



Village of Bayside  
9075 N. Regent Rd.  
Architectural Review Committee Meeting  
January 13, 2020  
Village Board Room, 6:00pm.

**ARCHITECTURAL REVIEW COMMITTEE  
AGENDA**

**PLEASE TAKE NOTICE** that a meeting of the Village of Bayside Architectural Review Committee will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- A. Approval of the December 9, 2019 minutes.

**IV. BUSINESS**

- A. Replace bay window with an awning window and door with a window  
9708 N Lake Dr.  
17-050-02-05-001

**V. ADJOURNMENT**

Cindy Baker  
Administrative Specialist  
December 30, 2019

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Board of Trustees may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village webs).



**I. CALL TO ORDER**

Chairperson Marisa Roberts called the meeting to order at 6:00pm

**II. ROLL CALL**

Trustee Liaison: Mike Barth

Chair: Marisa Roberts  
Members: Sandra Muchin-Kofman-excused  
John Krampf  
Dan Zitzer-excused  
Tony Aiello-alternate-excused  
Liz Levins-alternate-not in attendance

Also Present: Administrative Specialist Cindy Baker  
There was one person in the audience

**III. APPROVAL OF MINUTES**

**A. Approval of the November 11, 2019 minutes.**

Motion by Trustee Barth, seconded by John Krampf, to approve the November 11, 2019 minutes.  
Motion carried unanimously.

**IV. BUSINESS**

**A. Replace window with door in garage  
9610 N Lake Dr.  
17-050-01-06-000**

Dana Riemer, of Gabor Design and Build appeared on behalf of the project. There were no neighbors in attendance.

The applicant proposes replacing a window with a door at the side yard of this property.

Chairperson Marissa Roberts questioned if a stoop would be placed from the garage to the back yard. Mr. Riemer stated there is not a need for a stoop as the door would be flush with the foundation and noted gravel would be placed outside of the door.

Trustee Barth questioned if a soffit would be installed above the new door and if the molding around the door would match the home. Mr. Riemer stated a soffit already exists above the door, the molding would match the home and an exterior light will be installed next to the door.

Motion by John Krampf, seconded by Trustee Barth, to approve the replacing of window with a door. Motion carried unanimously.

**V. ADJOURNMENT**

Motion by John Krampf, seconded by Marissa Roberts, to adjourn the meeting at 6:05pm.  
Motion carried unanimously.

Respectfully submitted,

Cindy Baker  
Administrative Specialist

# Project Proposal

Date 12-27-19  
 Property Address 9708 N. LAKE DRIVE  
 Zoning A

- |   |   |
|---|---|
| <input type="checkbox"/> Accessory Structures/Generators<br><input type="checkbox"/> Additions/Remodel<br><input type="checkbox"/> Bluff Management<br><input type="checkbox"/> Commercial Signage<br><input type="checkbox"/> Decks/Patios<br><input type="checkbox"/> Fence<br><input type="checkbox"/> Fire Pits<br><input type="checkbox"/> Landscaping requiring Impervious Surface/Fill/Excavation Permit | <input type="checkbox"/> New Construction<br><input type="checkbox"/> Play Structures<br><input type="checkbox"/> Recreational Facilities/Courts<br><input type="checkbox"/> Roofs<br><input type="checkbox"/> Solar Panels/Skylights<br><input type="checkbox"/> Swimming Pools<br><input checked="" type="checkbox"/> Windows/Doors-change exceeds 25% of opening<br><input type="checkbox"/> Other |
|---|---|

Proposed project details (type of work, size, materials, etc.):

REPLACE BAY WINDOW WITH AWNING WINDOW. REMOVE DOOR AND INSTALL WINDOW, PATCH BRICK & PAINT TO MATCH

\*\*\*\*\* For Office Use Only \*\*\*\*\*

Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Color photographs showing project location, elevations and surrounding views
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Two (2) complete sets of building plans (including elevations and grading)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Survey
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Samples or brochures showing materials, colors and designs
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Fee <u>60 - pd 12/30/19</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Parcel Number <u>0170500205001</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	ARC Agenda Date: <u>1/13/2020</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Permit <u>pd 12/30/19</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fill Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Impervious Surface Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Plan Commission/Conditional Use Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tax Key Number
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Right-of-Way/Excavation Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Variance Required

12/31/2019

Attention:  
Village of Bayside, WI  
Architecture Review Committee

<p>PROJECT/SITE OWNER: Martens Residence</p> <p>PROJECT ADDRESS: 9708 N. Lake Dr</p>	<p>PROJECT SUMMARY: Replace door and window in the kitchen.</p>
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**VILLAGE CODE REVIEW**

Reviewer believes this project complies with the following Village Code sections:

14-2(a)(2) Architectural Review Committee: *Construction and renovation should be made so that exterior architectural appearance shall be substantially consistent with structures already constructed in the immediate neighborhood, or with the character of the applicable district.*

**Dan Povolo, PE**  
Plans Examiner  
608-208-2516  
dpovolo@safebuilt.com



White clad to match existing trims.







