



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
January 17, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
AGENDA**

PLEASE TAKE NOTICE that a meeting of the Village of Bayside Board of Trustees will be held at Bayside Village Hall, 9075 North Regent Road, Bayside, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, December 13, 2018.
2. Summary of Claims for December 8, 2018 through December 31, 2018 in the amount of \$324,036.49.
3. Humane Officer Appointment Authorization.

IV. CITIZENS AND DELEGATIONS

Open to any citizen who wishes to speak on items not on the agenda. Please note there may be limited discussion on the information received, however, no action will be taken. Please state your name and address for the record.

- A.** Introduction of Information Technology Enterprise Manager David Haley, Information Technology Technician Michael Blust, Department of Public Works Interim Operations Superintendent Shane Albers, and Department of Public Works Municipal Operator/Service Technician Cary Matzen.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Discussion/action on the December 2018 Police Department Report.
- b. Discussion/action on the December 2018 Communication Center Report.
- c. Discussion/action on Resolution 19-____, a resolution approving the Suburban Mutual Assistance Response Teams Agreement.
- d. Discussion/update on the Sector Chief Program.

2. Public Works Committee

- a. Discussion/action on the December 2018 Department of Public Works Report.
- b. Discussion/action on Resolution 19-____, a resolution proclaiming the celebration of International Migratory Bird Day in the Village of Bayside.
- c. Discussion/action on Resolution 19-____, a resolution proclaiming the celebration of 2019 Arbor Day in the Village of Bayside.
- d. Discussion/action on Resolution 19-____, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant.
- e. Discussion/action on Consulting Services Proposal with Wachtel Tree Science and Service, Inc.
- f. Discussion/action on 621 Brown Deer Road stormwater pond remediation project.

3. Finance and Administration Committee

- a. Discussion/action on the December 2018 Finance and Administrative Services Report.
- b. Discussion/action on the Preliminary 2018 Financial Statement and Investment Report.
- c. Discussion/receipt of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Program for 2017.
- d. Discussion/action on personnel policy updates.

4. Intergovernmental Cooperation Council

5. Board of Zoning Appeals

6. Plan Commission

7. Architectural Review Committee

8. Library Board

9. Community Event Committee

10. North Shore Fire Department

11. Community Development Authority

VI. VILLAGE PRESIDENT'S REPORT

VII. VILLAGE MANAGER'S REPORT

VIII. VILLAGE ATTORNEY'S REPORT

IX. MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD

X. CORRESPONDENCE

XI. MOTION TO ADJOURN TO CLOSED SESSION

- A. Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Manager).

XII. MOTION TO RECONVENE IN OPEN SESSION Pursuant to Section 19.85 (2)

- A. Action on items in closed session.

XIII. ADJOURNMENT

Lynn Galyardt, Director of Finance and Administration

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at 414-206-3915. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.baysidewi.gov)



Village of Bayside
9075 N Regent Road
Board of Trustees Meeting
January 17, 2019
Village Board Room, 6:00pm

**BOARD OF TRUSTEES
SUPPLEMENTAL AGENDA**

I. CONSENT AGENDA

A. Approval of:

1. Board of Trustee meeting minutes, December 13, 2018. Approval is recommended.
2. Summary of Claims for December 8, 2018 through December 31, 2018 in the amount of \$324,036.49. Approval is recommended.
3. Humane Officer Appointment Authorization. Approval is recommended.

II. CITIZENS AND DELEGATIONS

- A. Introduction of Information Technology Enterprise Manager David Haley, Information Technology Technician Michael Blust, Department of Public Works Interim Operations Superintendent Shane Albers, and Department of Public Works Municipal Operator/Service Technician Cary Matzen.**

David Haley began with the Village on December 28 as an Information Technology Enterprise Manager. He has 20 years of experience in government IT work. David is married with three (3) boys.

Michael Blust will continue to be a City of Glendale employee for 2019, but report and serve under the management of the Village as part of the North Shore Information Technology consolidation. Mike will serve as an Information Technology Technician, the same as his role in Glendale where he worked for the last several years. He is married and has three (3) kids.

Shane Albers was promoted to Interim Operations Superintendent in December. Shane has been with the Village for over three (3) years and will continue in his capacity as the Fleet Mechanic as well.

Cary Matzen started working in Public Works on December 17. He previously worked for the Milwaukee County Highway Department and enjoys fishing, bicycling, and traveling to his cabin that he built in Minocqua.

III. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

- a. Discussion/action on the December 2018 Police Department Report.**

Included in your packet is the December 2018 Police Department Report which highlights recent initiatives of the department. Of note, there were 341 calls for service, Officer Nawrocki participated in "Shop with a Hero", and all Police Officers have completed FEMA Incident Management courses. Acceptance is recommended.

b. Discussion/action on the December 2018 Communication Center Report.

Included in your packet is the December 2018 Communication Center Report which highlights recent initiatives of the department. Of note, Taylor Reed and Brian McDonough were promoted to supervisors, 9-1-1 and non-emergency calls are down in comparison to 2017, and Director Scharnott will be attending the Wisconsin Active Threat Conference. **Acceptance is recommended.**

c. Discussion/action on Resolution 19-____, a resolution approving the Suburban Mutual Assistance Response Teams Agreement.

Included in your packet is a proposed Suburban Mutual Assistance Response Teams (S.M.A.R.T.) Agreement. The proposed Agreement serves as an update to an existing agreement to address inconsistencies within the terms and due to changes in the law. There are a total of 21 communities in Milwaukee County participating in the Agreement, including all seven (7) North Shore communities. The Village Attorney has reviewed and approved the Agreement. **Approval is recommended.**

d. Discussion/update on the Sector Chief Program.

Chief Larsson will provide an overview of the new Sector Chief Program, which will be formally launched at the Coffee with the Village Manager event on January 23 at 6 pm.

2. Public Works Committee

a. Discussion/action on the December 2018 Department of Public Works Report.

Included in your packet is the December 2018 Public Works Report which highlights recent initiatives of the department. Of note, Cary Matzen began as a Municipal Operator/Service Technician, 73 cars participated in the Winter Drop-Off Day, and final loose leaf and yard waste collections were completed for the season. **Acceptance is recommended.**

b. Discussion/action on Resolution 19-____, a resolution proclaiming the celebration of International Migratory Bird Day in the Village of Bayside.

This is an annually reoccurring item which declares the importance of migratory birds to the Village and is part of the Bird City USA Designation requirements. International Migratory Bird Day will be held on May 11, 2019. **Approval is recommended.**

c. Discussion/action on Resolution 19-____, a resolution proclaiming the celebration of 2019 Arbor Day in the Village of Bayside.

This is an annually reoccurring item which declares the importance of trees to the Village and is part of the Tree City USA Designation requirements. Arbor Day will be held on April 26, 2019. **Approval is recommended.**

d. Discussion/action on Resolution 19-____, a resolution authorizing the Village of Bayside to file the Urban Forestry Grant.

This is an annually reoccurring item which dedicates the Village to budgeting funds to meet the cost-share requirements and allows Village staff to submit the grant application and necessary

supplemental items. The Village received the Urban Forestry Grant in 2018 and has \$25,000 of funding available for 2019. **Approval is recommended.**

e. Discussion/action on Consulting Services Proposal with Wachtel Tree Science and Service, Inc.

Included in your packet is a consulting services proposal from Wachtel Tree Science and Service to complete an updated tree inventory for street trees and trees on public property. The last tree inventory was completed in 2014. The inventory identifies trees that are within the Village right-of-way, provides a condition assessment, and maintenance needs. The updated inventory will serve as the basis for a tree management work plan for removals and future plantings within the Village's 5% maximum tree specie threshold for diversification purposes. An up-to-date tree inventory is a critical component in addressing the Emerald Ash Borer. An Urban Forestry Grant received from the Wisconsin Department of Natural Resources would fund the total cost of the proposal of \$21,750. **Approval is recommended.**

f. Discussion/action on 621 Brown Deer Road stormwater pond remediation project.

Staff is soliciting bids for sediment removal in the 621 Brown Deer Road stormwater pond and will bring a recommendation forward at the meeting. **Approval is recommended.**

3. Finance and Administration Committee

a. Discussion/action on the December 2018 Finance and Administrative Services Report.

Included in your packet is the December 2018 Finance and Administrative Services Report which highlights recent initiatives of the department. Of note, the Clean Sweep Unwanted Prescription Drug Grant reimbursement was submitted, the Village received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Program for 2017, and auditors completed preliminary 2018 audit work. **Acceptance is recommended.**

b. Discussion/action on the Preliminary 2018 Financial Statement and Investment Report.

Included in your packet is the Preliminary 2018 Financial Statement and Investment Report. **Acceptance if recommended.**

c. Discussion/receipt of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Program for 2017.

The Village received the Certificate of Achievement for Excellence in Financial Reporting Program for the eighth (8) consecutive year. The certificate recognizes the Village for a Comprehensive Annual Financial Report which achieves the highest standards of government accounting and financial reporting. **Acceptance is recommended.**

d. Discussion/action on personnel policy updates.

Staff completed an internal review of human resources policy. There are five (5) requested policy updates related to compensatory time off, paid time off, medical leave bank, and definition of family. Nearly five (5) years ago, the Village moved to a paid time off system as opposed to the more traditional, segregated vacation and sick time. Policy updates and revisions are recommended to remain up-to-date with the current work environment. **Approval is recommended.**



I. CALL TO ORDER AND ROLL CALL

President Dickman called the meeting to order at 6:00pm.

ROLL CALL

President: Sam Dickman
Trustees: Michael Barth
 Daniel Muchin
 Robb DeGraff
 Dan Rosenfeld-excused
 Eido Walny
 Margaret Zitzer

Public Works Committee Member: JoAnn Lutz
Public Safety Committee Member: Mort Swerdlow-excused

Also Present: Police Chief Doug Larsson
 Director of Communications Liane Scharnott
 Director of Finance and Administration Lynn Galyardt
 Assistant Village Manager Jake Meshke
 Village Attorney Chris Jaekels
 There were four people in the audience

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration.

A. Approval of:

1. Board of Trustee meeting minutes, November 20, 2018.
2. Summary of Claims for November 12, 2018 through December 7, 2018 in the amount of \$62,966.15.

B. Action on:

1. Application for issuance of operator's license request for Jaimee E Hills, (Schlitz Audubon Nature Center) which has been approved by the Police Department.

Motion by Trustee Muchin, seconded by Trustee Barth, to approve the Board of Trustee meeting minutes, November 20, 2018; Summary of Claims for November 12, 2018 through December 7, 2018 in the amount of \$62,966.15; and the application for issuance of operator's license request for Jaimee E Hills, (Schlitz Audubon Nature Center) which has been approved by the Police Department. Motion carried unanimously.

IV. CITIZENS AND DELEGATIONS

- A. Presentation by Marc White, Director of Conservation at the Schlitz Audubon Nature Center, on the North Ravine Slope and Stormwater Management Project.

Marc White, Director of Conservation at the Schlitz Audubon Nature Center, stated the North Ravine Slope project would begin in mid-January and complete in December 2019. Director White stated the project will stabilize portions of the North Ravine Slope and build berms to capture a 100-storm event in three semi-permanent ponds before outletting to Lake Michigan through an underground pipe system.

Attorney Jaekels stated future action may be required by the Village Board to abandon Brown Deer Road right-of-way and a water easement for a municipal water system. Director White stated all the stormwater in the area goes to Lake Michigan and will not impact property outside of the Schlitz Audubon Nature Center.

V. BUSINESS AGENDA

A. COMMITTEE AND COMMISSION REPORTS

1. Public Safety Committee

a. Recognition of Director Scharnoff for receiving the Patriot Award from the Department of Defense.

Director Scharnoff stated Telecommunicator Tyler Glaser, who is a member of the National Guard, had nominated her and noted it was a great honor to receive the award.

b. Discussion/action on the November 2018 Police Department Report.

Chief Larsson provided an overview of the November report noting Police activity was consistent from month to month, Officer Blochowicz was retiring, and a candidate had been identified to fill the vacancy created by Officer Blochowicz's retirement.

Trustee Barth recognized Officer Ryan Bowe for buying footballs out of his own pocket for kids at the Bayside Middle School. Chief Larsson provided an update on a traffic incident on I-43 from earlier in the day.

Motion by Trustee Barth, seconded by Trustee DeGraff, on acceptance of the November 2018 Police Department Report. Motion carried unanimously.

c. Discussion/action on the November 2018 Communication Center Report.

Director Scharnoff provided an overview of the November report noting the Bayside Communications Center was implementing an employee recognition program, two (2) supervisors accepted positions, and a new hire successfully completed training.

Motion by Trustee DeGraff, seconded by Trustee Muchin, on acceptance of the November 2018 Communication Center Report. Motion carried unanimously.

2. Public Works Committee

a. Discussion/action on the November 2018 Department of Public Works Report.

Assistant Manager Meshke provided an overview of the November report noting the final grant report for the first phase of the Fund for Lake Michigan Grant was submitted, over 1,800 piles of loose

leaves and yard waste were collected, and new hire Cary Matzen started. Trustee Muchin stated the Village had a surplus auction which grossed over \$14,000.

Motion by Trustee Barth, seconded by Trustee Zitzer, on acceptance of the November 2018 Department of Public Works Report. Motion carried unanimously.

b. Discussion/action on Kapur and Associates Engineering Agreement for 2019 Storm Water Analysis and Evaluation Proposal for Engineering Services.

Trustee Muchin stated the cost of Kapur and Associates Engineering Agreement was \$32,200.

Motion by Trustee Barth, seconded by Trustee Walny, to approve the Kapur and Associates Engineering Agreement for 2019 Storm Water Analysis and Evaluation Proposal for Engineering Services.

c. Discussion/update on 2018 capital projects.

- **Ravine Lane Slope Stabilization and Manhole Protection Project**

Assistant Manager Meshke stated rough grading for the project had been completed, fine grading would be completed the following week, and that landscape restoration would be completed in 2019.

- **Ellsworth Park Diversion Project**

Trustee Muchin stated the Ellsworth Park Diversion project brings stormwater from Ellsworth Park to Village Hall, as opposed to going to the 621 Brown Deer Road Pond. The stormwater improvement eases the strain on the current system, directs water to Lake Michigan instead of Indian Creek, and has been completed.

3. Finance and Administration Committee

a. Discussion/action on the November 2018 Finance and Administrative Services Report.

Trustee Barth recognized Lynn Galyardt for her 19 years of service to the Village.

Director Galyardt provided an overview on the November report noting there was over a \$60 increase in the lottery and gaming credits this year, the November Shared Revenue funds in the amount of \$51,276.64 were received and property tax bills had been mailed out.

Motion by Trustee DeGraff, seconded by Trustee Zitzer, on acceptance of the November 2018 Finance and Administrative Services Report. Motion carried unanimously.

b. Discussion/action on the November 2018 Financial Statement and Investment Report.

Trustee Barth noted that expenditures and revenues were in line with the 2018 fiscal year-to-date.

Motion by Trustee Zitzer, seconded by Trustee DeGraff, on acceptance of the November 2018 Financial Statement and Investment Report. Motion carried unanimously.

- c. **Discussion/action on Ordinance 18-____, an ordinance to amend Section 5-34(b) of the Municipal Code with regard to investigations for applications for alcohol operator licenses.**

Trustee Barth stated that the proposed ordinance would remove the fingerprint and photograph requirement for issuing alcohol operator licenses.

Motion by Trustee Muchin, seconded by Trustee Walny, to approve Ordinance 18-692, an ordinance to amend Section 5-34(b) of the Municipal Code with regard to investigations for applications for alcohol operator licenses. Motion carried unanimously by roll call vote.

- d. **Discussion/action on the Other Postemployment Benefits Actuarial Valuation Report.**

Trustee Barth stated the current value of the Village's liability was \$28,126 and the full report was available in the packet.

Motion by Trustee DeGraff, seconded by Trustee Muchin, to accept the Other Postemployment Benefits Actuarial Valuation Report. Motion carried unanimously.

