties.

5. Ongoing Reporting Obligation

For a period of five years following the completion of the Work, the Municipality agrees to report to the District any problems which may arise with the completed Work. This information may be used by the District in planning future I/I reduction efforts.

6. Permits, Certificates and Licenses

The Municipality is solely responsible for ensuring compliance with all federal, state and local laws requiring permits, certificates and licenses required to implement the Work.

7. Public Bidding

In addition to the statutory requirements applicable to the Municipality, any work done and any purchases of materials and supplies involving an expenditure of greater than \$25,000 shall be subject to public bidding, with a contract awarded to the lowest responsible bidder complying with the invitation to bid.

8. Responsibility for Work, Insurance and Indemnification

The Municipality is solely responsible for planning, design, construction and maintenance of the Work in accordance with its policy(ies) and resolution(s), including the selection and payment of consultants, contractors, and materials. The Municipality is solely responsible for ensuring compliance with Wisconsin prevailing wage law.

The District shall not provide any insurance coverage of any kind for the Work or the Municipality.

The Municipality shall defend, indemnify and hold harmless the District and its Commissioners, employees, and agents against any and all damages, costs, liability and expense whatsoever (including attorneys fees and related disbursements) arising from or connected with the planning, design, construction, operation or maintenance of the Work.

9. Terminating the Agreement

The District may terminate this Agreement at any time prior to commencement of the Work. After the Work has commenced, the District may terminate the Agreement only for good cause, such as, but not limited to, breach of agreement by the Municipality. The Municipality may terminate the Agreement at any time, but will not receive any payment from the District if the Work is not completed.

10. Exclusive Agreement

This is the entire Agreement between the Municipality and the District regarding reimbursement for Work.

11. Severability

If any part of this Agreement is held unenforceable, the rest of the Agreement will continue in effect.

12. Applicable Law

This Agreement is governed by the laws of the State of Wisconsin.

13. Resolving Disputes

If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Milwaukee County. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties. If the dispute is not resolved within 30 days after it is referred to the mediator, either party may take the matter to court.

14. Notices

All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- when delivered personally to the recipient's address as stated on this Agreement; or
- three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement.

15. No Partnership

This Agreement does not create a partnership relationship nor give the Municipality the apparent authority to make promises binding upon the District. The Municipality does not have authority to enter into contracts on the District's behalf.

16. Assignment

The Municipality may not assign any rights or obligations under this Agreement without the District's prior written approval.

17. Public Records

The Municipality agrees to cooperate and assist the District in the production of any records in the possession of the Municipality that are subject to disclosure by the District pursuant to the State of Wisconsin's Open Records Law, §§19.31-19.39, Wis. Stats. The Municipality agrees to indemnify the District against any and all claims, demands, and causes of action resulting from the Municipality's failure to comply with this requirement.

**MILWAUKEE METROPOLITAN SEWERAGE
DISTRICT**

VILLAGE OF FOX POINT

By: _____
Kevin L. Shafer, P.E.
Executive Director

By: _____
Andy Pederson
Village Manager

Date: _____

Date: _____

Approved as to form:

Attorney for the District

DRAFT
Attachment A

Municipality: Village of Bayside

Type of Work: Investigation, Design, Rehabilitation and Construction Services

Title: Private Property Lateral Investigation, Design, Construction and Construction Management in the Village of Bayside (Work Plan #...)

Background

The Village ordinance prohibiting all clear water connections to the sanitary sewer system. The Village's PPII Program requires property owners to address any discovered PPII issues, including those related to the private sewer lateral. The Village recognizes that specific areas in Sanitary Sewer Basin-2 (BA-2), particularly in the vicinities of Bay Point and Hermitage lift stations service areas has experienced significant infiltration and inflow (I/I). The both lift stations overloaded after each heavy rainfall. The Village planning to perform PPII investigation, design and lateral rehabilitation in Bay Point and Hermitage lift stations service areas.

This work plan was developed to request MMSD funding for qualified PPII investigation, design and lateral rehabilitation that planning to be performed in the target areas. PPII investigation and design will be performed by Kapur & Associates. The Village's intent with this work plan is to request enough MMSD PPII funding to inspect approximately 30 laterals in the sewer basin BA-2 and approximately 5 properties outside of Basin BA-2 may also be investigated in limited instances.

Scope of Work

The Scope of Work Plan consists of providing investigation activities in accordance with the PPII program manual. The following basic steps for the Work Plan include:

1. Identify properties for investigation (address, ownership, etc.) in the target areas. In limited instances, properties outside Basin BA-2 may be selected for investigation if obvious factors indicate a potentially defective lateral or other clear water intrusion (e.g., sink holes, dye water testing, televising, etc.).
2. Develop a direct mailing to send to affected property owners requesting their authorization for access to perform the lateral TV inspection, house inspection, smoke and dye testing.
3. Televising and investigate the condition of the approximate 35 laterals in the Village. An additional investigative work may be required including televising from inside the house.

4. Provide house-to-house inspection: roof downspouts, sump pump and yard drain discharges.
5. Analyze the results of the televising to determine which laterals need repair and/or rehabilitation
6. Provide property owners with information on their lateral condition and suggested improvements to be made.
7. Provide design for the private lateral determined for rehabilitation/repair.
8. Publicly advertise and bid for the work to be done.
9. Prepare the contract documents after the Village Board award contract to low bidder.
10. Rehabilitate laterals of those property owners who elect to participate in the program.
11. Provide engineering oversight and coordination with the lateral rehabilitation contractor and residents.
12. Coordinate the mentioned above inspection of private laterals (procured contractor by the Village, consistent with MMSD's PPII policy). At this time is anticipated that approximately 30 laterals may be inspected in Basin BA-2. As noted, properties outside Basin BA-2 may also be investigated in limited instances, and it is estimated that 5 properties may be investigated outside the defined area. Figure 1 depicts the limits of the areas that proposed for investigation.
13. Review final post video of rehabilitation efforts and prepare recommendation for payment and provide as-built documentation.
14. This work plan also includes reimbursement for PPII investigations being performed under the Village contract.

Schedule

The anticipated schedule for:

- Private lateral investigation – by the end of 2019
- Design – January 2020 – February 2020
- Approval of final design by MMSD – March 2020
- Public bidding – April/May 2020
- Village Board award contract – June 2020
- Rehabilitation work – beginning of June 2020 through November 2020
- Reimbursement request – December 2020 and periodically as needed (during investigation, design and construction)

Budget

MMSD submitted a letter dated May 1, 2019 to the Village of Bayside noting the uncommitted balance for the Village of Bayside is \$165,103.

The design and investigative activities will be performed by Kapur & Associates for the Village and will have a total estimated cost of \$33,000.

For purposes of this project, we are estimating that fifty percent (50%) of the private lateral may be in poor or failing condition. The Village doesn't have any documentation of the private lateral condition until the investigation is complete. Of the estimated 50%, the Village is further assuming that eighty percent (80%) of the property owners will participate, leaving a total of approximately 14-15 property owners participating in the program. Based on recent construction costs and estimates, the cost to replace a lateral is approximately between \$8,000 and \$8,500 or a total estimated construction cost for the project of \$117,000. This is, of course, subject to change and an amendment will be submitted once the actual amount is known.

Also, it is anticipated that Kapur & Associates will perform the construction inspection activities and that the cost to perform this task is \$15,000. Similar to the design fees, the Village will be seeking reimbursement of all construction management/inspection costs.

To summarize:

- \$18,000 is allocated for investigation activities;
- \$15,000 is allocated for preparing design and contract documents;
- \$117,000 is allocated for lateral rehabilitation activities; and
- \$15,000 is allocated for construction oversight and as-built documentation.

The total requested budget for Work Plan #... is \$165,000. Of the totals, the investigation, design and inspection activities (\$48,000) will be performed by Kapur & Associates for the Village and the rehabilitation activities (\$117,000) will be performed by a separate contractor.

Progress Payments

The Village may submit invoices for progress payments no more often than quarterly.

Data Collection

Data will be collected by the Village's consulting team following the District's standard procedures. The Village will transmit required information to the District.

Goals and Anticipated Outcomes

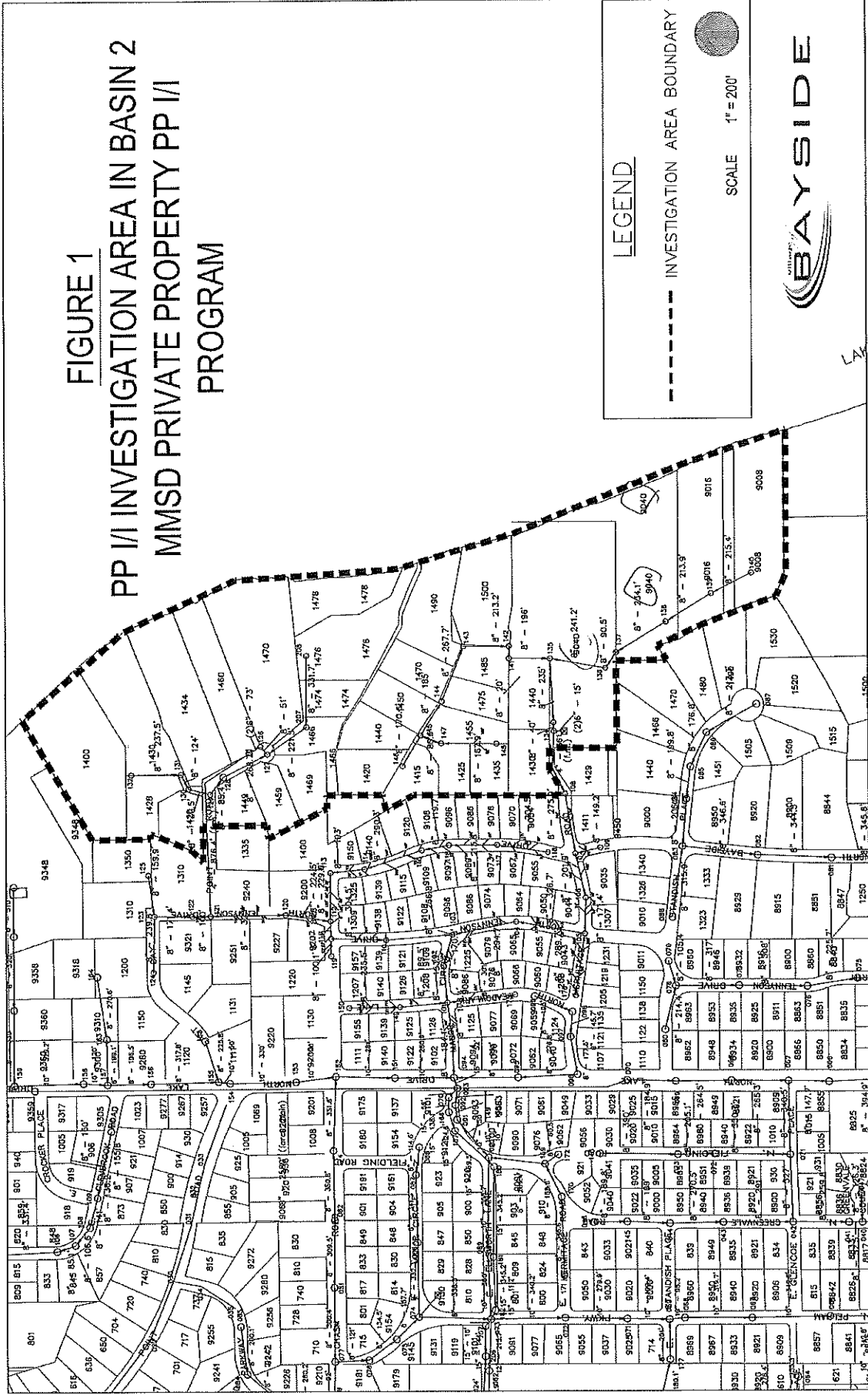
It is the Village's goal to rehabilitate the denoted laterals within the Village with the purpose of reducing or eliminating private property inflow and infiltration.

Deliverables

1. Notification of and opportunity for participation in project related meetings including public meetings, contractor meetings, and Village Board meetings.

2. Spreadsheet list of properties included in the project with tax id, address, and columns indicating which work tasks were applied to each property (house inspection, lateral inspection, lateral line, lateral replace, etc.).
3. Final contract documents for contract work procured independently by the Village for work within work plan.
4. Bid results for contracted work.
5. Verification and inspection reports from the field engineer or municipal inspectors for work completed (District contracts and municipal contracts) on a monthly basis or with expense reimbursement request, whichever occurs more frequently.
6. Quality control and quality assurance reports by the contractor and/or municipal inspector submitted on a regular basis as work progresses.
7. Photo documentation of project work in format agreeable to both parties.

FIGURE 1
PP I/I INVESTIGATION AREA IN BASIN 2
MMSD PRIVATE PROPERTY PP I/I
PROGRAM



SANITARY LATERAL CCTV IN VICINITY OF BAY POINT AND HERMITAGE LIFT STATIONS
PROPOSED RECOMMENDATION FOR REHABILITATION AND COST ESTIMATE

SPREADSHEET 1

House No.	LOCATION	SANITARY LATERALS				Estimated Infiltration (GPM)	Priority	Recommended Rehabilitation	Proposed Length of Repair/Rehab (L.F.) or (Each)	Estimated Unit Cost (per L.F.)	Estimated Cost of Repair			
		Approximate Lateral Locations	Size (Inch) - V.L.F.	Material - V.L.F.	Approximate Length From Main to House							Length Televised		
PRIORITY NO. 1														
9008	N. Bayside Drive	Unknown footage from MH 140	4" to 6"	PVC		148		Pipe joints offset and displacement (2)	1	0.75	T-Liner Shorty (3 feet) and Sectional Liner STA 0+95 to STA 0+100	2	\$ 4,000	\$ 8,000.00
1469	E. Bay Point Road	MH 127	4" to 6"	VCP	230	117		Multiple mineral deposit (2) and roots at joints (7)	1	0.75	CIPP Lining	110	\$ 85	\$ 9,350.00
1449	E. Bay Point Road	MH 129	4"	CI	74	28		Surface corrosion of metal pipe. Televised only 27.9'. Camera couldn't pass debris.	2		Clean surface corrosion and Lining	70	\$ 85	\$ 5,950.00
1434	E. Bay Point Road	MH 128	4" to 6"	VCP	263	147		Multiple mineral deposits encrustations (2), minor sags	1	0.5	CIPP Lining	125	\$ 85	\$ 10,625.00
1430	E. Bay Point Road	137.7' from MH 131	4" to 6"	VCP	110	106		Multiple mineral deposits encrustations (3) and water infiltrations (2)	1	1.25	CIPP Lining	100	\$ 85	\$ 8,500.00
1400	E. Bay Point Road	MH 132	4" to 6"	VCP/PVC	87	84		Multiple mineral deposits encrustations (3) and joint offset/displacement	1	0.5	Sectional Liner STA 0+00 to 0+20	1	\$ 5,500	\$ 5,500.00
222	E. Fairy Chasm Road	203.8' from MH 007	4" to 6"	VCP	80	83		Joint offset and roots intrusion	1	0.25	Sectional Liner STA 0+41 to 0+46	1	\$ 4,000	\$ 4,000.00
1420	E. Fairy Chasm Road	101.4' from MH 145	4" to 6"	CIPP	130	1		CIPP lining failure - bulged and significantly decreased the pipe cross sectional area	1		Open cut spot repair	1	\$ 8,000	\$ 8,000.00
SUBTOTAL FOR PRIORITY NO. 1												\$	\$ 59,925.00	
PRIORITY NO. 2														
1470	E. Bay Point Road	MH 126	4" to 6"	VCP	340	132		Creek multiple	2	0.25	Sectional Liner STA 0+40 to 0+45	1	\$ 4,000	\$ 4,000.00
1500	E. Fairy Chasm Road	MH 143	4" to 6"	CIPP	168	126		Deteriorated CIPP liner - multiple pinpoints and deposits attached encrustations	2	0.5	CIPP Relining	160	\$ 85	\$ 13,600.00
1470	E. Fairy Chasm Road	167.1' from MH 143	4" to 6"	CIPP	106	106		Joint offset and mineral deposit attached encrustation, lining bulges	2	0.25	Sectional Liner STA 0+90 to 0+95, and liner repair at STA 0+17.6	1	\$ 4,000	\$ 4,000.00
1455	E. Fairy Chasm Road	73.8' from MH 147	4" to 6"	CIPP	110	110		Deteriorated CIPP liner	2	0.1	CIPP liner repair STA 0+17.5	1	\$ 3,000	\$ 3,000.00
9040 A	N. Bayside Drive	108.1' from MH 134	4" to 6"	CIPP	40	48		Deteriorated CIPP liner - deposit attached encrustation	2	0.25	Sectional Liner STA 0+12 to 0+17	1	\$ 4,000	\$ 4,000.00
SUBTOTAL FOR PRIORITY NO. 2												\$	\$ 28,600.00	
RE-TELEVISION LATERAL														
1460	E. Bay Point Road	MH 126	4" to 6"	PVC	340	32		Televised only 31.7'. Deposit settled in the pipe, camera couldn't pass debris.			Clean Pipe from settled deposit and re-televise	1	\$ 200	\$ 200.00
1459	E. Bay Point Road	85' from MH 127	4" to 6"	VCP	100	1		Deposit attached encrustation up to 30% at the point of connection with main line. Camera couldn't pass deposits.			Remove mineral deposit and re-televise	1	\$ 200	\$ 200.00
SUBTOTAL FOR RE-TELEVISION												\$	\$ 400.00	
TOTAL :												\$	\$ 88,925.00	
PIPE OK														
9040	N. Bayside Drive	45.2' from MH 137	4" to 6"	PVC		148		OK (Televised 148.2' as far as camera was able to go)						
9016	N. Bayside Drive	Unknown footage from MH 139	4" to 6"	PVC		147		OK (Televised 148.2' as far as camera was able to go)						
1466	E. Bay Point Road	138.5' from MH 127	4" to 6"	PVC	60	59		OK						
1428	E. Bay Point Road	MH 131	4" to 6"	PVC	119	120		OK						
1490	E. Fairy Chasm Road	MH 143	4" to 6"	CIPP	90	86		OK						
1485	E. Fairy Chasm Road	106.7' from MH 142	4" to 6"	CIPP	12	22		OK						
1475	E. Fairy Chasm Road	182.8' from MH 143	4" to 6"	CIPP	90	90		OK						
1450	E. Fairy Chasm Road	122' from MH 144	4" to 6"	CIPP	120	115		OK						
1440	E. Fairy Chasm Road	41.8' from MH 145	4" to 6"	CIPP/PVC	110	111		OK						
1435	E. Fairy Chasm Road	161.7' from MH 147	4" to 6"	CIPP	80	80		OK						
1425	E. Fairy Chasm Road	97.8' from MH 147	4" to 6"	CIPP	71	71		OK						
1415	E. Fairy Chasm Road	166.9' from MH 145	4" to 6"	CIPP	25	47		OK						

Department of Public Works October 2019 Report

Activity by the Numbers

- Leaf collection completed with 239 piles collected.
- Crack sealing was completed, which included 12.6 lane miles crack filled, 3,050 lbs. of tar used, and 35,150 feet of single ply toilette paper used.
- Crew continue to mark recycling cans that have restricted materials in them to reduce the contamination up charges.

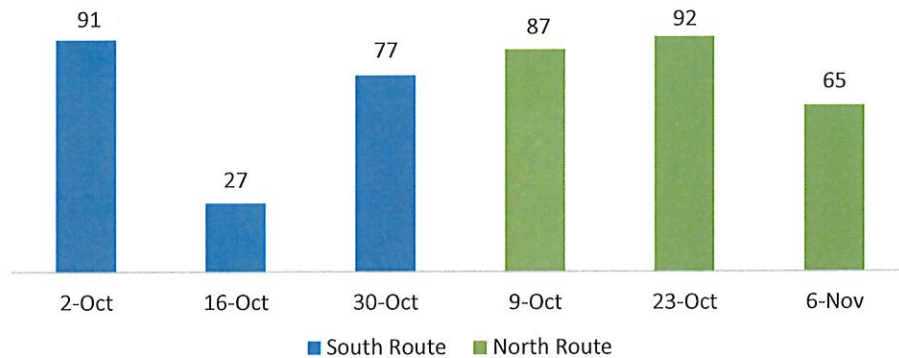
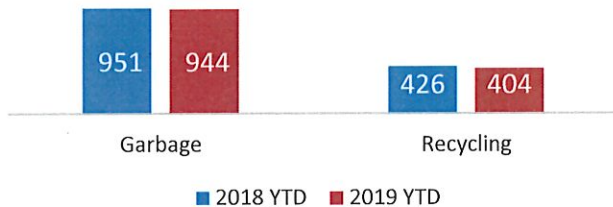
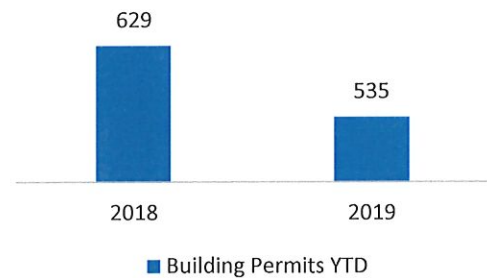


Figure 1 Homes tagged for Recycling contamination

YTD Garbage and Recycling Collection (Tons) Comparison



Building Permits YTD



Highlights/Accomplishments

- Crews replaced a failed culvert pipe at Greenvale Road/Greenvale Court.
- Shouldering was completed on Tennyson and Meadowlark following the completion of the road work.
- The water diversion pump was installed and utilized for the first time at Ellsworth Park to divert water from going to 621 pond by the NSFD and bringing it back to Village Hall.
- The pumps at retention Annual maintenance was performed.
- Tree planting completed.
- Road project near completion.

Month Ahead

- Tree trimming/pruning on street canopy to allow for clearance for large vehicles.
- Continue loose-leaf collection prior to the Thanksgiving Holiday.
- Clean DPW Building floor drain.
- Lift Station Monthly Maintenance
- Remove watering bags from Adopt-a-Trees.
- Remove nets from Tennis court.

September 20, 2019

Mr. Andy Pederson
Village of Bayside
9075 N. Regent Road
Bayside, Wisconsin 53217

RE: Lake Drive Storm Sewer Project
Proposal for Engineering Services

Dear Mr. Pederson:

Kapur & Associates, Inc. (Kapur) is submitting this proposal for professional engineering services for the bid document preparation and construction management for the Lake Drive Storm Sewer Project. Kapur has over 30 years of storm water management experience in southeastern Wisconsin and has performed several storm water projects for the Village of Bayside. The base scope of services for this proposal is summarized below.

Final Plan, Specifications, Project Manual, and Bidding

Kapur will prepare final plans and bidding documents for the design as completed as part of the 2019 Storm Water Analysis.

The final design, specifications, and bidding will include the following:

1. Final design drawing plan set
2. Bidding documents, including project manual
3. Upload and publicly bid the project on Quest
4. Address contractor inquiries and questions during bidding
5. Prepare bid recommendation for the Village

These fees are determined based upon our understanding of the project as described in this proposal. Expansion or changes to the scope of work, performance time, or unanticipated site conditions may require a contract amendment. Kapur will provide a scope and fee justifying the additional consultant effort, if necessary.

Construction Management and Inspection

Kapur will perform construction management and inspection of the Lake Drive Storm Sewer project. The scope of the construction management and inspection will include the following:

1. Set up and conduct pre-construction and progress meetings, set timeline of construction and project completion
2. Submittal review and approval
3. Construction staking and control establishment



4. Full-time construction inspection
5. Coordination with residents
6. Provide pay request recommendations
7. Project close-out activities

FEES AND SCHEDULE

The total fee for the above referenced scope of work will be a lump sum of \$3,950 and time/materials not to exceed \$9,670. An itemized breakdown of the fee is provided below:

1. Final Plan, Specifications, Project Manual, and Bidding - A Lump Sum Fee of \$3,950
2. Construction Management and Inspection - Time and materials not to exceed \$9,670

These fees are determined based upon our understanding of the project as described in this proposal. Expansion or changes to the scope of work, performance time, or unanticipated site conditions may require a contract amendment.

REIMBURSABLE EXPENSES

General expenses such as mileage, printing, and copying are included in our lump sum fees.


ADDITIONAL COMPENSATION

The rates for additional services are as follows:

Project Manager:	\$155/hour	Project Engineer:	\$109/hour
Staff Engineer:	\$88/hour	Registered Land Surveyor:	\$109/hour
One Man Survey Crew:	\$111/hour	Technician:	\$80/hour
Landscape Architect:	\$104/hour	Environmental Scientist:	\$104/hour

Should you have any questions, or require further information, please call me at (414) 351-6668 or email: jschwartz@kapurinc.com. Receipt of a signed copy of this document will constitute a change to the original agreement.

For Kapur & Associates, Inc.

By: 
Jeremy Schwartz, P.E.
Project Engineer

Date: 7-23-19

By: _____
Andy Pederson
Village Manager

Date: _____



INTERNATIONAL CITY/COUNTY
MANAGEMENT ASSOCIATION

This
Certificate of Excellence
is presented to

Bayside, WI

for exceeding the standards established by the International City/County Management Association in the identification and public reporting of key outcome measures, surveying of both residents and employees, and the pervasiveness of performance management in the organization's culture.

Presented at the 105th ICMA Annual Conference
in Nashville/Davidson County, Tennessee

21 October 2019

A handwritten signature in black ink, appearing to read "Marc A. Ott".

MARC A. OTT
ICMA EXECUTIVE DIRECTOR

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

KAREN PINKOS
ICMA PRESIDENT



2019

CERTIFICATE OF

EXCELLENCE

in Performance Management

ICMA



Administrative Services October 2019 Report

Activity by the Numbers

- The chart below shows the levy changes from the various taxing jurisdictions:

<u>Taxing jurisdictions levy changes</u>	<u>% Increase/decrease from previous year</u>
MATC - Ozaukee County	-1.95%
MATC - Milwaukee County	-1.63%
Maple Dale-Indian Hill	14.87%
Fox Point-Bayside - Ozaukee County	2.48%
Fox Point-Bayside - Milwaukee County	2.94%
Nicolet - Ozaukee County	-4.29%
Nicolet - Milwaukee County	-3.98%
MMSD	-1.08%
Ozaukee County	-2.21%

- The Village received the quarterly transportation aids payment in the amount of \$108,103.73 and the connecting highway aids of \$4,238.43.
- The Village was notified the assessment ratio for 2019 for Milwaukee County is 97.926% and for Ozaukee County it is 100.224%.
- Of the \$230,636.96 grant funding awarded, \$50,463.26 has been received for 2019. \$180,173.70 in reimbursement requests have been submitted.

Highlights

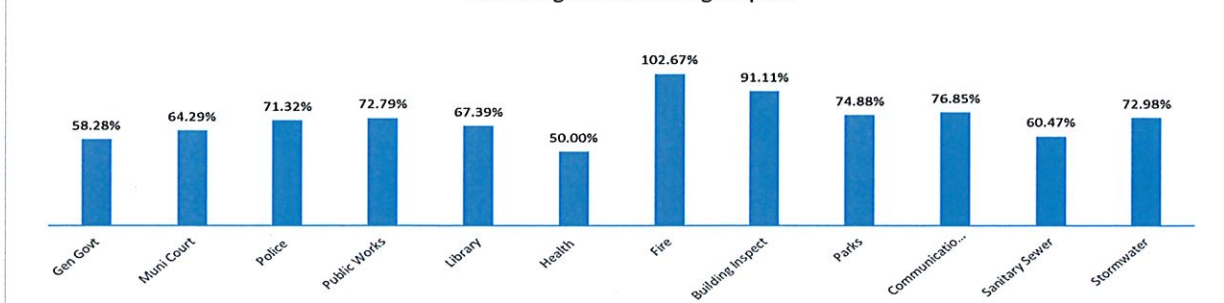
- The auditors were onsite to complete the preliminary audit field work for the 2019 audit.
- Preparation for the 2020 Election has begun. The Badger Book pollbook equipment is being updated and maintenance is being completed on the voting machines.
- Staff assisted with Clean Up Day on October 5. Donations of \$603.95 were collected for the Ronald McDonald House.
- The 2020 proposed budget document was completed and distributed.

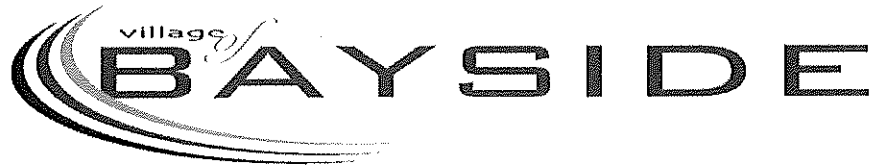
Month Ahead

- Tax bill preparation.
- Final 2020 Budget preparation.

Revenues					
	<u>2019 YTD</u>	<u>2018 YTD</u>	<u>2019 vs. 2018</u>	<u>2019 Budget</u>	<u>Trending</u>
General Fund	\$4,437,469.64	\$3,584,025.75	23.8%	\$4,270,196	104%
Sanitary Sewer	\$900,459.73	\$881,907.38	2.1%	\$949,050	95%
Stormwater	\$516,485.25	\$1,015,770.78	-49.2%	\$527,522	98%
Consolidated Dispatch	\$2,353,820.47	\$2,333,785.70	0.9%	\$2,361,618	100%
Expenditures					
	<u>2019 YTD</u>	<u>2018 YTD</u>	<u>2019 vs. 2018</u>	<u>2019 Budget</u>	<u>Trending</u>
General Fund	\$3,406,090.87	\$2,957,701.47	15.2%	\$4,544,092	75%
Sanitary Sewer	\$750,851.93	\$743,449.17	1.0%	\$1,241,658	60%
Stormwater	\$384,982.27	\$659,802.53	-41.7%	\$527,522	73%
Consolidated Dispatch	\$1,839,900.39	\$1,881,448.87	-2.2%	\$2,394,003	77%

Percentage of 2019 Budget Spent

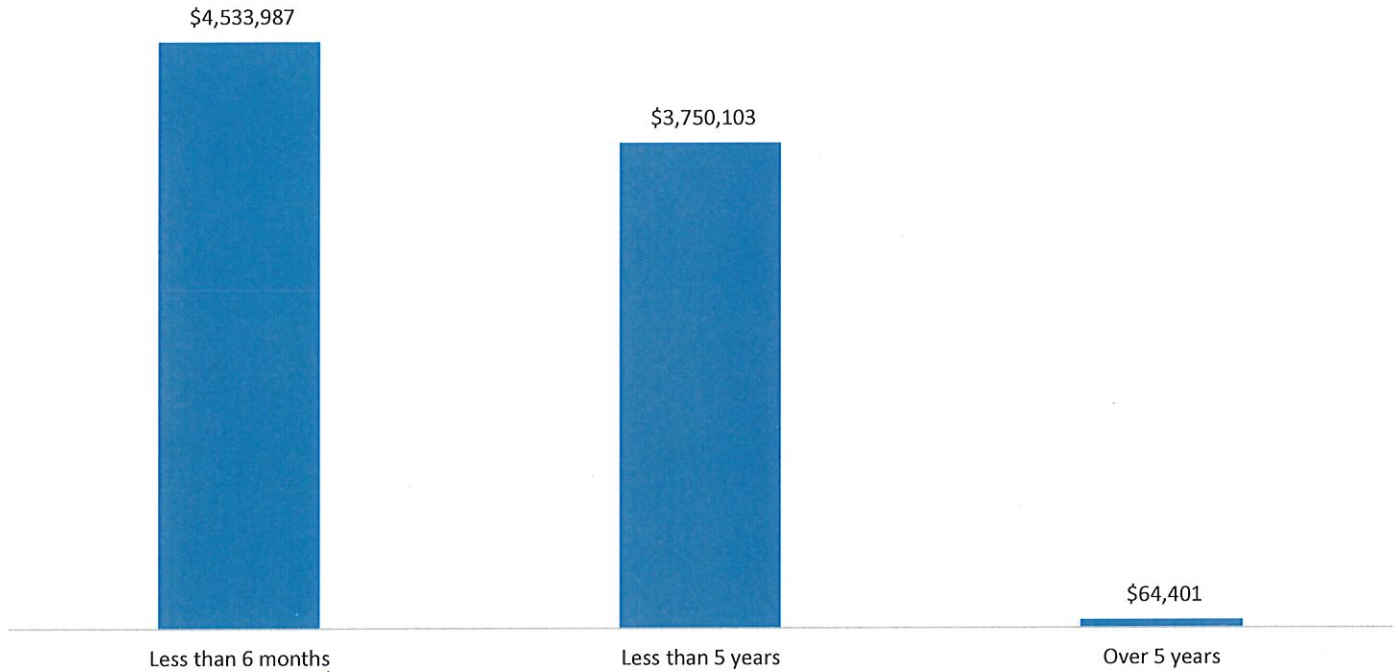




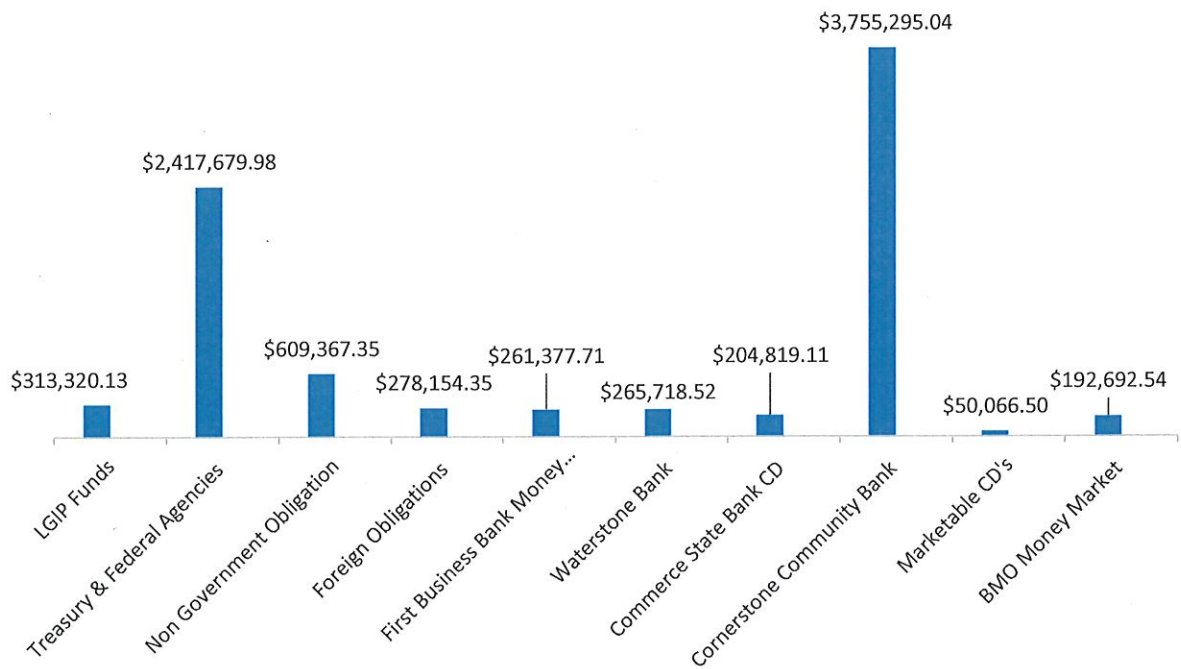
OCTOBER 2019

**FINANCIAL STATEMENT
and
INVESTMENT REPORT**

Investment Portfolio by Maturity Date



Summary of Investment Types



Village of Bayside
Monthly Investment returns

2019

	January EOM Balance	Interest Income	Interest Rate	February EOM Balance	Interest Income	Interest Rate	March EOM Balance	Interest Income	Interest Rate
Investment									
Cornerstone Community Bank	709,749.68		0.00%	222,096.98		0.00%	606,801.45		0.00%
CWFL Reserve	31,952.54	67.70	2.50%	32,013.82	61.28	2.50%	32,077.41	63.59	2.50%
Money Market	131,191.47	277.97	2.50%	131,443.07	251.60	2.50%	131,704.16	261.09	2.50%
Investment Portfolio	8,300,522.46	20,729.61	2.50%	6,398,468.14	16,099.97	2.50%	6,399,292.44	20,729.61	2.50%
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	259,273.98	263.98	0.88%	259,512.65	238.67	1.21%	259,760.08	247.43	1.21%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank									
Fees	-	-	-	-	-	-	-	-	-
Municipal Checking	417,324.14	30.33	0.10%	12,433.30	22.73	0.10%	26,554.05	1.20	0.10%
Money Market	10,026.03	0.85	0.10%	10,026.80	0.77	0.10%	10,027.65	0.85	0.10%
CD-23 month	249,764.64	522.86	2.25%	250,288.60	523.96	2.25%	250,762.85	474.25	2.25%
Commerce State Bank CD	201,944.66		2.11%	201,944.66		2.11%	204,819.11		2.70%
LGIP General	307,905.60	644.76	2.47%	308,485.77	580.17	2.47%	309,133.95	648.18	2.47%
LGIP Sewer	4.34	0.01	2.47%	4.35	0.01	2.47%	4.36	0.01	2.47%
LGIP Road Reserve	10.00	0.02	2.47%	10.02	0.02	2.47%	10.04	0.02	2.47%
Trust Investment	3,449,512.24	6,015.59	1.91%	3,453,973.66	16,117.58	1.91%	3,472,780.17	6,161.00	1.91%
Fees	-	(417.95)	-	-	(831.16)	-	-	(399.88)	-
Non Cash Asset Transaction fee	-	(229.81)	-	-	(661.45)	-	-	(152.80)	-
Total Investment portfolio	\$ 14,069,181.78	\$ 27,905.92	1.71%	\$ 11,280,701.82	\$ 32,404.15	1.74%	\$ 11,703,727.72	\$ 28,034.55	1.78%
Investment	April EOM Balance	Interest Income	Interest Rate	May EOM Balance	Interest Income	Interest Rate	June EOM Balance	Interest Income	Interest Rate
Cornerstone Community Bank	231,220.70		0.00%	457,939.66		0.00%	198,242.76		0.00%
CWFL Reserve	32,147.72	70.31	2.50%	32,215.98	68.26	2.50%	32,277.76	61.78	2.50%
Money Market	131,992.83	288.67	2.50%	132,273.09	280.26	2.50%	132,526.76	253.67	2.50%
Investment Portfolio	5,464,878.19	13,155.92	2.50%	5,401,483.06	11,610.16	2.50%	4,223,865.61	10,339.33	2.50%
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	260,033.36	273.28	1.21%	260,298.38	265.02	1.21%	260,538.00	239.62	1.21%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank									
Fees	-	-	-	-	-	-	-	-	-
Municipal Checking	35,217.50	2.76	0.10%	49,104.96	5.36	0.10%	49,110.99	6.03	0.10%
Money Market	10,028.47	0.82	0.10%	10,029.32	0.85	0.10%	10,030.15	0.83	0.10%
CD-23 month	251,288.90	526.05	2.25%	251,288.90	510.15	2.25%	252,327.28	528.23	2.25%
Commerce State Bank CD	204,819.11		2.70%	204,819.11		2.70%	204,819.11		2.70%
LGIP General	309,766.47	632.52	2.49%	310,412.31	645.84	2.49%	311,044.94	618.14	2.42%
LGIP Sewer	4.37	0.01	2.49%	4.38	0.01	2.49%	4.38	0.01	2.42%
LGIP Road Reserve	10.06	0.02	2.49%	10.08	0.02	2.49%	10.08	0.02	2.42%
Trust Investment	3,478,873.12	7,616.08	2.13%	3,498,575.08	9,300.13	2.13%	3,515,220.64	6,176.75	2.02%
Fees	-	(401.65)	-	-	(396.86)	-	-	(422.50)	-
Non Cash Asset Transaction fee	-	(188.46)	-	-	(438.01)	-	-	(718.80)	-
Total Investment portfolio	\$ 10,410,280.80	\$ 21,976.33	1.80%	\$ 10,608,454.31	\$ 21,851.19	1.80%	\$ 9,190,018.46	\$ 17,083.11	1.78%
Investment	July EOM Balance	Interest Income	Interest Rate	August EOM Balance	Interest Income	Interest Rate	September EOM Balance	Interest Income	Interest Rate
Cornerstone Community Bank	425,559.19		0.00%	142,688.41		0.00%	212,390.04		0.00%
CWFL Reserve	32,349.16	71.40	2.50%	32,412.69	63.53	2.50%	32,474.11	61.42	2.50%
Money Market	132,819.92	293.16	2.50%	133,080.76	260.84	2.50%	133,254.19	173.43	2.50%
Investment Portfolio	5,765,563.53	9,675.42	2.47%	4,388,614.52	10,311.28	2.42%	3,746,068.17	7,453.68	2.17%
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	260,820.66	282.66	1.21%	261,049.33	228.67	1.07%	261,222.41	173.08	0.78%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank									
Fees	-	-	-	-	-	-	-	(10.00)	-
Municipal Checking	1,262.07	5.23	0.10%	1,262.07	2.00	0.10%	1,256.07	2.00	0.10%
Money Market	10,031.00	0.85	0.10%	10,031.85	0.85	0.10%	10,032.68	0.85	0.10%
CD-23 month	252,839.54	512.26	2.25%	253,369.94	530.40	2.25%	253,901.47	531.53	2.25%
Commerce State Bank CD	204,819.11		2.70%	204,819.11		2.70%	204,819.11		2.70%
LGIP General	311,660.36	629.91	2.38%	312,235.31	574.94	2.17%	312,794.17	558.86	2.18%
LGIP Sewer	4.40	0.01	2.38%	4.41	0.01	2.17%	4.42	0.01	2.18%
LGIP Road Reserve	10.12	0.02	2.38%	10.14	0.02	2.17%	10.16	0.02	2.18%
Trust Investment	3,515,483.90	6,361.97	2.03%	3,538,525.06	6,426.07	2.07%	3,537,288.40	8,860.13	2.07%
Fees	-	(430.56)	-	-	(419.56)	-	-	(440.93)	-
Non Cash Asset Transaction fee	-	(415.33)	-	-	(157.76)	-	-	(230.24)	-
Total Investment portfolio	\$ 10,913,222.96	\$ 16,987.00	1.77%	\$ 9,278,103.60	\$ 17,821.29	1.71%	\$ 8,705,515.40	\$ 17,133.84	1.67%
Investment	October EOM Balance	Interest Income	Interest Rate	Annualized Return Average					
Cornerstone Community Bank	117,432.29		0.00%	0.00%					
CWFL Reserve	32,533.96	59.85	2.50%	2.50%					
Money Market	133,578.65	245.73	2.50%	2.50%					
Investment Portfolio	3,471,750.14	6,893.41	2.17%	2.42%					
Fees	-	-	-	-					
First Business Bank	261,377.71	155.30	0.70%	1.07%					
Fees	-	-	-	-					
Waterstone Bank									
Fees	-	-	-	-					
Municipal Checking	1,268.07	12.00	0.10%	0.10%					
Money Market	10,033.53	0.85	0.10%	0.10%					
CD-23 month	254,416.92	515.45	2.25%	2.25%					
Commerce State Bank CD	204,819.11		2.70%	2.58%					
LGIP General	313,305.52	558.86	1.92%	2.35%					
LGIP Sewer	4.43	0.01	1.92%	2.35%					
LGIP Road Reserve	10.18	0.02	1.92%	2.35%					
Trust Investment	3,547,960.72	6,426.07	2.13%	2.03%					
Fees	-	(427.15)	-	-					
Non Cash Asset Transaction fee	-	(321.54)	-	-					
Total Investment portfolio	\$ 8,348,491.23	\$ 14,118.86	1.61%	1.74%					