- e. **Discussion/action on purchasing Badger Book (electronic poll books) to be used in elections.**

Trustee Barth stated the electronic poll books would take the place of the paper logs and would not be connected to the internet to reduce risk of voter fraud and hacking. Director Galyardt stated the electronic poll books would save significant staff time in pre- and post-election duties, five (5) electronic poll books would be needed for Village elections, and the total cost was \$9,700.

Motion by President Dickman, seconded by Trustee DeGraff, to approve the purchasing of Badger Books (electronic poll books) to be used in elections. Motion carried unanimously.

- f. **Discussion/action on Resolution 18-____, a resolution amending the 2018 Budget to reflect changes in revenues and expenditures.**

Trustee Barth stated this was a housekeeping item for the sanitary sewer fund.

Motion by Trustee Muchin, seconded by Trustee DeGraff, to approve Resolution 18-34, a resolution amending the 2018 Budget to reflect changes in revenues and expenditures. Motion carried unanimously by roll call vote.

- 4. **Intergovernmental Cooperation Council**-No report.
- 5. **Board of Zoning Appeals** -No report.
- 6. **Plan Commission** -No report.
- 7. **Architectural Review Committee**-No report.
- 8. **Library Board**

Library Director Susan Draeger-Anderson stated the library held a professional development day for staff.

- 9. **Community Event Committee**-No report.

10. **North Shore Fire Department**-No report.

11. **Community Development Authority**-No report.

VI. **VILLAGE PRESIDENT'S REPORT**-No report.

VII. **VILLAGE MANAGER'S REPORT**-No report.

VIII. **VILLAGE ATTORNEY'S REPORT**-No report

IX. **MISCELLANEOUS BUSINESS BY THE TRUSTEES AS MAY PROPERLY BE BROUGHT BEFORE THE BOARD**

None.

X. **CORRESPONDENCE**

None.

XI. **ADJOURNMENT**

Motion by Trustee DeGraff, seconded by Trustee Barth, to adjourn the meeting at 6:40pm. Motion carried unanimously.

Respectfully submitted,

Lynn Galyardt, Director of Finance and Administration

III A 2

SUMMARY OF CLAIMS

December 8, 2018 through December 31, 2018

December 14, 2018	\$ 114,169.55
December 21, 2018	\$ 148,733.51
December 28, 2018	\$ 61,133.43

TOTAL \$324,036.49

Report Criteria:
Report type: Summary

Check Issue Date	Check Number	Payee	Amount
12/14/2018	34663	ACTUARIAL & HEALTH CARE SOLUTI	3,000.00
12/14/2018	34664	AMAZON/SYNCB	942.56
12/14/2018	34665	ARLINGTON COMPUTER PRODUCTS	6,790.00
12/14/2018	34666	AT&T-5080	179.40
12/14/2018	34667	COMPASS MINERALS AMERICA INC	14,115.78
12/14/2018	34668	DAVIS & KUELTHAU S.C.	6,880.42
12/14/2018	34669	ELSER, ETHAN L	1,043.69
12/14/2018	34670	FRANK GILLITZER ELECTRIC CO	997.45
12/14/2018	34671	HEINEMEIER, DON	1,803.14
12/14/2018	34672	HUMPHREY SERVICE PARTS INC	54.16
12/14/2018	34673	J&H Heating	2,367.50
12/14/2018	34674	KRAVIT, DEBORAH	84.65
12/14/2018	34675	Level (3)	1,755.96
12/14/2018	34676	MERIT ASPHALT	8,260.00
12/14/2018	34677	MID-MORAINNE MUNICIPAL COURT	439.00
12/14/2018	34678	MILWAUKEE COUNTY CLERK OF CO	100.00
12/14/2018	34679	MUNICIPAL CODE CORPORATION	1,495.00
12/14/2018	34680	NETZOW, THOMAS	1,255.98
12/14/2018	34681	OZAUKEE COUNTY CLERK	26.22
12/14/2018	34682	SAFEBUILT IIc	2,682.35
12/14/2018	34683	SCRUB-A-DUB	6.00
12/14/2018	34684	SECURIAN FINANCIAL GROUP	577.82
12/14/2018	34685	SECURX	136.00
12/14/2018	34686	SORCE SERVICES	505.54
12/14/2018	34687	STRUPINSKY, LEONID	92.78
12/14/2018	34688	SWEET WATER	2,490.00
12/14/2018	34689	VILLAGE OF FOX POINT	11,751.91
12/14/2018	34690	VILLANI LANDSHAPERS	28,688.33
12/14/2018	34691	WAUWATOSA POLICE DEPARTMENT	124.00
12/14/2018	34692	WE ENERGIES	11,828.58
12/14/2018	34693	WELD SPECIALTY SUPPLY CORP.	41.25
12/14/2018	34694	WI DSPS	163.20
12/14/2018	34695	MILW COUNTY TREAS-MUNIC COUR	1,314.88
12/14/2018	34696	STATE OF WISCONSIN COURT	2,176.00
Grand Totals:			114,169.55

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
12/21/2018	34702	AMAZON/SYNCB	3,348.58
12/21/2018	34703	ARBOR DAY FOUNDATION	15.00
12/21/2018	34704	AT&T MOBILITY	9.23
12/21/2018	34705	BEN-YITSCHAK, OPHIR	103.41
12/21/2018	34706	BLOCK IRON & SUPPLY CO - OSHK	155.00
12/21/2018	34707	DAVIS & KUELTHAU S.C.	2,287.19
12/21/2018	34708	ELLING, JOHN	238.12
12/21/2018	34709	FOERSTER SIGNS	3,800.00
12/21/2018	34710	FRANK GILLITZER ELECTRIC CO	195.00
12/21/2018	34711	GREBNER, MICHAEL	201.43
12/21/2018	34712	HERBST OIL	5,353.63
12/21/2018	34713	HUMPHREY SERVICE PARTS INC	92.29
12/21/2018	34714	KAPUR & ASSOCIATES	28,592.43
12/21/2018	34715	MAYKHAN, KAMIRAN	56.47
12/21/2018	34716	MID-AMERICAN RESEARCH CHEMI	1,328.75
12/21/2018	34717	NENAYDYKH, TATYANA	4.62
12/21/2018	34718	NOBLE, THOMAS	99.74
12/21/2018	34719	ORENS ELECTRIC	60.00
12/21/2018	34720	PINKERT, ELAINE	7,345.78
12/21/2018	34721	REGISTRATION FEE TRUST	475.00
12/21/2018	34722	RUEKERT-MIELKE	744.75
12/21/2018	34723	SILBERG, CAROLYN	1,062.05
12/21/2018	34724	WATTON, MICHAEL	93.96
12/21/2018	34725	WI DSPS	163.20
12/21/2018	34726	WORD SYSTEMS INC.	12,760.00
12/21/2018	34727	WSO Grading & Excavating	76,423.82
12/21/2018	34728	XYLEM WATER SOLUTIONS USA INC	3,724.06
Grand Totals:			<u>148,733.51</u>

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
12/28/2018	34737	ABT MAILCOM	40.00
12/28/2018	34738	BLOCK IRON & SUPPLY CO - OSHK	301.62
12/28/2018	34739	CRAWFORD, DANIEL	194.57
12/28/2018	34740	DONETS, GALINA	100.00
12/28/2018	34741	HAGEN, THAD	292.76
12/28/2018	34742	HAUSER, SAMANTHA	150.01
12/28/2018	34743	HOUSE OF CORRECTIONS	571.65
12/28/2018	34744	MEINGAST, KURT	9.67
12/28/2018	34745	PRESCHAT, ROSS	18.24
12/28/2018	34746	SAFEBUILT IIC	4,661.85
12/28/2018	34747	SPRUNG, LARRY	108.66
12/28/2018	34748	STRAUSS, ALLAN	217.50
12/28/2018	34749	TAYLOR COMPUTER SERVICES INC	19.50
12/28/2018	34750	WORD SYSTEMS INC.	53,764.00
12/28/2018	999996453	CARTER, JULIE	683.40
Grand Totals:			<u>61,133.43</u>



9075 N. Regent Road • Bayside, WI 53217
P (414) 206-3915 F (414) 351-8819
www.baysidewi.gov

III A 3

Humane Officer Appointment Authorization

On behalf of the Village of Bayside, I hereby authorize and appoint:

Karen Sparapani - Certification Number: 503

employed at Milwaukee Area Domestic Animal Control Commission as an official Humane Officer for the Village of Bayside on January 17, 2019.

In addition, we would like to discharge the appointment of Humane Officer John McDowell due to his retirement effective immediately.

By:

Authorized Signature

Date

Witness Signature

Date

Please return the completed form to:

Cindy Fredericksen, Community Relations Director
Milwaukee Area Domestic
Animal Control Commission
3839 West Burnham St.
West Milwaukee, WI 53215

VAla

Police Department December 2018 Report

Activity by the Numbers

- 341 Calls for service
- 112 Building checks were conducted
- 20 Crime prevention notices issued
- 9 Code violation noted
- 26 Assists to Fire Department
- 24 Assists to agencies
- 17 Criminal arrests
- 2 Accidents / Crashes investigated
- 101 Reports written
- 8,543 patrol miles; 46 miles / officer / shift
- 216 Traffic Stops
- 103 Traffic violations:
 - 78 Citations
 - 18 warnings issued
- Court Activity (not aggregated)
 - 78 hearings conducted
 - 81 citations
 - 2 parking tickets
 - Fines levied \$8,419.15
 - Fines paid \$2,043.35
 - Outstanding \$6,375.80

Highlights / Accomplishments

- Officer Nawrocki represented Bayside and participated in a “Shop with a Hero” program.
- Evidence and Property Room audit and inspection was conducted – everything is in good order and accounted for.
- Lt. Miller met with administrators from the public and private schools in three communities to discuss school safety, evacuation and reunification practices.
- Officer Janssen is the new Firearms Instructor, Officer Klawitter designated as the new Field Training Officer.
- All Police employees have completed the FEMA required National Incident Management courses.
- The 2018 Juvenile Lock Up / Records Inspection was conducted by the State – Village passed inspection.

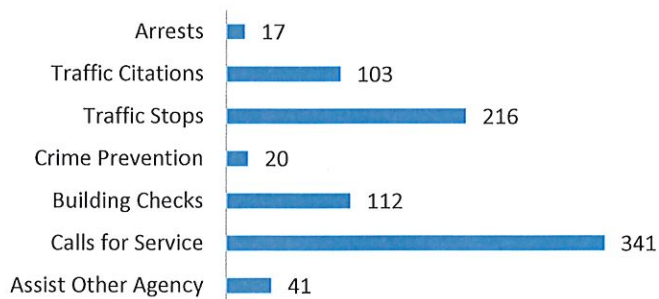
Month Ahead

- Officer Veronika Metanova starts employment
- Sector Chief Program to be launched January 23, 2019
- Department-wide training and meeting
- Recruitment for Administrative Assistant (Part-time)
- Employee evaluations and goals
- UWM police intern begins; 8 hours per week



Collision between 2 Semi-Tucks on I-43 at Brown Deer on December 12

December Officer Activity



Police Officers at the Rifle Range for Annual Qualification

Communications Center December 2018 Report

Highlights/Accomplishments:

- Training Coordinator Krantz will be working with CTO/Lead Anderson to revise and refresh the training program for the center, in addition Becca will be assisting and implementing monthly staff training. January training will focus on Flight for Life response.
- Taylor Reed and Brian McDonough were promoted to the position of supervisor in BCC. Supervisors will be meeting Jan 9th to discuss duties/responsibilities and staff assignments for 2019.
- Director Scharnott will be attending the Wisconsin Active Threat Conference on Feb 20th & 21st in Oshkosh, WI, in preparation for the North Shore tabletop drill
- Call of the month came from Brown Deer, where an anonymous caller reported arguing in the adjacent apartment. Contact was made with a mother and daughter who were arguing over cell phone privileges. Both subjects were counseled and advised to stop arguing.

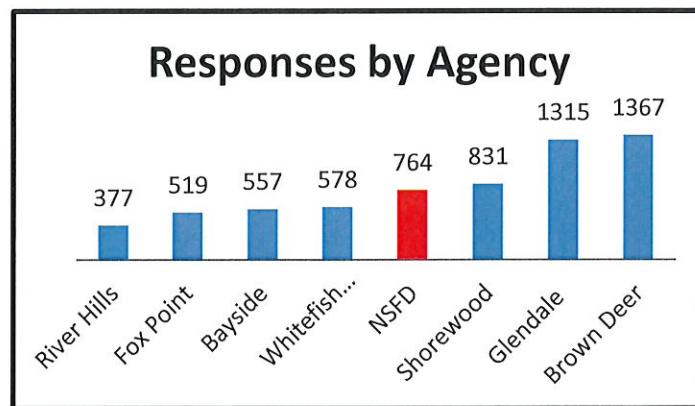
Metrics:

Metric	Measurement	Actual
Dispatch Time	Time to Dispatch Vehicle	28 seconds
Dispatch Call Review	Call Reviews	Pending
Department Accreditation	Departments	In Progress

Call Type	Month	2018 YTD	2017 YTD	YTD Change
911	2,021	25,334	25,611	-1.08%
Non-Emergency	6,430	84,891	87,235	-2.69%
Total	8,476	108,213	112,004	-3.38%

Top 5 Response Types:

1. Traffic Stop
2. Vacation/Business Check
3. Request for Police
4. 911 hang up
5. Advanced Life Support



Priorities for Next Month:

- Supervisors will be meeting with employees to set SMART goals for 2019
- BCC is working with NSFD on scenario training in early 2019
- Training Coordinator Krantz and RMS Administrator Lusty will be attending the Pro Phoenix meeting to review 2018 R2 updates.



Dispatch Patriot Award

V A 1 c

STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 19-____

A Resolution Approving the Suburban Mutual Assistance Response Teams Agreement

WHEREAS, the Suburban Mutual Assistance Response Teams (“S.M.A.R.T.”) have effectively provided law enforcement mutual aid to its participants since 1994; and

WHEREAS, the S.M.A.R.T. Mutual Aid Agreement has not been substantially updated since 1994; and

WHEREAS, the S.M.A.R.T. Mutual Aid Agreement is in need of updating to address certain inconsistencies within the terms and due to changes in the law; and

WHEREAS, we have received a recommendation from our Chief Executive Law Enforcement Officer, recommending that we enter the S.M.A.R.T. Mutual Aid Agreement which will update and replace the current Agreement and allow for our continued participation in this cooperative mutual aid, to better serve our municipality and the region.

THEREFORE, BE IT RESOLVED, that, Samuel Dickman, Village President and the Village Board of Trustees approves the S.M.A.R.T Agreement.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of January, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Attest

Lynn A. Galyardt, Director of Finance and Administration Village Clerk/Treasurer

Village of Bayside

[Municipality]

SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS

The undersigned Agencies agree pursuant to Wisconsin Statutes as follows:

Section 1. PURPOSE OF AGREEMENT

This Agreement is made in recognition of the fact that situations may occur which are beyond the ability of the individual law enforcement Agency to deal with effectively in terms of personnel, equipment and available resources. Each Agency in S.M.A.R.T. expresses its intent to assist the other Agencies by assigning some of its personnel, equipment and available resources to permit the law enforcement Agency of each municipality to more fully safeguard the lives, persons and property of all citizens.

Section 2. DEFINITIONS

For the purpose of this Agreement, the following terms are defined as follows:

A. SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS

The Wisconsin law enforcement Agencies participating in this Mutual Aid Agreement, collectively.

B. INCIDENT

A situation that potentially threatens or causes loss of life and/or property or exceeds the physical and organizational capabilities of a Law Enforcement Agency. Generally, the word "Incident" within this document refers to situations (emergencies) connected to a law enforcement response to severe storms, floods, hazardous material incidents, transportation accidents, large fires, public disorders, major crimes, barricaded subjects, hostage situations, searches, traffic control, terrorist activities, dignitary protection and other similar occurrences.

C. AGENCY

A law enforcement organization recognized by its city, village, town, county or state.