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	.00	3,105,389.00	3,105,289.00	100.00-	100.0
10-41300 INTEREST ON DELINQUENT TAXES	.00	13,066.81	12,000.00	1,066.81-	108.9
10-41500 PAYMENT IN LIEU OF TAXES	2,009.67	35,795.37	42,378.00	6,582.63	84.5
TOTAL TAXES	2,009.67	3,154,251.18	3,159,667.00	5,415.82	99.8
<u>INTERGOVERNMENTAL</u>					
10-43210 COMMUNITY DEVELOPMENT BLOC	.00	.00	5,598.00	5,598.00	.0
10-43225 PUBLIC SAFETY COMMUNICATION	.00	94,099.00	94,099.00	.00	100.0
10-43410 STATE SHARED REVENUES	.00	9,048.89	60,324.00	51,275.11	15.0
10-43510 RECYCLING GRANT	.00	25,679.27	25,634.00	45.27-	100.2
10-43520 STATE FIRE INSURANCE	.00	22,223.11	.00	22,223.11-	.0
10-43530 EXEMPT COMPUTER AID	.00	15,159.62	14,801.00	358.62-	102.4
10-43540 STATE TRANSPORTATION AIDS	108,103.73	385,683.92	402,837.00	17,153.08	95.7
10-43545 ST 32 HIGHWAY AIDS	4,238.45	16,872.74	16,873.00	.26	100.0
10-43555 INTERGOVERNMENTAL GRANT	.00	3,580.00	.00	3,580.00-	.0
10-43600 EXPENDITURE RESTRAINT	.00	79,998.00	79,998.00	.00	100.0
TOTAL INTERGOVERNMENTAL	112,342.18	652,344.55	700,164.00	47,819.45	93.2
<u>LICENSES & PERMITS</u>					
10-44100 OPERATORS LICENSE	.00	1,375.00	1,000.00	375.00-	137.5
10-44120 LIQUOR LICENSE	10.00	3,010.00	3,000.00	10.00-	100.3
10-44140 CIGARETTE LICENSE	.00	300.00	300.00	.00	100.0
10-44210 BICYCLE LICENSE	.00	20.00	.00	20.00-	.0
10-44220 ANIMAL LICENSES	12.00	1,545.74	1,500.00	45.74-	103.1
10-44300 CABLE FRANCHISE FEES	5,412.29	61,298.74	74,000.00	12,701.26	82.8
10-44415 ARC APPLICATION FEES	60.00	1,800.00	2,580.00	780.00	69.8
10-44420 OCCUPANCY PERMITS	.00	100.00	140.00	40.00	71.4
10-44435 TRANSIENT MERCHANT PERMIT	.00	520.00	300.00	220.00-	173.3
10-44460 BUILDING PERMITS	6,121.06	75,806.68	52,000.00	23,806.68-	145.8
10-44480 VACANT PROPERTY FEE	250.00	1,750.00	.00	1,750.00-	.0
10-44495 EXCAVATION/RIGHT OF WAY/PRIVL	1,850.00	23,832.50	8,700.00	15,132.50-	273.9
10-44520 HOME OCCUPATION FEES	.00	200.00	.00	200.00-	.0
10-44525 FILL PERMIT	.00	1,600.00	.00	1,600.00-	.0
10-44530 RUMMAGE SALE PERMITS	.00	180.00	220.00	40.00	81.8
10-44535 DUMPSTER PERMITS	160.00	1,240.00	60.00	1,180.00-	2066.7
10-44540 SIGN PERMITS	35.00	980.00	700.00	280.00-	140.0
10-44550 CONDITIONAL USE APPLICATION	.00	1,200.00	300.00	900.00-	400.0
10-44555 BOARD OF ZONING APPEALS FEES	.00	500.00	.00	500.00-	.0
10-44560 TREE PROGRAM	.00	6,900.00	5,000.00	1,900.00-	138.0
10-44570 SPECIAL EVENT PERMITS	.00	400.00	250.00	150.00-	160.0
TOTAL LICENSES & PERMITS	13,910.35	184,558.66	150,050.00	34,508.66-	123.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	5,480.45	59,699.23	65,000.00	5,300.77	91.8
10-45120 COURT SERVICE FEE	.00	25.00	.00	25.00-	.0
10-45125 MISC SERVICE FEE-NOTARY/FINGER	.50	155.50	625.00	469.50	24.9
TOTAL FINES & FORFEITURES	5,480.95	59,879.73	65,625.00	5,745.27	91.3
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	200.00	4,660.00	2,000.00	2,660.00-	233.0
10-46120 PUBLICATION FEES	.00	175.00	175.00	.00	100.0
10-46130 DATA SALES	92.25	762.80	500.00	262.80-	152.6
10-46310 SPECIAL PICKUPS	1,325.00	9,675.00	8,000.00	1,675.00-	120.9
10-46315 MULCH DELIVERIES	90.00	6,241.00	5,500.00	741.00-	113.5
10-46320 GARBAGE & RECYCLING	370.00	2,835.00	2,600.00	235.00-	109.0
10-46330 WELL PERMIT/ABANDONMENT FEES	.00	100.00	.00	100.00-	.0
10-46400 EQUIPMENT RENTAL- SEWER FUND	.00	17,500.00	17,500.00	.00	100.0
10-46415 EQUIPMENT RENTAL- STORMWATER	.00	17,500.00	17,500.00	.00	100.0
10-46710 PARK FACILITY RENTAL & PROGRA	(35.00)	828.50	770.00	58.50-	107.6
10-46715 PUBLIC WORKS SERVICE REVENUE	.00	1,867.62	285.00	1,582.62-	655.3
TOTAL PUBLIC CHARGES FOR SERVI	2,042.25	62,144.92	54,830.00	7,314.92-	113.3
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	15,039.54	202,486.94	130,000.00	72,486.94-	155.8
10-48110 UNREALIZED GAIN/LOSS	3,287.42	30,825.78	.00	30,825.78-	.0
10-48120 REALIZED GAIN/LOSS	1,069.08	19,161.69	.00	19,161.69-	.0
10-48200 MISCELLANEOUS REVENUE	212.92	1,777.37	500.00	1,277.37-	355.5
10-48210 COPIES	.50	163.67	600.00	436.33	27.3
10-48220 FALSE ALARM FEES	100.00	3,550.00	1,200.00	2,350.00-	295.8
10-48230 RECYCLING PROCEEDS	.00	1,092.69	2,060.00	967.31	53.0
10-48260 INSURANCE AWARDS/DIVIDENDS	.00	25,268.96	.00	25,268.96-	.0
10-48310 EQUIPMENT SALE PROCEEDS	(40,000.00)	38.50	5,500.00	5,461.50	.7
TOTAL MISCELLANEOUS REVENUE	(20,290.54)	284,365.60	139,860.00	144,505.60-	203.3
TOTAL FUND REVENUE	115,494.86	4,397,544.64	4,270,196.00	127,348.64-	103.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-110 WAGES FT	20,899.57	189,706.64	232,225.00	42,518.36	81.7
10-51000-117 HEALTH INSURANCE BUYOUT	175.00	1,645.89	2,400.00	754.11	68.6
10-51000-119 DENTAL INSURANCE BUYOUT	11.32	145.13	109.00	-36.13	133.2
10-51000-120 TRUSTEE WAGES	700.00	7,000.00	8,400.00	1,400.00	83.3
10-51000-125 ELECTION WAGES	.00	1,947.13	3,500.00	1,552.87	55.6
10-51000-130 ELECTIONS SUPPLIES	.00	11,770.43	13,900.00	2,129.57	84.7
10-51000-150 WISCONSIN RETIREMENT SYSTEM	1,727.69	13,246.44	15,571.00	2,324.56	85.1
10-51000-151 SOCIAL SECURITY	1,565.81	14,939.50	20,589.00	5,649.50	72.6
10-51000-152 LIFE INSURANCE	86.68	957.10	1,049.00	91.90	91.2
10-51000-153 HEALTH INSURANCE	2,209.87	23,510.27	25,781.00	2,270.73	91.2
10-51000-154 DENTAL INSURANCE	50.58	498.42	1,033.00	534.58	48.3
10-51000-180 RECRUITMENT	.00	6,242.45	6,702.00	459.55	93.1
10-51000-208 LEGAL SERVICES-MISC	.00	769.50	2,000.00	1,230.50	38.5
10-51000-210 CONTRACTUAL SERVICES	227.47	6,112.57	13,000.00	6,887.43	47.0
10-51000-211 LEGAL COUNSEL - CONTRACTED	.00	34,541.44	58,003.00	23,461.56	59.6
10-51000-213 LEGAL COUNSEL-PERSONNEL	.00	414.00	1,000.00	586.00	41.4
10-51000-214 AUDIT SERVICES	912.24	16,748.67	18,063.00	1,314.33	92.7
10-51000-217 PUBLIC HEALTH SERVICES	7,020.75	21,062.25	28,083.00	7,020.75	75.0
10-51000-219 ASSESSOR SERVICES	.00	32,000.00	32,000.00	.00	100.0
10-51000-221 TELECOMMUNICATIONS	354.99	2,112.16	3,000.00	887.84	70.4
10-51000-225 COMPUTER SUPPORT	78.38	998.43	1,625.00	626.57	61.4
10-51000-226 BENEFIT ADMINISTRATIVE FEES	337.00	964.75	1,360.00	395.25	70.9
10-51000-229 BANKING FEES	427.15	4,170.25	4,200.00	29.75	99.3
10-51000-230 MATERIALS & SUPPLIES	16.50	1,561.32	1,798.00	236.68	86.8
10-51000-238 FINANCIAL ADVISING SERVICES	3,800.00	3,800.00	6,000.00	2,200.00	63.3
10-51000-300 ADMINISTRATIVE	.00	215.00	800.00	585.00	26.9
10-51000-310 OFFICE SUPPLIES	133.68	3,023.00	4,000.00	977.00	75.6
10-51000-311 POSTAGE	1.60	998.40	2,700.00	1,701.60	37.0
10-51000-321 DUES & SUBSCRIPTIONS	.00	3,859.00	4,000.00	141.00	96.5
10-51000-322 TRAINING, SAFETY & CERTS	274.50	6,678.66	11,500.00	4,821.34	58.1
10-51000-323 WELLNESS	.00	.00	1,000.00	1,000.00	.0
10-51000-324 PUBLICATIONS/PRINTING	.00	56.44	100.00	43.56	56.4
10-51000-350 EQUIPMENT REPLACEMENT	.00	.00	218,800.00	218,800.00	.0
10-51000-390 PUBLIC RELATIONS	40.01	67.22	.00	-67.22	.0
10-51000-500 CONTINGENCY	.00	.00	35,000.00	35,000.00	.0
10-51000-509 POLLUTION LIABILITY	.00	.00	904.00	904.00	.0
10-51000-510 GENERAL LIABILITY	.00	19,398.24	21,562.00	2,163.76	90.0
10-51000-511 AUTO LIABILITY	.00	16,296.25	19,096.00	2,799.75	85.3
10-51000-512 BOILER INSURANCE	.00	669.00	779.00	110.00	85.9
10-51000-513 WORKERS COMPENSATION	15,087.68	59,721.00	59,859.00	138.00	99.8
10-51000-515 COMMERCIAL CRIME POLICY	.00	1,031.00	1,865.00	834.00	55.3
10-51000-516 PROPERTY INSURANCE	.00	4,113.99	8,130.00	4,016.01	50.6
10-51000-517 PUBLIC OFFICIAL BONDS	.00	10,295.68	11,502.00	1,206.32	89.5
10-51000-520 TAX REFUNDS/UNCOLLECTIBLES	.00	2.96	.00	-2.96	.0
10-51000-591 MUNICIPAL CODE	1,462.00	3,001.64	4,000.00	998.36	75.0
TOTAL GENERAL GOVERNMENT	57,597.27	526,292.22	906,988.00	380,695.78	58.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-113 JUDGE FEES	.00	2,700.00	3,600.00	900.00	75.0
10-51200-151 SOCIAL SECURITY	.00	206.55	.00	-206.55	.0
10-51200-208 SPECIAL PROSECUTORIAL SERVICES	.00	1,831.50	4,841.30	3,009.80	37.8
10-51200-210 CONTRACTUAL SERVICES	4,900.80	20,819.12	35,679.00	14,859.88	58.4
10-51200-211 LEGAL COUNSEL-CONTRACTED	.00	17,713.27	23,660.00	5,946.73	74.9
10-51200-321 DUES & SUBSCRIPTIONS	.00	100.00	100.00	.00	100.0
10-51200-325 JUDICIAL EDUCATION	.00	758.70	758.70	.00	100.0
TOTAL MUNICIPAL COURT	4,900.80	44,129.14	68,639.00	24,509.86	64.3
<u>POLICE</u>					
10-52100-110 WAGES FT	75,515.90	765,671.25	956,287.00	190,615.75	80.1
10-52100-111 OVERTIME	1,895.87	19,972.67	40,000.00	20,027.33	49.9
10-52100-112 WAGES PT	2,057.44	16,119.68	20,065.00	3,945.32	80.3
10-52100-116 HOLIDAY PAY	.00	.00	29,310.00	29,310.00	.0
10-52100-117 HEALTH INSURANCE BUYOUT	.00	1,000.00	3,000.00	2,000.00	33.3
10-52100-118 SHIFT DIFFERENTIAL PAY	.00	4,532.00	2,000.00	-2,532.00	226.6
10-52100-119 DENTAL INSURANCE BUYOUT	18.88	170.65	91.00	-79.65	187.5
10-52100-150 WISCONSIN RETIREMENT SYSTEM	7,549.15	74,752.51	98,182.00	23,429.49	76.1
10-52100-151 SOCIAL SECURITY	6,091.11	61,206.23	80,880.00	19,673.77	75.7
10-52100-152 LIFE INSURANCE	65.06	664.33	817.00	152.67	81.3
10-52100-153 HEALTH INSURANCE	8,843.22	112,780.80	195,421.00	82,640.20	57.7
10-52100-154 DENTAL INSURANCE	115.94	1,593.52	3,888.00	2,294.48	41.0
10-52100-180 RECRUITMENT	.00	803.50	803.50	.00	100.0
10-52100-209 HOUSE OF CORRECTION FEES	772.33	900.82	1,085.90	185.08	83.0
10-52100-210 CONTRACTUAL SERVICES	2,562.55	21,000.49	42,292.00	21,291.51	49.7
10-52100-213 LEGAL COUNSEL-PERSONNEL	.00	1,295.00	1,649.00	354.00	78.5
10-52100-215 MADACC	.00	1,115.13	1,487.00	371.87	75.0
10-52100-221 TELECOMMUNICATIONS	552.00	4,883.83	5,196.00	312.17	94.0
10-52100-225 COMPUTER SUPPORT SERVICES	.00	5,034.13	5,000.00	-34.13	100.7
10-52100-230 MATERIALS & SUPPLIES	500.77	4,773.16	5,299.39	526.23	90.1
10-52100-231 FLEET MAINTENANCE	6.00	5,319.08	8,000.00	2,680.92	66.5
10-52100-310 OFFICE SUPPLIES	46.82	1,007.98	1,010.00	2.02	99.8
10-52100-311 POSTAGE	.00	419.92	500.00	80.08	84.0
10-52100-321 DUES & SUBSCRIPTIONS	110.00	1,189.00	1,450.00	261.00	82.0
10-52100-322 TRAINING, SAFETY & CERTIFICATI	380.70	11,985.81	12,449.50	463.69	96.3
10-52100-323 AMMUNITION	.00	360.00	1,560.00	1,200.00	23.1
10-52100-330 UNIFORM SUPPLIES	.00	4,540.60	7,150.00	2,609.40	63.5
10-52100-333 MEDICAL SUPPLIES	.00	527.86	528.71	.85	99.8
10-52100-340 FUEL MAINTENANCE	1,890.33	16,343.08	24,000.00	7,656.92	68.1
10-52100-350 EQUIPMENT REPLACEMENT	.00	3,399.00	3,399.00	.00	100.0
10-52100-390 EMPLOYEE RECOGNITION	15.89	55.13	100.00	44.87	55.1
10-52100-518 POLICE PROFESSIONAL LIABILITY	.00	13,113.04	15,862.00	2,748.96	82.7
10-52100-519 GASB 45 OBLIGATIONS	.00	.00	52,904.00	52,904.00	.0
TOTAL POLICE	108,228.56	1,156,530.20	1,621,667.00	465,136.80	71.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
	<u>DEPARTMENT 52200</u>					
10-52200-224	NORTH SHORE FIRE DEPARTMENT	.00	832,646.00	832,645.00	-1.00	100.0
10-52200-376	FIRE INSURANCE DUES	.00	22,223.11	.00	-22,223.11	.0
	TOTAL DEPARTMENT 52200	.00	854,869.11	832,645.00	-22,224.11	102.7
	<u>BUILDING INSPECTION</u>					
10-52400-110	WAGES FT	.00	20,000.00	20,000.00	.00	100.0
10-52400-250	BUILDING INSPECTIONS	4,462.10	37,990.55	43,650.00	5,659.45	87.0
	TOTAL BUILDING INSPECTION	4,462.10	57,990.55	63,650.00	5,659.45	91.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110 WAGES FT	20,072.60	229,294.58	260,715.00	31,420.42	88.0
10-53000-111 OVERTIME	.00	5,220.18	5,006.00	-214.18	104.3
10-53000-112 WAGES PT	1,881.03	28,758.66	51,669.00	22,910.34	55.7
10-53000-117 HEALTH INSURANCE BUYOUT	41.67	41.67	1,400.00	1,358.33	3.0
10-53000-119 DENTAL INSURANCE BUYOUT	.00	.00	152.00	152.00	.0
10-53000-150 WISCONSIN RETIREMENT SYSTEM	1,303.81	14,649.43	20,455.00	5,805.57	71.6
10-53000-151 SOCIAL SECURITY	1,580.83	17,385.71	25,275.00	7,889.29	68.8
10-53000-152 LIFE INSURANCE	44.39	558.60	575.00	16.40	97.2
10-53000-153 HEALTH INSURANCE	5,515.34	78,043.71	82,050.00	4,006.29	95.1
10-53000-154 DENTAL INSURANCE	114.31	1,557.36	1,631.00	73.64	95.5
10-53000-180 RECRUITMENT	.00	306.16	225.00	-81.16	136.1
10-53000-200 FACILITY MAINTENANCE & SUPPLIE	795.55	9,469.82	24,000.00	14,530.18	39.5
10-53000-201 CLEANING & JANITORIAL SERVICES	821.92	8,216.52	11,500.00	3,283.48	71.5
10-53000-202 HVAC MAINTENANCE	.00	1,250.00	4,200.00	2,950.00	29.8
10-53000-210 CONTRACTUAL SERVICES	3,651.63	27,059.51	33,933.00	6,873.49	79.7
10-53000-220 UTILITIES	337.16	35,831.68	54,500.75	18,669.07	65.8
10-53000-221 TELECOMMUNICATIONS	192.92	1,746.91	3,749.00	2,002.09	46.6
10-53000-230 MATERIALS & SUPPLIES	250.73	1,946.75	4,991.00	3,044.25	39.0
10-53000-231 FLEET MAINTENANCE	1,698.45	12,910.67	35,600.00	22,689.33	36.3
10-53000-233 TOOLS	.00	423.44	2,500.00	2,076.56	16.9
10-53000-310 OFFICE SUPPLIES	.00	150.00	150.00	.00	100.0
10-53000-321 DUES & SUBSCRIPTIONS	.00	215.00	1,035.00	820.00	20.8
10-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	434.85	4,000.00	3,565.15	10.9
10-53000-330 UNIFORM SUPPLIES	47.01	904.41	2,000.00	1,095.59	45.2
10-53000-334 WINTER OPERATIONS	.00	19,786.44	33,966.00	14,179.56	58.3
10-53000-340 FUEL MAINTENANCE	1,564.15	15,001.71	26,775.00	11,773.29	56.0
10-53000-350 EQUIPMENT REPLACEMENT	.00	1,472.33	2,935.00	1,462.67	50.2
10-53000-360 EQUIPMENT RENTAL	616.68	6,316.68	6,700.00	383.32	94.3
10-53000-370 TIPPING FEES	4,720.55	38,976.29	72,000.00	33,023.71	54.1
10-53000-377 YARD WASTE TUB GRINDING	.00	.00	7,400.00	7,400.00	.0
10-53000-390 PUBLIC RELATIONS	15.88	174.88	159.00	-15.88	110.0
10-53000-400 STREET MAINTENANCE	.00	84.70	7,700.00	7,615.30	1.1
10-53000-450 SIGNAGE	.00	899.95	2,000.00	1,100.05	45.0
10-53000-460 FORESTRY & LANDSCAPING	225.00	9,265.72	10,000.00	734.28	92.7
10-53000-465 TREE DISEASE MITIGATION	743.75	50,854.00	49,749.25	-1,104.75	102.2
TOTAL DEPARTMENT OF PUBLIC WO	46,235.36	619,208.32	850,696.00	231,487.68	72.8
<u>DEPARTMENT 55100</u>					
10-55100-227 NORTH SHORE LIBRARY	.00	104,898.56	155,663.00	50,764.44	67.4
TOTAL DEPARTMENT 55100	.00	104,898.56	155,663.00	50,764.44	67.4

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PARKS</u>					
10-55200-110 WAGES FT	400.00	4,180.00	5,200.00	1,020.00	80.4
10-55200-151 SOCIAL SECURITY	30.60	319.77	398.00	78.23	80.3
10-55200-230 MATERIALS & SUPPLIES	718.28	1,377.00	2,000.00	623.00	68.9
10-55200-435 BASEBALL FIELD	.00	.00	250.00	250.00	.0
TOTAL PARKS	1,148.88	5,876.77	7,848.00	1,971.23	74.9
<u>DEPARTMENT 59240</u>					
10-59240-900 TRANSFER OUT	.00	36,296.00	36,296.00	.00	100.0
TOTAL DEPARTMENT 59240	.00	36,296.00	36,296.00	.00	100.0
TOTAL FUND EXPENDITURES	222,572.97	3,406,090.87	4,544,092.00	1,138,001.13	75.0
NET REVENUE OVER EXPENDITURES	107,078.11	991,453.77	273,896.00	-1,265,349.77	362.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46410 RESIDENTIAL SEWER	.00	772,948.00	776,820.00	3,872.00	99.5
20-46420 COMMERCIAL SEWER	8,721.08	92,060.58	138,000.00	45,939.42	66.7
20-46425 POLICE LEASE REVENUE	.00	34,230.00	34,230.00	.00	100.0
TOTAL PUBLIC CHARGES FOR SERVI	8,721.08	899,238.58	949,050.00	49,811.42	94.8
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	97.38	1,221.18	.00	-1,221.18	.0
TOTAL MISCELLANEOUS REVENUE	97.38	1,221.18	.00	-1,221.18	.0
TOTAL FUND REVENUE	8,818.46	900,459.76	949,050.00	48,590.24	94.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110 WAGES FT	6,207.09	80,216.56	143,021.00	62,804.44	56.1
20-51000-111 OVERTIME	.00	85.86	244.00	158.14	35.2
20-51000-117 HEALTH INSURANCE BUYOUT	100.00	404.15	850.00	445.85	47.6
20-51000-119 DENTAL INSURANCE BUYOUT	3.78	36.47	47.00	10.53	77.6
20-51000-150 WISCONSIN RETIREMENT SYSTEM	252.31	3,331.11	9,427.00	6,095.89	35.3
20-51000-151 SOCIAL SECURITY	472.39	4,323.66	11,078.00	6,754.34	39.0
20-51000-152 LIFE INSURANCE	11.56	141.36	279.00	137.64	50.7
20-51000-153 HEALTH INSURANCE	275.56	7,042.55	22,083.00	15,040.45	31.9
20-51000-154 DENTAL INSURANCE	12.68	148.80	616.00	467.20	24.2
20-51000-180 RECRUITMENT	.00	9,112.59	60.00	-9,052.59	15187.7
20-51000-210 CONTRACTUAL SERVICES	.00	200,114.89	262,540.00	62,425.11	76.2
20-51000-214 AUDIT SERVICES	176.76	3,245.32	3,500.00	254.68	92.7
20-51000-216 ENGINEERING	1,504.00	66,246.89	82,733.00	16,486.11	80.1
20-51000-220 UTILITIES	337.16	4,298.66	7,000.00	2,701.34	61.4
20-51000-221 TELECOMMUNICATIONS	3.79	50.99	360.00	309.01	14.2
20-51000-226 BENEFIT ADMINISTRATIVE FEES	6.50	119.90	170.00	50.10	70.5
20-51000-230 MATERIALS & SUPPLIES	.00	1,231.34	3,000.00	1,768.66	41.0
20-51000-231 FLEET MAINTENANCE	.00	97.00	1,000.00	903.00	9.7
20-51000-232 LIFT STATION MAINTENANCE	.00	3,300.00	14,550.00	11,250.00	22.7
20-51000-233 TOOLS	39.97	844.84	3,500.00	2,655.16	24.1
20-51000-234 DIGGERS HOTLINE	.00	1,217.30	2,070.00	852.70	58.8
20-51000-311 POSTAGE	.00	400.00	400.00	.00	100.0
20-51000-322 TRAINING, SAFETY & CERTIFICATI	.00	2,113.59	3,000.00	886.41	70.5
20-51000-340 FUEL MAINTENANCE	.00	3,200.00	3,200.00	.00	100.0
20-51000-350 EQUIPMENT REPLACEMENT	.00	9,116.68	9,118.00	1.32	100.0
20-51000-360 EQUIPMENT RENTAL-GENENERAL FU	.00	17,500.00	17,500.00	.00	100.0
20-51000-510 GENERAL LIABILITY INSURANCE	.00	2,314.76	2,800.00	485.24	82.7
20-51000-513 WORKERS COMPENSATION	362.35	1,916.00	1,916.00	.00	100.0
20-51000-515 COMMERCIAL CRIME POLICY	.00	144.00	144.00	.00	100.0
20-51000-516 PROPERTY INSURANCE	.00	1,146.88	3,194.00	2,047.12	35.9
20-51000-801 CAPITAL PROJECTS	.00	253,034.80	318,500.00	65,465.20	79.5
TOTAL GENERAL SEWER	9,765.90	676,496.95	927,900.00	251,403.05	72.9
<u>DEPRECIATION</u>					
20-53000-700 DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
TOTAL DEPRECIATION	.00	.00	3,138.00	3,138.00	.0
<u>DEBT</u>					
20-58100-617 PRINCIPAL REDEMPTION - CWFL	.00	.00	77,115.00	77,115.00	.0
20-58100-618 PRINCIPAL REDEMPTION - BOND	.00	.00	153,750.00	153,750.00	.0
20-58100-621 INTEREST - BOND	4,666.99	63,656.48	69,056.00	5,399.52	92.2
20-58100-626 INTEREST-CLEAN WATER FUND LOA	4,893.31	10,698.50	10,699.00	.50	100.0
TOTAL DEBT	9,560.30	74,354.98	310,620.00	236,265.02	23.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
TOTAL FUND EXPENDITURES	19,326.20	750,851.93	1,241,658.00	490,806.07	60.5
NET REVENUE OVER EXPENDITURES	10,507.74	149,607.83	292,608.00	-442,215.83	51.1

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-43210 INTERGOVERNMENTAL GRANTS	.00	30,000.00	.00	-30,000.00	.0
TOTAL SOURCE 43	.00	30,000.00	.00	-30,000.00	.0
 PUBLIC CHARGES FOR SERVICES					
22-46405 RESIDENTIAL STORMWATER	.00	362,850.50	363,080.00	229.50	99.9
22-46425 COMMERCIAL STORMWATER	5,948.30	105,557.25	139,442.00	33,884.75	75.7
22-46430 RIGHT-OF-WAY MANAGEMENT	200.00	18,077.50	25,000.00	6,922.50	72.3
TOTAL PUBLIC CHARGES FOR SERVI	6,148.30	486,485.25	527,522.00	41,036.75	92.2
 TOTAL FUND REVENUE	 6,148.30	 516,485.25	 527,522.00	 11,036.75	 97.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	13,846.99	98,301.59	143,023.00	44,721.41	68.7
22-53000-111 OVERTIME	.00	85.86	750.00	664.14	11.5
22-53000-112 WAGES PT	482.44	1,794.40	.00	-1,794.40	.0
22-53000-117 HEALTH INSURANCE BUYOUT	100.00	404.15	850.00	445.85	47.6
22-53000-119 DENTAL INSURANCE BUYOUT	3.78	36.47	47.00	10.53	77.6
22-53000-150 WISCONSIN RETIREMENT SYSTEM	784.30	5,395.93	9,427.00	4,031.07	57.2
22-53000-151 SOCIAL SECURITY	1,048.03	6,588.37	11,078.00	4,489.63	59.5
22-53000-152 LIFE INSURANCE	30.55	175.72	279.00	103.28	63.0
22-53000-153 HEALTH INSURANCE	5,950.99	22,970.81	22,083.00	-887.81	104.0
22-53000-154 DENTAL INSURANCE	125.60	465.92	616.00	150.08	75.6
22-53000-210 CONTRACTUAL SERVICES	.00	1,152.74	1,123.00	-29.74	102.7
22-53000-211 LEGAL COUNCIL-CONTRACTED	.00	1,858.50	147.50	-1,711.00	1260.0
22-53000-214 AUDIT SERVICES	80.50	1,478.01	1,594.00	115.99	92.7
22-53000-216 ENGINEERING	2,580.00	30,119.52	32,651.00	2,531.48	92.3
22-53000-220 UTILITY EXPENSES	.00	893.26	2,400.00	1,506.74	37.2
22-53000-221 TELECOMMUNICATIONS	3.78	50.97	250.00	199.03	20.4
22-53000-226 BENEFIT ADMINISTRATIVE FEES	6.50	119.90	170.00	50.10	70.5
22-53000-230 MATERIALS & SUPPLIES	162.82	556.82	3,352.50	2,795.68	16.6
22-53000-232 LIFT STATION MAINTENANCE	.00	500.00	2,500.00	2,000.00	20.0
22-53000-322 TRAINING, SAFETY & CERTIFICATI	.00	713.75	2,000.00	1,286.25	35.7
22-53000-327 CULVERT MATERIALS	18,581.46	26,842.17	38,000.00	11,157.83	70.6
22-53000-328 LANDSCAPING MATERIALS	991.51	5,975.08	35,119.00	29,143.92	17.0
22-53000-340 FUEL MAINTENANCE	.00	2,500.00	2,500.00	.00	100.0
22-53000-342 CONSTRUCTION MATERIALS	11,535.00	86,411.21	72,495.00	-13,916.21	119.2
22-53000-350 EQUIPMENT REPLACEMENT	.00	.00	2,000.00	2,000.00	.0
22-53000-360 EQUIPMENT RENTAL	.00	17,500.00	17,500.00	.00	100.0
22-53000-410 STORMWATER MANAGEMENT	.00	5,505.64	.00	5,505.64	.0
22-53000-510 GENERAL LIABILITY INSURANCE	.00	2,770.24	3,351.00	580.76	82.7
22-53000-513 WORKERS COMPENSATION	487.35	1,916.00	1,916.00	.00	100.0
22-53000-515 COMMERCIAL CRIME POLICY	.00	144.00	144.00	.00	100.0
22-53000-516 PROPERTY INSURANCE	.00	1,121.37	3,194.00	2,072.63	35.1
22-53000-801 CAPITAL PROJECTS	.00	183.15	45,500.00	45,316.85	.4
TOTAL DEPARTMENT 53000	56,801.60	313,520.27	456,060.00	142,539.73	68.8
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	.00	71,462.00	71,462.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	71,462.00	71,462.00	.00	100.0
TOTAL FUND EXPENDITURES	56,801.60	384,982.27	527,522.00	142,539.73	73.0
NET REVENUE OVER EXPENDITURES	50,653.30	131,502.98	.00	-131,502.98	.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

COMM DEVELOPMENT AUTHORITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
23-48210 PROJECT FEES	.00	3,837.39	.00	-3,837.39	.0
TOTAL SOURCE 48	.00	3,837.39	.00	-3,837.39	.0
TOTAL FUND REVENUE	.00	3,837.39	.00	-3,837.39	.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

COMM DEVELOPMENT AUTHORITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>%</u>
23-51000-230 PROFESSIONAL SERVICES	<u>.00</u>	<u>18,060.00</u>	<u>16,063.00</u>	<u>-1,997.00</u>	<u>112.4</u>
TOTAL DEPARTMENT 51000	<u>.00</u>	<u>18,060.00</u>	<u>16,063.00</u>	<u>-1,997.00</u>	<u>112.4</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>18,060.00</u>	<u>16,063.00</u>	<u>-1,997.00</u>	<u>112.4</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>14,222.61-</u>	<u>16,063.00-</u>	<u>-1,840.39</u>	<u>(88.5)</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
26-41100 PROPERTY TAXES	.00	286,523.00	286,523.00	.00	100.0
TOTAL TAXES	.00	286,523.00	286,523.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>					
26-47130 CONTRACT REVENUE	329,215.08	1,933,744.65	2,005,662.00	71,917.35	96.4
26-47135 RECORDS MANAGEMENT ADMINIST	.00	16,757.00	16,757.00	.00	100.0
TOTAL INTERGOVERNMENT REVENUE	329,215.08	1,950,501.65	2,022,419.00	71,917.35	96.4
<u>MISCELLANEOUS REVENUE</u>					
26-48100 CONSOLIDATED SERVICE BILLINGS	14,273.47	90,929.14	52,676.00	-38,253.14	172.6
26-48200 MISCELLANEOUS REVENUE	.00	25,866.68	.00	-25,866.68	.0
TOTAL MISCELLANEOUS REVENUE	14,273.47	116,795.82	52,676.00	-64,119.82	221.7
TOTAL FUND REVENUE	343,488.55	2,353,820.47	2,361,618.00	7,797.53	99.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>PUBLIC SAFETY COMMUNICATIONS</u>					
26-51000-110 WAGES FT	92,273.13	936,908.01	1,231,839.00	294,930.99	76.1
26-51000-111 OVERTIME	2,164.83	59,170.15	76,000.00	16,829.85	77.9
26-51000-116 HOLIDAY PAY	706.16	6,577.63	29,543.00	22,965.37	22.3
26-51000-117 HEALTH INSURANCE BUYOUT	708.36	6,250.18	7,500.00	1,249.82	83.3
26-51000-119 DENTAL INSURANCE BUYOUT	26.43	264.00	1,223.00	959.00	21.6
26-51000-150 WISCONSIN RETIREMENT SYSTEM	5,939.90	62,249.88	86,668.00	24,418.12	71.8
26-51000-151 SOCIAL SECURITY	6,984.11	73,641.78	102,821.00	29,179.22	71.6
26-51000-152 LIFE INSURANCE	156.10	1,520.77	1,821.00	300.23	83.5
26-51000-153 HEALTH INSURANCE	20,081.29	214,029.10	291,871.00	77,841.90	73.3
26-51000-154 DENTAL INSURANCE	400.15	3,944.00	4,349.00	405.00	90.7
26-51000-180 RECRUITMENT	.00	1,135.95	1,225.00	89.05	92.7
26-51000-200 FACILITY MAINTENANCE & SUPPLIE	1,124.65	14,880.34	20,480.00	5,599.66	72.7
26-51000-201 CLEANING & JANITORIAL SERVICES	572.22	5,726.35	4,455.00	-1,271.35	128.5
26-51000-210 CONTRACTUAL SERVICES	3,937.49	5,278.09	14,081.00	8,802.91	37.5
26-51000-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
26-51000-214 AUDIT SERVICES	80.50	1,478.00	1,594.00	116.00	92.7
26-51000-220 UTILITIES	337.16	17,000.90	24,240.00	7,239.10	70.1
26-51000-221 TELECOMMUNICATIONS	14,367.37	97,461.89	139,758.00	42,296.11	69.7
26-51000-225 COMPUTER SUPPORT SERVICES	228.75	228.75	2,020.00	1,791.25	11.3
26-51000-226 BENEFIT ADMINISTRATIVE FEES	65.00	1,252.40	1,700.00	447.60	73.7
26-51000-230 MATERIALS & SUPPLIES	173.52	3,802.83	4,575.00	772.17	83.1
26-51000-236 LICENSING & MAINTENANCE	2,050.24	137,904.78	148,836.00	10,931.22	92.7
26-51000-310 OFFICE SUPPLIES	256.04	1,026.80	1,800.00	773.20	57.0
26-51000-311 POSTAGE	.00	400.00	500.00	100.00	80.0
26-51000-321 DUES & SUBSCRIPTIONS	.00	2,533.00	2,552.00	19.00	99.3
26-51000-322 TRAINING, SAFETY & CERTIFICATI	.03	4,747.56	5,000.00	252.44	95.0
26-51000-351 MAINTENANCE CONTRACTS	.00	75,005.29	77,302.00	2,296.71	97.0
26-51000-390 EMPLOYEE RECOGNITION	15.89	169.72	300.00	130.28	56.6
26-51000-510 GENERAL LIABILITY	.00	6,022.48	7,285.00	1,262.52	82.7
26-51000-513 WORKERS COMPENSATION	611.62	2,896.00	2,896.00	.00	100.0
26-51000-515 COMMERCIAL CRIME POLICY	.00	1,049.00	1,049.00	.00	100.0
26-51000-516 PROPERTY INSURANCE	.00	1,245.76	3,621.00	2,375.24	34.4
 TOTAL PUBLIC SAFETY COMMUNIC	 153,260.94	 1,745,801.39	 2,299,904.00	 554,102.61	 75.9
 <u>TRANSFER TO OTHER FUND</u>					
26-59217-900 ADMINISTRATIVE/TRANSFER TO	.00	94,099.00	94,099.00	.00	100.0
 TOTAL TRANSFER TO OTHER FUND	 .00	 94,099.00	 94,099.00	 .00	 100.0
 TOTAL FUND EXPENDITURES	 153,260.94	 1,839,900.39	 2,394,003.00	 554,102.61	 76.9
 NET REVENUE OVER EXPENDITURES	 190,227.61	 513,920.08	 32,385.00-	 -546,305.08	 1586.9

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100 PROPERTY TAXES	.00	761,415.00	761,415.00	.00	100.0
TOTAL TAXES	.00	761,415.00	761,415.00	.00	100.0
<u>LICENSES & PERMITS</u>					
30-44350 CELL TOWER FEES	1,948.42	19,425.84	23,031.00	3,605.16	84.4
TOTAL LICENSES & PERMITS	1,948.42	19,425.84	23,031.00	3,605.16	84.4
<u>INTERGOVERNMENT REVENUE</u>					
30-47100 RIVER HILLS REVENUE-DISPATCH	17,938.75	20,877.50	20,878.00	.50	100.0
30-47111 FOX POINT REVENUE	.00	2,602.50	15,205.00	12,602.50	17.1
30-47115 B SERIES ADMIN FEE	.00	17,203.00	17,203.00	.00	100.0
TOTAL INTERGOVERNMENT REVENUE	17,938.75	40,683.00	53,286.00	12,603.00	76.4
<u>MISCELLANEOUS REVENUE</u>					
30-48300 NSFD	.00	175,955.00	175,955.00	.00	100.0
TOTAL MISCELLANEOUS REVENUE	.00	175,955.00	175,955.00	.00	100.0
<u>OTHER FINANCING SOURCES</u>					
30-49250 TRANSFER FROM STORMWATER FUN	.00	71,462.00	71,462.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	71,462.00	71,462.00	.00	100.0
TOTAL FUND REVENUE	19,887.17	1,068,940.84	1,085,149.00	16,208.16	98.5

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	364.38	2,583.00	2,218.62	14.1
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	1,200.00	1,400.00	200.00	85.7
30-58100-611 NSFD STATION #5	.00	160,000.00	160,000.00	.00	100.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	30,541.25	36,082.50	36,083.00	.50	100.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	21,000.00	21,000.00	.00	100.0
30-58100-616 2011 GENERAL OBLIGATION	76,250.00	76,250.00	76,250.00	.00	100.0
30-58100-618 PRINCIPAL- 2014 BOND	.00	120,000.00	330,000.00	210,000.00	36.4
30-58100-619 2016 GENERAL OBLIGATION	.00	.00	120,000.00	120,000.00	.0
30-58100-620 2018 GENERAL OBLIGATION	.00	90,000.00	90,000.00	.00	100.0
30-58100-621 INTEREST ON BOND	14,354.89	179,901.37	241,058.00	61,156.63	74.6
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	6,775.55	6,776.00	.45	100.0
TOTAL DEBT	121,146.14	691,573.80	1,085,150.00	393,576.20	63.7
TOTAL FUND EXPENDITURES	121,146.14	691,573.80	1,085,150.00	393,576.20	63.7
NET REVENUE OVER EXPENDITURES	101,258.97-	377,367.04	1.00-	-377,368.04	377367

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
40-41100 PROPERTY TAXES	.00	89,749.00	89,749.00	.00	100.0
40-41130 FIRE & RESCUE PROPERTY TAXES	.00	28,305.00	28,305.00	.00	100.0
TOTAL TAXES	.00	118,054.00	118,054.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
40-43210 INTERGOVERNMENTAL GRANTS	.00	725.00	600.00	-125.00	120.8
40-43215 POLICE REVENUE	.00	337.30	.00	-337.30	.0
TOTAL INTERGOVERNMENTAL	.00	1,062.30	600.00	-462.30	177.1
<u>OTHER FINANCING SOURCES</u>					
40-49210 TRANSFER FROM GENERAL FUND	.00	36,296.00	36,296.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	36,296.00	36,296.00	.00	100.0
TOTAL FUND REVENUE	.00	155,412.30	154,950.00	-462.30	100.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

POLICE CAPITAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
	<u>CAPITAL PROJECTS</u>					
40-91000-801	CAPITAL PROJECTS	.00	28,305.00	28,305.00	.00	100.0
40-91000-802	CAPITAL LEASE	.00	34,230.00	34,230.00	.00	100.0
40-91000-803	CAPITAL EQUIPMENT	4,405.00	56,961.30	85,386.00	28,424.70	66.7
	TOTAL CAPITAL PROJECTS	4,405.00	119,496.30	147,921.00	28,424.70	80.8
	TOTAL FUND EXPENDITURES	4,405.00	119,496.30	147,921.00	28,424.70	80.8
	NET REVENUE OVER EXPENDITURES	4,405.00	35,916.00	7,029.00	-28,887.00	511.0

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100 PROPERTY TAXES	.00	111,900.00	111,900.00	.00	100.0
TOTAL TAXES	.00	111,900.00	111,900.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540 STATE TRANSPORTATION AID	.00	46,731.00	46,731.00	.00	100.0
41-43545 STH 32 CONNECTING HIGHWAY AI	.00	81.00	81.00	.00	100.0
TOTAL INTERGOVERNMENTAL	.00	46,812.00	46,812.00	.00	100.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320 GARBAGE CONTAINER & FEES	65.00	1,390.00	.00	-1,390.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	65.00	1,390.00	.00	-1,390.00	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100 INTEREST	.02	.20	.00	-.20	.0
41-48310 EQUIPMENT SALES	.00	.00	30,000.00	30,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.02	.20	30,000.00	29,999.80	.0
TOTAL FUND REVENUE	65.02	160,102.20	188,712.00	28,609.80	84.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
41-91000-801 CAPITAL PROJECTS	14,785.50	33,855.82	407,826.00	373,970.18	8.3
41-91000-803 CAPITAL EQUIPMENT	40,000.00-	247,866.69	16,900.00	-230,966.69	1466.7
TOTAL CAPITAL PROJECTS	25,214.50-	281,722.51	424,726.00	143,003.49	66.3
TOTAL FUND EXPENDITURES	25,214.50-	281,722.51	424,726.00	143,003.49	66.3
NET REVENUE OVER EXPENDITURES	25,279.52	121,620.31-	236,014.00-	-114,393.69	(51.5)

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
42-41100 PROPERTY TAXES	.00	130,000.00	130,000.00	.00	100.0
TOTAL SOURCE 41	.00	130,000.00	130,000.00	.00	100.0
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	.00	19,409.50	10,000.00	-9,409.50	194.1
TOTAL SOURCE 46	.00	19,409.50	10,000.00	-9,409.50	194.1
TOTAL FUND REVENUE	.00	149,409.50	140,000.00	-9,409.50	106.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	801.04	14,732.08	15,000.00	267.92	98.2
42-91000-519 GASB 45 OBLIGATIONS	12,180.12	124,119.50	164,552.00	40,432.50	75.4
42-91000-801 CAPITAL PROJECTS	5,390.63	8,101.24	71,210.61	63,109.37	11.4
42-91000-803 CAPITAL EQUIPMENT	.00	1,691.00	1,691.00	.00	100.0
TOTAL CAPITAL PROJECTS	18,371.79	148,643.82	252,453.61	103,809.79	58.9
TOTAL FUND EXPENDITURES	18,371.79	148,643.82	252,453.61	103,809.79	58.9
NET REVENUE OVER EXPENDITURES	18,371.79-	765.68	112,453.61-	-113,219.29	.7

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>					
46-41100 PROPERTY TAXES	.00	19,666.00	19,666.00	.00	100.0
TOTAL SOURCE 41	.00	19,666.00	19,666.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
46-47110 CONTRACT REVENUE	.00	137,660.48	157,326.00	19,665.52	87.5
TOTAL INTERGOVERNMENTAL REVE	.00	137,660.48	157,326.00	19,665.52	87.5
TOTAL FUND REVENUE	.00	157,326.48	176,992.00	19,665.52	88.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2019

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-803 CAPITAL EQUIPMENT	108,929.28	208,929.28	322,229.50	113,300.22	64.8
TOTAL DEPARTMENT 91000	108,929.28	208,929.28	322,229.50	113,300.22	64.8
TOTAL FUND EXPENDITURES	108,929.28	208,929.28	322,229.50	113,300.22	64.8
NET REVENUE OVER EXPENDITURES	108,929.28-	51,602.80-	145,237.50-	-93,634.70	(35.5)

**FOURTH AMENDMENT TO RESTATED AGREEMENT REGARDING
CONSTRUCTION OF GARAGE AND WELCOME BOOTH**

THIS FOURTH AMENDMENT TO THE RESTATED AGREEMENT ("**Fourth Amendment**") between the VILLAGE OF BAYSIDE, Milwaukee and Ozaukee Counties, Wisconsin ("**Bayside**"), and the NATIONAL AUDUBON SOCIETY, INC. ("**Audubon**"), dated November 21, 2019, amends the Restated Agreement between Bayside and Audubon dated December 31, 2002 which to date has been the subject of three formal amendments ratified by formal agreements between Bayside and Audubon.

1. **New Facilities.** Pursuant to paragraph 1 of the Restated Agreement and § 125-100(c) of the Bayside Municipal Code, Audubon filed applications for permits and for this Fourth Amendment enable it to construct the following facilities at the Schlitz Audubon Nature Center ("**Center**"):

a. *Welcome Booth.* On February 16, 2015, Audubon applied for approval to build a welcome Bayside booth ("**Booth**") located on the main entrance road to the Center. Said Booth was approved by the Bayside Architectural Review Committee on March 2, 2015. The Booth shall comply in all respects with the approval of the Bayside Architectural Review Committee and all of the requirements of the Restated Agreement as amended. All materials submitted in application for said permit, as well as the minutes of the Bayside Architectural Review Committee and Bayside Village Board, together with any conditions and approvals contained therein, including but not limited to the approval of the Bayside Village Board dated November 21, 2019 and the attached Exhibit A consisting of 14 pages, are incorporated herein and made a part of this Fourth Amendment (Booth Architectural Approval).

b. *Cold Storage Garage.* On September 28, 2019, Audubon applied for a permit to construct a seventy-two (72) foot-long by fifty (50) foot-wide (or in the alternative sixty-four (64) foot-long by fifty (50) foot-wide) cold storage steel garage ("**Garage**"). The Garage is to be neutral in color and located in the vicinity of the Raptor house and existing garage and maintenance bays. The Garage was approved by the Bayside Architectural Review Commission (in both alternate sizes) on October 7, 2019. The Garage shall comply in all respects with the approval of the Bayside Architectural Review Committee dated and all of the requirements of the Restated Agreement as amended. All materials submitted in application for said permit, as well as the minutes of the Bayside Architectural Review Committee and Bayside Village Board, together with any conditions and approvals contained therein, including but not limited to the preliminary design and conceptual approved of the Bayside Village Board dated October 17, 2019 and the final approval of the Bayside Village Board dated November 21, 2019 and approving this Fourth Amendment, and the attached Exhibit B (Garage Architectural Approval and Booth and Garage Approvals) consisting of 20 pages are incorporated herein and made a part of this Fourth Amendment.

2. **No Uses or Programs.** Nothing in this Fourth Amendment shall approve or allow the establishment of any new Audubon uses or programs at the Center under the Restated Agreement as amended by the three prior amendments.

3. **Reimbursement of Village Costs and Fees.** Pursuant to § 106-39 of the Municipal Code, Audubon agrees to reimburse Bayside for its reasonable professional costs and fees incurred in negotiating and drafting this Fourth Amendment.

4. **Priority of Amendments.** In the event of any conflicts between the terms of this Fourth Amendment and those of the Restated Agreement or the prior three amendments to the

Restated Agreement, this Fourth Amendment shall control with the three prior amendments controlling each over any prior amendments and the Restated Agreement in reverse sequence from newest to oldest. In all other respects the Restated Agreement and the three prior amendments remain in full force and effect.

Dated this 21st day of November, 2019.

SCHLITZ AUDUBON NATURE CENTER ON
BEHALF OF NATIONAL AUDUBON SOCIETY,
INC.

By: _____
Helen Boomsma, Executive Director

VILLAGE OF BAYSIDE

By: _____
Samuel D. Dickman, Village President

Attest: _____
Lynn A. Galyardt, Director of Finance and
Administration/Village Clerk

EXHIBIT A



Village of Bayside
9075 N. Regent Rd.
Architectural Review Committee Meeting
March 2, 2015
Village Board Room, 6:00 pm

**ARCHITECTURAL REVIEW COMMITTEE
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Architectural Review Committee will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Approval of the February 16, 2015 minutes.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

V. BUSINESS

A. Installation of window

Michael LeMoine
8940 N Greenvale Rd
021-0184-000

B. Installation of welcome booth

Schlitz Audubon Nature Center
1111 E Brown Deer Rd
055-9999-000

C. Dormer additions

Chris & Mara Fox
8910 N Regent Rd
021-9981-000

VI. ADJOURNMENT

Lynn Galyardt
Director of Finance and Administration
February 26, 2015

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-351-8811. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance in the stated meeting to gather information; no action will be taken by any other governmental body except by the governing body noticed above. Agendas and minutes are available on the website (www.bayside.wi.gov).



I. CALL TO ORDER

Chairman Roger Arteaga-Derenne called the meeting to order at 6:00pm.

II. ROLL CALL

Trustee Liaison: Mike Barth-Excused
Chair: Roger Arteaga-Derenne
Members: Marisa Roberts
Sandra Muchin Kofman-Excused
John Krampf
Daniel Zitzer-Excused
Tony Aiello-Excused

Also Present: Management Assistant Ben Matters
Assistant Village Manager Rebecca VanRegenmorter
There were five people in the audience.

III. APPROVAL OF MINUTES

A. Approval of the January 19, 2015 minutes.

Motion by Marisa Roberts, seconded by John Krampf, to approve the minutes of February 16, 2015 as written. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

None

V. BUSINESS

A. Installation of window

**Michael LeMoine
8940 N Greenvale Rd
021-0184-000**

Michael LeMoine, homeowner, for 8940 N Greenvale Rd, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: Installation of window.

Motion by Marisa Roberts, seconded by John Krampf, to approve the installation of window. Motion carried unanimously.

B. Installation of welcome booth

**Schlitz Audubon Nature Center
1111 E Brown Deer Rd
055-9999-000**

Jason Festerling, for 1111 E Brown Deer Rd, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: Installation of welcome booth.

Motion by Roger Arteaga-Derenne, seconded by Marisa Roberts, to approve the installation of welcome booth. Motion carried unanimously.

C. Dormer additions

**Chris & Mara Fox
8910 N Regent Rd
055-9999-000**

Erik Johnson, contractor, for 8910 N Regent Rd, appeared on behalf of the project. There were no neighbors in attendance. A description of the project is as follows: Dormer addition.

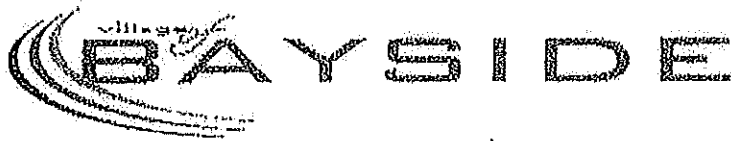
Motion by John Krampf, seconded by Marisa Roberts, to approve the installation of dormer additions. Motion carried unanimously.

VI. ADJOURNMENT

Motion by John Krampf, seconded by Marissa Roberts, to adjourn the meeting at 6:12pm. Motion carried unanimously.

Respectfully submitted,

Benjamin Matters
Management Assistant



**Application for Appearance before the
Architectural Review Committee**

Owner's Name Friends of Schlitz Audubon Nature Center
Street Address 1111 E. Brown Deer Rd., Bayside, WI 53217
Telephone # 414-352-2880
Address to mail agenda 1111 E. Brown Deer Rd. Bayside 53217
Email jfesterling@sanc.org

Agenda Notice: (This is the description of the project that will appear on the agenda)

Welcome booth near the entrance of
Schlitz Audubon Nature Center.

For office use only	
Tax key number:	055-9999-000
Application received by: <u>Ben</u>	Date: <u>2/16/15</u>
\$60 filing fee paid <u>PAID</u>	
Reviewed by Building Inspector:	Date:
Municipal Code Compliant:	
Architectural Review Committee:	Date:
Approval Motion:	

Call (262) 544-0260 or
1-800-422-5220
INDEPENDENT
INSPECTIONS, LTD.

WI UNIFORM PERMIT APPLICATION

PERMIT NO. _____

TAX KEY# _____

ISSUING
MUNICIPALITY

☐ TOWN ☒ VILLAGE ☐ CITY
OF Bayside
COUNTY: Milwaukee

PROJECT LOCATION
(Building Address)

1111 E. Brow Deer Rd.

PROJECT DESCRIPTION

Welcome booth

☒ COMMERCIAL

☐ ONE & TWO FAMILY

Owner's Name

Friends of Schlitz Audubon Nature Center
Construction Contractor (CCL No.)
Statyba Ltd. 1043163

Mailing Address - Include City & Zip

Bayside WI 53202 Telephone - Include Area Code
(414) 352-2880

Dwelling Contractor (DCL No.)

Statyba Ltd. 918214

Mailing Address - Include City & Zip

Dwelling Contractor (DCL No.)
CEO, COB, or employee of Dwelling Contractor

Telephone - Include Area Code

Telephone - Include Area Code

Plumbing Contractor (CCL No.)

Mailing Address - Include City & Zip

Telephone - Include Area Code

Electrical Contractor (CCL No.)

Mailing Address - Include City & Zip

Telephone - Include Area Code

HVAC Contractor (CCL No.)

Mailing Address - Include City & Zip

Telephone - Include Area Code

PROJECT INFORMATION

Subdivision Name

Schlitz Audubon Nature Center

Lot No.

Block No.

Zoning District

Lot Area

Sq. Ft.

N.S.E.W.

Setbacks

Front

FL

Rear

FL

FL

FL

1a. PROJECT

☒ New ☐ Addition ☐ Raze
☐ Alteration ☐ Repair ☐ Move
☐ Other

3. TYPE

☐ Single Family
☐ Two Family
☐ Multi
☒ Commercial

8. ELECTRICAL

Entrance Panel
Size: 60 amp
Service:
☒ Underground
☐ Overhead

9. HVAC EQUIPMENT

☐ Forced Air Furnace
☒ Radiant Baseboard or Panel
☐ Heat Pump
☐ Boiler
☐ Central Air Conditioning
☐ Other

12. ENERGY SOURCE

Fuel	Nat. Gas	L.P.	Oil	Elec.	Solar
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(☐ Dwelling unit will have 3 kilowatt or more installed electric space heater equipment capacity.)

1b. GARAGE

☐ Attached ☐ Detached

4. CONST. TYPE

☒ Site Constructed
☐ Mtd. UDC
☐ Mtd. HUD

7. FOUNDATION

☒ Concrete
☐ Masonry
☐ Treated Wood
☐ CF
☐ Other

10. PLUMBING

Sewer
☐ Municipal
☐ Septic No. _____

13. HEAT LOSS (Calculated)

Total 10,000 BTU/M-HR

2. AREA

Basement _____ Sq. Ft.
Living Area _____ Sq. Ft.
Garage _____ Sq. Ft.
Other _____ Sq. Ft.
TOTAL _____

5. STORIES

☒ 1-Story
☐ 2-Story
☐ Other

6. USE

☐ Seasonal
☒ Permanent
☐ Other

11. WATER

☐ Municipal Utility
☐ Private On-Site Well

14. ESTIMATED COST

\$ 40,000

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of the permit created no legal liability, express or implied, of the Department, Municipality, Agency or Inspector; and certifies that all the above information is accurate. Have Permit/Application number and address when requesting inspections. Call (262) 544-0260 or 1-800-422-5220. Give at least 24 hours notice on all inspections.

SIGNATURE OF APPLICANT

[Signature]

DATE 2/13/15

APPROVAL CONDITIONS

This permit is issued pursuant to the attached conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State & Local Building and Zoning codes.

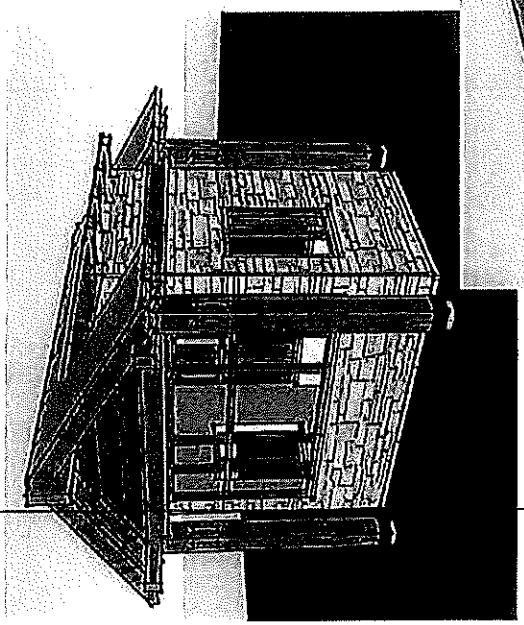
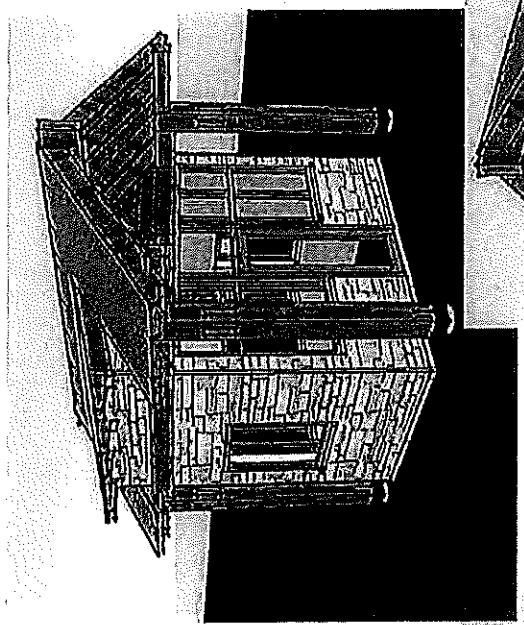
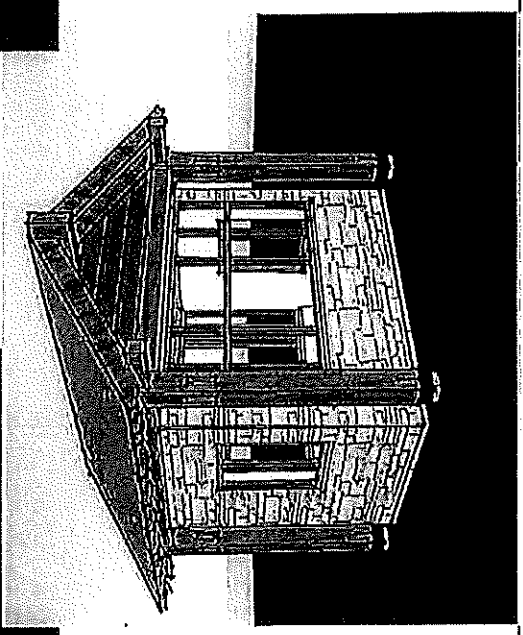
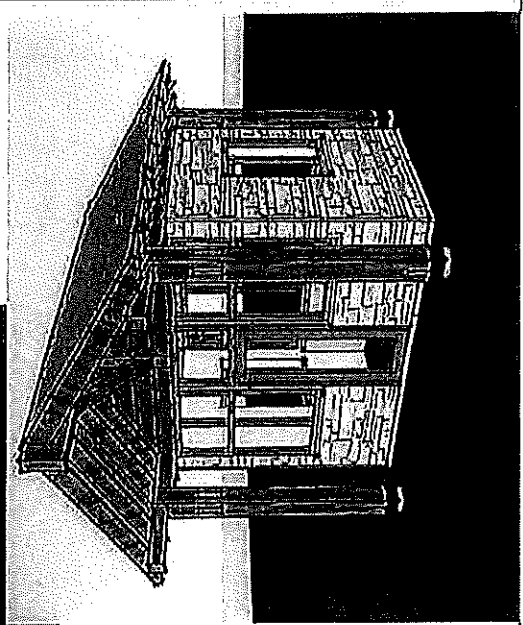
INSPECTIONS NEEDED Building ☐ Footing ☐ Foundation ☐ Rough ☐ Insulation ☐ Bsmt. Fl. ☐ Final
Electric ☐ Rough ☐ Service ☐ Final Plumbing ☐ Rough ☐ Underfloor ☐ Final HVAC ☐ Rough ☐ Final