D. MUTUAL AID

A definite and prearranged written agreement and plan whereby regular response and assistance is provided in the event of Incidents by Requesting Agencies by the Aiding Agency in accordance with the Police Incident Assignments as developed by the Police Chiefs and Sheriffs of the Participating Agencies. (The head of law enforcement for a Participating Agency is referred to herein as "Chief/Sheriff," and collectively the heads

of law enforcement for all Participating Agencies is referred to herein as "Chiefs/Sheriffs". Collectively, and individually the "Chief/Sheriff").

E. PARTICIPATING AGENCY

An Agency that commits itself to this Mutual Aid Agreement by adopting an ordinance or resolution authorizing participation in the program with other Agencies for rendering and receiving Mutual Aid in the event of an Incident in accordance with the Police Incident Assignments, that is accepted into membership. Eligible Agencies must operate in Southeastern Wisconsin, within the counties of Jefferson, Kenosha, Milwaukee, Racine, Walworth and Waukesha.

F. REQUESTING AGENCY

The municipality or legal jurisdiction in which an Incident occurs that is of such magnitude that it cannot be adequately handled by the local law enforcement Agency, that makes a request for Mutual Aid pursuant to this Agreement.

G. AIDING AGENCY

A municipality furnishing police equipment and personnel to a Requesting Agency, pursuant to this Agreement.

H. POLICE INCIDENT ASSIGNMENTS

A predetermined listing of Aiding Agency personnel and equipment that will respond to aid a Requesting Agency.

Section 3. AGREEMENT TO EFFECTUATE THE MUTUAL AID PLAN

The senior on-duty officer of each Participating Agency is authorized to participate with the Participating Agencies in Mutual Aid according to following:

- A. Whenever an Incident is of such magnitude and consequence that it is deemed advisable by the senior on-duty officer of the Requesting Agency to request assistance of the Aiding Agencies he or she is hereby authorized to do so under the terms of this Mutual Aid Agreement.
- B. The senior on-duty officers of the Aiding Agencies are authorized to and shall forthwith take the following action upon receipt of a request for aid pursuant to this Agreement:
 - 1. Promptly determine what resources are required according to the Mutual Aid Police Incident Assignments.
 - 2. Promptly determine if the required equipment and personnel may be committed in response to the request from the Requesting Agency.

3. If so, promptly dispatch the personnel and equipment required to the Requesting Agency in accordance with the Police Incident Assignments.
- C. The rendering of assistance under the terms of this Mutual Aid Agreement is not mandatory. The senior on-duty officer of the Aiding Agency may determine not to respond, for example, if the available personnel and equipment are required for the protection of the Aiding Agency. In that event it is the responsibility of the Aiding Agency to promptly notify the Requesting Agency of the same. The judgment of the senior on-duty officer shall be final.
 - D. The senior on-duty officer of the Requesting Agency, shall assume full responsibility and command for operations at the scene. He or she will assign personnel and equipment, of the Aiding Agencies, to positions when and where deemed necessary.
 - E. It is expected that requests for Mutual Aid under this Agreement will be initiated only when the needs exceed the resources of the Requesting Agency. Aiding Agencies will be released and returning to duty in their own community as soon as the situation is restored to the point which permits the Requesting Agency to adequately handle it with its own resources. Aiding Agencies may also return to duty in their own community at any time, upon notifying the senior on-duty officer of the Requesting Agency, if the senior on-duty officer of the Aiding Agency determines the required equipment and personnel should no longer be committed to the Incident.

Section 4. STATUTORY AUTHORITIES

This Agreement is entered pursuant to Wisconsin Statutes §66.0301. The following statutory rights and responsibilities shall apply.

- A. Wisconsin Statutes §66.0313: Law enforcement; mutual assistance.
- B. Wisconsin Statutes §66.0513: Police, pay when acting outside county or municipality.
- C. Wisconsin Statutes §895.35: Expenses in actions against municipal and other officers.
- D. Wisconsin Statutes §895.46: State and political subdivisions thereof to pay judgments taken against officers.

To ensure compliance with State laws and to avoid ambiguity, all future amendments and recodification of the foregoing statutes, and judicial interpretations thereof, are incorporated herein and shall apply. Nothing contained within this paragraph or Agreement is intended to be a waiver or estoppel of the municipality or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained with Wisconsin Statutes 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law.

Section 5. COOPERATION

Nothing herein shall be interpreted to prevent member municipalities from voluntarily cooperating in law enforcement services, including voluntary sharing of equipment or facilities, and voluntarily providing services without seeking reimbursement of costs. Each Participating Agency hereby authorizes its Chief/Sheriff to exercise discretion in cooperating with Participating Agencies. Such discretion includes, but is not limited to, the discretion to waive rights of reimbursement of costs incurred in customary, routine and ordinary activities involving costs, salaries and benefits other than worker's compensation. Such waiver of rights of reimbursement of costs for worker's compensation or significant events involving death or catastrophic injury shall be exercised by the Chief/Sheriff upon consultation with and approval by the municipality's governing body.

Section 6. INSURANCE

Each Participating Agency shall maintain insurance coverage to protect against risks arising out of this Agreement, which shall include general liability coverage, automobile liability coverage, workers compensation coverage, and such additional coverage and amounts as further specified by the Chiefs/Sheriffs. Such coverage shall be endorsed, if necessary, to cover claims arising out of contractual liabilities.

Section 7. NO THIRD PARTY BENEFICIARIES

This Agreement is solely between the Participating Agencies, each of whom acts individually in the performance of this Agreement. There are no third party beneficiaries to this Agreement. No separate entities are hereby created.

Section 8. ADMINISTRATION

This Agreement shall be administered by the Chiefs/Sheriffs of the Participating Agencies. The Chiefs/Sheriffs are empowered to carry out the intentions of this Mutual Aid Agreement through all administrative means including the following:

- A. *Determination of membership.* The Chiefs/Sheriffs may determine eligibility for membership, accept new Agencies into membership, maintain records of who is currently a member at any time, determine criteria for termination from membership, and enforce termination of membership.
- B. *Membership fees/dues.* The Chiefs/Sheriffs may establish a fee to join into membership, and dues that may be required on a periodic basis to pay for the operations associated with administering this Agreement.
- C. *Officers and directors.* The Chiefs/Sheriffs may delegate their administrative responsibilities by creating administrative subunits, officers, directors and system managers, whose authority and duties may be described in by-laws and operating

procedures that the Chiefs/Sheriffs may adopt. All such officers, directors, by-laws and operating procedures in effect pursuant to the predecessor to this Agreement on the effective date of this Agreement remain in effect following the effective date of this Agreement.

- D. *Request and response protocols.* The Chiefs/Sheriffs may further define all protocols for making requests and responding to requests for service pursuant to this Mutual Aid Agreement.
- E. *Status.* All Chiefs/Sheriffs administering this Agreement, in any capacity, do so solely by virtue of their capacity as Police Chief or County Sheriff, and shall not be compensated by SMART.
- F. *Testing procedures.* The Chiefs/Sheriffs may establish and execute testing procedures, to ensure readiness for timely Mutual Aid response.
- G. *Method of decision making.* Actions taken by the Chiefs/Sheriffs shall be by majority vote of the quorum of Chiefs/Sheriffs or their designees present and voting, with 50% of the Chiefs/Sheriffs constituting a quorum, except that the Chiefs/Sheriffs may delegate these authorities and modify these terms within the duly adopted by-laws and operating procedures.

Section 9. TERMINATION

Any Agency may withdraw from the Suburban Mutual Assistance Response Teams Agreement by notifying the Chiefs/Sheriffs of the other Participating Agencies in writing, whereupon the withdrawing Agency will terminate participation ninety (90) days from the date of written notice. The Chiefs/Sheriffs may adopt procedures for terminating Agencies who fail to comply with the terms of this Agreement as administered by the Chiefs/Sheriffs, and may exercise that authority.

Section 10. EFFECTIVE DATE

This Agreement supersedes an agreement on the same subject between the same parties. The effective date for this Agreement and the termination of the prior agreement shall be as follows:

- A. This Agreement shall first take effect when it has been duly approved in writing by all municipalities shown in attached Appendix 1 (the "Current Members"), and executed by such authorized officials. On the date of the last such approval, the predecessor to this Agreement is thereby terminated and this Agreement is effective.
- B. In the event fewer than all of the Current Members choose to enter this Agreement prior to March 1, 2019, those municipalities who have approved this Agreement and executed it may give notice and terminate their participation in the prior agreement per

its terms, in which case this Agreement shall be effective for such members on the date of their termination of participation in the prior agreement.

- C. Following its initial effective date, this Agreement shall thereafter be effective for Agencies joining thereafter when the Agreement has been duly approved in writing by such Agency, duly executed by authorized officers of the Agency, and the Agency has been accepted into membership by the Chiefs/Sheriffs of the Participating Agencies. The adoption and signature on this Agreement constitutes an offer, which becomes a binding contract upon acceptance by the Chiefs/Sheriffs.

Section 11. COUNTERPARTS.

This Agreement may be executed in multiple counterparts, each of which is an original and all of which taken together form one single document. Signatures delivered in original form or facsimile shall be effective.

[signatures follow on page 7]

Signature Page for Suburban Mutual Assistance Response Teams Agreement

IN WITNESS WHEREOF, this Agreement has been duly executed by the following parties on the _____ Day of _____, 2018

[Municipality/Legal Jurisdiction]

[Municipal Official]

[Chief of Police or Sheriff]

ATTEST:

[Municipal Clerk/Witness]

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Department of Public Works December 2018 Report

Activity by the Numbers

- 73 cars participated in the Winter Drop-Off Day for recycling, electronics, scrap metal, and yard waste.
- 750 gallons of calcium chloride and 280 tons of salt were received for winter operations.
- 93 service requests were received through Access Bayside.
 - 69 Do Not Solicit List
 - 8 Special Pick-Ups
 - 4 Garbage/Recycling Container Rental/Sale
 - 3 Village Fleet

Highlights/Accomplishments

- Cary Matzen began as a Municipal Operator/Service Technician.
- Staff were trained in the work order module on the revamped Access Bayside mobile app and online platform.
- Crews installed protective rings around manholes throughout the Village to create smooth transitions and avoid damage to equipment as well as sewer access points.
- A float repair was made at the 621 Brown Deer Road stormwater pond.
- Yard waste collected in 2018 was ground up and converted to mulch, which will be sold in 2019.
- Final loose leaf and yard waste collections were completed.
- Crews attended annual safety training.

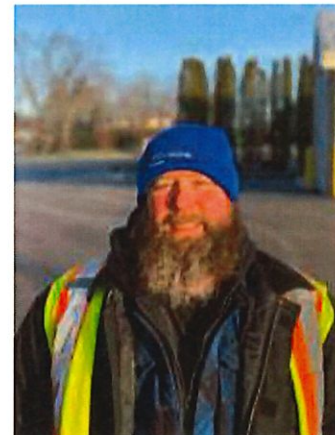
Stat of the Month

Vacuuming loose leaves is both a service residents appreciate and a stormwater quality improvement measure by reducing the amount of phosphorous that enters waterways. 2018 was the second lowest number of hours spent on loose leaf collection over the past eight (8) years. Continuous efficiency improvement while delivering high-quality service is an on-going focus for the Department.

Leaf Vacuum Hours



Picture of the Month



Cary Matzen

Municipal Operator/Service Technician

Month Ahead

- Complete holiday tree and wreath collections.
- Begin tree removal as part of the 2019 tree removal project.
- Trim trees and vegetation in the public right-of-way which create vision issues and safety hazards.
- Complete annual Department of Public Works report.
- Submit materials for Bird City USA Designation.

**STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE**

RESOLUTION NO: 19-_____

**A Resolution proclaiming the celebration of International
Migratory Bird Day in the Village of Bayside**

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action;

THEREFORE, BE IT RESOLVED, that Samuel Dickman, the Village of Bayside and the Village Board of Trustees designate May 11, 2019 to observe International Migratory Bird Day in the Village of Bayside and encourage citizens to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

PASSED AND ADOPTED by the Village Board of the Village of Bayside this ____ day of January, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Attest:

Lynn A. Galyardt, Director of Finance and
Administration Village Clerk/Treasurer

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STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 19-____

A Resolution Proclaiming the Celebration of Arbor Day in the Village of Bayside

WHEREAS, Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees, and this holiday, called Arbor Day, was established in 1872 in the State of Nebraska to recognize the importance of trees in our lives; and

WHEREAS, the celebration of Arbor Day may be observed throughout the year, and the Village wishes to celebrate its urban forestry inventory; and

WHEREAS, trees in the Village increase air quality, reduce pollution, and provide aesthetic beauty; and

WHEREAS, the Village wishes to encourage environmental awareness for current and future generations;

THEREFORE, BE IT RESOLVED, that, Samuel Dickman, Village President and the Village Board of Trustees designates April 26, 2019, to observe Arbor Day in the Village of Bayside and encourage citizens to support efforts to plant and maintain trees now and in the future.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this _____ day of January, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Attest

Lynn A. Galyardt, Director of Finance and
Administration Village Clerk/Treasurer

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STATE OF WISCONSIN
MILWAUKEE AND OZAUKEE COUNTIES
VILLAGE OF BAYSIDE

RESOLUTION NO: 19-__

**A Resolution Authorizing the Village of Bayside to file
the Urban Forestry Grant Application**

WHEREAS, the Village of Bayside is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

THEREFORE, BE IT RESOLVED, the Village of Bayside will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the Village of Bayside will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Village Manager, its employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Bayside this ____ day of January, 2019.

VILLAGE OF BAYSIDE

Samuel D. Dickman, Village President

Lynn A. Galyardt, Director of Finance and
Administration, Village Clerk/Treasurer

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CONSULTING SERVICES PROPOSAL

Village of Bayside

I. Services Performed and Work Products Provided

GIS Street Tree Re-Inventory

Provide a comprehensive physical re-inventory of existing individual trees and vacant planting sites (for vacant sites that meet Bayside’s criteria) in the public rights-of-way utilizing a handheld data collection device using ESRI ArcPad 10.0 and Wachtel’s PinPoint 3.0 mobile tree inventory data collection system software. Inventory does not include native mass vegetation groupings in undeveloped or forested areas. Only trees 8” DBH and greater that are within the street r-o-w will be inventoried in these areas. Information collected will include: tree/growth space ID#, inspection date, location(x, y coordinates), species, growth space size, DBH, height class, percent deadwood, condition rating, tree value (Council of Tree and Landscape Appraisers, 7th edition, basic formula method), maintenance need categories, work priority, clearance issues, overhead utilities present, special conditions, and general notes (see attached Public Tree Inventory Master Data Sheet and Codes for Tree Tally). We will provide a field for Year Planted, but it will be left blank for the Village to populate.

Each tree or potential planting site record will be located on 2018 or newer digitized orthophoto mapping (Mr. SID format, 6” pixel) and appropriate shapefiles (parcels, rights-of-way, pavement edge, structure outlines and corporation limit boundaries) secured from Milwaukee County or the Village GIS consultant by the Village of Bayside.

“Heads-up” in the field digitizing of all tree locations and potential planting sites using existing digital orthophotography and/or GIS layers as reference with feature points linked to an Access 2003 database will be the method of data collection.

We will load the current 2014 tree inventory data into our data collection device and update each tree record that is currently in the database. In, addition we will field correct any tree records where a tree has been removed and not replaced; removed and replaced; a new tree has been planted where there was no previous record and any discrepancies in the 2014 database that differ from what is observed in the field inventory.

Proposal assumes 4,650 street sites (planted and vacant) based on 2014 Inventory data.

Park/Municipal Property Tree Re-Inventory

We will provide a comprehensive physical re-inventory of existing individual trees in the Village’s park (Ellsworth) and identified public properties. Proposal assumes 350 trees on park and miscellaneous public properties. We will utilize a handheld data collection device using ESRI ArcPad 10.0 and Wachtel’s PinPoint 3.0 mobile tree inventory data collection system software. Inventory does not include native mass vegetation groupings in undeveloped or forested areas.