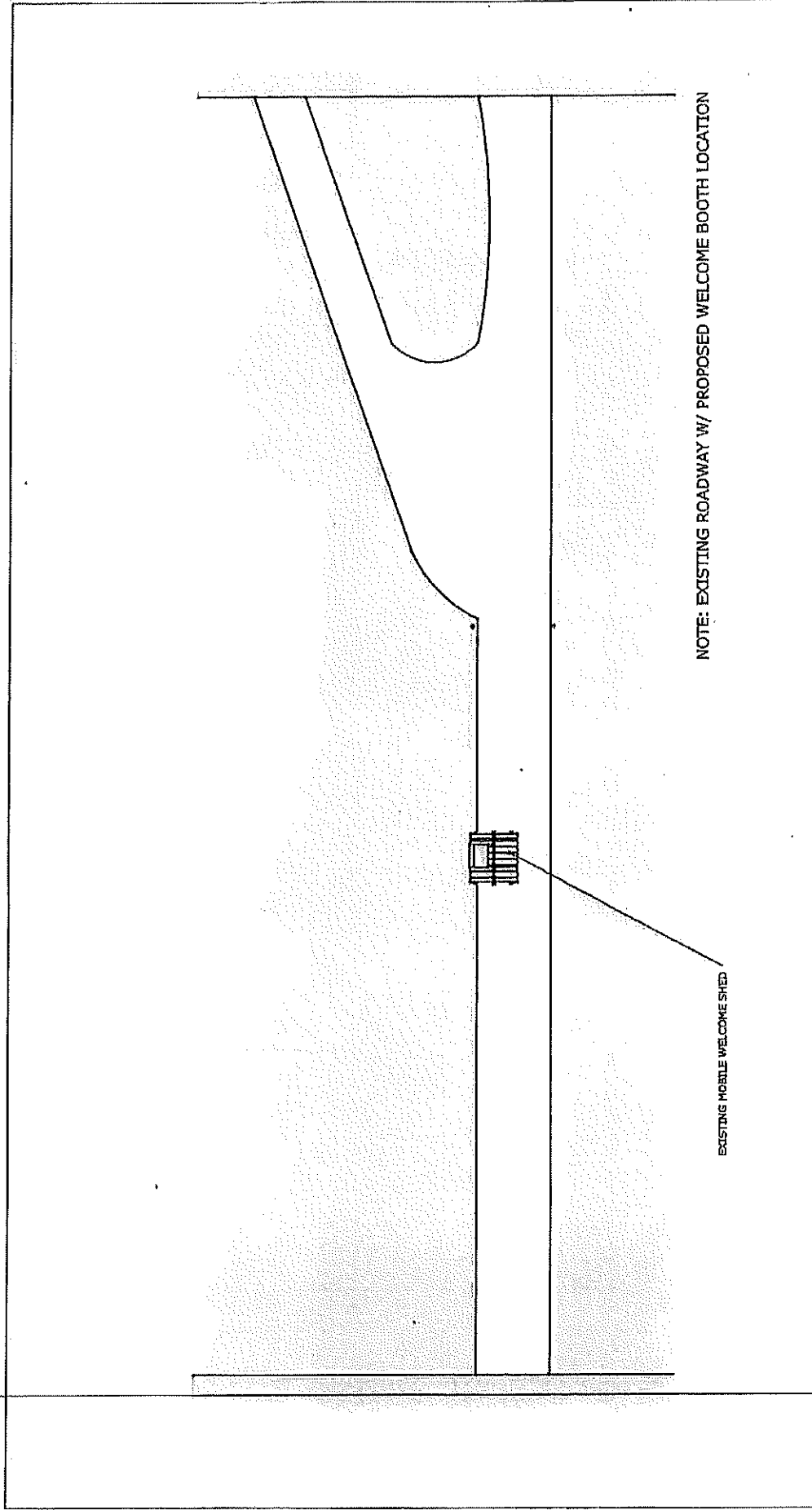
FEES	PERMIT(S) ISSUED	SEAL NO.	Municipality No.
Building Fee _____ Zoning Fee _____ WI Seal _____ Electric Fee _____ Plumbing Fee _____ HVAC Fee _____ Adm. Fee _____ Other _____ Total _____	Bldg. # At top of form Zoning # _____ Elec. # _____ Plmb. # _____ HVAC # _____	RECEIPT CK# _____ Amount \$ _____ Date _____ From _____ Rec By _____	PERMIT EXPIRATION: Permit expires two years from date issued unless municipal ordinance is more restrictive. PERMIT ISSUED BY MUNICIPAL AGENT: Name _____ Date _____ Certification No. _____

White - Municipal Files
Wisconsin Uniform 07/00

Yellow - Applicant

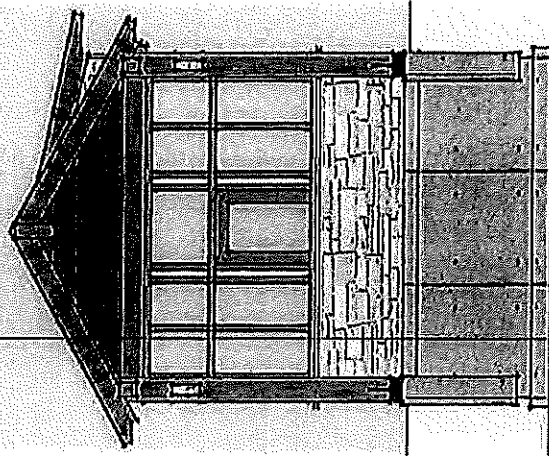
Pink - Clerk/Assessor



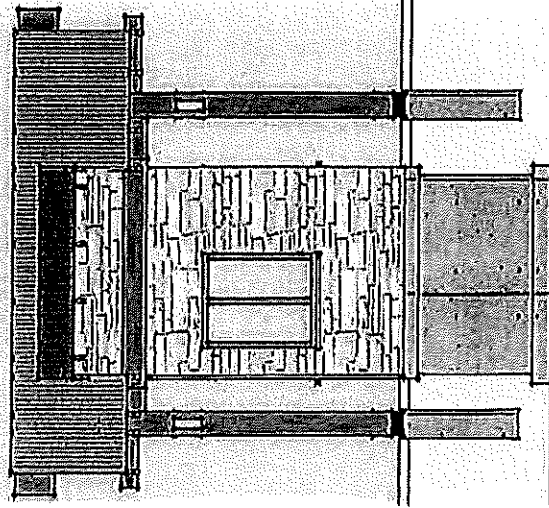


N

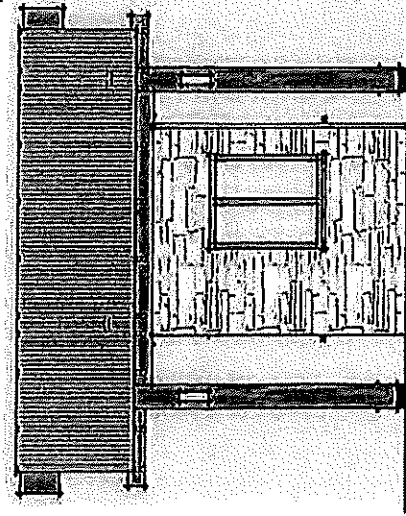
SCALE 1" = 30'-0"



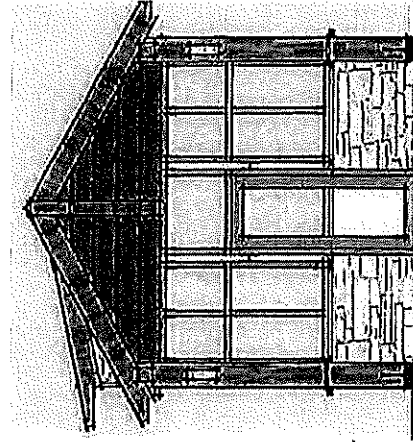
North Elevation



West Elevation



East Elevation



South Elevation

NOTES:

1. South overhang to provide shade from intense summer sun.
2. Curtain wall windows provide daylighting.
3. South windows provide passive solar heat gain during winter months.
4. Crime prevention through environmental design, welcome booth establishes transition between public and secure private space.
5. Quality materials reduce environmental burden and reduce building life cycle costs.

SCALE 1/4" = 1'-0"

JAN 2015

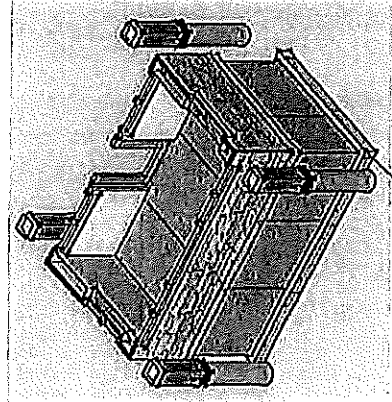
REV4

ELEVATIONS

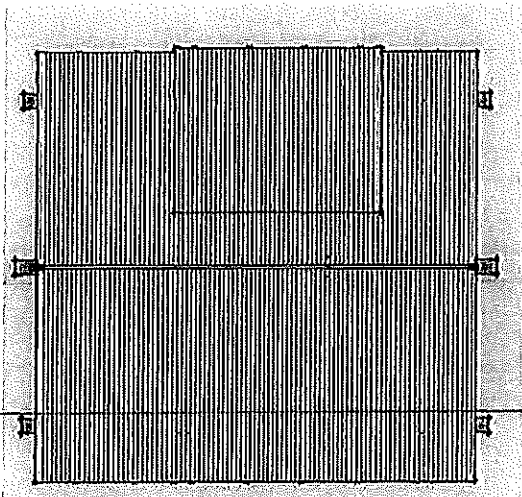
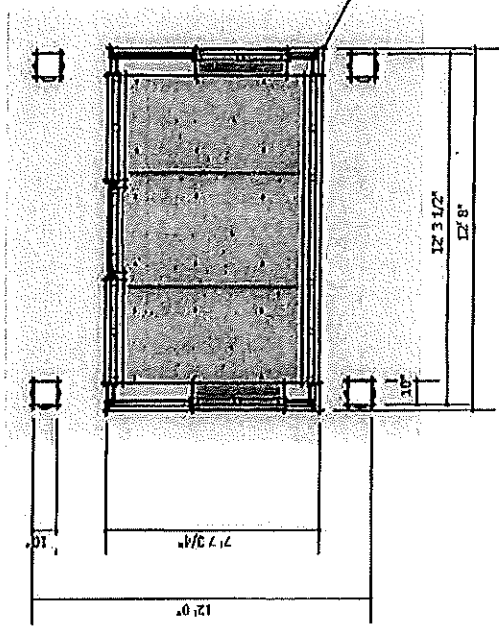
11111 BROWDER ROAD

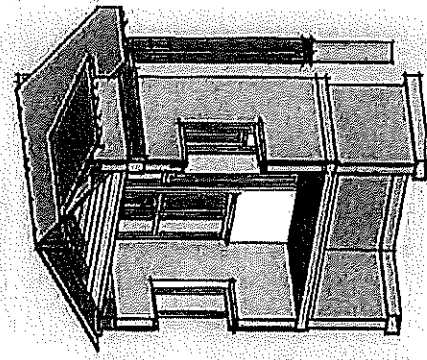
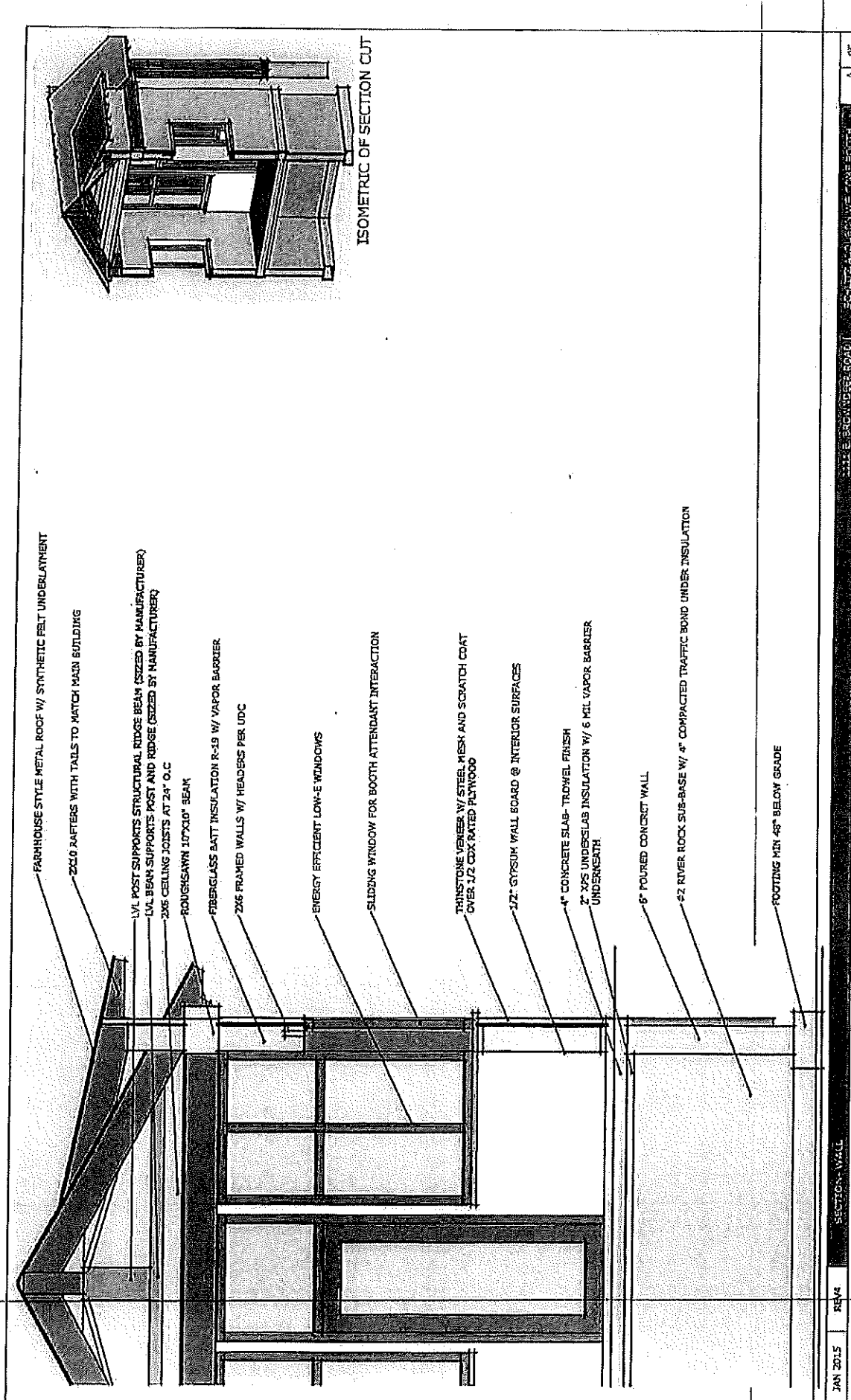
50' x 10' x 10' x 10' x 10'

A 03



REFERENCE CORNER





ISOMETRIC OF SECTION CUT

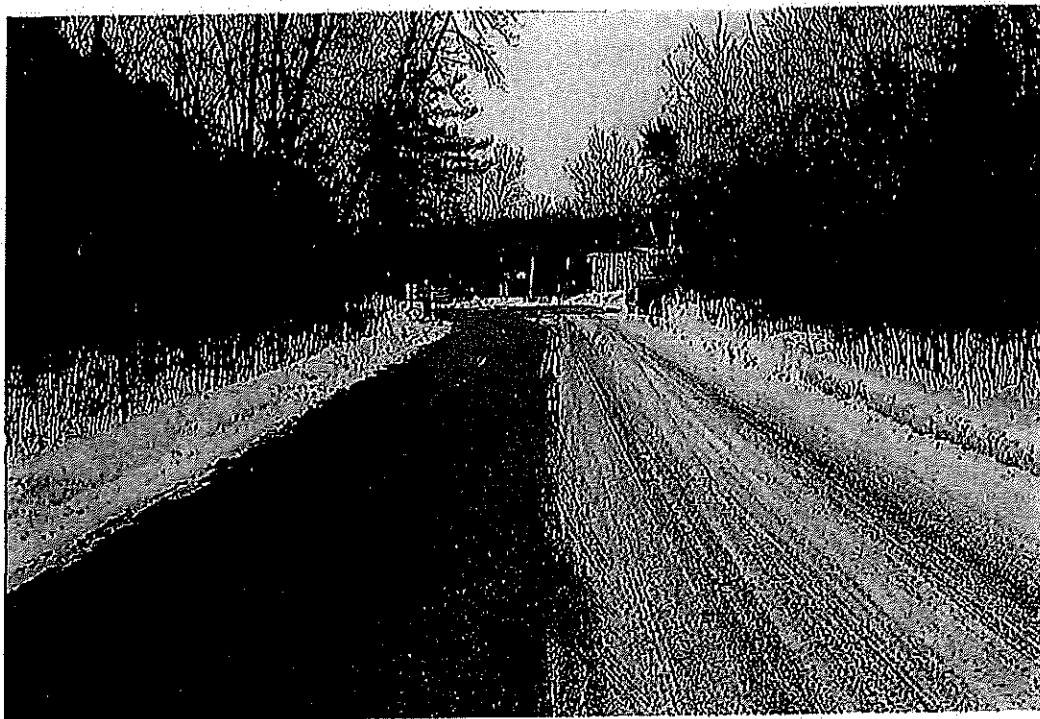






EXHIBIT B

Project Proposal

Date 9/8/19 | Property Address 1111 E. Brown Deer Rd. | Zoning G Nature Center

- | | |
|--|--|
| <input type="checkbox"/> Accessory Structures/Generators | <input checked="" type="checkbox"/> New Construction |
| <input type="checkbox"/> Additions/Remodel | <input type="checkbox"/> Play Structures |
| <input type="checkbox"/> Bluff Management | <input type="checkbox"/> Recreational Facilities/Courts |
| <input type="checkbox"/> Commercial Signage | <input type="checkbox"/> Roofs |
| <input type="checkbox"/> Decks/Patios | <input type="checkbox"/> Solar Panels/Skylights |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Swimming Pools |
| <input type="checkbox"/> Fire Pits | <input type="checkbox"/> Windows/Doors-change exceeds 25% of opening |
| <input type="checkbox"/> Landscaping requiring Impervious Surface/Fill/Excavation Permit | <input type="checkbox"/> Other |

Project description as it should appear on the agenda: Cold storage garage for Nature Center equipment

Proposed project details (type of work, size, materials, etc.): Cold storage garage, dimensions are 72' long x 50' wide x 21' high with a 3.5/12' pitch on the roof. All exterior will be steel using neutral (earth tone) colors. Interior (framing) will be dimensional lumber.

***** For Office Use Only *****

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Color photographs showing project location, elevations and surrounding views
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Two (2) complete sets of building plans (including elevations and grading)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Survey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Samples or brochures showing materials, colors and designs
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Fee <u>pd 9/11/2019 \$60</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	New Plan Review
<input type="checkbox"/>	<input type="checkbox"/>	ARC Agenda Date: <u>10-7-2019</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fill Permit
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Impervious Surface Permit <u>pd 9/23/19</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Plan Commission/Conditional Use Permit
<input type="checkbox"/>	<input type="checkbox"/>	Erosion Control Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Right-of-Way/Excavation Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Variance Required

055 - 9999.000



SAFEbuilt Wisconsin, LLC
W241 S4135 Pine Hollow Court
Waukesha, WI 53188

9/26/2019

Attention:
Village of Bayside, WI
Architecture Review Committee

PROJECT/SITE OWNER: Schlitz Audubon Nature Center PROJECT ADDRESS: 1111 E Brown Deer Road	PROJECT SUMMARY: New code storage garage for nature center equipment.
--	---

VILLAGE CODE REVIEW

Reviewer believes the exterior improvements proposed for this project significantly improve the existing appearance of the commercial building and provide a more pleasing exterior aesthetic. Reviewer believes this project complies with the following Village Code sections:

14-2(a)(2) Architectural Review Committee: *Construction and renovation should be made so that exterior architectural appearance shall be substantially consistent with structures already constructed in the immediate neighborhood, or with the character of the applicable district.*

Architectural Review Committee shall make final determination of approval of the proposed roof design relative to existing nearby structures.

Building review is required. Submit plans with a complete SBD118 plan review application form.

Dan Hatch, RA
Plans Examiner
920-461-8873
dhatch@safebuilt.com

APPROVED

OCT - 7 2019

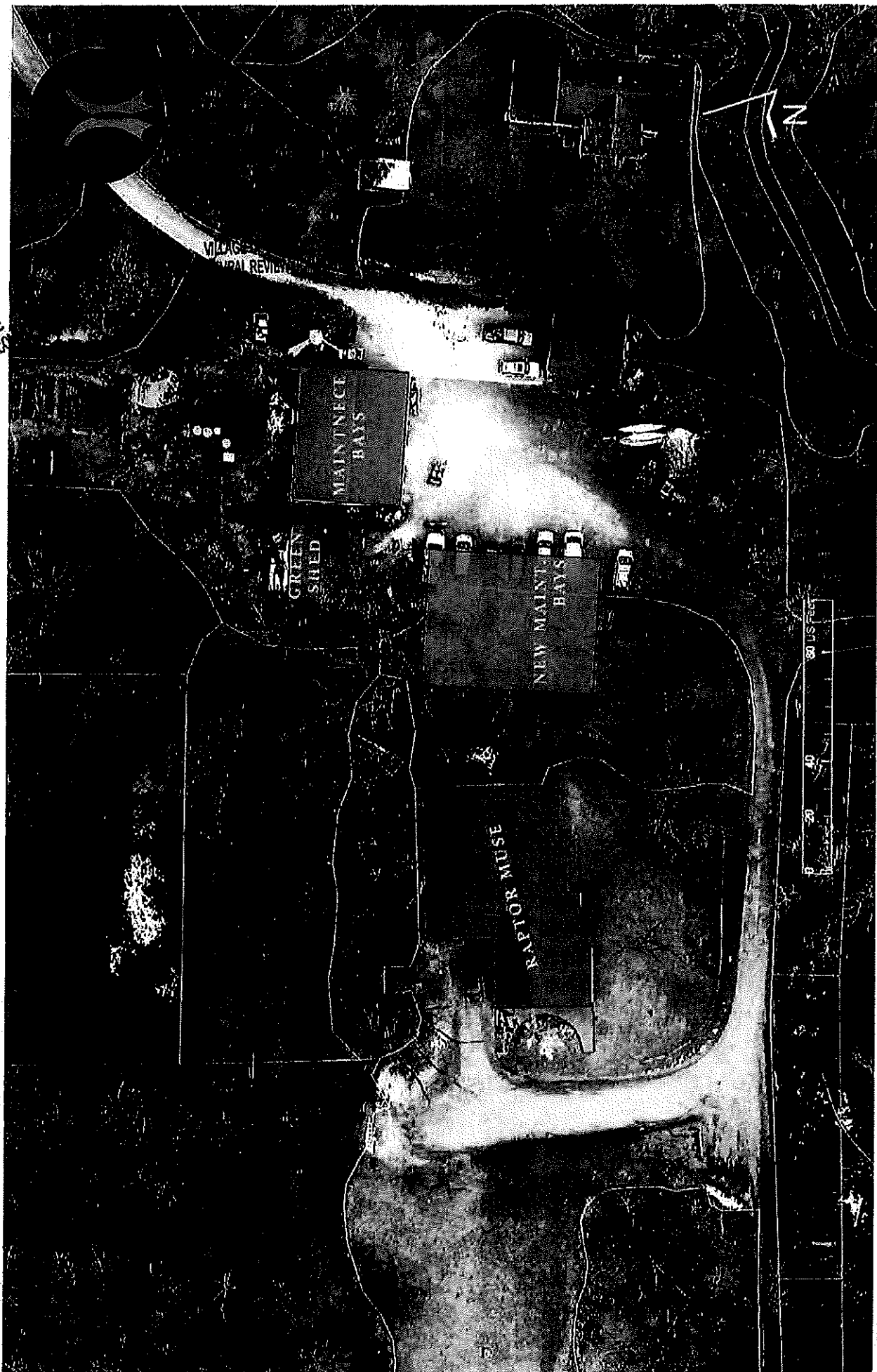
VILLAGE OF BAYSIDE
ARCHITECTURAL REVIEW COM

smc

dk

SK

h. h.



55-9999

SHEET 1 OF 2

PLAT NO. MIL 48-3

PROPOSED VEST
LAND CONSULTANT
ENGINEER & WATER DESIGN
SURVEYING

NIEWOW, LANDRY, WEBSTER & ASSOC.

CONSULTING ENGINEERS & SURVEYORS

1750 W. SILVER SPRING DRIVE
450 ELM GROVE ROAD

MILWAUKEE, WIS.
ELM GROVE, WIS.

WALLACE G. NIEWOW, P.E.
JAMES W. LANDRY, P.E.

ASSOCIATES
KENNETH B. WESTERN, P.E.
CARL H. RAHMIG, P.E.

PLAT OF SURVEY

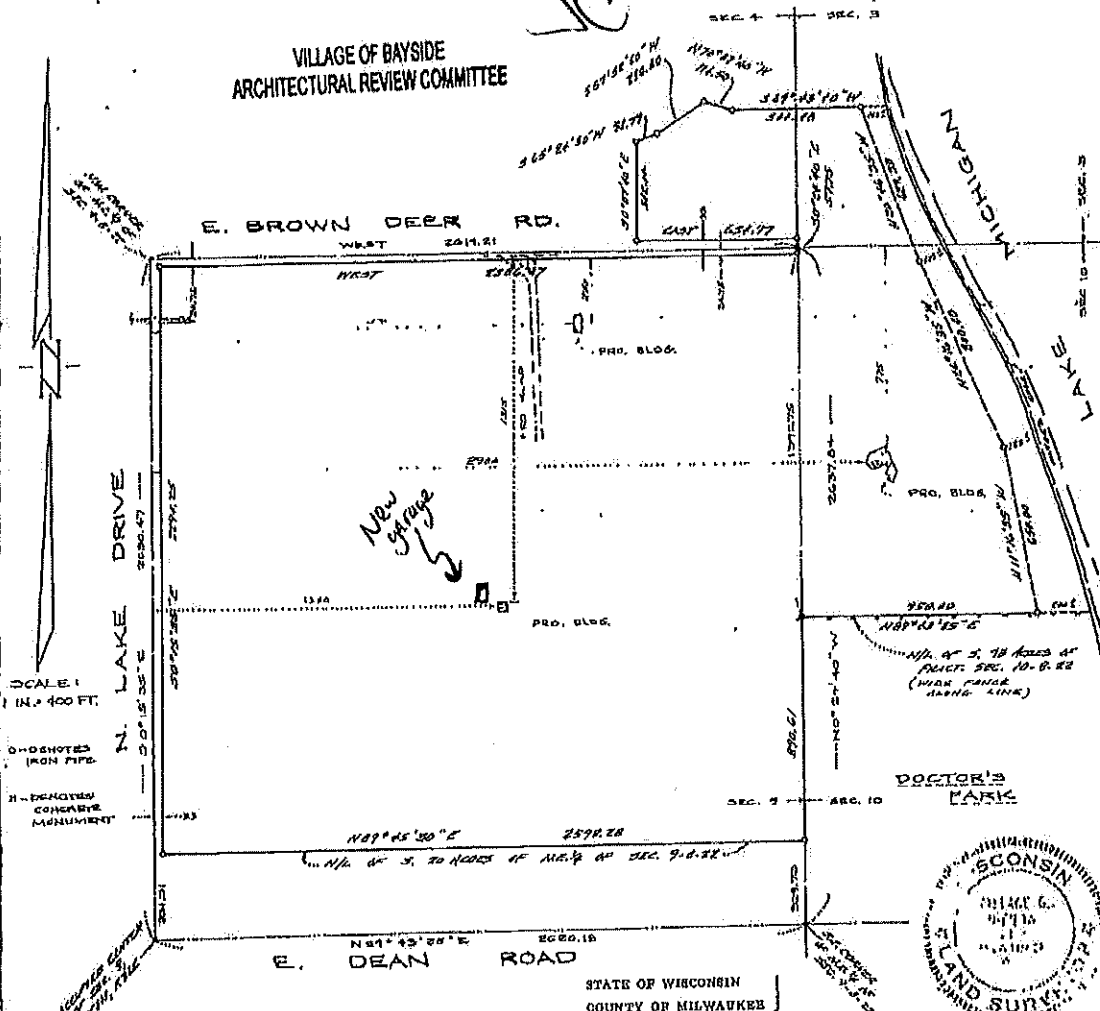
PREPARED FOR: Schlitz Foundation

DESCRIPTION OF PROPERTY: A part of Sections 3, 4, 9, and 10 in Town 8 North, Range 22 East, in the Village of Bayside, Milwaukee County, Wisconsin.