CONSULTING SERVICES PROPOSAL

Village of Bayside

All trees in the maintained turf areas of the designated Village park/municipal properties will include the following information: tree ID#, inspection date, location(x, y coordinates), species, diameter, height class, deadwood present, condition rating, tree value (Council of Tree and Landscape Appraisers, 7th edition, basic formula method), maintenance need, work priority, overhead utilities present, special conditions, general notes, and park/municipal property name (see attached Public Tree Inventory Master Data Sheet and Codes for Tree Tally). We will provide a field for Year Planted, but it will be left blank for the Village to populate.

Wood edge trees or boundary line trees on the edge of maintained areas in the inventoried park sites will be inspected for general tree health. Any tree in these areas that might cause concern for safety will be brought to the attention of the Village. Inventory does not include native mass vegetation groupings in undeveloped, conservancy, environmental corridors, wetland or forested areas.

Public Tree Inventory Summary Tables

Following completion of the public tree inventory, we will provide the Village with Excel 2010 tables summarizing Species Count for Streets/Parks (including Vacant sites and stumps), Value Average by Species for Streets/Parks, Work Priority by Primary Maintenance Need for Streets/Parks, and Species % Component for Streets/Parks. These Excel files will be supplied to the Village in electronic format.

Deliverables

Contractor will provide the Village with a CD containing two ESRI tree shapefile layers (STTREES and PARKTREE) of completed inventory data for importing by Village staff or by their GIS consultant into a GIS system. In addition, two linked Microsoft ACCESS 2003 databases for street trees and park/public property trees will also be provided. Data will be ODBC compliant and contains unique IDs in sequential form and formatted to allow for the ability to add additional trees/IDs in the future. Spatial data will be delivered in Milwaukee County Coordinates. Locations will be within 5 feet of the trunk of trees inventoried. All information collected to become the property of the Village of Bayside upon completion of the project.

II. Work Plan

Once mapping and shapefile information is received from the Village, Wachtel will upload the 2014 street and park/municipal property tree inventory into a data collection device. The public trees in the Village will be surveyed by an ISA Certified Arborist experienced in tree inventory data collection. Each day's data collection work will be screened for errors or omissions and downloaded to a stable storage device. The anticipated start date for data collection cannot be anticipated at this time; we anticipate being able to complete this project by 08/01/2019. The collected data will then be

CONSULTING SERVICES PROPOSAL

Village of Bayside

submitted to Village staff or Bayside's GIS consultant for adding the street tree shapefile into their GIS application. Excel files summarizing various public tree inventory data will be supplied to Village staff following completion of the physical inventory update.

III. Requirements of the Village and Staff

1. Provide most recent digitized orthophoto mapping (Mr. SID format, 6" pixel) and appropriate shapefiles (parcels, rights-of-way, pavement edge, structure outlines and corporation limit boundaries).
2. Provide paper maps of the Village identifying public park/properties to be inventoried.
3. The timetable for the Village to supply the requested information to Wachtel is:
 - 03/15/2019 for mapping and shapefiles needed for data collection

IV. Education, Experience, Certifications, etc.

Nathan Schuettpelz – **Project Manager**, ISA Certified Arborist Municipal Specialist (WI-0887AM), ISA TRAQ Qualified, BS Urban Forestry and Forestry Administration and Utilization, University of Wisconsin-Stevens Point. Experience: 2009 Campus tree inventory data collection at UWSP using Wachtel's PinPoint data collection software; 2010-2018 public tree data collection for the Cities of Beloit, Burlington, Franklin, Cudahy, Hartford, Middleton, Oconomowoc, Reedsburg, and Villages of Brown Deer, Elm Grove, Menomonee Falls, Sussex, Pewaukee, and McFarland. County Partnership including data collection for the Dodge County Parks Program. GIS inventories utilizing Wachtel's PinPoint 2.0 and 3.0 data collection software and Tree Plotter web based GIS application. Crew leader for several specimen tree inventories prior to commercial development of sites. Urban Forestry Management Plan and Emerald Ash Borer Readiness Plan author for the Cities of Reedsburg and Columbus, and Village of Pewaukee.

Published author analyzing the Cost/Benefit ratios of management options for EAB response. "**Economic Analysis of Emerald Ash Borer (Coleoptera:Buprestidae) Management Options**" A. R. Vannatta, R. H. Hauer, and N. M. Schuettpelz. Journal of Economic Entomology, 105(1):196-206. 2012

Other staff contemplated being involved in the project include:

Dan Barwinski – ISA Certified Arborist (WI-0716A), BS Urban Forestry, University of Wisconsin-Stevens Point. Experience: Summers of 2005 and 2006 street tree data collection for City of Milwaukee GIS inventory with approximately 20,000 sites inventoried. 2008-2014 street tree data collection for the City of Beloit, City of Madison, City of Middleton, Village of Fox Point, Village of Whitefish Bay and the Village of Bayside GIS inventories utilizing Wachtel's PinPoint 2.0 data collection software.

CONSULTING SERVICES PROPOSAL

Village of Bayside

Mary Pederson – ISA Certified Arborist (WI-1241A), BS Environmental Science, Minor Forest Resources, University of Minnesota-Twin Cities. Experience: Production Arborist with Wachtel Tree Science since January, 2016. Public tree data collection for Villages of Brown Deer, Menomonee Falls, and Elm Grove GIS inventory utilizing Wachtel's PinPoint 3.0 data collection software in 2017 and 2018.

Holly Zart – ISA Certified Arborist (WI-1023A), AS Urban Forestry, Mid State Technical College. Experience: Production Arborist with Wachtel Tree Science since June, 2013. Public tree data collection for Villages of Whitefish Bay and Elm Grove GIS inventory update utilizing existing Village web based GIS application, summer 2018.

Luke Scheberl – ISA Certified Arborist (WI-1324A), BS Urban Forestry, MS Soil Science, University of Wisconsin-Stevens Point. Experience: Production Arborist with Wachtel Tree Science since May, 2018. Public tree data collection for Village of Elm Grove GIS inventory update utilizing existing Village web based GIS application, summer 2018.

V. References

2016

City of Columbus (pop. 5,015) \$23,050

Mr. Davis R. Clark, Director of Public Works
229 East School Street
Columbus, WI 53925
(920)623-5908

- GIS Street/Park/Public Property Tree Inventory (2,919 records)
- ACCESS 2010 street/park/public property tree databases created and GIS collected data submitted to Ruekert/Mielke to be uploaded into the City ESRI web-based application
- Street/Park/Public Property Tree Inventory Report and Management Plan
- Emerald Ash Borer Readiness Plan

CONSULTING SERVICES PROPOSAL

Village of Bayside

2017

Village of Brown Deer (pop. 11,999) \$35,000

Mr. Matthew S. Maederer, PE, Director of Public Works/Village Engineer

8717 N. 43rd Street

Brown Deer, WI 53209

(414)357-0120

- GIS Street/Park Tree Inventory (2,786 records)
- ACCESS 2010 street/park/public property tree databases created and GIS collected data submitted to Ruckert/Mielke to be uploaded into the City ESRI web-based application
- Emerald Ash Borer treatments on select ash trees within the Village

2018

Village of Elm Grove (pop. 5,934) \$35,632

Mr. Ron Hill, Village Forester

13600 Juneau Blvd.

Elm Grove, WI 53122

(262)782-6700

- GIS Street/Park Tree Inventory Update (11,000 records) utilizing existing Village web-based GIS application
- Public Ash Tree Executive Summary

CONSULTING SERVICES PROPOSAL

Village of Bayside

VI. Proposal Pricing

Proposal pricing is provided below:

Not to Exceed Fee for Street Tree Inventory - \$19,762.50
\$4.25 for each tree record based on an estimated 4,650 records

Not to Exceed Fee for Park/Municipal Property Tree Inventory - \$1,487.50
\$4.25 for each tree record based on an estimated 350 records

Fee for Public Tree Inventory Summary Tables - \$500.00

VII. Additional Information

1. We will provide an Agreement for Professional Services and a Certificate of Insurance prior to work beginning on the project.
2. Additional services that may be requested by the Village will be charged on a time and material basis at the following hourly rates:

Project Manager	\$135
Staff Certified Arborist	\$117
Clerical Staff Support	\$50
3. Billing Schedule:
 - Street Tree Inventory - Upon delivery of street tree shapefile and ACCESS database
 - Park/Municipal Property Tree Inventory - Upon delivery of park/municipal property shapefile and ACCESS database
 - Public Tree Inventory Summary Tables – Upon delivery of electronic Excel Files

CONSULTING SERVICES PROPOSAL

Village of Bayside

ARBORIST DISCLOSURE STATEMENT

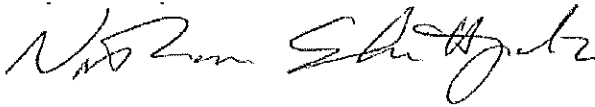
Arborists are tree specialists who use their education, knowledge, training and experience to examine trees, recommend measures to enhance the beauty and health of trees, and attempt to reduce the risk of living near trees. Clients may choose to accept or disregard the recommendations of the arborist, or to seek additional advice.

Arborists cannot detect every condition that could possibly lead to the structural failure of a tree. Trees are living organisms that fail in ways we do not fully understand.

Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances, or for a specified period of time.

Trees can be managed, but they cannot be controlled. To live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees.

Respectfully submitted,



Nathan M. Schuettpelz
Consulting Department Manager
ISA Certified Arborist/Municipal Specialist WI-0887AM

Finance and Administration December 2018 Report

Activity by the Numbers

- The Clean Sweep 2018 Unwanted Prescription Drug Grant reimbursement request of \$3,580 was submitted to the Department of Agriculture. This year 499.1 pounds of unwanted drugs were collected.
- Tax collection breakdown:
 2018 Ozaukee County YTD: 50.92 % (2017 YTD: 51%)
 2018 Milwaukee County YTD: 57.63% (2017 YTD: 68%)

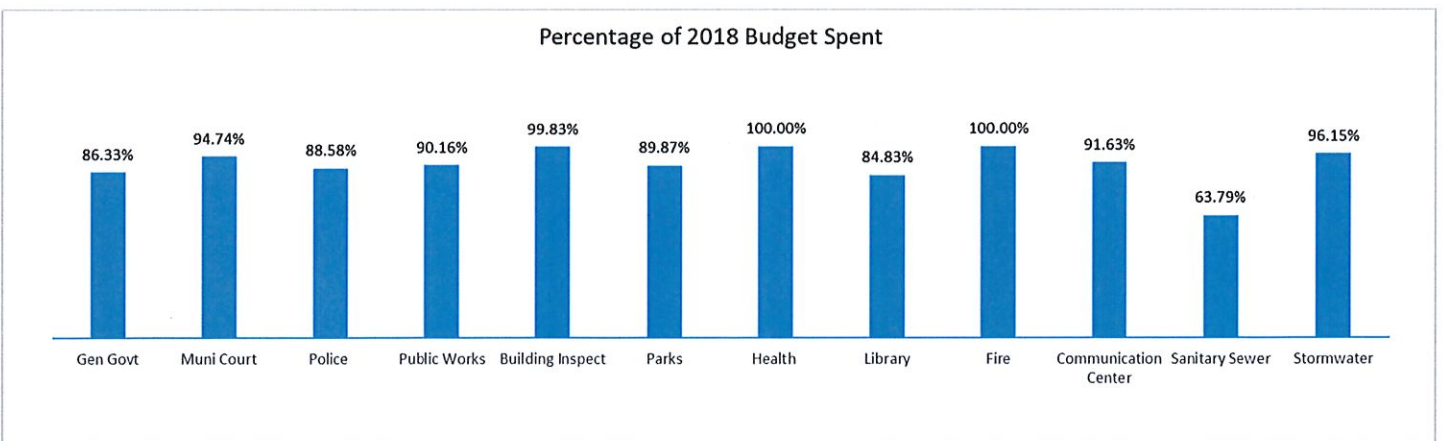
Finance and Administration Highlights

- The Village received the Certificate of Achievement for Excellence in Financial Reporting Program for 2017.
- The Statement of Taxes was completed for both Counties and submitted to the State.
- The 2018 Levy Limit Worksheet was completed and submitted to the State.
- The 2019 annual up-the-drive invoices were sent out along with the invoices for people with extra garbage cans. Currently there are 7 home owners paying for the up-the-drive service.
- The auditors were onsite to complete the preliminary 2018 audit work.

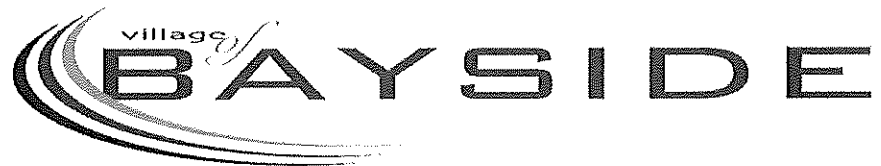
Month Ahead

- Continued property tax collection.
- Prepare for Spring Primary Election.

Revenues						
	2018 YTD	2017 YTD		2018 vs. 2017	2018 Budget	Trending
General Fund	\$3,776,126.98	\$3,624,753.77		4.2%	\$3,552,709	106%
Sanitary Sewer	\$916,409.18	\$886,366.16		3.4%	\$987,298	93%
Stormwater	\$1,043,957.34	\$508,638.59		105.2%	\$1,053,845	99%
Consolidated Dispatch	\$2,353,886.09	\$2,388,052.31		-1.4%	\$2,317,610	102%
Expenditures						
	2018 YTD	2017 YTD		2018 vs. 2017	2018 Budget	Trending
General Fund	\$3,504,706.77	\$3,328,711.19		5.3%	\$3,894,242	90%
Sanitary Sewer	\$788,013.73	\$619,669.21		27.2%	\$1,235,244	64%
Stormwater	\$816,977.16	\$576,351.98		41.7%	\$849,675	96%
Consolidated Dispatch	\$2,307,156.88	\$2,294,951.35		0.5%	\$2,517,772	92%