APPROVED

OCT - 7 2019

VILLAGE OF BAYSIDE
ARCHITECTURAL REVIEW COMMITTEE



AFFIDAVIT:

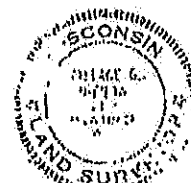
I hereby certify that I have made a survey on _____, 1971,
and that the location of the _____ on above described
property is correctly shown on the above plat.

STATE OF WISCONSIN
COUNTY OF MILWAUKEE

I, Wallace G. Niewow, Surveyor, do hereby certify that I
have made a survey of the above described property and that the above plat is a true
representation of said survey.

Milwaukee, Wisconsin June 23, 1971

Wallace G. Niewow





P.O. Box 930220
Verona, WI 53593-0220
Phone: (608) 845-9700
Fax: (608) 845-7070

9/11/2019
FESTERLING, JASON
Doc ID: 1880120190911120734

Cleary/Owner Project Proposal - Erected

Customer Information

Building Specification For:

FESTERLING, JASON
1111 E. BROWN DEER RD.
BAYSIDE, WISCONSIN 53217

Building Site Location:

Location: N/A
Tenant: N/A
1111 E. BROWN DEER RD.
BAYSIDE, WISCONSIN 53217
County: MILWAUKEE

Cleary Contact Information

MICHAEL BROWN
CLEARY BUILDING CORP.
4476 HWY 60
SLINGER, WISCONSIN 53086
Phone Number: (262) 644-6880
Phone Number: (800) 728-0912
Cell Number: (920) 728-9729
Email: slinger@clearybuilding.com

Building Design Criteria

Building Use: equipment storage

Occupancy Use: S-2

- | | | | |
|--------------------------------------|-------------------------------------|--|---------------------|
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | This building is occupied? | |
| | | How many employees: 0 | How many patrons: 0 |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | This building contains restroom(s)? | |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | This building will be heated? | |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No | This building will have a concrete floor within 3 months of construction? | |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | This building will have interior walls? | |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | This building will store hazardous materials or hazardous materials will be used in this building? | |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No | This building will be attached to an existing building? | |

Building Code Enforced: IBC 2018

Wind Speed Enforced: 90

Wind Exposure: C

Plans Required: Stamped Plans

Roof Exposure: Partly exposed Every roof which does not fit under Sheltered or Fully exposed.

Soil Bearing: 4 Sand, silty sand, clayey sand, silty gravel, clayey gravel.

Building Snow Load Design: 30 psf Ground Snow Load

Intended Use: Storage

100' Mark Verification form # C-030 becomes part of this document.

Is a building permit or other approval (HOA, Etc.) required for this project? No

Will a pull off charge be required for this building? No - No action required



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This contract has not been reviewed for energy code compliance. Conformance to the International Energy Conservation Code (IECC) may necessitate additional costs not included in this contract.

Building Structure

Building Name: Building 1

Commercial – WxLxH: 50' 0" x 72' 0" x 13' 8"

Width: 50' 0"

Length: 9 Bays at 8' o.c. (Note: See drawing for any custom bay sizes)

Eave Height: 13' 8"

12' 0" Interior (Truss) Clearance from the 100'+0" mark

Roof System: Truss (Standard Lower Chord)

Default Ceiling Design: Designed to Support a Future Steel Ceiling

Roof Pitch: 3.5/12

Purlins: 2"x4" Standard 2' 0" inch on center

Additional Accessories

Purlin Blocking: Both Endwalls are purlin blocked

Foundation

Type: In Ground

Concrete Floor: Yes - Supplied by Purchaser

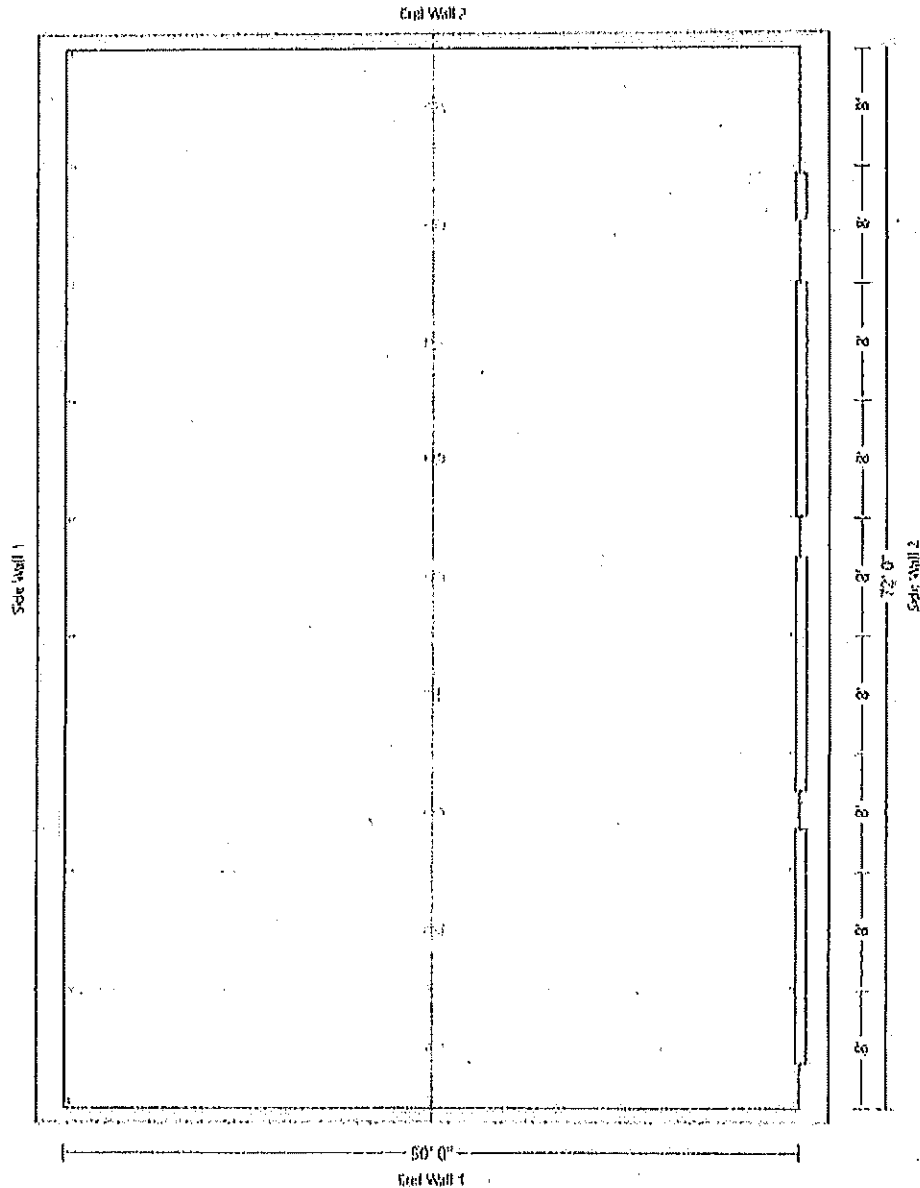


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Floor Plan





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Cleary/Owner Project Proposal - Erected

Roof Finish and Accessories for Building 1

Exterior Finishes

Roof: Grand Rib 3 Plus

- Lifetime Film Integrity Warranty, 35 Year Fade and Chalk Warranty, and G-90 Galvanizing Up to 1.0 ounce of Zinc Protection.

Ventilation

Roof

Ridge Cap

Standard Ridge Cap.

Marco LP2 Weather-Tite Ridge Vent "Low Profile" (Add ventilation to ridge).

Accessories

Roof

Condensation Control for Building 1: Double Bubble White Poly surface with rfoil reflective insulating material

Ceiling for Building 1

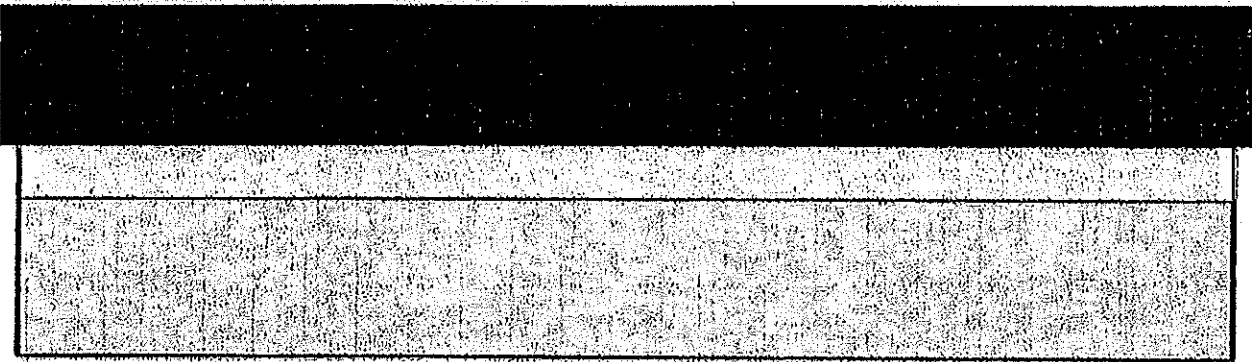
Ceiling Insulation: No Fiberglass Batt Insulation Included

CeilingType: None

Ceiling Nailers: None

A total of 0 cut outs are included in this total project (for electrical/plumbing, etc) in the interior finishes, any additional cut outs will be an extra charge.

Elevations for Building 1



South Side Wall 1 on Building 1

Note: These colors are as close to the actual colors as permitted by printing. Actual metal samples must be reviewed with your Sales Specialist. Colors vary depending upon position and angles.

Exterior Finishes

Side Wall 1 on Building 1

Siding: Grand Rib 3 Plus

- Lifetime Film Integrity Warranty, 35 Year Fade and Chalk Warranty, and G-90 Galvanizing Up to 1.0 ounce of Zinc Protection.



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Cleary/Owner Project Proposal - Erected

Tyvek: None
Wainscot: None
Eave Filler Strips: None
Treated Plank Filler Strips: None

Ventilation

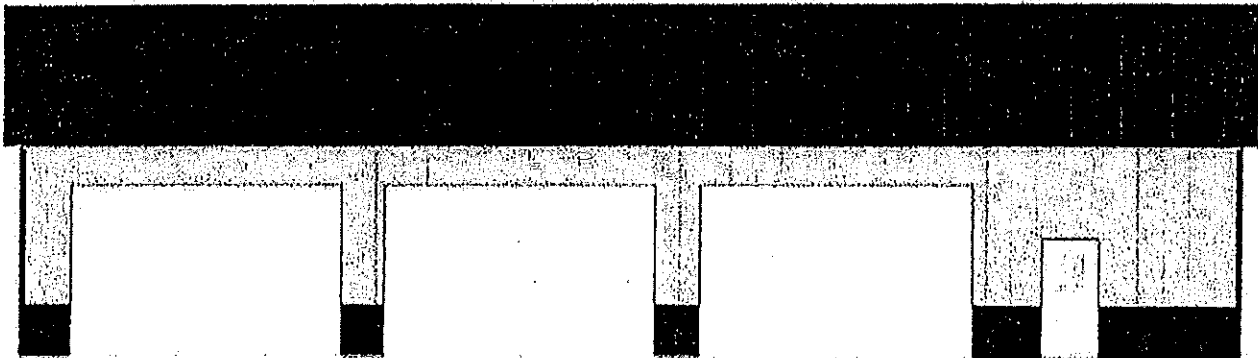
Side Wall 1 on Building 1
Overhang: 24" Aluminum soffit (Sidewall) with vented soffit
Blrd Screening for the interior to prevent birds from nesting in overhang.

Accessories

Side Wall 1 on Building 1
Eavelite(s):
3' SOLAR continuous eavelites (CLEAR)
Distance from left edge of wall to left edge: 0' 0".
Distance from left edge of wall to right edge: 72' 0"
Filler Strips: None

Interior Finishes / Insulation

Side Wall 1 on Building 1
Condensation Control: None
Insulation: None



North Side Wall 2 on Building 1

Note: These colors are as close to the actual colors as permitted by printing. Actual metal samples must be reviewed with your Sales Specialist. Colors vary depending upon position and angles.

Exterior Finishes

Side Wall 2 on Building 1
Siding: Grand Rib 3 Plus
- Lifetime Film Integrity Warranty, 35 Year Fade and Chalk Warranty, and G-90 Galvanizing Up to 1.0 ounce of Zinc Protection.
Tyvek: None
Wainscot: Grand Rib 3 Plus (Height is 3'-4" above the 100' mark)
Wainscot Filler Strips: None
Eave Filler Strips: None
Treated Plank Filler Strips: None



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Cleary/Owner Project Proposal - Erected

Ventilation

Side Wall 2 on Building 1

Overhang: 24" Aluminum soffit (Sidewall) with vented soffit

Bird Screening for the interior to prevent birds from nesting in overhang.

Accessories

Side Wall 2 on Building 1

Overhead Frame Out(s):

16' 0" Width x 10' 0" Height

Headroom Available: 1' 7"

Additional Header material required: Overhead Frame Out with 13" to 20" of Required Headroom without Liner

Distance from left edge of wall to left edge: 3' 0 1/4"

Distance from 100'+0" mark to bottom of the overhead frame out plus: 4"

OVERHEAD DOOR NOT INCLUDED UNLESS OTHERWISE NOTED IN WRITING IN THE ADDITIONAL BUILDING COMPONENTS SECTION.

16' 0" Width x 10' 0" Height

Headroom Available: 1' 7"

Additional Header material required: Overhead Frame Out with 13" to 20" of Required Headroom without Liner

Distance from left edge of wall to left edge: 21' 6 1/4"

Distance from 100'+0" mark to bottom of the overhead frame out plus: 4"

OVERHEAD DOOR NOT INCLUDED UNLESS OTHERWISE NOTED IN WRITING IN THE ADDITIONAL BUILDING COMPONENTS SECTION.

16' 0" Width x 10' 0" Height

Headroom Available: 1' 7"

Additional Header material required: Overhead Frame Out with 13" to 20" of Required Headroom without Liner

Distance from left edge of wall to left edge: 40' 2 1/4"

Distance from 100'+0" mark to bottom of the overhead frame out plus: 4"

OVERHEAD DOOR NOT INCLUDED UNLESS OTHERWISE NOTED IN WRITING IN THE ADDITIONAL BUILDING COMPONENTS SECTION.

Walk Door(s):



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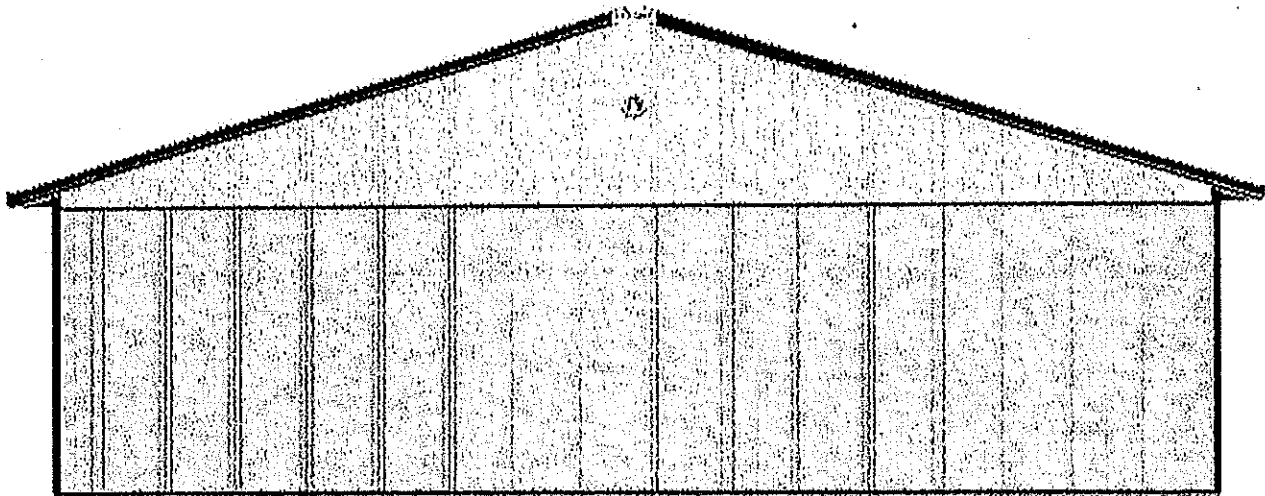
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Cleary/Owner Project Proposal - Erected

Plyco Series 20 Blocked 3'-0"x6'-8"
Distance from left edge of wall to left edge: 60' 3 7/8"
Distance from 100'+0" mark to bottom of door plus: 4"
Anchor: ANCHOR KIT (WOOD)
Closer: No Closer
Dead Bolt: No Deadbolt
Door Chain: No Chain
Embossment: No Embossment
Frame: 2x6
Hinge: 4" 304 STAINLESS STEEL FIXED PIN
Jamb: 3 1/2" Jamb
Kick Plate: No Kick Plate
Latch Guard: No Latch Guard
Latch: None
Lockset: EZ-KNOB/KNOB ORBIT ENTRY GRADE 2 (STAINLESS STEEL)
Panic Hardware: No Panic Hardware
Skin: Lite Kit
Swing: Right Hand Swing In Single Door
Window: 20"x24" Insulated - Thermo Pane
Keyed Alike. Group 1

Interior Finishes / Insulation

Side Wall 2 on Building 1
Condensation Control: None
Insulation: None



East End Wall 1 on Building 1

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Cleary/Owner Project Proposal - Erected

Exterior Finishes

End Wall 1 on Building 1

Siding: Grand Rib 3 Plus

- Lifetime Film Integrity Warranty, 35 Year Fade and Chalk Warranty, and G-90 Galvanizing Up to 1.0 ounce of Zinc Protection.

Tyvek: None

Wainscot: None

Gable: Solar Polycarbonate (Clear)

Gable Filler Strips: Gable filler strips not included.

Treated Plank Filler Strips: None

Ventilation

End Wall 1 on Building 1

Overhang: 12" Aluminum soffit (Endwall) with vented soffit

Accessories

End Wall 1 on Building 1

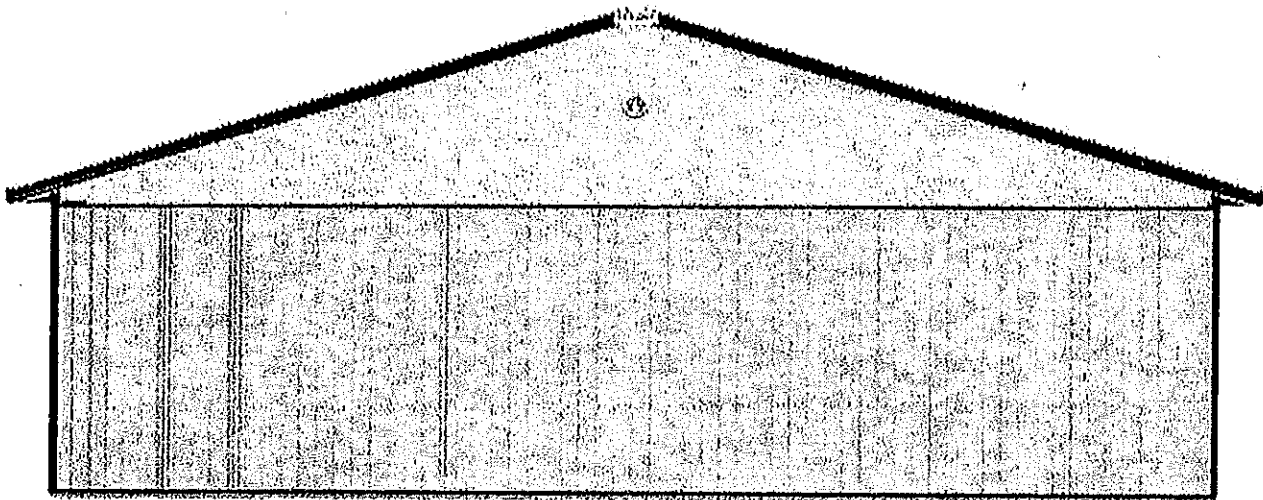
None

Interior Finishes / Insulation

End Wall 1 on Building 1

Condensation Control: None

Insulation: None



West End Wall 2 on Building 1

Note: These colors are as close to the actual colors as permitted by printing. Actual metal samples must be reviewed with your Sales Specialist. Colors vary depending upon position and angles.


Exterior Finishes

End Wall 2 on Building 1

Siding: Grand Rib 3 Plus

- Lifetime Film Integrity Warranty, 35 Year Fade and Chalk Warranty, and G-90 Galvanizing Up to 1.0 ounce of Zinc Protection.

C-110
v12/10

built with pride before the  *is applied®*

8 of 14



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Cleary/Owner Project Proposal - Erected

Tyvek: None
Wainscot: None
Gable: Solar Polycarbonate (Clear)
Gable Filler Strips: Gable filler strips not included.
Treated Plank Filler Strips: None

Ventilation

End Wall 2 on Building 1
Overhang: 12" Aluminum soffit (Endwall) with vented soffit

Accessories

End Wall 2 on Building 1
None

Interior Finishes / Insulation

End Wall 2 on Building 1
Condensation Control: None
Insulation: None

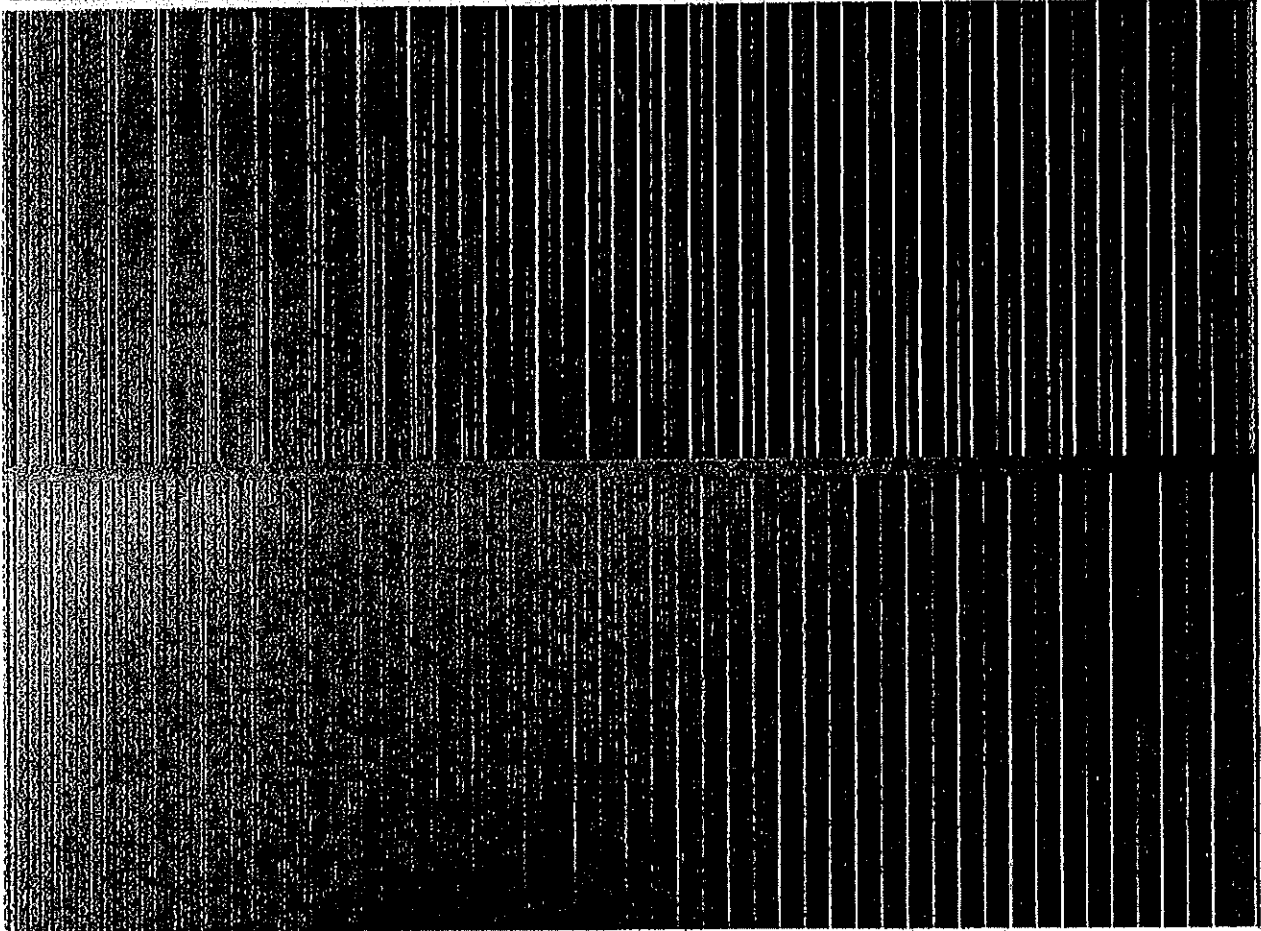


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Cleary/Owner Project Proposal - Erected

Aerial View



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Cleary/Owner Project Proposal - Erected

Project Colors

Building

Siding

Grand Rib 3 Plus: Ash Gray
Corner Trim: Hartford Green
Bottom Trim: Hartford Green

Wainscot

Grand Rib 3 Plus: Hartford Green
Cap AZ-2 Trim: Hartford Green
Bottom Trim: Hartford Green

Roof

Grand Rib 3 Plus: Hartford Green

Split Gable

Splice trim for Split Gable: Hartford Green

Trim

Gable: Hartford Green
Eave/Fascia: Hartford Green
Ridge Cap: Hartford Green
Trim Color Unless Otherwise Specified: Hartford Green

Overhangs

Overhangs

Soffit: Hartford Green
WallToSoffitTrim: Ash Gray
CeilingEnclosureTrim: Hartford Green

Overhead Frameouts

Overhead Frameout

J-Trim: Hartford Green

Walk Doors

Walk Doors

Series 20 Blocked 3068: Snow

Trim

J-Trim: Hartford Green

Eavelite

Trim

Endlite or Eavelite AZ-2 Trim: Hartford Green

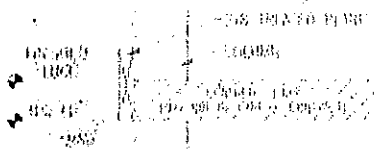


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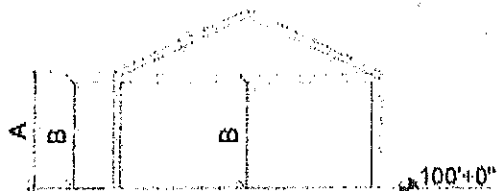
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Truss Type



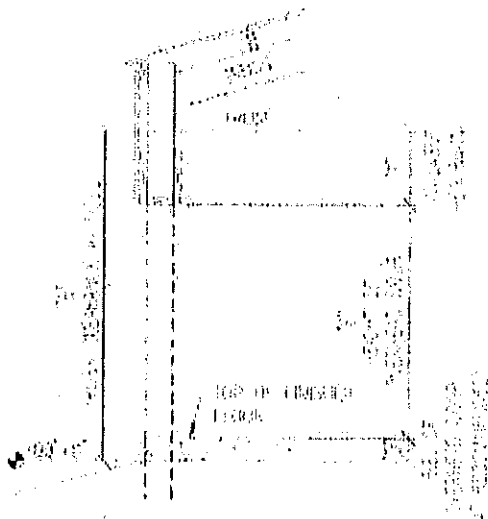
Note: Clearance may be reduced by finished floor height.