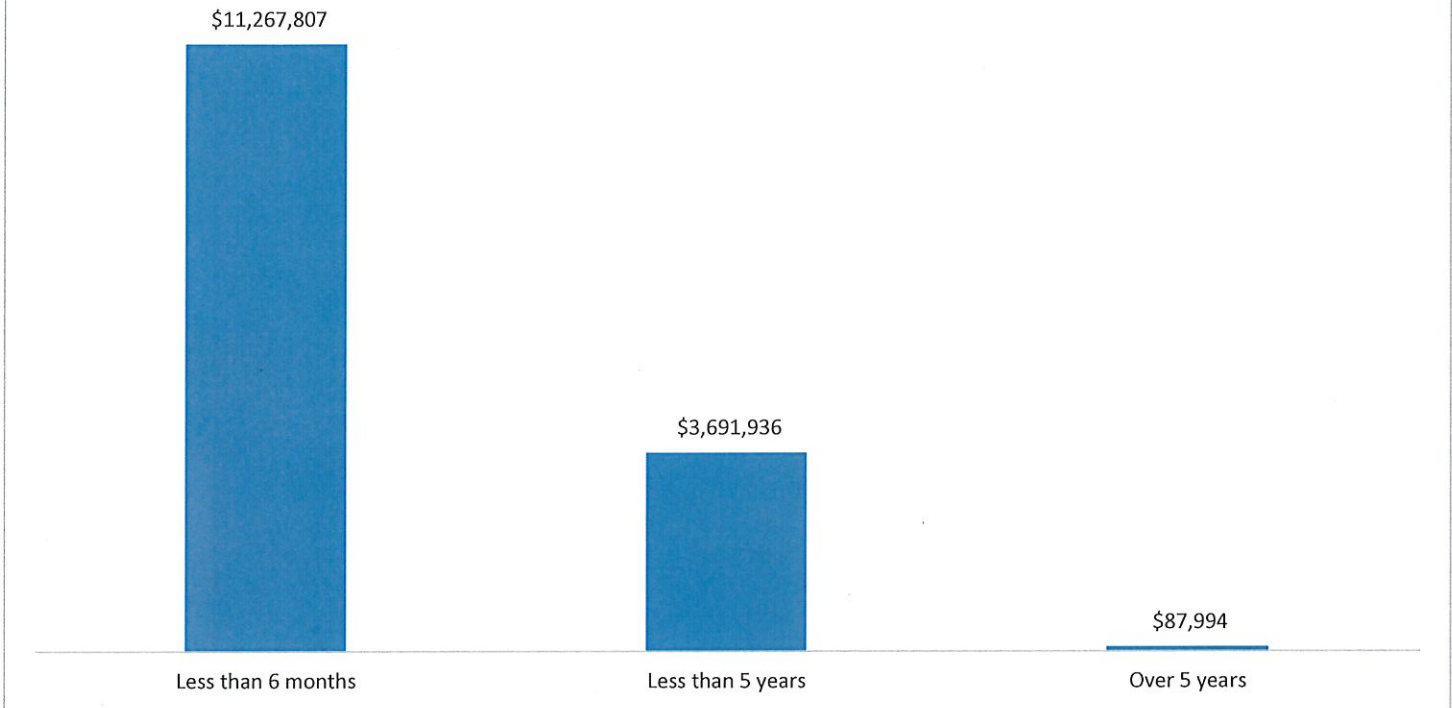
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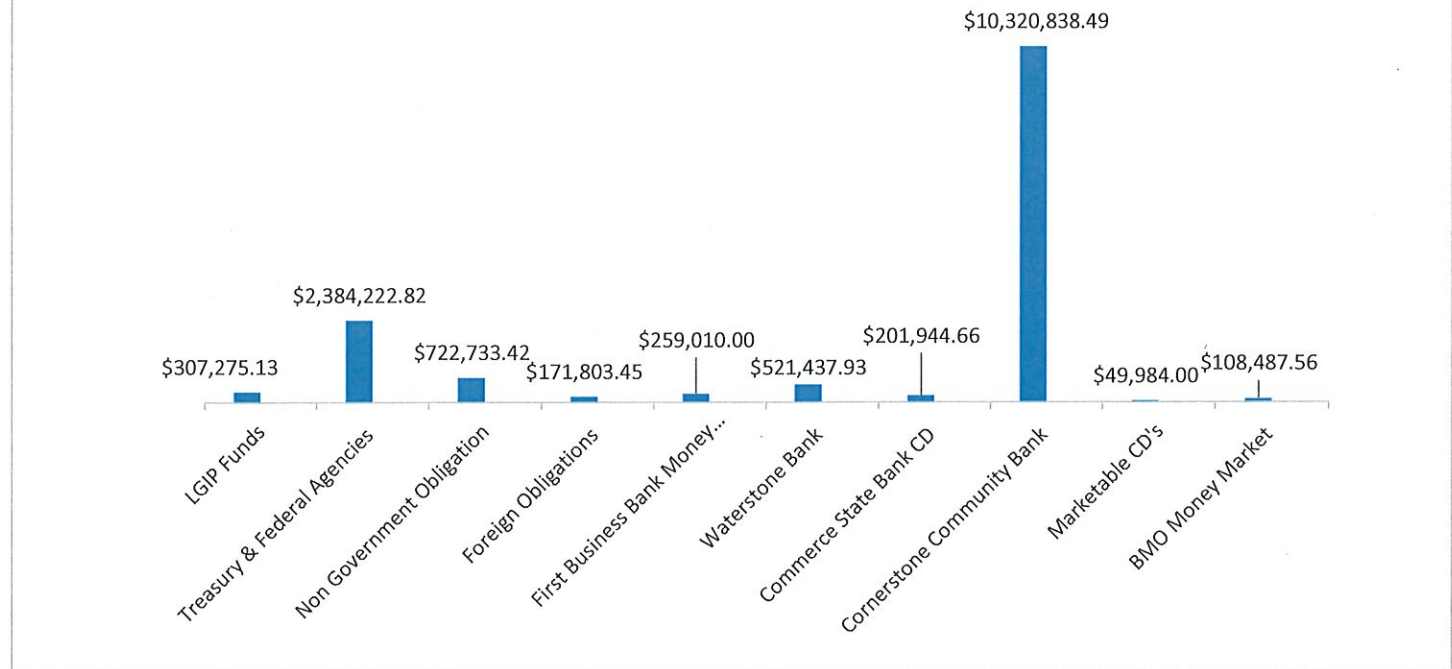
PRELIMINARY DECEMBER 2018

**FINANCIAL STATEMENT
and
INVESTMENT REPORT**

Investment Portfolio by Maturity Date



Summary of Investment Types



Village of Boyds
Monthly Investment returns

2018

Investment	January EOM Balance	Interest Income	Interest Rate	February EOM Balance	Interest Income	Interest Rate	March EOM Balance	Interest Income	Interest Rate
Cornelstone Community Bank	712,172.55	-	0.00%	289,551.35	-	0.00%	425,889.68	-	0.00%
CWFL Reserve	73,450.19	16.60	0.25%	73,464.28	14.09	0.25%	73,479.38	15.10	0.25%
Money Market	128,950.15	46.62	0.40%	128,989.72	39.57	0.40%	129,040.26	50.54	0.40%
Investment Portfolio									
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	257,190.75	118.11	0.45%	257,190.75	118.11	0.45%	257,423.75	120.54	0.45%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank	135,557.81	11.85	0.00%	135,732.19	10.41	0.00%	145,653.36	11.84	0.00%
Fees	-	(3.00)	-	-	(3.00)	-	-	(3.00)	-
Money Market	10,016.01	0.85	0.10%	10,016.78	0.77	0.10%	10,017.63	0.85	0.10%
CD-23 month	244,663.09	257.40	1.24%	244,920.76	257.67	1.24%	245,153.73	232.97	1.24%
Commerce State Bank CD	200,000.00	-	1.30%	200,000.00	-	1.30%	201,944.66	-	1.30%
LGIP General	301,882.00	266.86	1.35%	302,206.55	324.55	1.40%	302,604.31	397.76	1.55%
LGIP Sewer	4.23	-	1.35%	4.23	-	1.40%	4.24	0.01	1.55%
LGIP Road Reserve	9.76	0.01	1.35%	9.76	0.01	1.40%	9.81	0.01	1.55%
Trust Investment	10,449,177.99	2,766.94	1.28%	7,594,990.35	10,174.67	1.40%	7,877,136.55	9,574.77	1.40%
Fees	-	(426.90)	-	-	(424.07)	-	-	(426.17)	-
Non Cash Asset transaction fee	-	(394.02)	-	-	(425.65)	-	-	(170.63)	-
Total Investment portfolio	\$ 12,513,074.53	\$ 2,761.32	0.74%	\$ 9,237,074.72	\$ 10,087.13	0.78%	\$ 9,668,357.36	\$ 9,804.57	0.82%
Investment	March EOM Balance	Interest Income	Interest Rate	April EOM Balance	Interest Income	Interest Rate	May EOM Balance	Interest Income	Interest Rate
Cornelstone Community Bank	425,889.68	-	0.00%	350,887.10	-	0.00%	440,866.48	-	0.00%
CWFL Reserve	73,479.38	15.10	0.25%	73,530.21	50.83	0.25%	73,628.92	98.71	0.25%
Money Market	129,040.26	50.54	0.40%	129,144.55	104.29	0.40%	129,317.92	173.37	0.40%
Investment Portfolio							5,739,490.28	7,324.81	1.75%
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	257,423.75	120.54	0.45%	257,523.69	99.94	0.45%	257,593.68	69.99	0.45%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank	145,653.36	11.84	0.00%	148,780.68	12.22	0.00%	157,797.46	12.65	0.00%
Fees	-	(3.00)	-	-	(3.00)	-	-	(3.00)	-
Money Market	10,017.63	0.85	0.10%	10,018.45	0.82	0.10%	10,019.30	0.85	0.10%
CD-23 month	245,153.73	232.97	1.24%	245,153.73	258.19	1.24%	245,662.04	250.12	1.24%
Commerce State Bank CD	201,944.66	-	1.30%	201,944.66	-	1.30%	201,944.66	-	1.30%
LGIP General	302,604.31	397.76	1.55%	303,035.71	431.40	1.73%	303,500.48	464.77	1.80%
LGIP Sewer	4.24	0.01	1.55%	4.25	0.01	1.73%	4.26	0.01	1.80%
LGIP Road Reserve	9.81	0.01	1.55%	9.82	0.01	1.73%	9.84	0.02	1.80%
Trust Investment	7,877,136.55	9,574.77	1.63%	6,574,517.18	11,062.15	1.66%	3,385,243.25	4,957.52	1.82%
Fees	-	(426.17)	-	-	(439.40)	-	-	(419.21)	-
Non Cash Asset transaction fee	-	(170.63)	-	-	(288.17)	-	-	(525.55)	-
Total Investment portfolio	\$ 9,668,357.36	\$ 9,804.57	0.84%	\$ 8,294,550.03	\$ 11,289.29	0.88%	\$ 10,945,078.57	\$ 12,405.06	0.98%
Investment	June EOM Balance	Interest Income	Interest Rate	July EOM Balance	Interest Income	Interest Rate	August EOM Balance	Interest Income	Interest Rate
Cornelstone Community Bank	440,866.48	-	0.00%	535,365.56	-	0.00%	140,967.25	-	0.00%
CWFL Reserve	31,541.10	79.19	2.00%	31,596.40	55.30	2.00%	31,650.07	53.67	2.00%
Money Market	129,502.15	184.23	2.00%	129,729.22	227.07	2.00%	129,949.58	220.36	2.00%
Investment Portfolio	4,824,138.04	8,036.50	2.00%	6,614,088.33	9,047.79	2.00%	5,287,027.24	10,153.70	2.00%
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	257,725.51	131.8	0.77%	257,899.50	173.99	0.77%	258,068.16	168.66	0.77%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank	157,807.43	12.97	0.10%	660.06	3.89	0.10%	657.06	-	0.10%
Fees	-	(3.00)	-	-	(3.00)	-	-	(3.00)	-
Money Market	10,020.12	0.82	0.10%	10,020.97	0.85	0.10%	10,021.83	0.86	0.10%
CD-23 month	245,662.04	515.35	2.25%	246,677.17	499.78	2.25%	247,194.65	517.48	2.25%
Commerce State Bank CD	201,944.66	-	1.30%	201,944.66	-	1.30%	201,944.66	-	1.30%
LGIP General	303,968.78	468.30	1.88%	303,968.78	503.00	1.88%	304,987.96	516.18	1.88%
LGIP Sewer	4.26	0.01	1.88%	4.27	0.01	1.88%	4.28	0.01	1.88%
LGIP Road Reserve	9.86	0.02	1.88%	9.88	0.02	1.88%	9.90	0.02	1.88%
Trust Investment	3,386,294.74	5,101.65	1.86%	3,389,607.75	5,425.59	1.84%	3,399,894.82	5,311.49	1.84%
Fees	-	(373.03)	-	-	(375.12)	-	-	(386.12)	-
Non Cash Asset transaction fee	-	(763.82)	-	-	(228.25)	-	-	(430.13)	-
Total Investment portfolio	\$ 9,989,485.17	\$ 13,259.19	1.39%	\$ 11,721,572.55	\$ 15,330.92	1.38%	\$ 10,012,377.46	\$ 16,123.16	1.36%
Investment	September EOM Balance	Interest Income	Interest Rate	October EOM Balance	Interest Income	Interest Rate	November EOM Balance	Interest Income	Interest Rate
Cornelstone Community Bank	298,258.34	-	0.00%	346,385.18	-	0.00%	296,116.06	-	0.00%
CWFL Reserve	31,698.63	48.56	2.00%	31,762.68	64.05	2.25%	31,821.42	58.74	2.25%
Money Market	130,148.95	199.37	2.00%	130,411.92	262.97	2.25%	130,653.09	241.17	2.25%
Investment Portfolio	4,985,130.53	8,453.29	2.00%	4,131,751.44	9,319.24	2.25%	3,889,393.70	7,642.26	2.25%
Fees	-	-	-	-	-	-	-	-	-
First Business Bank	258,242.65	174.49	0.88%	258,505.85	263.20	1.13%	258,750.19	244.34	1.16%
Fees	-	-	-	-	-	-	-	-	-
Waterstone Bank	1,659.06	-	0.10%	661.06	-	0.10%	663.06	2.00	0.10%
Fees	-	(3.00)	-	-	(3.00)	-	-	(3.00)	-
Money Market	10,022.65	0.82	0.10%	10,023.50	0.85	0.10%	10,024.32	0.82	0.10%
CD-23 month	247,713.21	518.56	2.25%	248,216.10	502.89	2.25%	248,736.81	520.71	2.25%
Commerce State Bank CD	201,944.66	-	2.11%	201,944.66	-	2.11%	201,944.66	-	2.11%
LGIP General	305,502.34	514.38	2.05%	306,071.87	549.53	2.20%	306,643.35	571.48	2.27%
LGIP Sewer	4.30	0.01	2.05%	4.31	0.01	2.20%	4.32	0.01	2.27%
LGIP Road Reserve	9.90	0.02	2.05%	9.94	0.02	2.20%	9.96	0.02	2.27%
Trust Investment	3,398,295.38	2,403.47	1.91%	3,401,894.92	3,599.54	2.00%	3,412,728.08	5,801.81	2.00%
Fees	-	(395.53)	-	-	(412.62)	-	-	(401.79)	-
Non Cash Asset transaction fee	-	(150.99)	-	-	(535.29)	-	-	(420.16)	-
Total Investment portfolio	\$ 9,868,730.60	\$ 11,743.45	1.50%	\$ 9,047,623.43	\$ 13,634.39	1.62%	\$ 8,787,469.02	\$ 14,261.41	1.64%
Investment	December EOM Balance	Interest Income	Interest Rate	Annualized Return Average					
Cornelstone Community Bank	374,914.32	-	0.00%	0.00%					
CWFL Reserve	31,884.84	63.42	2.25%	1.25%					
Money Market	130,913.50	260.41	2.25%	1.32%					
Investment Portfolio	9,783,125.83	9,188.38	2.25%	2.06%					
Fees	-	-	-	-					
First Business Bank	259,010.00	259.81	1.19%	0.72%					
Fees	-	-	-	-					
Waterstone Bank	262,170.97	19.37	0.10%	0.05%					
Fees	-	-	-	-					
Money Market	10,025.18	0.86	0.10%	0.10%					
CD-23 month	249,241.78	504.97	2.25%	1.78%					
Commerce State Bank CD	201,944.66	-	2.11%	1.55%					
LGIP General	307,260.84	617.49	2.37%	1.84%					
LGIP Sewer	4.31	0.01	2.37%	1.84%					
LGIP Road Reserve	9.98	0.02	2.37%	1.84%					
Trust Investment	3,437,231.25	5,966.35	2.07%	1.75%					
Fees	-	(419.56)	-	-					
Non Cash Asset transaction fee	-	(768.49)	-	-					
Total Investment portfolio	\$16,047,737.44	\$15,673.04	1.67%	1.24%					

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>TAXES</u>					
10-41100 PROPERTY TAXES	.00	2,419,136.75	2,419,136.00	.75-	100.0
10-41300 INTEREST ON DELINQUENT TAXES	.00	13,001.28	12,000.00	1,001.28-	108.3
10-41500 PAYMENT IN LIEU OF TAXES	10,528.90	42,366.46	42,366.00	.46-	100.0
TOTAL TAXES	10,528.90	2,474,504.49	2,473,502.00	1,002.49-	100.0
<u>INTERGOVERNMENTAL</u>					
10-43210 COMMUNITY DEVELOPMENT BLOC	5,307.15	10,825.15	5,598.00	5,227.15-	193.4
10-43220 COURT REVENUE	.00	42,945.00	42,945.00	.00	100.0
10-43225 PUBLIC SAFETY COMMUNICATION	.00	92,435.00	92,435.00	.00	100.0
10-43410 STATE SHARED REVENUES	.00	60,321.50	60,324.00	2.50	100.0
10-43510 RECYCLING GRANT	.00	25,633.94	25,645.00	11.06	100.0
10-43530 EXEMPT COMPUTER AID	.00	14,801.43	14,801.00	.43-	100.0
10-43540 STATE TRANSPORTATION AIDS	.00	398,822.94	402,837.00	4,014.06	99.0
10-43545 ST 32 HIGHWAY AIDS	.00	16,872.36	16,873.00	.64	100.0
10-43555 INTERGOVERNMENTAL GRANT	.00	1,500.00	.00	1,500.00-	.0
10-43600 EXPENDITURE RESTRAINT	.00	88,312.04	88,308.00	4.04-	100.0
TOTAL INTERGOVERNMENTAL	5,307.15	752,469.36	749,766.00	2,703.36-	100.4
<u>LICENSES & PERMITS</u>					
10-44100 OPERATORS LICENSE	.00	1,265.00	1,300.00	35.00	97.3
10-44120 LIQUOR LICENSE	.00	3,000.00	2,400.00	600.00-	125.0
10-44140 CIGARETTE LICENSE	.00	300.00	300.00	.00	100.0
10-44220 ANIMAL LICENSES	883.36	2,228.19	1,500.00	728.19-	148.6
10-44300 CABLE FRANCHISE FEES	.00	75,810.35	72,000.00	3,810.35-	105.3
10-44415 ARC APPLICATION FEES	60.00	2,700.00	2,580.00	120.00-	104.7
10-44420 OCCUPANCY PERMITS	.00	240.00	.00	240.00-	.0
10-44425 ADMINISTRATIVE FEE	.00	5,479.25	19,400.00	13,920.75	28.2
10-44435 TRANSIENT MERCHANT PERMIT	.00	170.00	300.00	130.00	56.7
10-44460 BUILDING PERMITS	6,229.60	77,471.51	48,500.00	28,971.51-	159.7
10-44480 VACANT PROPERTY FEE	.00	500.00	.00	500.00-	.0
10-44495 EXCAVATION/RIGHT OF WAY/PRIVL	550.00	17,450.00	8,500.00	8,950.00-	205.3
10-44525 FILL PERMIT	.00	670.00	.00	670.00-	.0
10-44530 RUMMAGE SALE PERMITS	.00	160.00	220.00	60.00	72.7
10-44535 DUMPSTER PERMITS	.00	60.00	.00	60.00-	.0
10-44540 SIGN PERMITS	370.00	925.00	700.00	225.00-	132.1
10-44550 CONDITIONAL USE APPLICATION	.00	600.00	300.00	300.00-	200.0
10-44555 BOARD OF ZONING APPEALS FEES	500.00	3,060.00	.00	3,060.00-	.0
10-44560 TREE PROGRAM	.00	3,700.00	.00	3,700.00-	.0
10-44570 SPECIAL EVENT PERMITS	500.00	950.00	1,200.00	250.00	79.2
TOTAL LICENSES & PERMITS	9,092.96	196,739.30	159,200.00	37,539.30-	123.6

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	%
<u>FINES & FORFEITURES</u>					
10-45100 FINES & FORFEITURES	2,449.77	49,336.28	60,000.00	10,663.72	82.2
10-45120 COURT SERVICE FEE	25.00	375.00	625.00	250.00	60.0
10-45125 MISC SERVICE FEE-NOTARY/FINGER	.50	1,052.25	650.00	402.25-	161.9
10-45600 COURT CASE RE-OPENING FEES	.00	75.00	75.00	.00	100.0
TOTAL FINES & FORFEITURES	2,475.27	50,838.53	61,350.00	10,511.47	82.9
<u>PUBLIC CHARGES FOR SERVICES</u>					
10-46110 PROPERTY STATUS REVENUE	80.00	4,760.00	2,000.00	2,760.00-	238.0
10-46120 PUBLICATION FEES	.00	175.00	175.00	.00	100.0
10-46130 DATA SALES	128.00	469.00	500.00	31.00	93.8
10-46135 POLICE UNIFORMS	.00	89.00	100.00	11.00	89.0
10-46310 SPECIAL PICKUPS	780.00	9,457.00	8,000.00	1,457.00-	118.2
10-46315 MULCH DELIVERIES	.00	5,585.50	5,500.00	85.50-	101.6
10-46320 GARBAGE & RECYCLING	170.00	2,619.40	2,500.00	119.40-	104.8
10-46330 WELL PERMIT/ABANDONMENT FEES	.00	50.00	250.00	200.00	20.0
10-46400 EQUIPMENT RENTAL- SEWER FUND	.00	15,000.00	15,000.00	.00	100.0
10-46415 EQUIPMENT RENTAL- STORMWATER	.00	10,000.00	10,000.00	.00	100.0
10-46710 PARK FACILITY RENTAL & PROGRA	.00	1,076.00	700.00	376.00-	153.7
10-46715 PUBLIC WORKS SERVICE REVENUE	.00	5,308.00	500.00	4,808.00-	1061.6
TOTAL PUBLIC CHARGES FOR SERVI	1,158.00	54,588.90	45,225.00	9,363.90-	120.7
<u>MISCELLANEOUS REVENUE</u>					
10-48100 INTEREST	16,754.88	169,557.40	48,466.00	121,091.40-	349.9
10-48110 UNREALIZED GAIN/LOSS	17,327.57	(13,514.77)	.00	13,514.77	.0
10-48120 REALIZED GAIN/LOSS	1,628.81	11,160.30	.00	11,160.30-	.0
10-48200 MISCELLANEOUS REVENUE	2,245.14	5,005.95	500.00	4,505.95-	1001.2
10-48210 COPIES	205.14	1,233.38	500.00	733.38-	246.7
10-48220 FALSE ALARM FEES	50.00	2,325.00	1,200.00	1,125.00-	193.8
10-48230 RECYCLING PROCEEDS	428.40	2,369.65	2,000.00	369.65-	118.5
10-48260 INSURANCE AWARDS/DIVIDENDS	.00	50,667.55	.00	50,667.55-	.0
10-48310 EQUIPMENT SALE PROCEEDS	14,252.38	18,181.94	11,000.00	7,181.94-	165.3
TOTAL MISCELLANEOUS REVENUE	52,892.32	246,986.40	63,666.00	183,320.40-	387.9
TOTAL FUND REVENUE	81,454.60	3,776,126.98	3,552,709.00	223,417.98-	106.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL GOVERNMENT</u>					
10-51000-109 SALARIES	29,012.74	235,868.42	232,514.00	-3,354.42	101.4
10-51000-112 SALARIES PT	153.81	1,728.49	4,000.00	2,271.51	43.2
10-51000-117 HEALTH INSURANCE BUYOUT	245.84	2,095.91	2,096.00	.09	100.0
10-51000-119 DENTAL INSURANCE BUYOUT	24.32	194.52	195.00	.48	99.8
10-51000-120 TRUSTEE WAGES	700.00	8,400.00	8,400.00	.00	100.0
10-51000-125 ELECTION WAGES	76.88	5,983.64	5,400.00	-583.64	110.8
10-51000-130 ELECTIONS SUPPLIES	426.07	3,627.17	4,803.00	1,175.83	75.5
10-51000-150 WISCONSIN RETIREMENT SYSTEM	955.02	15,492.50	18,191.00	2,698.50	85.2
10-51000-151 SOCIAL SECURITY	1,678.20	19,043.89	21,492.00	2,448.11	88.6
10-51000-152 LIFE INSURANCE	.00	998.11	999.00	.89	99.9
10-51000-153 HEALTH INSURANCE	.00	20,247.76	38,170.00	17,922.24	53.1
10-51000-154 DENTAL INSURANCE	.00	250.63	865.00	614.37	29.0
10-51000-180 RECRUITMENT	.00	247.85	.00	-247.85	.0
10-51000-208 LEGAL SERVICES-MISC	.00	1,607.00	2,000.00	393.00	80.4
10-51000-210 CONTRACTUAL SERVICES	60.66	6,757.70	12,625.00	5,867.30	53.5
10-51000-211 LEGAL COUNSEL - CONTRACTED	9,678.92	54,064.02	57,840.00	3,775.98	93.5
10-51000-213 LEGAL COUNSEL-PERSONNEL	.00	.00	1,000.00	1,000.00	.0
10-51000-214 AUDIT SERVICES	.00	15,237.00	18,063.00	2,826.00	84.4
10-51000-219 ASSESSOR SERVICES	.00	32,000.00	32,000.00	.00	100.0
10-51000-221 TELECOMMUNICATIONS	375.68	1,899.89	3,340.00	1,440.11	56.9
10-51000-223 VHALL COMPUTER SUPPORT	.00	660.00	1,000.00	340.00	66.0
10-51000-226 BENEFIT ADMINISTRATIVE FEES	.00	1,442.27	1,510.00	67.73	95.5
10-51000-229 BANKING FEES	419.56	8,743.52	8,744.00	.48	100.0
10-51000-230 MATERIALS & SUPPLIES	46.46	1,620.09	2,000.00	379.91	81.0
10-51000-300 ADMINISTRATIVE	.00	.00	800.00	800.00	.0
10-51000-310 OFFICE SUPPLIES	230.08	3,093.13	4,000.00	906.87	77.3
10-51000-311 POSTAGE	17.28	2,659.96	2,700.00	40.04	98.5
10-51000-321 DUES & SUBSCRIPTIONS	264.46	2,883.74	3,918.00	1,034.26	73.6
10-51000-322 TRAINING, SAFETY & CERTS	14.78	9,202.44	9,600.00	397.56	95.9
10-51000-323 WELLNESS	.00	512.00	1,000.00	488.00	51.2
10-51000-324 PUBLICATIONS/PRINTING	.00	53.14	100.00	46.86	53.1
10-51000-350 EQUIPMENT REPLACEMENT	.00	2,465.00	.00	-2,465.00	.0
10-51000-500 CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
10-51000-509 POLLUTION LIABILITY	.00	.00	904.00	904.00	.0
10-51000-510 GENERAL LIABILITY	.00	18,932.18	20,370.00	1,437.82	92.9
10-51000-511 AUTO LIABILITY	.00	16,505.06	19,096.00	2,590.94	86.4
10-51000-512 BOILER INSURANCE	.00	669.00	779.00	110.00	85.9
10-51000-513 WORKERS COMPENSATION	.00	50,439.00	59,859.00	9,420.00	84.3
10-51000-515 COMMERCIAL CRIME POLICY	.00	1,467.46	1,865.00	397.54	78.7
10-51000-516 PROPERTY INSURANCE	.00	6,780.81	7,817.00	1,036.19	86.7
10-51000-517 PUBLIC OFFICIAL BONDS	.00	12,489.09	14,334.00	1,844.91	87.1
10-51000-591 MUNICIPAL CODE	1,495.00	5,700.44	8,250.00	2,549.56	69.1
TOTAL GENERAL GOVERNMENT	45,875.76	572,062.83	662,639.00	90,576.17	86.3

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>MUNICIPAL COURT</u>					
10-51200-110	5,812.71	51,426.33	51,555.00	128.67	99.8
10-51200-113	900.00	3,600.00	3,600.00	.00	100.0
10-51200-150	389.44	3,445.47	3,454.00	8.53	99.8
10-51200-151	501.33	3,720.10	3,944.00	223.90	94.3
10-51200-152	.00	56.60	72.00	15.40	78.6
10-51200-153	.00	26,309.04	26,309.00	-.04	100.0
10-51200-154	.00	435.60	436.00	.40	99.9
10-51200-208	.00	2,491.00	5,000.00	2,509.00	49.8
10-51200-210	.00	5,679.29	5,679.00	-.29	100.0
10-51200-211	1,933.19	19,331.90	22,989.00	3,657.10	84.1
10-51200-310	66.66	212.59	441.00	228.41	48.2
10-51200-311	.00	500.00	500.00	.00	100.0
10-51200-321	.00	362.14	200.00	-162.14	181.1
10-51200-322	.00	109.87	230.00	120.13	47.8
10-51200-325	.00	700.00	899.00	199.00	77.9
10-51200-350	6,278.00	6,278.00	6,278.00	.00	100.0
10-51200-513	.00	120.00	120.00	.00	100.0
TOTAL MUNICIPAL COURT	12,014.95	124,777.93	131,706.00	6,928.07	94.7

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>POLICE</u>					
10-52100-110	127,106.07	920,811.21	929,033.02	8,221.81	99.1
10-52100-111	4,762.16	97,676.31	100,000.00	2,323.69	97.7
10-52100-116	25,609.05	27,947.61	34,066.75	6,119.14	82.0
10-52100-117	3,000.00	7,366.67	7,366.67	.00	100.0
10-52100-118	1,982.88	4,411.63	7,000.00	2,588.37	63.0
10-52100-119	72.60	72.60	87.00	14.40	83.5
10-52100-150	15,025.96	103,552.36	121,680.00	18,127.64	85.1
10-52100-151	12,245.24	79,032.12	85,898.00	6,865.88	92.0
10-52100-152	.00	1,233.14	2,267.00	1,033.86	54.4
10-52100-153	.00	154,565.16	246,921.83	92,356.67	62.6
10-52100-154	.00	2,131.55	3,871.00	1,739.45	55.1
10-52100-180	.00	21,762.23	22,563.23	801.00	96.5
10-52100-209	571.65	1,712.82	1,722.00	9.18	99.5
10-52100-210	308.62	33,728.46	33,805.88	77.42	99.8
10-52100-213	.00	6,892.00	6,892.00	.00	100.0
10-52100-215	.00	1,133.76	1,160.00	26.24	97.7
10-52100-221	838.31	5,116.36	5,445.00	328.64	94.0
10-52100-225	.00	3,910.69	5,400.00	1,489.31	72.4
10-52100-230	741.16	8,750.28	10,378.00	1,627.72	84.3
10-52100-231	859.40	7,576.70	8,000.00	423.30	94.7
10-52100-310	605.48	1,539.14	1,632.00	92.86	94.3
10-52100-311	.00	499.65	500.00	.35	99.9
10-52100-321	104.47	996.61	1,352.00	355.39	73.7
10-52100-322	.00	3,482.28	3,675.00	192.72	94.8
10-52100-323	.00	689.98	1,500.00	810.02	46.0
10-52100-330	152.00	9,636.86	11,065.00	1,428.14	87.1
10-52100-333	.00	318.41	399.00	80.59	79.8
10-52100-340	84.15	21,393.30	23,988.12	2,594.82	89.2
10-52100-350	3,800.00	50,334.15	104,100.00	53,765.85	48.4
10-52100-518	.00	13,709.82	15,862.00	2,152.18	86.4
10-52100-519	.00	25.00	25.00	.00	100.0
10-52100-521	3,000.00	3,000.00	3,000.00	.00	100.0
TOTAL POLICE	200,869.20	1,595,008.86	1,800,655.50	205,646.64	88.6
<u>BUILDING INSPECTION</u>					
10-52400-110	.00	20,000.00	20,000.00	.00	100.0
10-52400-250	7,447.49	43,543.33	43,650.00	106.67	99.8
TOTAL BUILDING INSPECTION	7,447.49	63,543.33	63,650.00	106.67	99.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT OF PUBLIC WORKS</u>					
10-53000-110	28,691.94	330,278.76	327,782.00	-2,496.76	100.8
10-53000-111	526.13	2,740.11	5,006.00	2,265.89	54.7
10-53000-112	2,739.03	17,006.56	17,556.00	549.44	96.9
10-53000-117	.00	.00	1,450.00	1,450.00	.0
10-53000-119	.00	163.35	164.00	.65	99.6
10-53000-150	2,067.24	20,450.96	21,304.00	853.04	96.0
10-53000-151	2,397.55	24,122.09	25,727.00	1,604.91	93.8
10-53000-152	.00	788.30	789.00	.70	99.9
10-53000-153	.00	89,652.44	108,745.00	19,092.56	82.4
10-53000-154	.00	1,360.60	1,803.00	442.40	75.5
10-53000-200	552.72	20,261.72	20,000.00	-261.72	101.3
10-53000-201	805.80	12,507.69	11,500.00	-1,007.69	108.8
10-53000-202	1,192.50	3,617.82	4,200.00	582.18	86.1
10-53000-210	3,585.55	32,220.32	32,304.00	83.68	99.7
10-53000-220	7,555.27	42,489.98	62,000.00	19,510.02	68.5
10-53000-221	304.73	3,283.15	3,252.00	-31.15	101.0
10-53000-230	1.53	5,138.45	5,150.00	11.55	99.8
10-53000-231	832.47	34,126.04	35,600.00	1,473.96	95.9
10-53000-233	.00	2,120.82	2,500.00	379.18	84.8
10-53000-310	5.59	154.91	150.00	-4.91	103.3
10-53000-321	119.47	855.61	1,035.00	179.39	82.7
10-53000-322	.00	3,709.51	4,000.00	290.49	92.7
10-53000-330	49.95	2,268.79	2,400.00	131.21	94.5
10-53000-334	14,115.78	30,464.71	30,780.00	315.29	99.0
10-53000-340	5,731.37	26,818.48	27,000.00	181.52	99.3
10-53000-360	.00	2,756.00	3,600.00	844.00	76.6
10-53000-370	5,853.52	54,174.86	65,000.00	10,825.14	83.4
10-53000-377	.00	.00	7,000.00	7,000.00	.0
10-53000-400	.00	532.46	1,700.00	1,167.54	31.3
10-53000-401	1,726.16	5,485.11	5,600.00	114.89	98.0
10-53000-450	1,247.61	1,587.89	2,000.00	412.11	79.4
10-53000-460	.00	6,874.06	5,000.00	-1,874.06	137.5
10-53000-465	512.60	4,802.60	25,000.00	20,197.40	19.2
10-53000-590	.00	.00	1,200.00	1,200.00	.0
TOTAL DEPARTMENT OF PUBLIC WO	80,611.45	782,814.15	868,297.00	85,482.85	90.2
<u>PARKS</u>					
10-55200-110	600.00	4,800.00	5,200.00	400.00	92.3
10-55200-151	45.90	367.20	398.00	30.80	92.3
10-55200-230	.00	1,129.72	2,000.00	870.28	56.5
10-55200-235	.00	649.20	.00	-649.20	.0
10-55200-435	76.84	106.83	250.00	143.17	42.7
TOTAL PARKS	722.74	7,052.95	7,848.00	795.05	89.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 59223</u>						
10-59223-900	TRANSFER OUT	.00	20,000.00	20,000.00	.00	100.0
	TOTAL DEPARTMENT 59223	.00	20,000.00	20,000.00	.00	100.0
<u>DEPARTMENT 59242</u>						
10-59242-900	TRANSFER OUT	.00	339,446.72	339,446.72	.00	100.0
	TOTAL DEPARTMENT 59242	.00	339,446.72	339,446.72	.00	100.0
	TOTAL FUND EXPENDITURES	347,541.59	3,504,706.77	3,894,242.22	389,535.45	90.0
	NET REVENUE OVER EXPENDITURES	266,086.99-	271,420.21	341,533.22-	-612,953.43	79.5