Standard Lower Chord Truss (SLC)

Roof Pitch:	3.5/12
Roof Peak Height:	20' 11 1/2"
"A" = Actual Eave Height:	13' 8"
"B" = Truss clearance at heel and center:	12' 0"
(Truss clearance = 1'-0" less than nominal eave height, in most cases. If nested purlins are used, truss clearance will be increased by 4".)	

Overhead Frameout & Headroom



"D" = Bottom elevation (B.E.) of overhead door: 0' 4"
The bottom of all overhead doors (top of finished floor) are recommended to be placed at 4" above the 100'-0" mark (100'-4"). In building without paved floors, B.E. of doors may be lower - e.g. 100'-0".

"E" = Height of overhead door: 10' 0"
Overhead door height = the height of the overhead door being placed in this building.

"F" = Available headroom: 1' 7"
Available headroom = the space available for overhead door tracks and openers. If a ceiling is installed, headroom will be reduced by about 1". Door headroom requirements must be confirmed with the door supplier.

Headroom calculation formula:

$$("B") - ("D") - ("E") = ("F")$$

$$(\text{Truss Clearance}) - (\text{B.E. of overhead door}) - (\text{Overhead door height}) = (\text{Available headroom})$$

Example:

$$(10'-0") - (4") - (8'-0") = (1'-8" \text{ of available headroom})$$



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Cleary/Owner Project Proposal - Erected

Additional Building Components

Clopay Garage Doors
3 16x12 overhead doors

Project Investment

Total with discounts: **\$53,658**

- Please note this price is subject to change without notice after 9/30/2019.
- Includes material, labor, tax, delivery, warranties and builder's risk insurance.

Dumpster Option - NOT included in the project investment price

Seller to place scrap in the dumpster and remove from site (Price subject to change based upon delivery and travel charges for the dumpster)

Note: If Dumpster Option is not selected, Seller will pile scraps and packaging near building for Purchaser use or disposal.

Payment Terms

Amount	Type	Percent	Description
\$10,732	Down Payment	20%	Upon the signing of the contract with CLEARY BUILDING CORP.
\$21,463	Delivery Payment	40%	Payment due upon first load of building materials. In the event that multiple loads of materials are required, due to the size of the building, the remaining materials will be shipped to the site as needed while the building is under construction
\$16,097	Truss Payment	30%	When all trusses are installed on the building. In the event that there is more than one building on a contract, the truss in place payment is due upon installing the trusses in one of the buildings.
\$5,366	Final Payment	0%	Paid upon Completion and such payment to be delivered to the crew foreman of CLEARY BUILDING CORP.
\$53,658	Total Amount	100%	

TERMS OF PAYMENT: (1) If Contract Amount is \$35,000.00 or less, the terms of payment shall be as provided in the payment terms section above. (2) If Contract Amount is over \$35,000.00, the terms of payment shall be pursuant to the Bank Reference Form which is made a part of this Contract.

If the Purchaser fails to make a payment when due, Purchaser agrees to pay Cleary, upon demand, a delinquency charge equal to the lesser of three-quarter percent (.75%), or the highest rate allowed by law, of the delinquent amount per fifteen (15) days, from the date the delinquent amount is due, until the date it is paid.



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Cleary/Owner Project Proposal - Erected

Responsibilities

Temporary Services:

- Purchaser will provide electric power during construction.
- Portable toilet rental not included with this proposal.
- Seller to pile scrap for Purchaser use or disposal.

Permit

Purchaser shall timely obtain at Purchaser's cost all necessary and required permits and licenses for the construction contemplated by this Agreement.

Site

Contract Amount is based on level, compacted, and workable construction site. If snow removal is required, it is the Purchaser's responsibility. If extra materials and/or labor are required because of a sloping construction site or snow removal, Purchaser will pay for the same upon request of Seller. The price of such materials will be Seller's usual and customary price. If because of buried objects (concrete, rocks, etc.) or because extra hole depth is required beyond 5 feet 6 inches Seller is unable to proceed with normal digging procedures, then the extra expense resulting from such condition(s) will be the obligation of the Purchaser and shall be paid to Seller upon request. Seller shall not be responsible for any damage to buildings occasioned by soil conditions including water table conditions, nor for the inability of the building site to bear the weight of the building.

All labor standards are based upon building materials being placed within 75 feet of building pad. Access must be provided for unloading materials to the building material placement area which must be within 75 feet of the building pad - If greater than 75 feet, additional charges will be applied

This proposal and similar work hereunder are predicated on non-union (non-prevailing wage) labor. If union (prevailing wage) is required, the additional costs will be covered by the purchaser. In the event of the unavailability to Cleary Building Corp of qualified non-union (non-prevailing wage) labor to construct the building contemplated by this Agreement, the Contract Amount shall be increased to the extent the union (prevailing wage) labor costs exceed the non-union (non-prevailing wage) labor costs anticipated by Cleary Building Corp.

Building Proposal Investment is based upon paying with cash or check. If credit card payment is requested (MasterCard, Visa, Discover, or American Express), the purchaser waives the 3% cash or check discount that would be applied to the contract amount.

License numbers by state: VA #2705 123094A, MI #2102150963, MN #20076522, IL #104.002640, AZ # ROC212050 Limit \$250,000, NM #86107 Limit \$1,000,000, NV #0042464 Limit \$2,000,000, OR # CCB 115247, WA # CLEARBC044NE, PA120833, WV # WV034562

SCHLITZ AUDUBON NATURE
CENTER

PROTECT ARE





COPY

Application for Impervious Surface and Culvert Installation

Owner's Name Schlitz Audubon Nature Center
Street Address 1111 E Brown Deer Rd, Bayside, WI 53217
Telephone 414.441.1111

I hereby apply for a permit to install:

☒ Impervious surface Amount of sq. footage 3,200
*anything over 50 sq. ft. requires a permit and detailed plans with measurement

Type of impervious surface (driveway, sidewalk, etc.) slab for garage

☐ A culvert at the above referenced address

Fee: \$100

**If installing impervious surface with a culvert, the fee is only \$100

Estimated start date 11/1/19 Estimated completion date 1/1/2020

I understand that approval from the Village of Bayside Department of Public Works is required prior to starting and also upon completion of the project.

Signature [Signature] Date 9/19/2019

☒ Permission granted to install an impervious surface and/or culvert at the above references address.

MaNeka S. Horton 9/23/19
DPW Representative Date

☐ Final approval granted for completion of installation.

DPW Representative

Date

☐ Permission was not granted. Reason _____

DPW Representative

Date

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 19-_____

**A Resolution Amending Resolution 19-21 revising the fee schedule as
referenced by the Village of Bayside Municipal Code**

WHEREAS, the adopted Municipal Code makes reference to fees charged by the verbiage "shall be in such amount as established by the Village Board from time to time by ordinance or resolution"; and

WHEREAS, it is prudent that the fees be reviewed for cost effectiveness; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin, that the following fee schedule, as referenced by the Village of Bayside Municipal Code, be approved as defined in the attached schedule.

PASSED AND ADOPTED by the Village Board of the Village of Bayside this _____ day of November, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman
Village President

Lynn Galyardt, Administrative Services
Director/Clerk/Treasurer

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-21

ARCHITECTURAL REVIEW COMMITTEE APPLICATION

Minimum

\$60

RESIDENTIAL BUILDING PERMITS

▪ ACCESSORY STRUCTURES (INCLUDES SHEDS AND DECKS), (REQUIRES ARC APPROVAL)	\$125
▪ ADDITIONS (\$0.32/SQ. FT) (REQUIRES ARC APPROVAL)	\$125
▪ ELECTRICAL PERMIT (\$12/\$1,000)	\$60
▪ FOUNDATION REPAIR (\$12/\$1,000)	\$125
▪ HVAC PERMIT (\$12/\$1,000)	\$60
▪ PLUMBING PERMIT (\$12/\$1,000)	\$60
▪ NEW STRUCTURE (\$0.32/SQ. FT)	\$85
▪ REMODELING (\$12/\$1,000)	\$85
▪ REROOFING (\$12/\$1,000)	\$85
▪ WINDOWS (\$12/\$1,000)	\$60
▪ CERTIFICATE OF COMPLIANCE	
o BASIC PACKAGE – INITIAL INSPECTION	\$150
o TWO-FOR PACKAGE – INITIAL INSPECTION AND ONE FOLLOW-UP INSPECTION	\$200
o ALL-INCLUSIVE PACKAGE – INITIAL INSPECTION, FOLLOW-UP INSPECTION, AND TWO FOLLOW-UP INSPECTIONS	\$275
o RE-INSPECTION FEE	\$100 per inspection
▪ OCCUPANCY PERMIT, RESIDENTIAL	\$50
▪ RAZING, RESIDENTIAL (.12/SQ. FT.)	\$85
▪ PERMIT RENEWAL	50% of permit, not less than minimum
▪ NEW HOME PLAN REVIEW	\$200
▪ ADDITIONAL PLAN REVIEW	\$100
▪ ALTERATION/REPAIR PLAN REVIEW*(PLAN REVIEWER MAY WAIVE FEES FOR ALTERNATIONS DEEMED MINOR IN SCOPE)	\$50
▪ EARLY START (FOOTINGS AND FOUNDATION	\$175
▪ WATER LATERAL - OUTSIDE	\$60
▪ SEWER LATERAL- OUTSIDE	\$60

COMMERCIAL BUILDING PERMITS

▪ ELECTRICAL PERMIT (\$12/\$1,000)	\$75
▪ PLUMBING PERMIT (\$12/\$1,000)	\$75
▪ HVAC PERMIT (\$12/\$1,000)	\$75
▪ NEW STRUCTURES, ADDITIONS (\$0.34/SQ. FT)	\$150
▪ REMODELING (\$12/\$1,000)	\$85
▪ REPLACEMENT & MISC ITEMS	\$75
▪ OCCUPANCY PERMIT, COMMERCIAL	\$100
▪ OCCUPANCY, TEMPORARY	\$100/30 days
▪ PERMIT RENEWAL	50% of permit, not less than minimum
▪ RAZING, COMMERCIAL (.12/SQ. FT.)	\$85

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-24

▪ NEW CONSTRUCTION PLAN REVIEW	\$300 + \$25/unit
▪ ADDITIONAL PLAN REVIEW	\$150
▪ ALTERATION/REPAIR PLAN REVIEW*(PLAN REVIEWER MAY WAIVE FEES FOR ALTERNATIONS DEEMED MINOR IN SCOPE)	\$150
▪ EARLY START (FOOTINGS AND FOUNDATION	\$275
▪ WATER LATERAL - OUTSIDE	\$60
▪ SEWER LATERAL- OUTSIDE	\$60
▪ BUILDING/HVAC/FIRE SYSTEMS PLAN REVIEW FEES	
▪ PLUMBING PLAN REVIEW FEES	

Per SPS Table 302.31-2
Per SPS table 302.64 &
SPS table 302.64-1

BUILDING

▪ ANNUAL VACANT PREMISES REGISTRATION FEE	\$250
▪ ANNUAL VACANT PREMISES FEE	\$500
▪ BUILDING PERMIT REFUND	Amount over minimum fee
▪ EROSION CONTROL, RESIDENTIAL	\$150
▪ EROSION CONTROL, COMMERCIAL	\$200 for first acre \$100 per acre thereafter
▪ FAILURE TO CALL FOR INSPECTION	\$50
▪ FENCES	\$60
▪ RE-INSPECTION FEE	\$40
▪ RELEASE AND INDEMNIFICATION WAIVER	\$500
▪ SPECIAL OCCUPANCIES: OUTDOOR POOLS, TOWERS, TENTS	\$100
▪ STATE SEAL	\$50
▪ SWIMMING POOLS (\$11.50/\$1,000)	\$110
▪ TRANSFER OF SOLID FILL	\$250 plus: \$15 per Single Axle Truck - \$30 per Multi Axle Truck
▪ WORK WITHOUT PERMIT	Double Normal Fees
▪ ROAD BOND FOR NEW HOME CONSTRUCTION	\$10,000

ADMINISTRATION

▪ COPIES - STANDARD SHEET OF PAPER, BLACK & WHITE	Minimum \$0.25/page
▪ COPIES - STANDARD SHEET OF PAPER, COLOR	\$0.50/page
▪ DELINQUENT INVOICE PENALTY CHARGE	1.5%/month
▪ ELECTRONIC TAX ROLL	\$50
▪ DUBBING AN AUDIO TAPE/CD	\$35
▪ NON-SUFFICIENT CHECKS	\$50
▪ NOTARIZING DOCUMENTS	\$0.50
▪ LEGAL PUBLICATION	\$5035.00
▪ MUNICIPAL COURT MOTION FEE	Not less than \$5, ne more than \$200
▪ REAL ESTATE PROPERTY STATUS FEE	\$50
▪ STOP PAYMENT OF CHECK	\$50

VILLAGE OF BAYSIDE FEE SCHEDULE

- TAX ROLL – ALPHA OR STREET
- VOTED POLL LIST
- VOTER - ABSENTEE LISTING
- VOTER REGISTRATION LIST – ALPHA AND STREET

RESOLUTION # 19-21

\$25 + \$0.25/page
\$25 + \$5/1,000 voters
+ \$0.25/page
\$50 + \$5/1,000 voters
+ \$0.25/page
\$25 + \$5/1,000 voters

ALCOHOLIC BEVERAGES

- CLASS "A" FERMENTED \$100
- CLASS "B" FERMENTED \$100
- CLASS "A" INTOXICATING \$500
- CLASS "B" INTOXICATING \$500
- OPERATOR'S LICENSE - INITIAL \$55
- OPERATOR'S LICENSE - RENEWAL \$55

ANIMALS

- ANIMAL FANCIER PERMIT \$25
- DOG & CAT LICENSES - 5 MONTHS OF AGE AFTER JULY 1- ALTERED \$6
- DOG & CAT LICENSES – 5 MONTHS OF AGE AFTER JULY 1-UNALTERED \$12
- DOG & CAT LICENSES - NEUTERED OR SPAYED \$12
- DOG & CAT LICENSES - UNALTERED \$24
- DOG & CAT LICENSES – PAID AFTER 3/31-ALTERED \$18
- DOG & CAT LICENSES – PAID AFTER 3/31-UNALTERED \$36
- GROOMING ESTABLISHMENTS \$100
- KENNEL PERMIT \$100
- PET SHOPS \$100

BUSINESSES

- CIGARETTE AND TOBACCO PRODUCTS RETAILER LICENSE \$100
- PRECIOUS METALS, ETC. \$100

PUBLIC WORKS

Minimum

- ADDITIONAL GARBAGE CONTAINER PERMIT - ANNUAL \$6055
- CALLBACKS FOR GARBAGE AND RECYCLING \$4042
- CULVERT REPLACEMENT (WITHIN ROAD PROJECT) \$600
- CULVERT REPLACEMENT (NOT WITHIN ROAD PROJECT) \$1,000
- DRIVEWAY/CULVERT/IMPERVIOUS SURFACE PERMIT \$100
- SECTION 104-9 DISCHARGE COMPLIANCE – EXPOSED STONE FINISH
 - o 12 INCHES DEEP (FOUR FEET WIDE - \$40/LINEAR FOOT) \$400
 - o 18 INCHES DEEP (FOUR FEET WIDE - \$50/LINEAR FOOT) \$500
 - o 24 INCHES DEEP (FOUR FEET WIDE - \$60/LINEAR FOOT) \$600
- SECTION 104-9 DISCHARGE COMPLIANCE – TOP DRESSED FINISH
 - o 12 INCHES DEEP (FOUR FEET WIDE - \$60/LINEAR FOOT) \$600
 - o 18 INCHES DEEP (FOUR FEET WIDE - \$70/LINEAR FOOT) \$700
 - o 24 INCHES DEEP (FOUR FEET WIDE - \$80/LINEAR FOOT) \$800
- GARBAGE OR RECYCLING CART \$65
- GARBAGE OR RECYCLING CART RENTAL (PER WEEK)
 - ❖ FIRST CART PER WEEK \$27,505
 - ❖ EACH ADDITIONAL CART PER WEEK \$105

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-21

▪ CUTTING OF GRASS/DPW LABOR SERVICES RATE	\$83.43 1/first hour, \$23.62/15 minutes thereafter
▪ MULCH DELIVERY FEE (WITHIN VILLAGE)	
❖ 5 YARDS	\$90 95.00
❖ 10 YARDS	\$170.65
❖ 15 YARDS	\$250.40
❖ 20 YARDS	\$315.00
❖ 25 YARDS	\$375.50
▪ MULCH DELIVERY FEE 5 MILE RADIUS OUTSIDE OF VILLAGE-LABOR AND EQUIPMENT	\$190.80/5 yards
▪ LOADING FEE	\$450
▪ NO PARKING SIGNS	\$25
▪ ONE TIME UP THE DRIVE PICKUP COLLECTION FEE	\$420
▪ RAIN BARRELS	\$45 each, three for \$125
▪ RIGHT OF WAY PERMIT	
❖ EXCAVATION FEE	\$200
❖ RIGHT OF WAY FEE	\$100
▪ SANITARY SEWER USER CHARGE	\$490.84
▪ SEWER CONNECTION CHARGE	\$2,500
▪ SPECIAL EVENT PERMIT (INCLUDES UP TO 4 BARRICADES)	\$50
▪ SPECIAL PICKUP (2 PERSON CREW, 20 MINUTES) ADDITIONAL TIME BEYOND 20 MINUTES BILLED AT DPW LABOR SERVICES RATE THEREAFTER	\$77.255
▪ STORMWATER MANAGEMENT REVIEW	\$200 + actual costs
▪ STORMWATER USER CHARGE	\$238.29
▪ STREET CUTTING	
❖ LESS THAN 100 SQ. FT.	\$200.300
o BOND FOR STREET CUTTING - \$1,000	
❖ 100 - 500 SQ. FT.	\$300.400
o BOND FOR STREET CUTTING - \$3,000	
❖ OVER 500 SQ. FT.	\$500.600
o BOND FOR STREET CUTTING - \$5,000	
▪ TV RECYCLING FEE	\$40
▪ TELEVISIONS/MONITORS AND OTHER DISPLAY ITEMS RECYCLING FEE	\$20.90
▪ UNENCLOSED STORAGE PERMIT (DUMPSTER, ROLL-OFF BOX OR OTHER REFUSE RECEPTACLE EXCEEDING 2.5 CUBIC YARDS IN SIZE)	\$50/First 60 days \$60/60 day extension
▪ ANNUAL UP-THE-DRIVE GARBAGE AND RECYCLING COLLECTION SERVICE	\$1,018.371,033.92
▪ WELL OPERATION FEE AND RENEWAL FEE (EACH VALID FOR 5 YEARS)	\$25/ every five years

EMERGENCY SERVICES

▪ FALSE SECURITY ALARM PENALTIES (BURGLAR)	Minimum
❖ ONE AND TWO FAMILY, FIRST FALSE SECURITY ALARM	Warning
❖ ONE AND TWO FAMILY, SECOND FALSE SECURITY ALARMS	\$50.0055

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-24

❖ ONE AND TWO FAMILY, THIRD FALSE SECURITY ALARMS	\$80 75.00
❖ ONE AND TWO FAMILY, FOURTH FALSE SECURITY ALARMS	\$100.00 110.00
❖ ONE AND TWO FAMILY, FIFTH AND SUBSEQUENT FALSE SECURITY ALARMS	\$200.00 210.00
❖ ALL OTHER PROPERTIES, FIRST FALSE SECURITY ALARM	Warning
❖ ALL OTHER PROPERTIES, SECOND FALSE SECURITY ALARMS	\$300.00 310.00
❖ ALL OTHER PROPERTIES, THIRD FALSE SECURITY ALARMS	\$350.00 360.00
❖ ALL OTHER PROPERTIES, FOURTH FALSE SECURITY ALARMS	\$400.00 410.00
❖ ALL OTHER PROPERTIES, FIFTH AND SUBSEQUENT FALSE SECURITY ALARMS	\$500.00 510.00
▪ FALSE FIRE ALARM PENALTIES	
❖ ONE AND TWO FAMILY, FIRST FALSE FIRE ALARM	Warning
❖ ONE AND TWO FAMILY, SECOND FALSE FIRE ALARM	\$50.00 55.00
❖ ONE AND TWO FAMILY, THIRD FALSE FIRE ALARMS	\$80.00 75.00
❖ ONE AND TWO FAMILY, FOURTH FALSE FIRE ALARMS	\$100.00 110.00
❖ ONE AND TWO FAMILY, FIFTH AND SUBSEQUENT FALSE FIRE ALARMS	\$200.00 210.00
❖ ALL OTHER PROPERTIES, FIRST FALSE FIRE ALARM	Warning
❖ ALL OTHER PROPERTIES, SECOND FALSE FIRE ALARMS	\$300.00 310.00
❖ ALL OTHER PROPERTIES, THIRD FALSE FIRE ALARMS	\$350.00 360.00
❖ ALL OTHER PROPERTIES, FOURTH FALSE FIRE ALARMS	\$400.00 410.00
❖ ALL OTHER PROPERTIES, FIFTH AND SUBSEQUENT FALSE FIRE ALARMS	\$510.00 500.00

OFFENSES & MISC. PROVISIONS

- CONTRIBUTING TO TRUANCY
- FINDINGS & DISPOSITIONS 2ND VIOLATION
- SUBSEQUENT VIOLATIONS COMMITTED WITHIN 12 MONTHS OF A PREVIOUS VIOLATION
- TRANSIENT MERCHANT INVESTIGATION FEE
 - ❖ EVERY PERSON THEREAFTER

Minimum
Not less than \$50, ne
more than \$500
\$100 + costs
\$500
\$150
\$20

POLICE

- ACCIDENT REPORT
- COMPUTER REPORT
- DATA 911 DVD/AUDIO

\$6.50
\$2
\$15

VILLAGE OF BAYSIDE FEE SCHEDULE

RESOLUTION # 19-21	
▪ DATA 911 DVD/VEHICLE VIDEO/ <u>BODY CAMERA VIDEO</u>	\$35
▪ FINGERPRINTING	\$20 \$25.00
▪ PHOTO	\$2
▪ SPEED TRAILER RENTAL	\$100/day
▪ POLICE SPECIAL EVENTS - COORDINATION AND ATTENDANCE	\$95/hour
▪ SERVICE FEE FOR COLLECTIONS FOR OTHER AGENCIES	\$25
▪ <u>TRANSIENT MERCHANT INVESTIGATION FEE</u>	\$150.00
❖ <u>EVERYPERSON THEREAFTER</u>	\$20
SECONDHAND GOODS	
▪ <u>RUMMAGE/-SALE/ESTATE SALE</u>	\$10 \$15
▪ <u>ESTATE SALE SIGNAGE</u>	\$15
❖ <u>UP TO 3 SIGNS WITH PERMISSION OF PROPERTY OWNER</u>	
SIGNS	
▪ <u>FINE/SIGN WITHOUT PERMIT</u>	\$80 \$60
▪ SIGN PERMIT - UP TO 25 SQUARE FEET	\$200
▪ SIGN PERMIT 25 - 100 SQUARE FEET	\$300
▪ SIGN PERMIT - TEMPORARY SIGNS	\$40 \$35
▪ SIGN PERMIT - VARIANCES	\$100
ELLSWORTH PARK	
▪ BALL DIAMOND RENTAL	\$35 \$40 + \$200 Deposit
▪ PARK PAVILION RENTAL	\$40 \$35 + \$35 Deposit
▪ TENNIS COURT RENTAL	\$3/hr per Resident \$6/hr per Non-Resident
TRAFFIC AND VEHICLES	
▪ BICYCLE REGISTRATION	\$10
▪ VEHICLE STORAGE	\$10
ZONING	Minimum
▪ BOARD OF ZONING APPLICATION	\$500
▪ BROWN DEER ROAD OVERLAY	\$300
▪ COMMUNITY-BASED RESIDENTIAL FACILITIES CONDITIONAL USE	\$300
▪ CONDITIONAL USE PERMIT APPLICATION	\$300
▪ LAND DIVISIONS	\$250
▪ HOME OCCUPATIONS	\$40
▪ OVERLAY USE "D" BUSINESS DISTRICT	\$250
▪ PLANNED RESIDENTIAL DEVELOPMENT	\$250
▪ PLANNED UNIT COMMERCIAL DEVELOPMENT DISTRICT PETITION	\$500/acre plus cost incurred by Village

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STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO 19-_____

A resolution adopting the 2020 annual budget and establishing the 2019 tax levy

WHEREAS, Municipal Code of the Village of Bayside requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees have duly considered and discussed a budget for 2020 as proposed by the Village Manager and recommended by the Finance and Administration Committee, Public Works Committee, and Public Safety Committee; and

WHEREAS, the Village Board of Trustees held a public hearing on the 2020 Annual Budget on November 21, 2019 as required; and

WHEREAS, the 2020 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Bayside, Wisconsin, that budgeted revenue estimates and expenditure appropriations for the year 2020 for the General Fund, Special Revenue Funds-Public Safety Communications, Long Term Financial Services Fund, Public Safety Capital Fund, Public Works Capital Fund, Administrative Services Capital Fund, and Public Safety Communications Capital Fund is hereby adopted as set forth in the attachment and established in program category detail in the budget document.