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
20-43210 INTERGOVERNMENTAL GRANTS	5,861.71	5,861.71	.00	-5,861.71	.0
TOTAL INTERGOVERNMENTAL	5,861.71	5,861.71	.00	-5,861.71	.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
20-46210 INTERGOVERNMENTAL GRANTS	.00	.00	75,000.00	75,000.00	.0
20-46410 RESIDENTIAL SEWER	.00	767,520.00	770,880.00	3,360.00	99.6
20-46420 COMMERCIAL SEWER	22,149.75	128,194.74	141,418.00	13,223.26	90.7
20-46430 SEWER CONNECTION FEE	.00	7,500.00	.00	-7,500.00	.0
20-46450 SEWER INTERGOVERNMENTAL REV	4,500.00	4,500.00	.00	-4,500.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	26,649.75	907,714.74	987,298.00	79,583.26	91.9
<u>MISCELLANEOUS REVENUE</u>					
20-48100 INTEREST	126.19	1,086.36	.00	-1,086.36	.0
20-48260 INSURANCE AWARDS/DIVIDENDS	.00	1,746.38	.00	-1,746.38	.0
TOTAL MISCELLANEOUS REVENUE	126.19	2,832.74	.00	-2,832.74	.0
TOTAL FUND REVENUE	32,637.65	916,409.19	987,298.00	70,888.81	92.8

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>GENERAL SEWER</u>					
20-51000-110	9,628.92	123,871.49	136,884.00	13,012.51	90.5
20-51000-111	.00	399.86	400.00	.14	100.0
20-51000-117	.00	350.00	350.00	.00	100.0
20-51000-119	.00	40.00	40.00	.00	100.0
20-51000-150	618.50	6,555.80	9,232.00	2,676.20	71.0
20-51000-151	582.96	7,077.56	10,571.00	3,493.44	67.0
20-51000-152	.00	209.78	248.00	38.22	84.6
20-51000-153	.00	15,738.64	15,746.00	7.36	100.0
20-51000-154	.00	259.42	587.00	327.58	44.2
20-51000-210	.00	197,364.40	241,534.00	44,169.60	81.7
20-51000-212	475.00	4,335.98	5,846.00	1,510.02	74.2
20-51000-214	.00	3,500.00	3,500.00	.00	100.0
20-51000-216	2,149.42	42,921.47	56,459.00	13,537.53	76.0
20-51000-220	620.55	5,073.40	7,000.00	1,926.60	72.5
20-51000-221	78.01	316.57	750.00	433.43	42.2
20-51000-226	.00	204.93	170.00	-34.93	120.6
20-51000-230	.00	8,631.25	8,631.25	.00	100.0
20-51000-232	5,247.81	21,601.97	21,707.00	105.03	99.5
20-51000-233	.00	832.80	1,000.00	167.20	83.3
20-51000-311	.00	400.00	400.00	.00	100.0
20-51000-322	1,186.50	2,108.98	3,000.00	891.02	70.3
20-51000-340	.00	3,200.00	3,200.00	.00	100.0
20-51000-350	.00	66,229.82	67,803.00	1,573.18	97.7
20-51000-360	.00	15,000.00	15,000.00	.00	100.0
20-51000-510	.00	2,896.07	3,351.00	454.93	86.4
20-51000-513	.00	1,916.00	1,916.00	.00	100.0
20-51000-515	.00	108.87	144.00	35.13	75.6
20-51000-516	.00	2,744.39	3,071.00	326.61	89.4
20-51000-813	.00	48,901.65	117,120.75	68,219.10	41.8
TOTAL GENERAL SEWER	20,587.67	582,791.10	735,661.00	152,869.90	79.2
<u>DEPRECIATION</u>					
20-53000-700	.00	.00	5,341.00	5,341.00	.0
TOTAL DEPRECIATION	.00	.00	5,341.00	5,341.00	.0
<u>DEBT</u>					
20-58100-617	.00	.00	75,334.00	75,334.00	.0
20-58100-618	.00	.00	213,686.00	213,686.00	.0
20-58100-621	7,050.00	34,261.96	34,262.00	.04	100.0
20-58100-626	.00	12,501.21	12,501.00	-.21	100.0
TOTAL DEBT	7,050.00	46,763.17	335,783.00	289,019.83	13.9

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>AMORTIZATION OF DEBT</u>						
20-58291-226	BOND ISSUANCE FEES	.00	27,001.46	27,001.00	-.46	100.0
	TOTAL AMORTIZATION OF DEBT	.00	27,001.46	27,001.00	-.46	100.0
<u>DEPARTMENT 59240</u>						
20-59240-900	TRANSFER OUT	.00	131,458.00	131,458.00	.00	100.0
	TOTAL DEPARTMENT 59240	.00	131,458.00	131,458.00	.00	100.0
	TOTAL FUND EXPENDITURES	27,637.67	788,013.73	1,235,244.00	447,230.27	63.8
	NET REVENUE OVER EXPENDITURES	4,999.98	128,395.46	247,946.00	-376,341.46	51.8

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-43210 INTERGOVERNMENTAL GRANTS	.00	80,000.00	80,000.00	.00	100.0
TOTAL SOURCE 43	.00	80,000.00	80,000.00	.00	100.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
22-46405 RESIDENTIAL STORMWATER	.00	353,789.00	353,567.00	-222.00	100.1
22-46425 COMMERCIAL STORMWATER	27,986.56	130,031.64	139,442.00	9,410.36	93.3
22-46430 RIGHT-OF-WAY MANAGEMENT	.00	22,580.00	23,480.00	900.00	96.2
22-46435 STORMWATER MANAGEMENT	.00	200.00	.00	-200.00	.0
TOTAL PUBLIC CHARGES FOR SERVI	27,986.56	506,600.64	516,489.00	9,888.36	98.1
<u>OTHER FINANCING SOURCES</u>					
22-49100 PROCEEDS OF LONG-TERM DEBT	.00	455,000.00	455,000.00	.00	100.0
22-49120 PROCEEDS OF PREMIUM	.00	2,356.70	2,357.00	.30	100.0
TOTAL OTHER FINANCING SOURCES	.00	457,356.70	457,357.00	.30	100.0
TOTAL FUND REVENUE	27,986.56	1,043,957.34	1,053,846.00	9,888.66	99.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
22-53000-110 WAGES FT	4,042.59	54,394.17	53,768.00	-626.17	101.2
22-53000-111 OVERTIME	.00	84.18	750.00	665.82	11.2
22-53000-112 WAGES PT	.00	9,073.15	9,400.00	326.85	96.5
22-53000-117 HEALTH INSURANCE BUYOUT	.00	300.00	300.00	.00	100.0
22-53000-119 DENTAL INSURANCE BUYOUT	.00	33.00	33.00	.00	100.0
22-53000-150 WISCONSIN RETIREMENT SYSTEM	269.40	3,032.04	4,293.00	1,260.96	70.6
22-53000-151 SOCIAL SECURITY	300.54	3,820.85	4,927.00	1,106.15	77.6
22-53000-152 LIFE INSURANCE	.00	113.20	125.00	11.80	90.6
22-53000-153 HEALTH INSURANCE	.00	9,747.25	22,506.00	12,758.75	43.3
22-53000-154 DENTAL INSURANCE	.00	161.12	380.00	218.88	42.4
22-53000-210 CONTRACTUAL SERVICES	.00	1,133.11	365.00	-768.11	310.4
22-53000-214 AUDIT SERVICES	.00	1,594.00	1,594.00	.00	100.0
22-53000-216 ENGINEERING	19,496.76	46,952.06	51,008.00	4,055.94	92.1
22-53000-220 UTILITY EXPENSES	204.86	2,203.53	2,400.00	196.47	91.8
22-53000-221 TELECOMMUNICATIONS	78.01	385.03	500.00	114.97	77.0
22-53000-226 BENEFIT ADMINISTRATIVE FEES	.00	12,249.69	12,215.00	-34.69	100.3
22-53000-230 MATERIALS & SUPPLIES	619.47	3,928.68	4,284.00	355.32	91.7
22-53000-327 CULVERT MATERIALS	.00	16,319.56	16,319.56	.00	100.0
22-53000-328 LANDSCAPING MATERIALS	3,154.00	7,214.86	9,392.00	2,177.14	76.8
22-53000-329 EXCAVATION AND DISPOSAL	.00	1,974.36	20,392.00	18,417.64	9.7
22-53000-340 FUEL MAINTENANCE	.00	2,500.00	2,500.00	.00	100.0
22-53000-342 CONSTRUCTION MATERIALS	36,259.64	74,287.35	98,173.00	23,885.65	75.7
22-53000-350 EQUIPMENT REPLACEMENT	355.35	19,082.22	28,230.00	9,147.78	67.6
22-53000-360 EQUIPMENT RENTAL	.00	10,000.00	10,000.00	.00	100.0
22-53000-410 STORMWATER MANAGEMENT	76,423.82	76,423.82	245,756.00	169,332.18	31.1
22-53000-801 CAPITAL PROJECTS	.00	209,905.93	.00	-209,905.93	.0
TOTAL DEPARTMENT 53000	141,204.44	566,913.16	599,610.56	32,697.40	94.6
TRANSFER TO OTHER FUND					
22-59200-900 ADMINISTRATIVE/TRANSFER TO	.00	250,064.00	250,064.00	.00	100.0
TOTAL TRANSFER TO OTHER FUND	.00	250,064.00	250,064.00	.00	100.0
TOTAL FUND EXPENDITURES	141,204.44	816,977.16	849,674.56	32,697.40	96.2
NET REVENUE OVER EXPENDITURES	113,217.88	226,980.18	204,171.44	-22,808.74	111.2

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-48200 MISCELLANEOUS REVENUE	.00	25,000.00	25,000.00	.00	100.0
23-48210 PROJECT FEES	3,500.76	28,500.76	25,000.00	-3,500.76	114.0
TOTAL SOURCE 48	3,500.76	53,500.76	50,000.00	-3,500.76	107.0
 SOURCE 49					
23-49210 TRANSFER FROM GENERAL FUND	.00	20,000.00	20,000.00	.00	100.0
TOTAL SOURCE 49	.00	20,000.00	20,000.00	.00	100.0
 TOTAL FUND REVENUE	 3,500.76	 73,500.76	 70,000.00	 -3,500.76	 105.0

VILLAGE OF BAYSIDE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

COMM DEVELOPMENT AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
23-51000-230 PROFESSIONAL SERVICES	3,021.00	68,979.59	75,000.00	6,020.41	92.0
TOTAL DEPARTMENT 51000	3,021.00	68,979.59	75,000.00	6,020.41	92.0
TOTAL FUND EXPENDITURES	3,021.00	68,979.59	75,000.00	6,020.41	92.0
NET REVENUE OVER EXPENDITURES	479.76	4,521.17	5,000.00-	-9,521.17	90.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
26-41100	PROPERTY TAXES	.00	281,484.00	281,484.00	.00	100.0
	TOTAL TAXES	.00	281,484.00	281,484.00	.00	100.0
<u>INTERGOVERNMENT REVENUE</u>						
26-47130	CONTRACT REVENUE	.00	1,970,149.00	1,970,149.00	.00	100.0
26-47135	RECORDS MANAGEMENT ADMINIST	.00	16,428.12	.00	-16,428.12	.0
	TOTAL INTERGOVERNMENT REVENUE	.00	1,986,577.12	1,970,149.00	-16,428.12	100.8
<u>MISCELLANEOUS REVENUE</u>						
26-48100	CONSOLIDATED SERVICE BILLINGS	7,320.00	85,824.97	65,977.00	-19,847.97	130.1
	TOTAL MISCELLANEOUS REVENUE	7,320.00	85,824.97	65,977.00	-19,847.97	130.1
	TOTAL FUND REVENUE	7,320.00	2,353,886.09	2,317,610.00	-36,276.09	101.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMMUNICATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>PUBLIC SAFETY COMMUNICATIONS</u>						
26-51000-110	WAGES FT	124,524.06	1,085,528.34	1,191,555.50	106,027.16	91.1
26-51000-111	OVERTIME	12,974.24	108,473.58	95,277.00	-13,196.58	113.9
26-51000-116	HOLIDAY PAY	21,654.11	29,856.94	29,816.00	-40.94	100.1
26-51000-117	HEALTH INSURANCE BUYOUT	624.99	7,416.60	12,000.00	4,583.40	61.8
26-51000-119	DENTAL INSURANCE BUYOUT	29.04	511.83	1,394.00	882.17	36.7
26-51000-150	WISCONSIN RETIREMENT SYSTEM	10,287.68	78,191.36	88,436.00	10,244.64	88.4
26-51000-151	SOCIAL SECURITY	11,795.45	90,481.40	101,999.00	11,517.60	88.7
26-51000-152	LIFE INSURANCE	.00	1,543.80	1,896.00	352.20	81.4
26-51000-153	HEALTH INSURANCE	.00	236,776.57	266,832.00	30,055.43	88.7
26-51000-154	DENTAL INSURANCE	.00	3,476.40	3,877.00	400.60	89.7
26-51000-180	RECRUITMENT	.00	1,990.29	2,252.00	261.71	88.4
26-51000-200	FACILITY MAINTENANCE & SUPPLIE	5,798.91	14,253.33	14,255.00	1.67	100.0
26-51000-201	CLEANING & JANITORIAL SERVICES	561.00	7,753.67	7,754.00	.33	100.0
26-51000-210	CONTRACTUAL SERVICES	8,276.00	12,434.13	23,572.00	11,137.87	52.8
26-51000-213	LEGAL COUNSEL-PERSONNEL	.00	1,445.50	1,446.00	.50	100.0
26-51000-214	AUDIT SERVICES	.00	1,594.00	1,594.00	.00	100.0
26-51000-216	LICENSING & MAINTENANCE	41.16	131,693.56	134,421.00	2,727.44	98.0
26-51000-220	UTILITIES	3,447.90	22,270.51	28,000.00	5,729.49	79.5
26-51000-221	TELECOMMUNICATIONS	8,583.65	104,838.49	114,388.00	9,549.51	91.7
26-51000-225	COMPUTER SUPPORT SERVICES	.00	44,750.95	46,593.00	1,842.05	96.1
26-51000-226	BENEFIT ADMINISTRATIVE FEES	.00	703.15	1,700.00	996.85	41.4
26-51000-230	MATERIALS & SUPPLIES	1,754.98	7,069.87	9,400.00	2,330.13	75.2
26-51000-310	OFFICE SUPPLIES	1,123.20	1,809.35	1,800.00	-9.35	100.5
26-51000-311	POSTAGE	.00	406.70	500.00	93.30	81.3
26-51000-321	DUES & SUBSCRIPTIONS	104.48	249.61	500.00	250.39	49.9
26-51000-322	TRAINING, SAFETY & CERTIFICATI	.00	5,612.84	6,103.00	490.16	92.0
26-51000-350	EQUIPMENT REPLACEMENT	.00	4,408.50	4,700.00	291.50	93.8
26-51000-351	MAINTENANCE CONTRACTS	58,248.00	196,847.61	213,425.00	16,577.39	92.2
26-51000-500	CONTINGENCY	.00	.00	5,000.00	5,000.00	.0
26-51000-510	GENERAL LIABILITY	.00	5,432.53	7,285.00	1,852.47	74.6
26-51000-513	WORKERS COMPENSATION	.00	2,896.00	2,896.00	.00	100.0
26-51000-515	COMMERCIAL CRIME POLICY	.00	791.67	1,049.00	257.33	75.5
26-51000-516	PROPERTY INSURANCE	.00	3,212.80	3,621.00	408.20	88.7
	TOTAL PUBLIC SAFETY COMMUNIC	269,828.85	2,214,721.88	2,425,336.50	210,614.62	91.3
<u>TRANSFER TO OTHER FUND</u>						
26-59217-900	ADMINISTRATIVE/TRANSFER TO	.00	92,435.00	92,435.00	.00	100.0
	TOTAL TRANSFER TO OTHER FUND	.00	92,435.00	92,435.00	.00	100.0
	TOTAL FUND EXPENDITURES	269,828.85	2,307,156.88	2,517,771.50	210,614.62	91.6
	NET REVENUE OVER EXPENDITURES	262,508.85-	46,729.21	200,161.50-	-246,890.71	23.4

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>TAXES</u>						
28-41110	PROPERTY TAX NORTH SHORE HLTH	.00	27,697.00	27,697.00	.00	100.0
28-41120	PROPERTY TAX NORTH SHORE LIBRA	.00	174,149.00	174,149.00	.00	100.0
28-41130	PROPERTY TAX NORTH SHORE FIRE	.00	842,575.00	842,575.00	.00	100.0
	TOTAL TAXES	.00	1,044,421.00	1,044,421.00	.00	100.0
<u>INTERGOVERNMENTAL</u>						
28-43520	STATE FIRE INSURANCE	.00	20,977.46	20,948.00	-29.46	100.1
	TOTAL INTERGOVERNMENTAL	.00	20,977.46	20,948.00	-29.46	100.1
	TOTAL FUND REVENUE	.00	1,065,398.46	1,065,369.00	-29.46	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

CONSOLIDATED SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>HEALTH DEPARTMENT</u>					
28-51000-217 PUBLIC HEALTH SERVICES	.00	27,697.00	27,697.00	.00	100.0
TOTAL HEALTH DEPARTMENT	.00	27,697.00	27,697.00	.00	100.0
<u>NORTH SHORE FIRE & RESCUE</u>					
28-52200-224 NORTH SHORE FIRE DEPT	.00	804,796.00	804,794.00	-2.00	100.0
28-52200-228 NORTH SHORE FIRE CAPITAL	.00	37,782.00	37,781.00	-1.00	100.0
28-52200-376 FIRE INSURANCE DUES	.00	20,977.46	20,948.00	-29.46	100.1
TOTAL NORTH SHORE FIRE & RESCU	.00	863,555.46	863,523.00	-32.46	100.0
<u>LIBRARY</u>					
28-55100-225 CAPITAL	.00	8,223.02	20,787.00	12,563.98	39.6
28-55100-227 NORTH SHORE LIBRARY	11,751.91	139,502.65	153,362.37	13,859.72	91.0
TOTAL LIBRARY	11,751.91	147,725.67	174,149.37	26,423.70	84.8
TOTAL FUND EXPENDITURES	11,751.91	1,038,978.13	1,065,369.37	26,391.24	97.5
NET REVENUE OVER EXPENDITURES	11,751.91-	26,420.33	.37-	-26,420.70	714062

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
30-41100 PROPERTY TAXES	.00	737,894.00	737,894.00	.00	100.0
TOTAL TAXES	.00	737,894.00	737,894.00	.00	100.0
<u>LICENSES & PERMITS</u>					
30-44350 CELL TOWER FEES	3,838.48	22,947.80	21,716.00	-1,231.80	105.7
TOTAL LICENSES & PERMITS	3,838.48	22,947.80	21,716.00	-1,231.80	105.7
<u>INTERGOVERNMENT REVENUE</u>					
30-47100 RIVER HILLS REVENUE-DISPATCH	.00	3,126.25	21,253.00	18,126.75	14.7
30-47111 FOX POINT REVENUE	.00	2,727.50	15,455.00	12,727.50	17.7
30-47115 B SERIES ADMIN FEE	.00	18,792.00	18,792.00	.00	100.0
TOTAL INTERGOVERNMENT REVENUE	.00	24,645.75	55,500.00	30,854.25	44.4
<u>MISCELLANEOUS REVENUE</u>					
30-48300 NSFD	.00	178,195.00	178,195.00	.00	100.0
TOTAL MISCELLANEOUS REVENUE	.00	178,195.00	178,195.00	.00	100.0
<u>OTHER FINANCING SOURCES</u>					
30-49120 PROCEEDS OF PREMIUM	.00	36,580.47	.00	-36,580.47	.0
30-49250 TRANSFER FROM STORMWATER FUN	.00	250,064.00	250,064.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	286,644.47	250,064.00	-36,580.47	114.6
TOTAL FUND REVENUE	3,838.48	1,250,327.02	1,243,369.00	-6,958.02	100.6

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

LONG TERM FINANCIAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEBT</u>					
30-58100-215 MADACC	.00	2,583.18	2,583.00	-.18	100.0
30-58100-226 BENEFIT ADMINISTRATIVE FEES	.00	1,100.00	700.00	-400.00	157.1
30-58100-611 NSFD STATION #5	.00	160,000.00	160,000.00	.00	100.0
30-58100-612 FOX POINT/RIVER HILLS DISPATCH	30,853.75	36,707.50	36,708.00	.50	100.0
30-58100-614 UNFUNDED LIABILITY PRINCIPAL	.00	20,000.00	20,000.00	.00	100.0
30-58100-618 PRINCIPAL- 2014 BOND	700,000.00	856,314.00	856,314.00	.00	100.0
30-58100-621 INTEREST ON BOND	62,552.50	205,831.81	205,832.00	.19	100.0
30-58100-623 UNFUNDED LIABILITY INTEREST	.00	7,825.55	7,826.00	.45	100.0
TOTAL DEBT	793,406.25	1,290,362.04	1,289,963.00	-399.04	100.0
TOTAL FUND EXPENDITURES	793,406.25	1,290,362.04	1,289,963.00	-399.04	100.0
NET REVENUE OVER EXPENDITURES	789,567.77-	40,035.02-	46,594.00-	-6,558.98	(85.9)

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>INTERGOVERNMENTAL</u>					
40-43210 INTERGOVERNMENTAL GRANTS	.00	377.50	.00	-377.50	.0
40-43215 POLICE REVENUE	.00	5,000.00	.00	-5,000.00	.0
TOTAL INTERGOVERNMENTAL	.00	5,377.50	.00	-5,377.50	.0
<u>OTHER FINANCING SOURCES</u>					
40-49220 TRANSFER FROM SEWER FUND	.00	131,458.00	131,458.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	131,458.00	131,458.00	.00	100.0
TOTAL FUND REVENUE	.00	136,835.50	131,458.00	-5,377.50	104.1

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

POLICE CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
40-91000-804 DPS - CAPITAL EQUIPMENT	1,358.00	97,516.50	165,242.00	67,725.50	59.0
TOTAL CAPITAL PROJECTS	1,358.00	97,516.50	165,242.00	67,725.50	59.0
TOTAL FUND EXPENDITURES	1,358.00	97,516.50	165,242.00	67,725.50	59.0
NET REVENUE OVER EXPENDITURES	1,358.00-	39,319.00	33,784.00-	-73,103.00	116.4

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>TAXES</u>					
41-41100	.00	2,780.00	2,780.00	.00	100.0
	.00	2,780.00	2,780.00	.00	100.0
<u>INTERGOVERNMENTAL</u>					
41-43540	.00	64,440.00	64,440.00	.00	100.0
41-43545	.00	93.00	93.00	.00	100.0
	.00	64,533.00	64,533.00	.00	100.0
<u>PUBLIC CHARGES FOR SERVICES</u>					
41-46320	9,686.96	10,326.96	.00	-10,326.96	.0
	9,686.96	10,326.96	.00	-10,326.96	.0
<u>MISCELLANEOUS REVENUE</u>					
41-48100	.02	.20	.00	-.20	.0
41-48260	.00	22,365.00	.00	-22,365.00	.0
	.02	22,365.20	.00	-22,365.20	.0
<u>OTHER FINANCING SOURCES</u>					
41-49100	.00	965,000.00	965,000.00	.00	100.0
41-49120	.00	2,028.75	2,029.00	.25	100.0
	.00	967,028.75	967,029.00	.25	100.0
	9,686.98	1,067,033.91	1,034,342.00	-32,691.91	103.2

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

DEPARTMENT OF PUBLIC WORKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%	
<u>CAPITAL PROJECTS</u>						
41-91000-226	BENEFIT ADMINISTRATIVE FEES	.00	25,545.51	25,546.00	.49	100.0
41-91000-803	CAPITAL EQUIPMENT	3,457.95	39,829.00	330,117.00	290,288.00	12.1
41-91000-813	ROAD CONSTRUCTION/PAVING	261,786.12	273,218.38	344,193.00	70,974.62	79.4
	TOTAL CAPITAL PROJECTS	<u>265,244.07</u>	<u>338,592.89</u>	<u>699,856.00</u>	<u>361,263.11</u>	<u>48.4</u>
	TOTAL FUND EXPENDITURES	<u>265,244.07</u>	<u>338,592.89</u>	<u>699,856.00</u>	<u>361,263.11</u>	<u>48.4</u>
	NET REVENUE OVER EXPENDITURES	<u>255,557.09-</u>	<u>728,441.02</u>	<u>334,486.00</u>	<u>-393,955.02</u>	<u>217.8</u>

VILLAGE OF BAYSIDE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 46</u>					
42-46740 COMMUNITY EVENT DONATIONS	.00	23,994.00	10,000.00	-13,994.00	239.9
TOTAL SOURCE 46	.00	23,994.00	10,000.00	-13,994.00	239.9
<u>OTHER FINANCING SOURCES</u>					
42-49210 TRANSFER FROM GENERAL FUND	.00	339,446.72	339,446.72	.00	100.0
TOTAL OTHER FINANCING SOURCES	.00	339,446.72	339,446.72	.00	100.0
TOTAL FUND REVENUE	.00	363,440.72	349,446.72	-13,994.00	104.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

ADMIN SERVICES CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>CAPITAL PROJECTS</u>					
42-91000-235 COMMUNITY EVENTS	473.24	21,686.84	22,337.00	650.16	97.1
42-91000-519 GASB 45 OBLIGATIONS	6,437.05	113,150.15	66,180.00	-46,970.15	171.0
42-91000-824 CAPITAL EQUIPMENT	.00	1,000.00	8,200.00	7,200.00	12.2
TOTAL CAPITAL PROJECTS	<u>6,910.29</u>	<u>135,836.99</u>	<u>96,717.00</u>	<u>-39,119.99</u>	<u>140.5</u>
TOTAL FUND EXPENDITURES	<u>6,910.29</u>	<u>135,836.99</u>	<u>96,717.00</u>	<u>-39,119.99</u>	<u>140.5</u>
NET REVENUE OVER EXPENDITURES	<u>6,910.29-</u>	<u>227,603.73</u>	<u>252,729.72</u>	<u>25,125.99</u>	<u>90.1</u>

VILLAGE OF BAYSIDE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMM CAPITAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>SOURCE 41</u>						
46-41100	PROPERTY TAXES	.00	17,997.00	17,997.00	.00	100.0
	TOTAL SOURCE 41	.00	17,997.00	17,997.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>						
46-47110	CONTRACT REVENUE	.00	125,965.51	125,966.00	.49	100.0
	TOTAL INTERGOVERNMENTAL REVE	.00	125,965.51	125,966.00	.49	100.0
	TOTAL FUND REVENUE	.00	143,962.51	143,963.00	.49	100.0

VILLAGE OF BAYSIDE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC SAFETY COMM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	%
<u>DEPARTMENT 91000</u>					
46-91000-815 DISPATCH CAPITAL TECHNOLOGY	2,037.00	4,475.45	205,500.00	201,024.55	2.2
TOTAL DEPARTMENT 91000	2,037.00	4,475.45	205,500.00	201,024.55	2.2
TOTAL FUND EXPENDITURES	2,037.00	4,475.45	205,500.00	201,024.55	2.2
NET REVENUE OVER EXPENDITURES	2,037.00-	139,487.06	61,537.00-	-201,024.06	226.7

Personnel Policy updates for Village Board consideration...

Compensatory Time Off Policy

Current: Employees need to utilize compensatory time.

Proposed: Employees who exceed the maximum due to extenuating circumstances may be compensated at a rate of pay of Step 4, 24-month employee entry level position within the department. An employee may be compensated for up to 80 hours per year.

Paid Time Off Policy

Current: Employees who work between 23 and 40 hours per week on regular basis shall receive PTO on a pro-rated basis.

Proposed: Employees who work between 20 and 37 hours per week on regular basis shall receive PTO on a pro-rated basis.

Medical Leave Bank Policy

Current: Upon an employee's separation from employment, the MLB is not payable.

Proposed: Upon an employee's separation from employment, the MLB is not payable unless the employee has worked ten (10) years of consecutive service with the Village. Upon separation and 10 consecutive years of service, the Village will be paid one (1) percent of the employee's current base rate of pay of pay the accumulated hours in the MLB. (For example, an employee who has worked 20 years shall receive 20 percent.

Paid Time Off Policy

Current: Employees need to utilize PTO.

Proposed: In December of each year, employees will receive the option to elect to cash out a portion of their PTO earned in the following calendar year. Employees may cash out up to a maximum of 80 hours providing that at least 40 hours of leave remain to cover unanticipated absences. The cash out will be paid at 50 percent of the employee's current base rate of pay.

Definition of Family Policy

Current: Immediate family shall be defined as an employee's spouse, as well as the parents, children, siblings of the employee, their spouse, or the employee's State-registered domestic partner.

Proposed: Immediate family shall be defined as the employee; employee's spouse, grandparent; spouses parents; parent; stepparent; mother-in-law; father-in-law; grandchildren; child; stepchild; son-in-law; daughter-in-law; brother; step brother; sister; step sister.

Employees are allowed one day off from regular scheduled duty with regular pay in the event of death of the employee's brother-in-law or sister-in-law.