BE IF FURTHER RESOLVED that the property tax levy required to finance the 2020 Budget is \$4,604,840.

PASSED AND ADOPTED by the Village Board on this _____ day of November, 2019.

VILLAGE OF BAYSIDE

Samuel Dickman
Village President

Attest:

Lynn A. Galyardt
Village Director of Finance and
Admin/Clerk/Treasurer

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STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO 19-_____

A resolution adopting the 2020 sanitary sewer enterprise budget and establishing the Residential and Commercial Sewer User Fee rates

WHEREAS, Municipal Code of the Village of Bayside requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Committee of the Whole has duly considered and discussed a budget for the Sewer Fund on November 19, 2019 as proposed; and

WHEREAS, the Village Board of Trustees held a public hearing on the 2020 Annual Sewer Budget on November 21, 2019 as required; and

WHEREAS, the 2020 Residential Sewer User fee is set at \$490.00 and the 2019 Commercial Sewer rate per 1,000 gallons used is \$4.18; and

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Bayside, Wisconsin, that budgeted revenue estimates and expenditure appropriations for the year 2020 for the Sewer Fund is hereby adopted as set forth in the attachment and established in program category detail in the budget document.

PASSED AND ADOPTED by the Village Board on this _____ day of November, 2019.

VILLAGE OF BAYSIDE

Samuel Dickman
Village President

Attest:

Lynn A. Galyardt
Administrative Services Director/Clerk/Treasurer

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO. 19-_____

**A resolution adopting the 2020 stormwater revenue fund budget and
establishing the Equivalent Runoff Unit rate**

WHEREAS, Municipal Code of the Village of Bayside requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Committee of the Whole has duly considered and discussed a budget for the Stormwater Fund in on November 19, 2019 as proposed; and

WHEREAS, the Village Board of Trustees held a public hearing on the 2020 Annual Stormwater Budget on November 21, 2019 as required; and

WHEREAS, the 2020 Annual Stormwater Equivalent Runoff Unit fee is set at \$238.00; and,

NOW, THEREFORE BE IT RESOLVED by the Village Board of the Village of Bayside, Wisconsin, that budgeted revenue estimates and expenditure appropriations for the year 2020 for the Stormwater Fund is hereby adopted as set forth in the attachment and established in program category detail in the budget document.

PASSED AND ADOPTED by the Village Board on this _____ day of November, 2019.

VILLAGE OF BAYSIDE

Samuel Dickman
Village President

Attest:

Lynn A. Galyardt
Administrative Services
Director/Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

ORDINANCE NO. 19- _____

**An Ordinance to Amend Section 29 of the Municipal Code With Regard to the
Establishment of the North Shore Municipal Court as Court for the Village**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 29 of the Municipal Code is hereby amended and recreated to read as follows:

Section 29-1 MUNICIPAL JUDGE; MUNICIPAL COURT

- (a) **Joint Municipal Court Created.** Pursuant to Chapter 755 of the Wisconsin Statutes, there is hereby created and established a Municipal Court designated as The North Shore Municipal Court, consisting of and serving the City of Glendale, the Village of Brown Deer, and the Village of Bayside, presided over by a Municipal Judge.
- (b) **Court Administration Committee.**
 - (1) **Composition.** The Court Administrative Committee shall be comprised of one representative of each Member Municipality, who shall be the City Administrator and Village Managers. In order to assure participation and continuity of representation, each Member Municipality may provide for an alternate representative who shall act on Committee matters in the absence of the representative. Neither the representative nor the alternative representative of a Member Municipality shall be a police officer for the Member Municipality or an Attorney representing the Member Municipality.
 - (2) **Powers and Duties.** The Court Administrative Committee shall have general control over the operation of the Municipal Court, except where such control is specifically granted to the Judge or another governing body by statute, in which case the Court Administrative Committee shall be a recommending agency. The Court Administrative Committee shall be responsible for the selection of the Clerk of the Municipal Court, subject to appointment by the Judge. The Court Administrative Committee shall recommend to the governing bodies for determination the salary of the Judge and the number and salary of the Clerks and/or Deputy Clerks, and the salary of the North Shore Municipal Court Prosecutor or Assistant Prosecutor in the event a dedicated Joint-Prosecutor shall be authorized and selected as provided for hereinafter. The Court Administrative Committee shall cause appropriate bank accounts to be established for the deposit of all fees, forfeitures, assessments, and costs paid into the Court and shall adopt appropriate accounting procedures to ensure the proper handling of said funds. The Court Administrative Committee shall, with the assistance of the Judge, prepare an annual budget for the operation of the Municipal Court.

- (3) Procedure and Voting. The Court Administrative Committee shall be governed by *Robert's Rules of Order Revised*. A majority of the voting members of the Committee shall constitute a quorum. A majority vote of all the voting members shall be required to adopt any motion or resolution.
- (4) Voting Members. The duly appointed and confirmed representative or alternative representative of each Member Municipality shall be a permanent voting member of the Court Administrative Committee.
- (c) Creation and Qualification of the Position of Municipal Judge. Pursuant to Chapter 755, Wisconsin Statutes, the office of Municipal Judge is hereby created. The person holding the office of Municipal Judge must be a qualified elector and resident in either the City of Glendale, Village of Brown Deer or the Village of Bayside. Such person shall also be an attorney, licensed to practice in the State of Wisconsin.
- (d) Election and Term of Municipal Judge. The current Judge of the North Shore Municipal Court is designated and appointed to continue as the Municipal Judge for the duration and completion of his existing term. Thereafter, the Judge must run for the election at large the following spring election, for a four (4) year term, commencing on May 1st succeeding his or her election. Electors of the City of Glendale, Village of Brown Deer and Village of Bayside shall be eligible to vote for the Municipal Judge of the Joint Municipal Court.
- (e) Court Personnel.
 - (1) Clerk. The selection of the Clerk of the Municipal Court shall be by the Court Administrative Committee. The Clerk must be appointed by the Judge pursuant to Wis. Stats. §755.01 and §755.10.
 - (2) Prosecutor. The selection of a dedicated Joint Prosecutor and/or Assistant Prosecutor, may be authorized by majority vote of the Court Administrative Committee. Member Municipalities may retain their own Prosecutor subject to Section (5) as hereinafter set forth.
 - (3) Compensation. The salary and fringe benefits of the Clerk and any other court personnel shall be established by a majority of members of the Court Administrative Committee. The salary, and in the alternative the terms of an independent contract, for the North Shore Municipal Court Prosecutor, shall be established by majority vote of the Court Administrative Committee. The fringe benefits for Clerk, and other court personnel will be governed by the City of Glendale personnel handbook, except as otherwise determined by unanimous vote of the Court Administrative Committee.
 - (4) Administration. The Judge, Clerk and any other court personnel, including the dedicated Prosecutor shall be employees of the City of Glendale except the dedicated Prosecutor may be retained by alternate contract. Any personnel currently employed by a member community may, upon majority vote of the Court Administrative Committee, remain an employee of such municipality.
 - (5) Retained Member Prosecutor. A Member Municipality may retain, at its sole expense, its individual Prosecutor for a period determined to be the end of such Prosecutor's then term, or seven years from the date of such municipality becoming a Member, whichever is sooner.
- (f) Forfeitures, Fees, Penalty Assessments, and Costs. All forfeitures, fees, penalty assessments, domestic abuse assessments, and costs paid to the Municipal Court under a judgment before the Municipal Judge shall be paid to the respective municipal treasurers, within thirty (30) days after receipt of the money by the Municipal Judge or other court

personnel. At the time of the payment, the Municipal Judge shall report to the treasurers the title of the action, the offense for which a forfeiture was imposed, and the total amount of the forfeiture, fees, penalty assessments, domestic abuse assessments, and cost if any. The treasurers shall disburse the fees, costs and assessment as provided in Wis. Stats. §§165.87(2), 167.31(5), 346.655(2), 814.65(1), and 973.055(2). All jail assessments paid to the Municipal Court under a judgment before the Municipal Judge shall be paid to the respective country treasurers within thirty (30) days after receipt of the money by the Municipal Judge or other personnel. The municipal portions of the court costs, as provided in Wis. Stat. §814.65(1), shall be maintained in the Municipal Court operational account. Any excess revenue over budgeted expenditures shall be disbursed at the end of the fiscal year. All forfeitures shall be disbursed at least monthly to the Current Member Municipality for which the judgment was entered.

- (g) Bond and Oath of Municipal Judge. The Municipal Judge shall, after election or appointment to fill a vacancy, take and file the Official Oath as prescribed in Wis. Stat. §757.02(1), pursuant to Wis. Stat. §755.03, with the Clerk of Circuit Court for Milwaukee County, and at the same time shall execute and file an official bond.
- (h) Bond and Oath of Municipal Court Clerk. The Municipal Court Clerk shall, before entering upon the duties of the office, take and file the official oath as prescribed in Wis. Stat. §19.01 with the City Clerk and at the same time, shall execute and file an official bond. The City Clerk will provide file copies to the other member communities.
- (i) Jurisdiction of Municipal Judge. The Municipal Judge shall have jurisdiction as provided by the Statutes and Laws of the State of Wisconsin and pursuant to Wis. Stat. §755.045 Wisconsin Statutes. The Municipal Judge may issue civil warrants to enforce matters under the jurisdiction of the municipal court under Wis. Stats. §755.045(2), §66.0119. The Municipal Court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of Wis. Stat. §938.17(2)(cm).
- (j) Procedures of Joint Municipal Court.
 - (1) The Joint Municipal Court's location and time be determined by order of the Municipal Judge.
 - (2) The procedure in Joint Municipal Court shall be provided by the Statutes and Laws of Wisconsin.
 - (3) The Court Clerk or his/her designee shall make daily deposits of all forfeitures, fees, penalties, assessments and costs collected in any action or proceeding before the Joint Municipal Court. These deposits will be made to a designated bank account as determined by the Joint Municipal Court Committee.
- (k) Collection of Forfeitures and Costs. The Municipal Judge may impose punishment and sentences as provided by Chapters 800 and 938 Wis. Stats., and provided in ordinance of the Municipalities that are parties to the agreement. All forfeitures, fees, assessments, surcharges and cost shall all be paid to the treasurer of the Municipality within which the case arose within in thirty (30) days after receipt of the money by the Municipal Court. At the time of the payment, the Municipal Court shall report to the treasurer the title of the action, the nature of the offenses and the total amount of judgments imposed in actions and proceedings in which such monies were collected.
- (l) Contempt in Joint Municipal Court. The Municipal Judge may impose a sanction as authorized under Wis. Stat. §800.12(2), for Contempt of Court as defined in Wis. Stat. §785.01(1), in accordance with the procedures under Wis. Stat. §785.03."

Section Two: All ordinances or parts of ordinances contravening the terms and provisions of this ordinance are hereby to that extent repealed.

Section Three: If any subsection, section or portions of this article or the sections of this ordinance as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof.

Section Four: Each City or Village shall enter into agreement for the operation of the Municipal Court, with the other Municipalities upon mutually agreeable terms.

Section Five: This Ordinance shall take effect and be in full force and effect from and after its passage by all municipalities and publication as required by law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside, this _____th day of November, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Administrative Services
Director/Clerk/Treasurer

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

ORDINANCE NO. 19- _____

**An Ordinance to Amend Section 29 of the Municipal Code With Regard to the
Establishment of the North Shore Municipal Court as Court for the Village**

The Village Board of the Village of Bayside, Milwaukee and Ozaukee Counties, Wisconsin does ordain as follows:

Section One: Section 29 of the Municipal Code is hereby amended and recreated to read as follows:

Section 29-1 MUNICIPAL JUDGE; MUNICIPAL COURT

- (a) Joint Municipal Court Created. Pursuant to Chapter 755 of the Wisconsin Statutes, there is hereby created and established a Municipal Court designated as The North Shore Municipal Court, consisting of and serving the City of Glendale, the Village of Brown Deer, and the Village of Bayside, presided over by a Municipal Judge.
- (b) Court Administration Committee.
 - (1) Composition. The Court Administrative Committee shall be comprised of one representative of each Member Municipality, who shall be the City Administrator and Village Managers. In order to assure participation and continuity of representation, each Member Municipality may provide for an alternate representative who shall act on Committee matters in the absence of the representative. Neither the representative nor the alternative representative of a Member Municipality shall be a police officer for the Member Municipality or an Attorney representing the Member Municipality.
 - (2) Powers and Duties. The Court Administrative Committee shall have general control over the operation of the Municipal Court, except where such control is specifically granted to the Judge or another governing body by statute, in which case the Court Administrative Committee shall be a recommending agency. The Court Administrative Committee shall be responsible for the selection of the Clerk of the Municipal Court, subject to appointment by the Judge. The Court Administrative Committee shall recommend to the governing bodies for determination the salary of the Judge and the number and salary of the Clerks and/or Deputy Clerks, and the salary of the North Shore Municipal Court Prosecutor or Assistant Prosecutor in the event a dedicated Joint-Prosecutor shall be authorized and selected as provided for hereinafter. The Court Administrative Committee shall cause appropriate bank accounts to be established for the deposit of all fees, forfeitures, assessments, and costs paid into the Court and shall adopt appropriate accounting procedures to ensure the proper handling of said funds. The Court Administrative Committee shall, with the assistance of the Judge, prepare an annual budget for the operation of the Municipal Court.

- (3) Procedure and Voting. The Court Administrative Committee shall be governed by *Robert's Rules of Order Revised*. A majority of the voting members of the Committee shall constitute a quorum. A majority vote of all the voting members shall be required to adopt any motion or resolution.
 - (4) Voting Members. The duly appointed and confirmed representative or alternative representative of each Member Municipality shall be a permanent voting member of the Court Administrative Committee.
- (c) Creation and Qualification of the Position of Municipal Judge. Pursuant to Chapter 755, Wisconsin Statutes, the office of Municipal Judge is hereby created. The person holding the office of Municipal Judge must be a qualified elector and resident in either the City of Glendale, Village of Brown Deer or the Village of Bayside. Such person shall also be an attorney, licensed to practice in the State of Wisconsin.
- (d) Election and Term of Municipal Judge. The current Judge of the North Shore Municipal Court is designated and appointed to continue as the Municipal Judge for the duration and completion of his existing term. Thereafter, the Judge must run for the election at large the following spring election, for a four (4) year term, commencing on May 1st succeeding his or her election. Electors of the City of Glendale, Village of Brown Deer and Village of Bayside shall be eligible to vote for the Municipal Judge of the Joint Municipal Court.
- (e) Court Personnel.
 - (1) Clerk. The selection of the Clerk of the Municipal Court shall be by the Court Administrative Committee. The Clerk must be appointed by the Judge pursuant to Wis. Stats. §755.01 and §755.10.
 - (2) Prosecutor. The selection of a dedicated Joint Prosecutor and/or Assistant Prosecutor, may be authorized by majority vote of the Court Administrative Committee. Member Municipalities may retain their own Prosecutor subject to Section (5) as hereinafter set forth.
 - (3) Compensation. The salary and fringe benefits of the Clerk and any other court personnel shall be established by a majority of members of the Court Administrative Committee. The salary, and in the alternative the terms of an independent contract, for the North Shore Municipal Court Prosecutor, shall be established by majority vote of the Court Administrative Committee. The fringe benefits for Clerk, and other court personnel will be governed by the City of Glendale personnel handbook, except as otherwise determined by unanimous vote of the Court Administrative Committee.
 - (4) Administration. The Judge, Clerk and any other court personnel, including the dedicated Prosecutor shall be employees of the City of Glendale except the dedicated Prosecutor may be retained by alternate contract. Any personnel currently employed by a member community may, upon majority vote of the Court Administrative Committee, remain an employee of such municipality.
 - (5) Retained Member Prosecutor. A Member Municipality may retain, at its sole expense, its individual Prosecutor for a period determined to be the end of such Prosecutor's then term, or seven years from the date of such municipality becoming a Member, whichever is sooner.
- (f) Forfeitures, Fees, Penalty Assessments, and Costs. All forfeitures, fees, penalty assessments, domestic abuse assessments, and costs paid to the Municipal Court under a judgment before the Municipal Judge shall be paid to the respective municipal treasurers, within thirty (30) days after receipt of the money by the Municipal Judge or other court

personnel. At the time of the payment, the Municipal Judge shall report to the treasurers the title of the action, the offense for which a forfeiture was imposed, and the total amount of the forfeiture, fees, penalty assessments, domestic abuse assessments, and cost if any. The treasurers shall disburse the fees, costs and assessment as provided in Wis. Stats. §§165.87(2), 167.31(5), 346.655(2), 814.65(1), and 973.055(2). All jail assessments paid to the Municipal Court under a judgment before the Municipal Judge shall be paid to the respective country treasurers within thirty (30) days after receipt of the money by the Municipal Judge or other personnel. The municipal portions of the court costs, as provided in Wis. Stat. §814.65(1), shall be maintained in the Municipal Court operational account. Any excess revenue over budgeted expenditures shall be disbursed at the end of the fiscal year. All forfeitures shall be disbursed at least monthly to the Current Member Municipality for which the judgment was entered.

- (g) Bond and Oath of Municipal Judge. The Municipal Judge shall, after election or appointment to fill a vacancy, take and file the Official Oath as prescribed in Wis. Stat. §757.02(1), pursuant to Wis. Stat. §755.03, with the Clerk of Circuit Court for Milwaukee County, and at the same time shall execute and file an official bond.
- (h) Bond and Oath of Municipal Court Clerk. The Municipal Court Clerk shall, before entering upon the duties of the office, take and file the official oath as prescribed in Wis. Stat. §19.01 with the City Clerk and at the same time, shall execute and file an official bond. The City Clerk will provide file copies to the other member communities.
- (i) Jurisdiction of Municipal Judge. The Municipal Judge shall have jurisdiction as provided by the Statutes and Laws of the State of Wisconsin and pursuant to Wis. Stat. §755.045 Wisconsin Statutes. The Municipal Judge may issue civil warrants to enforce matters under the jurisdiction of the municipal court under Wis. Stats. §755.045(2), §66.0119. The Municipal Court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of Wis. Stat. §938.17(2)(cm).
- (j) Procedures of Joint Municipal Court.
 - (1) The Joint Municipal Court's location and time be determined by order of the Municipal Judge.
 - (2) The procedure in Joint Municipal Court shall be provided by the Statutes and Laws of Wisconsin.
 - (3) The Court Clerk or his/her designee shall make daily deposits of all forfeitures, fees, penalties, assessments and costs collected in any action or proceeding before the Joint Municipal Court. These deposits will be made to a designated bank account as determined by the Joint Municipal Court Committee.
- (k) Collection of Forfeitures and Costs. The Municipal Judge may impose punishment and sentences as provided by Chapters 800 and 938 Wis. Stats., and provided in ordinance of the Municipalities that are parties to the agreement. All forfeitures, fees, assessments, surcharges and cost shall all be paid to the treasurer of the Municipality within which the case arose within in thirty (30) days after receipt of the money by the Municipal Court. At the time of the payment, the Municipal Court shall report to the treasurer the title of the action, the nature of the offenses and the total amount of judgments imposed in actions and proceedings in which such monies were collected.
- (l) Contempt in Joint Municipal Court. The Municipal Judge may impose a sanction as authorized under Wis. Stat. §800.12(2), for Contempt of Court as defined in Wis. Stat. §785.01(1), in accordance with the procedures under Wis. Stat. §785.03."

Section Two: All ordinances or parts of ordinances contravening the terms and provisions of this ordinance are hereby to that extent repealed.

Section Three: If any subsection, section or portions of this article or the sections of this ordinance as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof.

Section Four: Each City or Village shall enter into agreement for the operation of the Municipal Court, with the other Municipalities upon mutually agreeable terms.

Section Five: This Ordinance shall take effect and be in full force and effect from and after its passage by all municipalities and publication as required by law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside, this _____th day of _____, 20____.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance
and Administration/Village Clerk

SERVICE AGREEMENT

This Agreement is between the Village of Shorewood, Milwaukee County, WI (hereinafter referred to as "Village") and the Village of Bayside (hereinafter referred to as "Service Provider") for IT services (hereinafter referred to as the "Project"). In consideration of the mutual agreements contained herein, the Village and Service Provider agree as follows:

1. The Village will:

- a. The Village will pay the Service Provider \$38,000 in 2020, \$39,150 in 2021, and \$40,325 in 2022. If both parties mutually agree to continue agreement for additional years, the increase would be limited to the Village of Shorewood levy limit increase plus 1%. Invoices for payments should be completed on a monthly basis in twelve equal installments (\$3,166.67 in 2020, \$3,262.50 in 2021, and \$3,362.67 in 2022). To expedite payment of invoices under this Agreement, the invoices should be sent to the following:

Tyler Burkart, Assistant Village Manager
Shorewood Village Hall
3930 N. Murray Avenue
Shorewood, WI 53211

- b. Identify daily tasks that need completion through ticketing software offered by the Service Provider. Employees shall follow up with department head (or Assistant Village Manager when appropriate) to make an official IT request.
- c. Provide any current documentation and capital asset list to Service Provider so that the Service Provider can update as changes are approved and made.
- d. Locate a general working space for any staff with the Service Provider to utilize when working onsite.

2. The Service Provider will:

- a. Perform services requested by the Village, which includes but not limited to: server integration, network services, wireless, network security, backup and recovery, consulting, telephone system support, unified communications, call recording and reporting, mobility solutions, VOIP and IP network assessment, implementation services and support, structured cabling, video surveillance, long-range planning, facility services, and paging.

- b. Provide at least eight (8) hours of onsite and remote support per week. At least four (4) hours must be onsite based upon a mutually approved day and time by the Village and the Service Provider. There are no additional charges for normal and routine services during business hours or for after hour mission critical emergencies on 24 hours, 7 days a week, 365 days a year basis.
- c. Serve as consultative interface for the customer in dealing with third parties such as application providers, software applications, Internet service providers, and telecommunications circuit providers.
- d. Provide weekly report summarizing status of current projects and tasks.
- e. Communicate with Village Manager, Assistant Village Manager, and department heads with feedback on regular IT tasks and upcoming projects/initiatives. Meet with Village personnel on as needed basis with Village Manager and Assistant Village Manager to review expectations, projects, anticipated needs, etc.
- f. Document all procedures and operations related to IT general maintenance and provide access to documented procedures to Village staff.
- g. Update and manage the annual IT asset list outlining all IT related capital expenses. Document is attached.
- h. Generate plan communicating all proposed IT projects for the upcoming year and five years with Village Manager, Assistant Village Manager, Finance Director, and appropriate department head(s) by June of each year. Make changes in the asset list to reflect changes once approved by the Village Manager.
- i. Review the proposed annual budget to assure all IT approved projects are included.
- j. Present best IT practices in the industry when proposing budget and capital expenses to proactively address IT related security and performance concerns.
- k. Perform onboarding and training activities with Village's 2019 IT vendor, Digicorp, to learn Village's IT infrastructure and setup upon signature.

3. **Duration.**

This Agreement will become effective upon signature. This Agreement may be cancelled on ninety (90) days written notice of either party.

4. **Use of Village Name**

It is understood and agreed that the name of the Village and the municipal location may not be used by the Service Provider or its agents in any promotional materials without prior approval of the Village.

5. **Independent Contractor.**

It is understood and agreed that the Service Provider is an independent contractor for the performance of all services described within this Agreement.

6. **Assignment.**

This Agreement and interests hereunder are not to be assigned.

7. **Liability.**

The Village represents that it does not carry any insurance covering liability of its independent contractors, including the Service Provider. Service Provider is solely responsible for obtaining any insurance coverage that may be necessary to carry out its business, including workers compensation coverage and/or liability coverage as dictated by state statute. Nothing in this agreement is intended to abrogate the immunities or limitations of liability as enumerated in Wis. Stat. § 893.80 that may be asserted by either the Village or the Service Provider.

8. **Wisconsin Law.**

This Agreement shall be governed by and construed with the laws of the State of Wisconsin.

9. **Complete Agreement.**

This Agreement represents the entire of listing of the terms between the parties. This Agreement may be modified only in writing by an amendment signed by both parties.

10. **Endorsement.**

By endorsing this Agreement both the Service Provider and the Village indicate that each has the authority to bind to the terms of this Contract.

Dated: _____

VILLAGE OF SHOREWOOD

BY: _____
Allison Rozek, Village President

Dated: _____

VILLAGE OF BAYSIDE

BY: _____
Andy Pederson, Village Manager



North Shore Library October 2019

Activity by the Numbers

- 9,943 Residents visited the North Shore Library
- 17,688 Physical Items checked out
- 45 New Library Cards Issued
- 28 days North Shore Library was open
- 3,755 E-items checked out by NSL residents
- 2,424 WIFI Sessions
- 1,280 Public Computer Sessions
- 3,378 Website Visits
- 52 Community Room uses
- 164 Study Room uses

Classes

- 24 Children's Classes with 419 Participants
- 15 Adult Classes with 89 Participants
- 4 Outreach Events with 60 Interactions



Toddler Fun

Highlights/Accomplishments

- Youth Services Staff hosted an expert from the Parenting Network to speak with parents about strategies for managing fighting and aggression in their children.
- The popular Tutor in the Library program resumed in October. Drop-in tutoring is available for students in grades 3-12 on Thursday afternoons.
- Teens submitted stories for our first annual Spooky Short Story Contest in October. Teen Advisory Board members judged each story. Natalie D from Bayside won the 6-8 Grade Category and Aiden F from Glendale won the 9-12 Grade Category.
- We interviewed and hired a new Head of Adult Services. Melody Schuetz will start on November 11th.
- Staff attended the annual Wisconsin Library Association Conference where the Library was presented with the Innovative Programming Award for our Memory Connection Center and the Programming offered for caregivers of those suffering with dementia.



Makers Program – Fidget Spinners